



Winnersh Parish Council

Winnersh Community Centre
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**Minutes of a meeting of the
FINANCE & GENERAL PURPOSES COMMITTEE
held in the John Grobler Room on Tuesday 29 January 2013 at 7.45 pm.**

PRESENT: Cllrs J Southgate, (Chairman), P Bray, F Breedlove, J Leask,
R Shepherd-Dubey.

In Attendance: Mr C Hudson – Parish Clerk, Miss A Lambourne – Finance &
Administration Officer.

1 APOLOGIES

1.1 Apologies for absence: Cllr D Green.

2 MATTERS ARISING FROM THE MINUTES OF THE MEETING OF 30.10.12

2.1 The Chairman's Box is ongoing. **ACTION: Clerk & Cllr Green**

2.2 Office Computer Upgrade:
The Committee confirmed the need to upgrade the FAO's computer to Windows 7.
ACTION: Cllr R & I Shepherd-Dubey
Cllr Bray has a contact regarding clearing computer background tasks.
ACTION: Cllr Bray

2.3 The Clerk updated the Committee with the details of the registration of the Allotments
with the Land Registry. Ongoing. **ACTION: Clerk**

2.4 The Committee asked for the bar licence to be updated to the current owner of AVC.
ACTION: Clerk

2.5 No reply has been received from Keep Mobile.

- 2.6 The FAO confirmed that quarter end figures are being received promptly from AVC.
- 2.7 The FAO has removed the £200 budget from the Fete Sponsorship line.
- 2.8 The Domain Registration costs have been moved from Telecoms into IT Infrastructure.
- 2.9 Separate detail lines are now shown for the Adult Gym and Boiler replacement in a new breakdown for Contingency items.
- 2.10 The revised Financial Regulations have been approved by Full Council.
- 2.11 The Clerk reported on the Berkshire Pension Fund's response regarding the query relating to a 'nominated person'. A revised procedure document will be prepared for adoption at the next meeting. **ACTION: Cllr Southgate & Clerk**
- 2.12 The production of reports from Sage is ongoing. **ACTION: FAO**
- 2.13 The Clerk, Chairman and Vice-Chairman have a provisional date set for the discussion relating to office workload.
- 2.14 The Clerk gave a brief update on the outstanding insurance claim, which is currently being investigated by Zurich.

3 DONATIONS AND REFERRALS FROM OTHER COMMITTEES

- 3.1 A request for a grant had been received from the Open Spaces Society. The Committee **RESOLVED** not to give a grant to this national organisation.
- 3.2 A request for a grant had been received from St Mungo's. The Committee **RESOLVED** not to give a grant to this national organisation.
- 3.3 A request for a grant had been received from the Berkshire MS Therapy Centre. The Committee **RESOLVED** that £200 would be donated.
- 3.4 A request for a grant had been received from Relate Berkshire. The Committee **RESOLVED** that £100 would be donated.
- 3.5 A request for a grant had been received from the 1st Winnersh Scouts. The Committee **RESOLVED** that £100 would be donated. The Committee discussed the Scouts' request for information regarding potential venues. The Clerk was asked to contact them with suggestions. **ACTION: Clerk**
- 3.6 A request for a grant had been received from Keep Mobile. The Committee noted that Keep Mobile had not responded to its previous correspondence. The Clerk was asked to write again saying that no grant would be given until clarification has been received on outstanding questions. **ACTION: Clerk**

3.8 Table of grants authorised for 2012/13

Organisation	Date authorised	Amount Authorised	Paid/to pay
W&D Citizens Advice Bureau	24.4.12	£500	10.5.12
Berkshire County Blind Society	24.4.12	£100	10.5.12
Wokingham Job Support Centre	24.4.12	£100	10.5.12
Winnersh Primary School	24.7.12	£150	21.8.12
Home-Start	24.7.12	£250	21.8.12
WBC Match Funding	24.4.12	£200	
Wokingham Volunteer Centre	24.4.12	£100	
Relate	24.4.12	£100	12.2.13
Me2	30.10.12	£50	13.11.12
MS Therapy Centre	29.1.13	£200	12.2.13
1 st Winnersh Scouts	29.1.13	£100	12.2.13
Totals		£1850	£1550

3.8.1 Table of Grants for Transport 2012/13

Organisation	Date authorised	Amount Authorised	Paid/to pay
Readibus	24.7.12	£2250	21.8.12
Totals		£2250	

3.9 There were no referrals from other committees.

4 CORRESPONDENCE

4.1 Item 2; The Clerk was asked to check that WBC were leading on the conversion of utility meters to Smart meters. **ACTION: Clerk**

Item 3&6; The Committee noted all the correspondence on the calculation of the precept.

Item 9; The Committee discussed possible nominations for the Royal Garden Party. The Committee asked the Clerk to invite former councillor Jill Plant to be the Council's nominee. **ACTION: Clerk**

Item N1; The Clerk clarified the situation regarding the registration of the new photocopier for insurance purposes.

Item N3; the guideline figures for the update of the hall alarm systems were noted.

5 REVIEW OF ACCOUNTS FOR QUARTER 3 2012-13

5.1 Income

The FAO was asked to change the 'Variance' heading to read 'Remaining'.

ACTION: FAO

Cllr Southgate clarified the interpretation of the Variance and YTD figures.

The Committee discussed the changes to the system of allocating S106 money due soon. It noted that this topic, and its relationship with Neighbourhood Plans, would be discussed by the Planning Committee in due course.

The Franchise Fee for the Pavilion Café was noted.

5.2 Expenditure, p1

The Clerk & FAO were asked to check the actual readings for the allotment water bill reading.

ACTION: Clerk & FAO

The Committee discussed the necessity of having costs split proportionately between the Community Hall and the Pavilion. The Committee suggested combining the caretakers' employment costs and the utility costs under one heading.

ACTION: FAO & Cllr Southgate

The Committee noted that the Pavilion House maintenance figure includes survey costs.

Expenditure, p2

The Committee asked the Clerk to enquire of WBC the lifespan of the Council's street lights and the options for WBC to survey and possibly take over the Council's street lights.

ACTION: Clerk

The items making up Subscriptions were clarified.

5.3 Capital & Major Projects

The Clerk confirmed that the order to replace the Kompan Elements Edge unit matting had been placed.

The inclusion of the detail figures for Contingency expenditure was noted.

- 5.4** The Committee **RECOMMENDED** that the Q3 accounts for 2012-13 attached to these minutes be accepted by Full Council.

6 CHAIRMAN'S ALLOWANCE

- 6.1** The Committee discussed the Chairman's Allowance.

The Committee **RESOLVED** that the Chairman should be paid a reasonable allowance towards his duties arising from the ordinary business of the Council. This was set up as £40 per quarter for 2013-14.

The Committee **RESOLVED** that an amount of £240 be allocated for the year 2013-14 for the performance of public duties. Receipts will be required for any expenses claimed against this allowance.

7 PAVILION HOUSE REPAIRS

- 7.1** The Clerk reported on the estimates for repairs received so far. The Committee noted the difficulties in defining the scale of the work necessary and asked whether a small survey of the works was appropriate. The Committee noted the provisional estimate of costs. The R&A Committee is due to consider the repairs in more detail.

8 PARISH COUNCIL INSURANCE

- 8.1** The Clerk reported on the early indications of cost for the renewal of the Council's insurance. The Clerk was asked to complete the investigation of costs and bring the options to Full Council. **ACTION: Clerk**

9 REVIEW OF REVENUE BUDGET ITEMS 2013-14

- 9.1** Income:
The Committee noted the increase in the estimates for income. The FAO reported that the hiring of the John Grobler room fluctuated and was difficult to predict.
- 9.2** Expenditure:
Page 1
Employment costs included the increase in caretaker's salary and pension costs. The Pavilion Scheduled maintenance costs should read £1000. The Rates figure is an estimate. No information has been received from WBC regarding rateable value or rebates. Cllr Bray will contact Graham Ebers at WBC regarding this information. **ACTION: Cllr Bray**
The allotment rent shows the new annual figure for the lease. The water costs for the allotment are expected to balance themselves out. The Scheduled Maintenance figure for the Recreation Ground was confirmed.
- Expenditure:
Page 2
The Committee queried the Q4 Employment Costs. The FAO was asked to review this figure. A provisional figure of £9000 was used. **ACTION: FAO**
The Election Expenses were confirmed. With the installation of the new photocopier stationery costs were expected to decrease and photocopier costs to increase. Post: increased use of email permits a slight reduction in the postal costs. Professional Fees include a provision for administrative support for the Clerk. Grants/Donations/Community Transport, were confirmed.

10 REVIEW OF CAPITAL AND MAJOR PROJECTS BUDGETS 2013-14

- 10.1 F&GP Committee:**
The budget for the Winnersh Matters newsletter was increased to £1500. The Committee discussed and confirmed the F&GP Committee budget.
- 10.2 Planning Committee:**
The possible need for additional tree work was noted. The Committee discussed and confirmed the Planning Committee budget.

10.3 R&A Committee:

A figure of £500 was agreed for the re-marking of the car park.
A figure of £6500 was agreed for replacement boilers in the main hall.
The Committee discussed and confirmed the R&A Committee budget.

11 REVIEW OF BUDGET AND PRECEPT FOR 2013-14

11.1 The Committee increased the Expenditure excluding Capital/Special Projects budget by £250 and decreased the Other Projects budget to £5640

11.2 The Chairman **PROPOSED** and the Committee **RECOMMENDED** that the Budget attached to and forming part of these minutes be agreed by the Council and that the precept for 2013-14 be set at £104,606.

12 INTERNAL AUDITOR'S REPORT 2012-13

12.1 The Committee reviewed the Internal Auditor's Interim Report.

1) Payment by cheque

The Clerk was asked to confirm with SLCC their previous recommendation to sign the front copy of the monthly payments rather than the cheque book slips.

ACTION: Clerk

2a) Duplication of Data

Measures have been taken to ensure that the Sage and Excel bank reconciliations match. The FAO will consult with the Internal Auditor for clarification of 'other differences on the Sage reconciliation'.

ACTION: FAO

2b) Further investigations are required for producing management reports directly from Sage. The figures reported can be checked against the Sage Profit and Loss reports. The FAO will discuss with the Internal Auditor the limitations of producing all of the figures from Sage.

ACTION: FAO

3) VAT

a) Discussions took place as to the best way of dealing with the VAT element of deposits and the raising of the final invoice. The FAO is to find a suitable solution in conjunction with the Internal Auditor and Cllr Breedlove.

ACTION: FAO & Cllr Breedlove

b) The VAT refund line on the Income & Expenditure report has been removed as recommended.

4) Allotment Deposits

The FAO is proposing to adjust the allotment deposit figures at the end of the year. She will clarify the procedures for returned and retained deposits.

ACTION: FAO

5) NAG balance

The NAG balance is being recorded properly and the Fete monies will be treated similarly.

13 ANY OTHER ITEMS THE CHAIRMAN CONSIDERS URGENT

- 13.1** The Clerk reported that there had not been time to change the standing order at the bank to show the FAO's new salary. The Clerk presented a cheque for the balance of January's salary authorised as an emergency item. The cheque was signed. The details of this transaction will be shown on the summary report presented to the next Full Council meeting.

14 NEXT MEETING OF THE F&GP COMMITTEE

- 14.1** The provisional date of the next meeting was agreed as **Tuesday 30 April 2013 at 7.45pm.**

APPENDIX 1

CORRESPONDENCE

- 1 Came & Co; re Parish Council Insurance
- 2 British Gas; installation of Smart meters
- 3 NALC; Precepts update
- 4 Nat West bank; confirmation of customer records required
- 5 gsi.gov; Calculation of Council Tax Base Regulations
- 6 WBC; Council Tax base figures
- 7 Cllr Angus Ross; acknowledgement of match funding agreement
- 8 NALC; questionnaire re Council Tax Support Measures
- 9 BALC; Royal Garden Party nominations

N1 De Lage Landen; insurance cover for photocopier

N2 Berkshire Pension Fund; information on policy statement and acceptance into scheme

N3 A-Solo Security; guideline prices for replacement Hall alarm systems

Grant Applications

G1 Open Spaces Society; donation to 'We Fight Back' appeal

G2 St Mungo's; request to fundraise

G3 MS Therapy Centre, Berkshire; request for grant

G4 Relate Berkshire; request for grant

G5 1st Winnersh Scouts; request for grant

**Winnersh Parish Council
Income (all sources)
Q3 - October to December 2012**

	Last Year	Budget	Qtr 3	YTD	Remaining	% Qtr	%YTD
GENERAL INCOME							
Winnersh Hall Lettings	32,144	28,000	7,888	24,099	-3,901	28%	86%
Allnatt Pavilion Lettings	1,826	1,800	718	1,708	-92	40%	95%
John Grobler Room Lettings	573	1,000	463	1,245	245	46%	125%
Sindlesham Room Lettings	1,665	2,500	910	2,394	-106	36%	96%
Community Centre sub-total	36,208	33,300	9,979	29,447	-3,853	30%	88%
Allotment Rents	1,822	1,940	252	1,786	-154	13%	92%
Bearwood Recreation Ground	5,985	4,500	1,768	4,572	72	39%	102%
Franchise Fee Bar	557	2,000	453	458	-1,542	23%	23%
Franchise Fee Pavilion	2,160	2,800	275	1,241	-1,559	10%	44%
Other Income sub-total	10,524	11,240	2,747	8,057	-3,183	24%	72%
TOTAL GENERAL INCOME	46,732	44,540	12,726	37,504	-7,036	29%	84%
OTHER INCOME							
Precept	105,880	107,881	0	107,881	0	0%	100%
S106 Income	0	0	16,965	16,965	16,965		
Interest Received	27	50	11	28	-22	22%	56%
Fete Sponsorship			0	500			
Fete Income Balance	448	0	0	1	1		
Sundry Income	872	200	0	120	-80	0%	60%
Insurance Claim Refund	0	0	0	0	0		
Winnersh Matters Advertising	475	0	0	0	0		
TOTAL OTHER INCOME	107,702	108,131	16,976	125,494	10,328	16%	116%
Total Income	154,434	152,671	29,702	162,999	3,292	19%	107%

**Winnersh Parish Council
Expenditure
Q3 October to December 2012**

	Last Year	Budget	Qtr 3	YTD	Remaining	% Qtr	%YTD
Community Centre							
Employment Costs	12,254	11,500	4,105	9,679	-1,821	36%	84%
Services	7,715	7,000	1,646	5,054	-1,946	24%	72%
Scheduled Maintenance	7,243	7,330	1,035	4,995	-2,335	14%	68%
Unscheduled Maintenance	6,184	3,000	976	2,234	-766	33%	74%
Rates	1,162	1,200	273	821	-379	23%	68%
Refunds	0	0	70	70	70		
Community Centre - Total Costs	34,558	30,030	8,104	22,853	-7,177	27%	76%
Allnatt Pavilion							
Employment Costs	4,074	4,000	1,356	3,214	-786	34%	80%
Services	1,898	2,000	493	1,812	-188	25%	91%
Scheduled Maintenance	305	750	0	244	-506	0%	33%
Unscheduled Maintenance	369	750	225	263	-487	30%	35%
Refunds	0	0	0	0	0		
Allnatt Pavilion - Total Costs	6,646	7,500	2,074	5,533	-1,967	28%	74%
Allotments							
Water & Maintenance	3,154	1,300	-25	-293	-1,593	-2%	-23%
Rent to WBC	730	730	0	730	0	0%	100%
Sundries	100	100	50	50	-50	50%	50%
Refund	0	0	0	0	0		
Allotments - Total costs	3,984	2,130	25	487	-1,643	1%	23%
Recreation Grounds							
Bearwood Rec - Scheduled Maint	12,069	13,400	2,834	9,584	-3,816	21%	72%
Bearwood Rec - Unscheduled Maint	1,474	1,000	256	1,167	167	26%	117%
Sundries	0	0	0	0	0		
Refunds	0	0	0	0	0		
Recreation Grds - Total Costs	13,543	14,400	3,090	10,751	-3,649	21%	75%
Pavilion House							
Pavilion House Maintenance	354	350	0	628	278	0%	179%
Pavilion House - Total costs	354	350	0	628	278	0%	179%

**Winnersh Parish Council
Expenditure
Q3 October to December 2012**

	Last Year	Budget	Qtr 3	YTD	Remaining	% Qtr	%YTD
Office & General Expenses							
Employment Costs	37,042	38,000	9,285	28,795	-9,205	24%	76%
Stationery/Office Supplies	552	600	111	635	35	19%	106%
IT Infrastructure	1,554	930	562	992	62	60%	107%
Copier Lease	517	440	0	156	-284	0%	35%
Insurances	7,087	7,300	76	7,333	33	1%	100%
Training Councillors	280	250	35	35	-215	14%	14%
Training Staff	50	500	615	640	140	123%	128%
Parish Expenses/Chairman's Allown	453	400	115	277	-123	29%	69%
Employment Advertising	596	0	0	0	0		
Sundries	199	250	10	10	-240	4%	4%
Election expenses	498	3,319	0	0	-3,319	0%	0%
NALC/BALC Subscription	1,203	1,250	0	0	-1,250	0%	0%
Subscriptions	970	800	215	285	-515	27%	36%
Professional Fees	945	1,200	0	1,050	-150	0%	88%
Bank Charges	127	0	0	32	32		
Telecoms	1,228	700	655	1,129	429	94%	161%
Post	407	450	121	364	-86	27%	81%
Travel & Subsistance	231	300	66	106	-194	22%	35%
Total General Costs	53,939	56,689	11,866	41,838	-14,851	21%	74%
Street Lights	727	700	65	570	-130	9%	81%
Other Expenditure							
S137 / WFAT			0	14			
Grants / Donations	800	2,000	0	1,187	-813	0%	59%
Community Transport	4,500	4,500	0	2,250	-2,250	0%	50%
Bad Debt W/O	0	0	0	0	0		
Other Costs - Total	5,300	6,500	0	3,451	-3,049	0%	53%
Total Running Expenditure	119,051	118,299	25,223	86,112	-32,187	21%	73%
Major & Capital Projects							
Other Projects	0	8,822	0	0	-8,822	0%	0%
R&A	17,147	27,850	3,373	13,195	-14,655	12%	47%
F&GP	3,951	5,000	249	3,891	-1,109	5%	78%
Planning	2,325	2,700	295	295	-2,405	11%	11%
Contingency	0	30,000	9,149	10,599	-19,401	30%	35%
S106 Expenditure	0	0	0	16,965	16,965		
TOTAL EXPENDITURE	142,474	192,671	38,289	131,057	-61,614	20%	68%

**Winnersh Parish Council
Capital & Major Projects
Q3 October - December 2012**

	Budget	Qtr 3	YTD	Remaining	% Qtr	%YTD
Recreation & Amenities Committee						
R&A - Signage		0	29	29		
R&A - External Decorations	4,000	0	3,250	-750	0%	81%
R&A - Refurbishment of Main Hall Chairs	5,300	0	5,310	10	0%	100%
R&A - Drain Repairs	550	0	0	-550	0%	0%
R&A - Energy Efficiency Control System	1,000	0	0	-1,000	0%	0%
R&A - External Toilets	8,000	3,373	3,373	-4,627	42%	42%
R&A - Repair to Play Area Grass Mat	7,000	0	0	-7,000	0%	0%
R&A - Christmas Lights		249	249			
R&A - Miscellaneous	2,000	0	1,233	-767	0%	62%
R&A - Total Including Miscellaneous	27,850	3,622	13,444	-14,406	13%	48%
Finance & General Purposes Committee						
F&GP - Winnersh Matters Newsletter	1,000	0	933	-67	0%	93%
F&GP - Winnersh Parish Fete	3,500	0	2,155	-1,345	0%	62%
F&GP - Computer Upgrades		0	555	555		
F&GP - Miscellaneous	500	0	0	-500	0%	0%
F&GP - Total Including Miscellaneous	5,000	0	3,642	-1,358	0%	73%
Planning Committee						
Planning - Tree Husbandry & Replacement	2,500	295	295	-2,205	12%	12%
Planning - Miscellaneous	200	0	0	-200	0%	0%
Planning - Total Including Miscellaneous	2,700	295	295	-2,405	11%	11%
Other Projects						
Other Projects - Balance	8,822	0	0	-8,822	0%	0%
Other - Total Including Miscellaneous	8,822	0	0	-8,822		
Contingency						
Replacement Exercise Bike (£1,450 - Q2)						
Boiler Replacements		9,149				
Contingency - Total	30,000	9,149	10,599	-19,401	30%	35%

**Winnersh Parish Council
Budget Estimates 2013-14**

INCOME

	Actual 2011/12	Q1 Q2 Q3 2012/13	Q4 Est 2012/13	Total Est 2012/13	Budget 2012/13	Budget 2013/14
Winnersh Hall Lettings	32,144	24,099	7,383	31,482	28,000	34,000
Allnatt Pavilion Lettings	1,826	1,708	700	2,400	1,800	2,400
John Grobler Room Lettings	573	1,245	200	1,445	1,000	1,400
Sindlesham Room Lettings	1,665	2,394	1,696	4,090	2,500	7,000
Community Halls sub-total	36,208	29,446	9,979	39,417	33,300	44,800
Allotment Rents	1,822	1,786	64	1,850	1,940	2,000
Bearwood Recreation Ground	5,985	4,572	1,623	6,195	4,500	5,000
Franchise Fee bar	557	458	171	629	2,000	700
Franchise Fee Pavilion	2,160	1,241	511	1,752	2,800	2,000
Other Income sub-total	10,524	8,057	2,368	10,425	11,240	9,700
Interest	27	28	10	38	50	40
Sundry Income	872	120	0	120	200	150
General Income Total	47,631	37,651	12,357	50,000	44,790	54,690
S106 Income	0	16,965	0	16,965		
Precept	105,880	107,881	0	107,881		
Insurance Claim Refund	0	0	0	0		
Fete Sponsorship		500	0	500		
Winnersh Matters Advertising	475	0		0		
TOTAL INCOME	153,986	162,997	12,357	175,346		

**Winnersh Parish Council
Budget Estimates 2013-14**

EXPENDITURE

	Actual 2011/12	Q1 Q2 Q3 2012/13	Q4 Est 2012/13	Total Est 2012/13	Budget 2012/13	Budget 2013/14
Community Hall						
Employment Costs	12,254	9,679	2,764	12,443	11,500	14,000
Services	7,715	5,054	1,700	6,754	7,000	7,000
Scheduled Maintenance	7,243	5,239	1,800	7,039	7,330	7,500
Unscheduled Maintenance	6,184	2,234	300	2,534	3,000	2,500
Rates	1,162	1,001	71	1,072	1,200	2,200
Refunds	0	70	0	70	0	0
Community Hall - Total Costs	34,558	23,277	6,635	29,912	30,030	33,200
Allnatt Pavilion						
Employment Costs	4,074	3,214	921	4,135	4,000	4,700
Services	1,898	1,812	600	2,412	2,000	2,500
Scheduled Maintenance	305	244	0	244	750	1,000
Unscheduled Maintenance	369	263	200	463	750	500
Refunds	0	0	0	0	0	0
Allnatt Pavilion - Total Costs	6,646	5,533	1,721	7,254	7,500	8,700
Allotments						
Water & Maintenance	3,154	-293	0	-293	1,300	1,000
Rent to WBC	730	730	0	730	730	1,000
Sundries	100	50	0	50	100	100
Refund	0	0	0	0	0	0
Allotments - Total costs	3,984	487	0	487	2,130	2,100
Recreation Grounds						
Bearwood Rec. - Scheduled Maint.	12,069	9,584	2,500	12,084	13,400	13,000
Bearwood Rec. - Unscheduled Maint	1,474	1,167	0	1,167	1,000	1,000
Sundries	0	0	0	0	0	0
Refunds	0	0	0	0	0	0
Rec. Grounds - Total Costs	13,543	10,751	2,500	13,251	14,400	14,000
Pavilion House Maintenance	354	628	240	868	350	350

**Winnersh Parish Council
Budget Estimates 2013-14**

EXPENDITURE

	Actual 2011/12	Q1 Q2 Q3 2012/13	Q4 Est 2012/13	Total Est 2012/13	Budget 2012/13	Budget 2013/14
Office & General Expenses						
Employment Costs	37,042	28,795	9,000	37,795	38,000	42,000
Stationery	552	635	100	735	600	450
IT Infrastructure	1,554	1,107	60	1,167	930	1,000
Copier	517	156	444	600	440	750
Insurances	7,087	7,333	0	7,333	7,300	5,500
Training Councillors	280	35	0	35	250	200
Training Staff	50	640	0	640	500	500
Parish Expenses/Chairman's Allow	453	277	50	327	400	400
Employment Advertising	596	0	0	0	0	0
Sundries	199	10	0	10	250	200
Election expenses	498	0	0	0	3,319	3,319
NALC/BALC Subscription	1,203	0	1,250	1,250	1,250	1,300
Subscriptions	970	105	850	955	800	1,100
Professional Fees	945	1,050	130	1,180	1,200	1,200
Bank Charges	127	32	0	32	0	0
Telecoms	1,228	836	165	1,001	700	700
Post	407	364	50	414	450	400
Travel & Subsistence	231	106	50	156	300	300
Office & General - Total Costs	53,939	41,481	12,149	53,630	56,689	59,319
Street Lights	727	570	65	635	700	600
Other Expenditure						
S137 / WFAT	0	14	0	14	0	0
Grants / Donations	800	1,187	500	1,687	2,000	2,000
Community Transport	4,500	2,250	0	2,250	4,500	4,500
Other - Total Costs	5,300	3,451	500	3,951	6,500	6,500
Total Running Expenditure	119,051	86,178	23,810	109,988	118,299	124,769
Major & Capital Projects						
Other Projects	0	0	0	0	8,822	
R&A	17,147	13,444	16,400	29,844	27,850	
F&GP	3,702	3,891	1,120	5,011	5,000	
Planning	2,325	295	1,600	1,895	2,700	
Contingency	0	10,599	15,000	25,599	30,000	
S106 Expenditure	0	16,965	0	16,965	0	
TOTAL EXPENDITURE	142,225	131,372	57,930	189,302	192,671	

Winnersh Parish Council Budget Summary 2013-14

Recommendation to Council
from F&GP meeting held on 29th January 2013

	2013/14 £	2012/13 £
Expenditure excluding Capital/Special Projects	124,769	118,299
Income excluding Precept	54,690	44,790
Excess of Expenditure over Income	70,079	73,509
Contingency	30,000	30,000
Balance Brought Forward	27,000	40,000
Balance to be Funded	73,079	63,509
Capital / Special Projects (see below)	31,000	35,550
Other Projects	5,640	8,822
Council Tax Support Scheme grant	5,113	-
Total for Funding by Precept	104,606	107,881
<i>Change from Previous Year [incl grant +1.7%]</i>	<i>-3.0%</i>	<i>+1.9%</i>
<i>Tax Base (nominal number of Band D properties)</i>	<i>3,742.6</i>	<i>3,935.0</i>
Council Tax Charge for Band D Property	27.95	27.42
<i>Change from Previous Year</i>	<i>+1.9%</i>	<i>0%</i>
CAPITAL / SPECIAL PROJECTS		
F&GP		
Winnersh Matters newsletter	1,500	
Winnersh Parish Fete	3,500	
Miscellaneous	500	
Total	5,500	5,000
Planning		
Tree husbandry / replacement (incl ash removal)	4,000	
Miscellaneous	200	
Total	4,200	2,700
R&A		
Christmas Lights event	500	
Fire & intruder alarm upgrade	5,000	
Play area repairs	3,000	
Basketball boards & nets renewal	800	
Goalpost renewal	1,000	
Car park fence renewal	2,000	
Re-marking of car park	500	
Replacement boiler(s) in main hall	6,500	
Miscellaneous	2,000	
Total	21,300	27,850
Total Capital / Special Projects	31,000	35,550