



**Winnersh Parish  
Council**

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**MINUTES OF THE WINNERSH PARISH COUNCIL  
HELD AT 7.45 p.m. ON TUESDAY 09 NOVEMBER 2004  
IN THE JOHN GROBLER ROOM**

**PRESENT:** Cllrs, Bray, Harry, Plant, Sefton, Siggery, Wakefield and Wilkins

**In attendance:** Mr S Hughes, Wokingham Times, PCs Matthews, Mitchell and Pocock. Two members of the public

**1 APOLOGIES FOR ABSENCE**

**1.1** Apologies for absence were received from Cllrs Clark, Hasting -Evans, Jupp, Southgate and Townsend

**1.2** Apologies for lateness were received from Cllr Siggery

In the absence of Cllr Southgate, Cllr Harry, as Vice-Chairman of WPC took the Chair

**2 MINUTES OF THE PREVIOUS MEETING**

**2.1** The minutes of the meeting held on 12 October 2004 were **AGREED** and the Parish Council **RESOLVED** to sign them as a true record.

Cllr Siggery joined the meeting

**3 PUBLIC SESSION**

**3.1** Mr and Mrs Grimson asked for an update on the Village Green Registration as they were concerned that there might not be a public hearing at which residents could put their views.

Cllr Harry outlined the actions taken to date and stated that a letter had been sent to Mr Lawley of WDC requesting a later date for WPC to submit replies to the latest WDC statements regarding potential use of the land by Winnersh Primary School. The requested date was 17 December.

Various documents and advice had been received from the Open Spaces Society that morning and these would be studied and forwarded to the Solicitor at Clifton Ingram. The Chairman had an appointment to see the Solicitor on 16 November. The original planning consent had been given with a proviso that the open space remained and if the school were to build on the land then there would be no open space left.

Cllr Bray stated that there were inaccuracies in the letter from Mr Brockbank of WDC regarding the contact with DfES and future requirements of the school. The School would have received 25% of the purchase price under the old contract and she felt the new claim for use of the land was a way of attempting to secure funds.

Cllr Bray also reported that a new contract had been signed by Linden Homes for the purchase of the land thus nullifying the previous contract and the old appeal had been withdrawn. WDC would be taking a decision as to the way the matter was to progressed, i.e. whether or not a barrister would be appointed, at a future meeting.

Cllr Siggery stated that she fully supported WPC in its efforts to register the land as a Village Green but that as she had a granddaughter who would be attending the school she would take no further part in WPC decisions.

- 3.2** Pc Mitchell introduced his colleague, Pc Pocock and Probationary Constable Matthews. He stated that as from April 05 when new arrangements for Neighbourhood Policing were in place, there would be more police officers in the area.

He reported that there had been an increase in burglaries to houses, garages and sheds in Winnersh and that two arrests had been made. He asked the public to be vigilant with security at this time of year when valuable gifts might be stored in outbuildings.

Pc Pocock stated that the firework season now appeared to last from Halloween to the New Year but that the police had powers to remove fireworks from any under 18 year olds in public places but they could not search them if they suspected that fireworks were being carried.

Cllr Siggery asked if special attention could be paid to problems with Forest School pupils after school on the Reading Road. A few individuals were causing difficulties with antisocial behaviour. She stated that she had had a meeting with the WDC Councillor responsible for Highways on various highways matters regarding the crossroads area. There had been a “knock-on”

effect in recent weeks from the many other roadworks and road closures in the District.

Cllr Bray commented that there were still things wrong with the light phasing and there were matters of motorists not obeying signals and road markings.

Pc Mitchell reported that there had been a reduction in crime at the Showcase Cinema and that the "Empty Car" campaign appeared to be working.

**ITEM 10 WAS TAKEN AT THIS POINT, AFTER WHICH THE POLICE AND PUBLIC LEFT THE MEETING**

**4 MATTERS ARISING**

4.1 None

**5 COMPLAINTS/FAULT TRACKING**

5.1 None

**6 FIVE YEAR PLAN**

6.1 Cllr Harry would provide the CSFs for the Planning section of the Five Year Plan and a version would be available for the December meeting.

**ACTION: Cllr Harry and Clerk**

**7 VILLAGE GREEN**

7.1 Most of this topic had been covered in item 3. Cllr Wilkins reported that some residents' questionnaires had been received by the Chairman and that these would be collated. The Clerk was asked to send copies of the Open Spaces Society letter re the precedents for a public enquiry to all relevant WDC officers, together with copies of the letter faxed to Mr Lawley regarding the delayed reply date.

**ACTION: Clerk**

7.1 Cllr Bray stated that Mr Lawley of WDC had expressed the opinion that if an enquiry were to be held it would be in the New Year with the result in June.

**8 BAR FRANCHISE**

8.1 Cllr Wilkins reported that one candidate had been interviewed for the position of Bar Franchisee and that the R & A Committee had **RECOMMENDED** that the Chairman and Vice-Chairman of Council interview her again to finalise the contract. This was to start on 01 December and run for one year. This contract had now been signed by sole director of All Variety Catering (AVC), a limited company based in Basingstoke. AVC had been providing the temporary bar coverage since the retirement of the previous franchisee.

Initially, the bar would be open as a community facility on Friday and Saturday evenings and appropriate qualified staff would be employed. A bar and or catering would be supplied to hirers as required. It was envisaged that opening times would be increased.

The company would be providing seasonal refreshments in the bar after the December WPC meeting.

## **9 WPC WEBSITE**

**9.1** Cllr Harry reported that the website was now almost up to date. As the ADSL line had been installed the office staff would, after instruction, be able to update the website from the office.

**9.2** Cllr Harry asked for reports on Committees and other news that could be added to the website. It was felt that R & A could produce an item regarding the new bar franchisee and opening arrangements.

**ACTION: Committee Chairmen**

## **10 WINNERSH POLICE LIAISON GROUP**

**10.1** Pc Mitchell asked for feedback on the meeting held at the Forest School, the first in the new format, which had been attended by 149 members of the public. Cllrs Bray, Plant and Siggery had attended. The police had been pleased with the attendance but felt that some groups, e.g. young people had been underrepresented.

Cllr Plant reported that the usual issues of vandalism and antisocial behaviour were concerns of residents. Mrs Grimson stated that the meeting had highlighted how under-funded and understaffed the police service was and that there was no criticism of the officers doing the job but that it was difficult to get a police response to incidents.

Pc Mitchell stated that the ratio of police officers to residents in the Thames Valley was very low and that more officers were needed. These would, of course, have to be paid for.

Cllr Siggery stated that the majority of crime was committed by the young and that in many cases the parents were unaware of the activity of their children. There should be more parental responsibility so that the police could then deal with the "bigger issues". She also asked if there was a reduction in crime in areas of social housing now that the lettings policy was in force. Pc Mitchell stated that there had been an improvement but that some problems were caused by outsiders, non-residents of Winnersh, who come into the area.

It was hoped that the next meeting would be in the south of the parish in February 2005.

## **11 CORRESPONDENCE**

Correspondence received is as listed in Appendix 1.

- 11.1** Cllr Bray asked about the rateable value of the Community centre Complex. The Clerk reported that this had increased from 13000 to 13250.
- 11.2** Cllr Wilkins asked to see the Highways Board Agenda.
- 11.3** Cllr Sefton asked to see the list of LEA Governor vacancies. The Chairman stated that Governors were needed but that there were no vacancies at The Forest or Bearwood Primary. There were, however, vacancies at Winnersh Primary School.
- 11.4** The Chairman read the letter of thanks to the Clerk for her participation as a speaker at the SLCC conference

## **12 DISTRICT COUNCIL (UNITARY) MATTERS**

- 12.1** Cllr Bray advised that there had been a meeting regarding general issues at the proposed Bovis site behind Chatsworth Avenue. She noted that more than 400 dwellings were anticipated therefore the total dwellings would be more than 609 and the Winnersh Relief road would be constructed.

Cllr Bray also advised that the Winnersh Farm appeal would now be by written statements, not public enquiry and that an extended date had been granted for statements. She advised that all objectors should write again and that there had been a huge interest from members of the public.

Cllr Bray noted that the Bearwood Road was on the Highways Board agenda but that full reports were not yet available.

Cllr Siggery advised that although recommendations had been made to the Committee, the decision would not be made until the meeting.

## **13 PARISH COUNCILLOR'S QUESTIONS**

- 13.1** None.
- 13.2** WPC had written to the Planning Inspectorate regarding Winnersh Farm appeal deploring the fact that it was no longer to be a Public Enquiry.

**14 REPORT OF THE LAST PLANNING COMMITTEE MEETING**

**14.1** The minutes of the meeting of 11th October and 1st November 2004 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

**14.2** None.

**14.3** None.

**15 REPORT OF THE LAST R&A COMMITTEE MEETING**

**15.1** The minutes of the last meeting of 2nd November 2004 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

**15.2** Cllr Wilkins advised that the car park drainage work was to be completed. She also advised that the 2005/06 capital budget had been discussed and preliminary items amounted to approximately £25,000.00.

**15.3** The Committee **RECOMMENDED** that an increase in line with inflation be applied to the existing hire charges for 2005/2006. The Council **RESOLVED** to accept this recommendation.

**16 REPORT OF THE LAST F & GP MEETING**

**16.1** The minutes of the last meeting of 26th October 2004 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

**16.2** The Committee **RECOMMENDED** that the accounts for the period 1<sup>st</sup> July – 30<sup>th</sup> September 2004 be accepted and the Council so **RESOLVED**.

**17 APPROVAL OF THE NOVEMBER ACCOUNTS FOR PAYMENT**

**17.1** It was **PROPOSED** by Cllr Bray and **SECONDED** by Cllr Wakefield and the Parish Council **RESOLVED** to pay the following accounts for **NOVEMBER 2004**.

**WINNERSH PARISH COUNCIL MEETING 09 NOVEMBER 2004  
ACCOUNTS FOR PAYMENT - NOVEMBER 2004**

Payee	Description	Amount	Ch.No.
Wokingham District Council	MH Rates	593.00	4839
Post Office Ltd	Stamps	60.20	4840
Bamford Electrics	JGR external light repair & PAT certification	221.83	4841
Triangle Fire Ltd	Annual fire extinguisher check	101.34	4842
PIPEX Internet Ltd	ADSL set up and annual fee	422.30	4843
CPRE	Annual membership 2004-05	25.00	4844
GLS Educational Supplies	Rubber feet for hall chairs	18.79	4845
GLS Educational Supplies	Diaries	2.77	4846
Keep Mobile	Donation 2004-05	1,600.00	4847
Wokingham Job Support Centre	Donation 2004-05	100.00	4848
Information Commissioner	Annual Data Protection registration	35.00	4849
H C Bell (Amersham) Ltd	Annual Main Hall Floor reseal	740.25	4850
Ash Reid Design Ltd	Spring monster replacement - reclaimable	634.50	4851
British Telecommunications plc	Qtrly telephone bills	280.39	4852
Ash Reid Design	Oct 04 play area inspection	52.88	4853
Just Gardens	Oct 04 grounds maintenance & ringed wood	1,249.03	4854
Holly Digital	Monthly photocopies	20.37	4855
D Knight Esq	Window Cleaning	80.00	4856
All Staff - JH, MT, AB & FB	Salaries	3,031.05	4857-4860
Inland Revenue	I Tax & NI	1,193.18	4861
Southern Electric plc	Electricity, Nov 2004	130.00	D/D
Business Gas			D/D
Business Credit Card	Tool kit and screwdriver	7.98	57.11 D/D
	Lunch in transit to SLCC conference	5.67	
	Mobile phone for Caretaker	43.46	
Total for the month		<u>10,648.99</u>	

**Financial Position as @ 31 October 2004**

Receipts for year to date	£	121,943.36
Less payments for year to date	£	<u>88,978.64</u>
Sub-total	£	32,964.72
Add balance carried forward 31/3/04	£	<u>28,220.51</u>
	£	<u>61,185.23</u>

**18 REPRESENTATIVES ON OUTSIDE BODIES**

**18.1** The Clerk had attending the SLCC National Conference and the SLCC One Day Conference on funding. She advised that Town and Parish Councils may now apply for lottery funding.

**19 ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT**

**19.1** The Chairman reminded members that refreshments would be available in the bar following the December meeting for all Councillors and staff. These would be provided by the new Franchisee.

**20 TIME AND DATE OF NEXT PARISH COUNCIL MEETING**

**20.1** The next meeting of the Parish Council will be held on Tuesday 14<sup>th</sup> December 2004 at 7.45 p.m. in the John Grobler Room.

The meeting closed at 8.54 p.m.

## APPENDIX 1

### Items of correspondence received for the November 2004 Parish Council Meeting

- 1 Copies of WDC agendas and minutes for period 3<sup>rd</sup> November to 8<sup>th</sup> November 2004
- 2 Letter from D Brockbank of WDC re Land Adjacent to Winnersh Primary School
- 3 Letter from C Lawley of WDC re Village Green application and site plan
- 4 Letter of resignation from Cllr D Ball
- 5 E-mail from Ms L Sgroi of Standards Board for England re Cllr Ball
- 6 Notice of District Council Casual Vacancy for Winnersh Ward from WDC
- 7 Notice of Election of Councillor for Winnersh Ward from WDC
- 8 Election timetable from WDC
- 9 Letter from Valuation Office Agency re Business Rates – Revaluation for Winnersh Community Centre
- 10 Letter from A Bagnall of Thames Valley Police giving apologies for October meeting
- 11 Letter from P Rowsell of Office of the Deputy Prime Minister re New Ethical Framework Regulations
- 12 Letter from V Lewendon of WDC advising of Vacancies for LEA Governors
- 13 Information on National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales 2004 from NALC and SLCC
- 14 Letter of thanks for contribution at conference from N Randle of SLCC
- 15 Staff Bulletin from WDC
- 16 Request for receipt for hall hire from C Ward of WDC
- 17 Contacting the Council booklets from WDC
- 18 Details of competition from Crimestoppers Charity
- 19 Report from S Hickman of TVP of Community Action Team activities
- 20 Notice of Public Meetings for the Wokingham District Community Strategy from WDC
- 21 Information from the Big Lottery Fund
- 22 Information from N Hodgson of Open Spaces Society re Village Green Application
- 23 Transfer application notice for Reading Moat House from John Gaunt & Partners Solicitors
- 24 Highways Board agenda for 15<sup>th</sup> November 2004 from WDC
- 25 Local Council Review and Annual Review & Accounts from NALC
- 26 Agenda for 18<sup>th</sup> November 2004 from WDALC
- 27 Town & Parish Standard:02 from the Standards Board for England
- 28 Rural Services Review from defra
- 29 Agenda for Special General Meeting on 9<sup>th</sup> December 2004 from BALC
- 30 The Berkshire Communicator from BALC
- 31 The Volunteer newsletter from WDVSF
- 32 Integrated Risk Management Plan from Royal Berkshire Fire Authority