



Winnersh Parish Council

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**MINUTES OF THE WINNERSH PARISH COUNCIL
HELD AT 7.45pm ON TUESDAY 9th DECEMBER 2003
IN THE JOHN GROBLER ROOM**

PRESENT: Cllrs Harry (Chairman), Bray, Brown, Hill, Jupp, Sefton and Wakefield

In attendance: Paul Cassell of Wokingham Times

1 APOLOGIES FOR ABSENCE

1.1 Apologies for absence were received from Cllrs Ball, Clark, Plant, Southgate and Townsend

1.2 Apologies for lateness were received from Cllrs Siggery and Wilkins

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the meeting held on 11th November 2003 were **AGREED** and the Parish Council **RESOLVED** to sign them as a true record.

3 MATTERS ARISING

3.1 Cllr Hill queried item 9.2 and asked if the Bearwood Road Traffic Calming Scheme would be carried out through the five year plan or as a separate issue. Cllr Bray advised that the item might be included in the next Highways Board agenda. The Chairman advised that it would also be included in the five year plan.

4 PUBLIC SESSION

4.1 The Chairman welcomed Mr Cassell of Wokingham Times and noted that Ricky Hindmarsh was leaving the area.

The Chairman noted that Sgt Harrison of TVP had apologised for absence of police at the meeting. The Clerk advised that PC Sinclair had visited the office that afternoon and reported that it was very quiet at the moment. The Clerk also advised that PC Sinclair had been issued with a bicycle, sponsored by Oracle.

5 COMPLAINTS/FAULT TRACKING

5.1 None.

6 CORRESPONDENCE

Correspondence received is as listed in Appendix 1.

6.1 Cllr Bray queried item 4 and asked when the meeting with the Chief Executive Officer was and if it was likely to achieve anything. The Chairman read the letter outlining the next meeting date and agenda for that meeting. The Clerk advised that she would be attending.

Cllr Wilkins joined the meeting.

6.2 Cllr Hill queried item 5 and the Chairman outlined developments that monies were available from to be used for projects in Winnersh.

6.3 The Chairman noted the letter of resignation from Cllr Brown and he was thanked for his service over the years. The Council wished Cllr Brown well.

7 FIVE YEAR PLAN

7.1 The Chairman advised that both the Planning and R&A Committees had gone through the plan and the critical success factors would be added in the new year. He noted that F&GP would look at the plan at its next meeting.

8 THE LOCAL CHANNEL

8.1 The Chairman noted that information had been received regarding availability of a community website at no cost, as long as it was managed by the Parish Council. The Chairman offered to liaise with local groups and co-ordinate and members **AGREED**.

9 DISTRICT COUNCIL (UNITARY) MATTERS

9.1 Cllr Bray advised of the Government settlement received by WDC but noted that even with the increase for schools there were still shortages.

She noted the new traffic lane in King Street Lane at the crossroads which appeared to be successful and advised that the opening of Sainsburys was scheduled for 24th March 2004.

Cllr Bray also noted that the Winnersh Primary School land plan would be heard at Development Control on Thursday and updated members on contentious developments

Cllr Bray advised that she had been selected as the Parliamentary candidate for the Liberal Democrats for Wokingham and members congratulated her.

10 PARISH COUNCILLOR'S QUESTIONS

- 10.1** Cllr Sefton asked if the work to the crossroads might be finished before Sainsburys was open and Cllr Bray advised that it might be finished a short while before.

Cllr Siggery joined the meeting.

11 REPORT OF THE LAST PLANNING COMMITTEE MEETINGS

- 11.1** The minutes of the meeting of 25th November 2003 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

- 11.2** Cllr Brown outlined recent applications received and WPC's concerns and objections. The Chairman noted that sand bags had been issued and used at the back of Chatsworth Avenue and that he had spoken with Mrs Rowell about the recent flooding.

12 REPORT OF THE LAST R&A COMMITTEE MEETING

- 12.1** The minutes of the last meeting of 2nd December 2003 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

- 12.2** Cllr Wilkins noted that the money for the teenage facilities was being transferred from WDC and the Clerk was arranging for the equipment to be ordered and installed, hopefully by February half-term.

Cllr Wilkins also noted that a wish-list had been prepared to go to F&GP and asked members to consider any other items they wished to add for the January R&A meeting.

13 NEXT F&GP COMMITTEE MEETING

- 13.1** The Chairman noted that the provisional date for the next meeting was 27th January 2004. Cllrs Siggery and Bray noted that the F&GP meetings clashed with a WDC meeting that they were both required to attend and after discussion, it was provisionally agreed the next meeting dates as Monday 26th January 2004.

16 APPROVAL OF THE DECEMBER ACCOUNTS FOR PAYMENT

- 16.1** It was **PROPOSED** by Cllr Wakefield and **SECONDED** by Cllr Wilkins and the Parish Council **RESOLVED** to pay the following accounts for December 2003.

Cllr Bray queried what had happened to the old window cleaner and the Chairman explained the he had left without notice and therefore a new window cleaner had been found.

WINNERSH PARISH COUNCIL MEETING 9TH DECEMBER 2003
ACCOUNTS FOR PAYMENT - DECEMBER 2003

Payee	Description	Amount	Ch.No.
Data Protection	Registration Renewal fee - signed 12.11.03	35.00	4571
Wokingham District Council	Rates, Main Hall	577.00	4572
Post Office Ltd	Stamps	46.40	4573
GLS Educational Supplies	Wall ashtray	68.09	4574
GLS Educational Supplies	Janatorial supplies	71.15	4575
Redland Hygiene	Janatorial supplies	133.57	4576
Gracelands	Allotment strim and clear	452.38	4577
A Solo Security	Annual intruder and fire alarm contract plus remote reset facility	475.88	4578
Biffa Waste Services	Qtr contract Dec 03 - Mar 04	463.44	4579
Holly Business Systems	Photocopier copies	16.87	4580
Relate	Donation 2003-04	50.00	4581
Premier Office Supplies	Year Planner	6.13	4582
Barton Electrical (UK) Limited	Floor buffer pads (Main Hall)	71.31	4583
ALS Group Ltd	November contract	541.03	4584
D Knight Esq	Window Cleaning	80.00	4585
M Delaney	Security Services	60.00	4586
All Staff - DD, JH, MT & AB	Salaries	3,134.25	4587-90
Inland Revenue	I Tax & NI	1,186.18	4591
Clr J Southgate	Chairman's Allowance - 3rd payment	62.50	4592
Southern Electric plc	Electricity, December 2003	268.00	D/D
Business Credit Card		0.00	D/D
Total for the month		<u>7,799.18</u>	

Financial Position as @ 30th November 2003

Receipts for year to date	£	116,248.95
Less payments for year to date	£	100,057.46
Sub-total	£	16,191.49
Add balance carried forward 31/3	£	31,185.19
	£	<u>47,376.68</u>

17 REPRESENTATIVES ON OUTSIDE BODIES

17.1 None.

18 ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

18.1 The Chairman noted that a hirer had cancelled at very short notice for an event this weekend. After discussion, the Clerk was asked to write to the hirer and advise that a refund might be considered if there were extenuating circumstances. The matter of cancellations and refunds in general would be discussed at the April F&GP meeting.
ACTION: CLERK

18.2 Cllr Hill asked that the Clerk investigate the PIR light outside the JGR as it appeared not to be working.

ACTION: CLERK

19 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

19.1 The next meeting of the Parish Council will be held on Tuesday 13th January 2004 at 7.45pm in the John Grobler Room.

The meeting closed at 8.32pm.

Appendix 1

Items of correspondence received for the December 2003 Parish Council Meeting:

- 1 Copies of WDC agendas and minutes for period 21 October to 04 December 2003
- 2 E-mail from Cllr Harry re The Local Channel community website
- 3 E-mail from Sgt Mike Harrison, TVP re dates for future police surgeries
- 4 Letter from D Paterson, Chief Executive, WDC re meeting of Town and Parish Clerks with WDC senior management
- 5 E-mail from S Griffin, Planning Information, WDC re new S106 agreements
- 6 Letter from J Novecki, Governor Services Manager, WDC re minor authority representatives on school governing bodies
- 7 Agenda for BALC Special General Meeting on 05 December 2003
- 8 Copy of Royal Berkshire Fire Authority Integrated Risk Management Plan
- 9 Copy of CCB Newsletter "Community"
- 10 SLCC Annual Membership form
- 11 Copies of WDC Bulletin
- 12 Copy of "The Clerk"
- 13 Receipt from Hacker Young for Audit payment
- 14 Letter of thanks for donation from St Nicholas, Hurst
- 15 Copy of Macmillan Cancer Relief Berkshire newsletter
- 16 Manual Handling Course certificates for Clerk and Caretaker from British Red Cross
- 17 E-mail from Sgt Mike Harrison, TVP re suggested dates for future Police Liaison Group meetings and police attendance to other WPC meetings
- 18 E-mail from G Belton, Winnersh Rangers re temporary placement of cupboard in Pavilion – to be removed asap
- 19 Paperwork from Clerks' Conference 04 December 2003 re Quality Status and the future development of the Clerks' Profession