



Winnersh Parish Council

Winnersh Community Centre
New Road, Sindlesham, Wokingham
Berkshire RG41 5DU
Phone/Fax 0118 978 0244
e-mail parish@winnersh.gov.uk
www.Winnersh.gov.uk

MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 13 JANUARY 2009 IN THE JOHN GROBLER ROOM

PRESENT: Cllr J Southgate (Chairman), E Cooke, J Grimson, D Hunt, D Jupp,
J Plant, J Peffers, J Wakefield and J Wilkins

In attendance: Clive Hudson (WPC Clerk)

Cllr Southgate welcomed the councillors and wished them a happy New Year.

1 APOLOGIES

1.1 Apologies for absence – Cllrs M Armstrong, P Bray, E Siggery, J Townsend.

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 9 December 2008 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 None.

4 PUBLIC SESSION

4.1 Councillors queried the non-attendance of the police at Council meetings. The Clerk reported that he had spoken to Sgt Woolford, who would ask the new Neighbourhood Specialist Officer, PC Alistair Marman, to attend a future meeting. Sgt Woolford also reported that Winnersh is currently very quiet. The WPC councillors attending the NAG will strongly encourage PC Marman to attend a meeting soon.

5 COMPLAINTS AND FAULT TRACKING

5.1 None.

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 5; Cllr Southgate gave a summary of this and other crime reports in the correspondence.

Item 6; Cllr Southgate confirmed the Older Peoples Forum meeting dates for 2009. The Clerk will distribute hard copies to interested councillors.

ACTION: Clerk

Item 18; Cllr Southgate confirmed the Thames Valley Police counter opening times for local stations as:

Loddon Valley; 0800-2200 seven days a week

Wokingham; 0800-2000 Mon-Sat

0900-1700 Sunday

Twyford; 1400-1800 Monday

0900-1300 Saturday

For further information phone 0845 8 505 505

Item 19 & 32; The Clerk and FAO are on a First Aid training course on Thursday 22 January. The office will be closed that day.

Item 23; Cllr Southgate explained the role of the Standards Committee and a planned visit to a WPC meeting by WBC councillor Malcolm Storry.

Item 27; Casual Vacancy on WPC; no by-election has been called, therefore WPC can co-opt a councillor to replace Neil Sefton. Cllr Southgate asked councillors to seek out potential candidates. **ACTION: all Councillors**

This item is to be reviewed at a future meeting.

Item 30; The Major Roadworks to take place in Winnersh are at Loddon Interchange until summer 2009; Mill Lane - January to March 2009; Reading Road crossroads signals – January to February 2009.

Cllr Grimson reported problems with the traffic lights on the Reading Road at Winnersh Farm. The Clerk will report this to WBC highways.

ACTION: Clerk

6.2 Correspondence received since the issue of the agenda

Item N1; The Clerk will display the posters for Prostate Cancer Month on the notice boards where room permits. **ACTION Clerk**

Item N2; SEGRO sponsored work party at Winnersh Meadows on March 28. The WPC members present will give their support at the next NAG meeting.

Item N8; The invitation to meet the Chamber of Commerce is directed to the Clerk.

Item N13; Wokingham Town Centre development. Details of the document are available on www.wokingham.gov.uk/wokinghamtowncentreguidespd.

7 BOROUGH COUNCIL MATTERS

- 7.1** A Borough Council meeting clashed with this meeting and no written reports had been received from the Borough Councillors.

8 PARISH COUNCILLORS' QUESTIONS

- 8.1** The Council discussed the inclusion of WPC matters in the 'Community News' section of the Wokingham Times. The Clerk will contact Hugh Fort and give him a list of the WPC meeting times and invite him to attend some meetings. **ACTION: Clerk**

9 LAST PLANNING COMMITTEE MEETING

- 9.1** The minutes of the meetings of 16 December 2008 and 5 January 2009 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 9.2** Cllr Grimson reported that Michael McBrien of Forest School had attended the meeting on 16 December and the Committee had explained its procedures and discussed a hypothetical application with him.
- 9.3** Cllr Grimson reported that Cllr Keith Baker had replied to the Committee's concerns over the lack of consultation on the Reading Road bus shelters and had assured the Council that WPC would be consulted on similar matters in the future.
- 9.4** Cllr Grimson reported that the Committee had discussed its main highways concerns for 2009, ready to suggest these as priority items to WBC.
- 1) improvements to the Reading Road pavements
 - 2) relief of the flooding on Robinhood Lane.

Cllr Southgate summarised priorities of previous years which had been actioned by WBC and asked for any further suggestions. There being no further suggestions the Council **RESOLVED** to adopt the 2 items above as its priorities for action in 2009.

10 LAST R&A COMMITTEE MEETING

- 10.1** The minutes of the meeting of 6 January 2009 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

Cllr Plant reported on the feedback from the Christmas Lights event.

- The coordination of the events on the evening could be better
- A date when there is lighter usage of the halls would be desirable
- Christmas is a busy time for the schools therefore a broader choice of dates might help

- The two Primary Schools are due to meet to discuss possible improvements for 2009.

Cllr Plant thanked Laura Broadhurst for her help with the refreshments. The surplus mulled wine and mince pies had been used by the Centre Forward Christmas celebration at Rainbow Park.

11 FINANCE & GENERAL PURPOSES COMMITTEE

- 11.1** The date of the next F&GP Committee meeting was confirmed as Tuesday 27 January 2009 at 7.45pm in the John Grobler room. The Clerk will confirm with Cllr Clark his availability for this meeting. **ACTION: Clerk**

Cllr Southgate explained that the next F&GP meeting would discuss the budget for 2009/10 and that R&A has proposed a list of projects. A further suggestion was made to improve the Council website. Cllr Southgate replied that some minor changes had been made recently and a relaunch was to be made during the year.

12 FUTURE DIRECTION OF WINNERSH PARISH COUNCIL

- 12.1** Cllr Southgate has started a new document containing the ideas brought to the November 2008 Full Council meeting. The document will still be in a reduced format compared with the previous 5 Year Plan. Cllr Southgate will cross-check against the 5 Year Plan and show the continuity from it. He will circulate the new document before the next Council meeting so that Council can discuss and agree a draft version. **ACTION: Cllr Southgate**

- 12.2** Cllr Grimson reported that a decision is expected on the redevelopment of Forest School in the next few months. The redevelopment includes ideas for 'Community Facilities'. Cllr Grimson will report back with further news.

13 REPRESENTATIVES ON OUTSIDE BODIES

- 13.1** Cllrs Southgate and Wilkins attended the WBC children's carol concert at Loddon Valley Leisure Centre on 14th December 2008.

14 APPROVAL OF THE JANUARY ACCOUNTS FOR PAYMENT

- 14.1** The Clerk reported that the Russell Leisure payment was for a new metal section to the see-saw to replace a wooden section which had broken, as approved by R&A.
- 14.2** The Clerk confirmed that the lost pay cheque for December had been cancelled and then found, and was now in the possession of the FAO.
- 14.3** The Clerk confirmed that the collection for the Mayor's Charity at the Christmas Lights event was £80.16, which was slightly up on last year.
- 14.4** It was **PROPOSED** by Cllr Jupp and **SECONDED** by Cllr Hunt and the Parish Council **RESOLVED** to pay the following accounts for January 2009.

WINNERSH PARISH COUNCIL MEETING 13 January 2009
ACCOUNTS FOR PAYMENT - JANUARY 2009

Payee	Description	Amount	Ch.No.
The Post Office	Stamps	63.00	5949
King Electrical Services	Repairs, installing and testing of new wiring	241.50	5950
Southern Electric Contracting Ltd.	Quarterly street lights maintenance	82.79	5951
Polydeck Ltd.	Anti-slip cover for stairs	1,774.27	5952
The Computer Doctor	On site visit for email problem	58.65	5953
Nick Robins Ltd.	Monthly ground maintenance	396.75	5954
ABA (Construction) Ltd	Monthly play ground inspection	75.04	5955
ADT Fire and Security plc	Yearly maintenance contract fire alarm	218.39	5956
ADT Fire and Security plc	Yearly maintenance contract intruder alarm	321.51	5957
Binfield Electrical Ltd.	Survey CCTV system	129.38	5958
Russel Leisure Limited	repair seesaw playground	1,081.81	5959
D. Knight Esq.	Window cleaning + cleaning cladding Pav. House	130.00	5960
The Computer Doctor	Supply and installation of new PC + anti-virus	721.05	5961
Clive Hudson	Replacement lost Dec. salary cheque 5944	1,376.17	5962
Wokingham Borough Council	Xmas lights collection for Mayor's charity	80.16	5970
RBWM	Pension contribution	325.77	5964
All staff - CH, SDG, AB, PB	Salaries	2,911.67	5965-5968
HM Revenue & Customs	Tax & NI	788.30	5969
Southern Electric	Electricity supply	201.00	DD
Wokingham Borough Council	Rates	607.00	DD
Credit card	Sage Instant Accounts upgrade and cover	166.75	DD
Credit card	Xmas tree decorations	107.62	DD
Total for the month		11,858.58	

Financial Position as at 31 December 2008

Sub-total	£	205,259.81
Less payments for year to date	£	185,094.32
Sub-total	£	20,165.49
Add balance carried forward 31/3/08	£	59,879.91
	£	80,045.40

14.5 The cheque for the pension contribution to RBWM was incorrectly presented on the summary sheet to the Council as £388.09. This figure should have read £325.77. Cllrs Jupp and Hunt signed the cheque as written for £325.77 as confirmed by the accompanying documentation and verbal confirmation from the Clerk. (The figures shown on the summary above include the corrected amount.)

15 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

15.1 Cllr Southgate confirmed that a member of the Council who is also a member or officer of another organisation, but is not formally representing WPC in that position, should declare an interest if discussions regarding that organisation were to take place and, in some cases, withdraw from the discussion.

16 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

16.1 The next meeting of the Parish Council will be held on **Tuesday 10 February 2009 at 7.45 p.m.** in the John Grobler Room.

There being no further business, the meeting closed at 8.49 p.m.

APPENDIX 1

Items of correspondence received prior to the issue of the 9 December 2008 Full Council Meeting Agenda

- 1 Wokingham Older Peoples Forum newsletter
- 2 Links newsletter
- 3 Note from Chrystal Hayselden; thanks for grant
- 4 From MS Therapy; thanks for grant
- 5 From Keep Mobile; thanks for grant
- 6 Reading Half Marathon brochure
- 7 WBC Staff Bulletin; 14 November 2008
- 8 Heathrow Airtrack consultation poster
- 9 WBC; confirmation of renewal of Premises Licence
- 10 SLCC membership scales, 2009
- 11 24-7 Computer Doctor quote for computer upgrade
- 12 NALC; confirmation of invoice price for Warwick Conference
- 13 Rhino Security; confirmation of payment for bollards maintenance
- 14 The Lookout Centre; Christmas Poster
- 15 Prontaprint; thank you for enquiry
- 16 WBC; Register of Electors – invitation to request a copy
- 17 WBC; minutes of committee meetings 15 October to 10 November 2008
- 18 WBC; Meeting of the Executive 27 November; agenda
- 19 WBC; Meeting of the Council 27 November; agenda
- 20 WBC; Older Peoples Service meeting is 16 April, not 23 April 2009
- 21 Berkshire Echo (Records Office newsletter)
- 22 WBC News 13 November 2008
- 23 TVP Watch Update, 13 November 2008
- 24 CAWB weekly bulletin, 14 November 2008
- 25 Wok. Borough Voluntary Sector Forum Community Lunch, 17 December
- 26 CAWB weekly bulletin, 21 November 2008
- 27 Barratt Homes; re 460-480 Reading Road fence
- 28 Reading Refocus – invitation to become a trustee
- 29 VAWB Training Bulletin, 25 November 2008
- 30 Invitation to meet the Thames Valley Chamber of Commerce, 3 December 2008
- 31 WBC; notification of road closures for Winter Carnival
- 32 WBC; re Executive meeting; Building Schools for the Future document
- 33 Wokingham Job Support Centre; thanks for grant
- 34 Bearwood Primary School; thanks for grant
- 35 Invitation to WBC Carol Concert, 14 December 2008
- 36 TVP Watch Update, 27 November 2008
- 37 WBC News 27 November 2008
- 38 Arborfield News;
- 39 Keep Mobile; thanks for grant
- 40 WBC; meeting of Finance & Overview panel, 4 December 2008
- 41 Southern Electric; change to Budget Scheme payments
- 42 CCB Communities newsletter
- 43 WBC Democratic services; confirmation of resignation of Cllr Neil Sefton
- 44 NHS Blood Donor service; confirmation of 24 December booking
- 45 CAWB weekly bulletin, 28 November 2008
- 46 WBC; re new fixed penalty notices for dog fouling
- 47 Nat West; Business service programme
- 48 ICO – FOI New Model Publication Scheme
- 49 WBC; meeting of standards board, 8 December, agenda

Items of correspondence received since the issue of the 9 December 2008 Full Council Meeting Agenda

- N1 WBC News; 4 December 2008
- N2 Michael McBrien; email re effect of KFC in Winnersh
- N3 RBWM Pensions Dept; request to receive payments by BACS
- N4 WBC: Scoping Report for Wokingham Town Centre Development Guide Supplementary Planning Document (SPD)
- N5 WBC Staff Bulletin, 28 November 2008
- N6 CAWB weekly e-bulletin 5 December 2008
- N7 WBC Planning Committee 10 December 2008, agenda
- N8 Town & Parish News, November 2008
- N9 CCB, Village Hall Newsletter, October 2008
- N10 Keep Mobile 'The Omnibus' magazine, winter 2008
- N11 The Computer Doctor, revised quote for computer system
- N12 Girlguiding; letter from Natalie Sew