



Winnersh Parish Council

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MINUTES OF THE ANNUAL MEETING OF WINNERSH PARISH COUNCIL HELD AT 8.30 p.m. ON TUESDAY 11 MAY 2010 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Southgate (Chairman), M Armstrong, P Bray, F Breedlove, E Cooke, J Peffers, J Plant, D Jupp, J Wakefield

In attendance: Clive Hudson (WPC Clerk).

1 ELECTION OF CHAIRMAN FOR COMING YEAR

- 1.1 Cllr Plant **PROPOSED** and Cllr Peffers **SECONDED** Cllr Wakefield as Chairman for the forthcoming year and this was **RESOLVED**.
Cllr Wakefield took the Chair.

A one-minute silence was observed in memory of Cllr Judith Wilkins.

2 ELECTION OF VICE-CHAIRMAN

- 2.1 Cllr Armstrong **PROPOSED** and Cllr Jupp **SECONDED** Cllr Southgate as Vice-Chairman and this was **RESOLVED**.

3 DECLARATION OF ACCEPTANCE OF OFFICE

- 3.1 Cllrs Wakefield and Southgate signed the Declaration of Acceptance of Office forms.

4 APOLOGIES FOR ABSENCE

- 4.1 Apologies for absence – Cllrs D Hunt, E Siggery
4.2 Apologies for lateness – None

5 APPOINTMENT OF COUNCILLORS TO COMMITTEES

5.1 Councillors were **PROPOSED** to serve on the Committees from the Chair and were **RESOLVED** as follows:

5.1.1 Recreation and Amenities Committee: Cllrs Breedlove, Cooke, Peffers, Plant. Cllrs Wakefield and Southgate ex officio.

5.1.2 Planning Committee: Cllrs Grimson, Hunt, Jupp and Plant. Cllrs Wakefield and Southgate ex officio.

5.1.3 Finance and General Purposes Committee: Cllrs Armstrong, Bray, Breedlove, Hunt and Siggery. Cllrs Wakefield and Southgate ex officio.

5.2 Appointment of Committee Chairmen

Cllr Cooke **PROPOSED** and Cllr Peffers **SECONDED** Cllr Plant as R&A Committee Chairman for the forthcoming year and this was **RESOLVED**.

Cllr Jupp **PROPOSED** and Cllr Peffers **SECONDED** Cllr Grimson as Planning Committee Chairman for the forthcoming year and this was **RESOLVED**.

Cllr Armstrong **PROPOSED** and Cllr Bray **SECONDED** Cllr Southgate as F&GP Committee Chairman for the forthcoming year and this was **RESOLVED**.

Thus, as per Standing Orders, the Executive Committee will be Cllrs Wakefield, Southgate, Grimson and Plant.

5.3 Councillors were reminded that they had to ensure that their Councillors' Register of Interest forms were up to date. The current Register of Interest forms and Revision Forms are available from the Clerk.

6 REVIEW OF LEASES

6.1 A copy of the Allotment lease was available for perusal. The original is with the Berkshire Records Office.

7 NEW CHAIRMAN'S STATEMENT

7.1 Cllr Wakefield reported that Cllr Southgate had already given an extensive report at the Annual Parish Meeting earlier that evening. This is a time of enormous change in the momentum of the Council. The Council is attempting to involve more of Winnersh in community activities. Winnersh Matters is establishing itself as a means of communication. Public interest is to be encouraged and the public is invited to come to meetings or speak to councillors individually.

8 WINNERSH FUEL ALLOTMENT TRUST

- 8.1** The meeting **RESOLVED** to confirm the nominated trustees as Cllrs Bray and Southgate
Cllr Bray reported that trustees remain unchanged except that a replacement is required for Cllr Clark. Ideally another trustee is required from the Parish Council to replace him.

9 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

- 9.1** It was noted that formal representation at the WBC Borough/Parish Conference was not required.
- 9.2** The following WPC representatives on outside bodies were **RESOLVED**:
- 9.2.1** WDALC, BALC – Cllr Grimson and Cllr Southgate
It was noted that Cllr Grimson also serves on the BALC Executive Committee
- 9.2.2** Winnersh Neighbourhood Action Group – Cllr Peffers and Cllr Southgate.
Cllr Bray also attends these meetings as a Borough Councillor
- 9.2.3** WBC Waste Management Committee – Cllr Cooke
- 9.2.4** Wokingham and Winnersh Youth Committee – Cllr Plant
It was noted that this organisation has not met in the previous year.

10 MINUTES OF THE PREVIOUS MEETING

- 10.1** The minutes of the meeting held on 13 April 2010 were **AGREED**, and the Parish Council **RESOLVED** to sign them as a true record.

11 MATTERS ARISING

- 11.1** The Clerk confirmed the Blood Donor figures at the Community Centre were in the range 60 to 130 per session.

12 PUBLIC SESSION

- 12.1** No questions were forthcoming.

13 COMPLAINTS/FAULT TRACKING

- 13.1** The Clerk reported that there had been a complaint about WRFC parking on Tuesday evenings. This had been resolved – at least for the time being.

14 CORRESPONDENCE

Correspondence received is as listed in Appendix 1.

- 14.1** Item 2; Topics for discussion were requested for the Town & Parish Conference in October.

A topic for discussion was ‘the impact of the Core Strategy on parishes which are not strategic development locations’. The Clerk will submit this suggestion. **ACTION: Clerk**

The Council noted that the proposed Community Infrastructure Levy will go to a fund administered by Central Government.

Item 12; The Clerk read SW trains negative response to the council’s request to maintain the ticket machine at Winnersh Station. The Council asked the Clerk to write to SW Trains expressing its concern and asking for a ticket machine to be installed or for free travel to be granted to the residents of Winnersh. **ACTION: Clerk**

Item 36; The Clerk summarised the details of the Uni Board conference.

Item N6; The Clerk confirmed the details of the Calypso Tent event.

15 REPORT OF THE LAST R&A COMMITTEE MEETING

15.1 The minutes of the meeting of 4 May 2010 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

15.2 Cllr Plant reported that the committee was going to look at extending the Recreation Ground car park. The Clerk is talking to SGN about the reinstatement of the lay-by on Mole Road as secure access onto the Recreation Ground.

16 REPORT OF THE LAST PLANNING MEETING

16.1 The minutes of the meeting of 20 April 2010 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

16.2 Cllr Grimson reported on the meetings of 20 April and 10 May 2010. There are still very few planning applications. The application for a hotel on the site of the garage on Wokingham Road (Earley) had been refused. WBC are receiving comments about its Bus Stop and Gateway policy. The visit to the J11 wind turbine is on Monday 17 May. Councillors and guests are invited. The Council asked the Clerk to invite councillors from Arborfield & Newnham and Shinfield parishes to join them on the visit. **ACTION:Clerk**
The Council confirmed that HARM will be invited to speak about windfarms once an application for the windfarm in Arborfield has been received. Peter Stuart, WBC Resilience Manager, spoke to the meeting on 10 May. He has sent guidelines for an Emergency Parish Plan.

17 REPORT OF THE EXECUTIVE COMMITTEE MEETING

17.1 The next meeting of the F&GP Committee was confirmed as Tuesday 18 May 2010 at 7.45pm in the John Grobler room.

18 WINNERSH VILLAGE FETE

18.1 Cllr Southgate reported on the progress of the fete and the last Working Group meeting.

The guides will not be able to attend. The scouts will provide a BBQ, bungee run and crate stacking. ATC will help with the car parking. A band has been booked. The pavilion café will supply refreshments and the WI cakes. Cllr Armstrong and Karen Vass are picking up on the design of the posters. The next Working Group meeting is on Wednesday 19 May at 7.00pm.

19 REPRESENTATIVES ON OUTSIDE BODIES

19.1 Cllr Grimson attended a WDALC presentation on Flooding, particularly the Flood and Water Management Act 2010.

19.2 Cllr Peffers attended a meeting of the NAG, which reported on the Battle of the Bands grant.

20 APPROVAL OF THE MAY 2010 ACCOUNTS FOR PAYMENT

20.1 It was **PROPOSED** by Cllr Grimson and **SECONDED** by Cllr Peffers and the Parish Council **RESOLVED** to pay the following accounts for May 2010.

WINNERSH PARISH COUNCIL MEETING 11 May 2010 ACCOUNTS FOR PAYMENT - MAY 2010

Payee	Description	Amount	Ch.No.
PHS Group	Replacement damaged cheque 6320	99.50	6333
P. Aslett	Pavilion Café plumbing and maintenance	306.72	6334
Binfield Electrical Limited	Repairs and checks to Pavilion electrics	299.48	6335
Cannon	Sanitary disposal units	171.03	6336
Central Heating Services Ltd.	Repairs to Pavilion House boiler	525.14	6337
Investec Asset Finance plc	Copier lease	91.52	6338
SMS Environmental Limited	Legionella samples and tank inspection	259.38	6339
Wokingham Borough Council	Allotment rent 2010-2011	730.00	6340
Nick Robins Ltd.	Ground Maintenance April 2010	1,586.25	6341
Saint Sebastian Wokingham Band	Widdersh Fete	350.00	6342
Berkshire Association of Local Councils	Allotment course	25.00	6343
PHS Group	Cleaning products and toilet roll holder	36.06	6344
D. Knight Esq.	Window cleaning May 2010	90.00	6345
ADT Fire and Security plc	Fire alarm maintenance	35.25	6346
Wokingham Borough Council	Widdersh FeteTEN license	21.00	6347
The Post Office	Stamps	73.00	6348
Wokingham Borough Council	Christmas lights donation to Mayor's charity	109.55	6349
Salaries (CH-SDG-AB-PB-KB)	Salaries	4,051.65	6350-6354
The Berkshire Pension Fund	Pension	349.21	6355
HM Revenue & Customs Only	Tax & NI	254.61	3656
Southern Electric	Electricity supply	290.00	DD
Wokingham Borough Council	Rates	318.00	DD
Clunkclick	Internet back up storage	17.57	DD
BT Business	Telephone charges	239.61	DD
Total for the month		<u>10,329.53</u>	

Financial Position as at 30 April 2010

Sub-total	£	56,810.19
Less payments for year to date	£	7,502.45
Sub-total	£	49,307.74
Add balance carried forward 31/3/10	£	38,957.81
	£	<u>88,265.55</u>

21 ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

21.1 none

22 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

22.1 The next meeting of the Parish Council will be held on Tuesday 8 June 2010 at 7.45 p.m. in the John Grobler Room.

The meeting closed at 9.36 p.m.

Appendix 1 Correspondence

Correspondence received prior to the issue of the agenda

- 1 RSPCA leaflet
- 2 WBC; request for discussion topics for 2010 Town and Parish Conference
- 3 SLCC; Summer Seminars leaflet
- 4 SEGRO; rename 'Winnersh Triangle' to 'IQ Winnersh'
- 5 TVP; In Your neighbourhood, 14 April 2010
- 6 CCB Annual Conference 8 July 2010, leaflet
- 7 SW Trains; no plans to replace ticket machine at Winnersh Station
- 8 Action For All; newsletter, 19 April 2010
- 9 WBC More Arts, what's on leaflet
- 10 WBC; Notice of Poll and candidates for General Election
- 11 TVP; cancellation of meeting, 20 April 2010
- 12 WBC; Meeting of the Planning Committee, 28 April 2010, agenda
- 13 VAWB; re WBC funding of the voluntary sector
- 14 Action For All; newsletter, 26 April 2010
- 15 NALC event programme 2010
- 16 BALC; briefing on allotments course, 10 June 2010
- 17 Clifton Ingram; Employment Law newsletter
- 18 WBC; Extraordinary Meeting of the Executive, 4 May 2010, agenda
- 19 WBC; flyer for Community Learning Course at Rainbow Park, 11 May 2010
- 20 TVP; In Your neighbourhood, 29 April 2010
- 21 WBC; Place & Neighbourhood e-bulletin
- 22 Mr Quine, Forest School, APM apologies
- 23 ABLE Community Care; leaflets
- 24 Zurich; confirmation of repairs to Pavilion Window
- 25 WBC; change to electoral register, May 2010
- 26 WBC; Executive Forward Programme; June – September, 2010
- 27 Berks County Blind Society, acceptance of invitation to APM
- 28 Everyman Cancer Campaign, posters
- 29 SLCC; notice of VAT course, 15 June 2010
- 30 Mid & West Berks Local Access Forum, Rolling Out ROWIPs, 2 June 2010
- 31 WBC; Town & Parish News; April 2010
- 32 Clerks and Councils Direct, magazine May 2010
- 33 Action For All; newsletter, 30 April 2010
- 34 VAWB; training bulletin, 4 May 2010
- 35 CCB, certificate of membership, 2010-11
- 36 Uni Board, inaugural conference, 17 May 2010
- 37 SLCC; mini training day 19 May 2010
- 38 Debra Brunt; acceptance of invitation to APM

Correspondence received since the issue of the agenda

- N1 Winnersh Primary School; apologies for APM
- N2 Bearwood Primary School; confirmation of attendance at APM
- N3 TVP Local Police Liaison Meeting; new date to be confirmed
- N4 Home-Start; apologies for APM
- N5 NHS Blood Transfusion Service; attendance figures are between 60-130 per session
- N6 VAWB; Calypso Tent 2010, 29 May, leaflet
- N7 Rev John Coombs, St Mary's; confirmation of attendance at APM
- N8 Wokingham Job Support Centre; confirmation of attendance at APM
- N9 Readibus; confirmation of attendance at APM
- N10 SLCC; The Clerk magazine, May 2010
- N11 SLCC; Summer Courses booklet
- N12 Berk MS Therapy Centre; apologies for APM
- N13 Action For All newsletter; 10 May 2010
- N14 TVP; Winnersh Neighbourhood Update, May 2010
- N15 VAWB; news, May 2010