



## **Winnersh Parish Council**

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### **MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45PM ON TUESDAY 6<sup>th</sup> April 2004 IN THE JOHN GROBLER ROOM**

**PRESENT:** Cllrs J Wilkins (Chairman), Harry, Hasting-Evans, Jupp, Plant, Southgate and Wakefield

#### **1 APOLOGIES**

1.1 None.

#### **2 CLERK'S REPORT**

##### **2.1 Pavilion**

The Clerk reported that work had commenced on the showers by Crown Construction.

2.2 The Chairman noted the incident at the allotments and that it had been reported to the Police. The Clerk has asked allotment holders to notify the police of any incidents.

#### **3 MATTERS ARISING**

None.

#### **4 R&A BUDGET**

4.1 The Chairman advised that there had only been a small amount left in the previous year budget, including the amount for work on the showers and water tanks.

4.2 The Chairman asked the Clerk to begin obtaining quotes for work to the end of the hall and car park drainage and to arrange a convenient time for the curtains to be re-lined. These were the major items from this year's budget.

**ACTION: CLERK**

**5 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

5.1 None.

**6 CORRESPONDENCE**

6.1 The Chairman noted that WDC had now agreed to pay the legal costs of transferring the Home Farm S106 monies to WPC.

6.2 The Chairman noted that a breakdown of accounts had been received from Stewart Weston for the Rainbow Centre but that there was no specific plan outlined for the "Pot of Gold" money that had been requested. The Clerk was asked to write to Mr Weston to request a more detailed plan and to advise that any money would only be given if it was being matched by WDC. The matter was deferred to the next meeting.

**ACTION: CLERK**

**7 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

7.1 Cllr Wakefield advised that he wished to stand down as Governor of Winnersh Primary School at the end of his term but that Cllr Plant had expressed an interest in filling the post. The Clerk was asked to write to the school to determine if, following the change in legislation, the school still wanted a WPC representative. The matter would be referred to the WPC meeting.

**ACTION: CLERK**

**8 TIME AND DATE OF NEXT MEETING**

8.1 The next meeting would be held on Tuesday 4<sup>th</sup> May 2004 at 7.45pm in the John Grobler Room.

The meeting finished at 8.03pm.

## **APPENDIX 1**

### **CLERK'S REPORT**

#### **Update on items from meeting of 02.03.04**

##### **Asbestos**

The schedule had been prepared and passed to the caretaker and the stickers had been put in place. The invoice was still awaited.

##### **Play Area**

An e-mail had been received from Angie Gibson of WDC advising that she was waiting to hear from the developers solicitors and that the process should be completed in the near future.

A further e-mail had been received from A Gibson, WDC stating that things were "one step nearer".

##### **Pavilion**

The Clerk had contacted Crown Construction to arrange completion of works to the showers and main hall tank during the Easter holidays.

##### **Bar**

The handy man had begun repair to the chairs.

##### **Play Area Improvements**

A further quote for installation of a path to the play areas had been received from Just Gardens in the sum of £2,984.00 and one was awaited from Ash Reid Design.

##### **CCTV camera malfunction**

The quote was awaited for replacing the broken underground cable was awaited.

##### **Hand drier in Gents' Toilet (main hall)**

The new hand drier had now been installed.

##### **Bearwood Recreation Ground signage**

The signage to the play areas and verge had now been installed.

## **NEW MATTERS**

### **Grounds Contract**

ALS had completed their last visit on 26<sup>th</sup> March and Just Gardens would make their first visit after 1<sup>st</sup> April.

Just Gardens had undertaken the first maintenance visit, sending a faxed list of works to be undertaken the day before the visit. These were being kept on file

**Use of bar by Monday hirer**

The Clerk spoken to the hirer and he had agreed that the bar would no longer be used for dance tuition.

**Allotments**

A report had been received advising that a shed on one of the allotments had been burnt down during the night. The plot holder had been notified of the damage to his plot and the police ABO's had attended.

**APPENDIX 2**

- 1 Copy of accounts and work plan for Rainbow Centre from Stuart Weston
- 2 Quotation for installation of footpath to play area from Just Gardens in the sum of £2,984.00 plus VAT
- 3 Quotation from Berkshire Heating & Plumbing for replacement tank to main hall in the sum of £745.00 plus VAT and Pavilion showers in the sum of £1,876.00 plus VAT
- 4 Contract and invoice for pest control at allotments from Berks & Basingstoke Pest Control
- 5 E-mail from Angie Gibson of WDC re Home Farm S106 contribution
- 6 Playground inspection report from Anderson s
- 7 Wokingham Open Space and Indoor Sports Assessment – Facilities Providers Survey (indoor) from J Farrar of Atkins
- 8 E-mail from Angie Gibson of WDC re Home Farm S106 contribution
- 9 Sustaining Your Community Building Course from CCB
- 10 E-mail from A Gibson, WDC re play area
- 11 Letter from A Farrar, Atkins re Wokingham open space and Indoor Sports Assessment – Facilities Providers Survey (Outdoor)
- 12 A Solo Security quarterly maintenance report