



## Winnersh Parish Council

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### MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 10 MARCH 2009 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllr J Southgate (Chairman), P Bray, E Cooke, J Grimson, D Hunt, D Jupp, J Peffers, J Plant, L Siggery, J Wakefield and J Wilkins

**In attendance:** Clive Hudson (WPC Clerk), 1 member of the public.

#### 1 APOLOGIES

1.1 **Apologies for absence** – Cllrs M Armstrong, J Townsend.

1.2 **Apologies for lateness** – none

1.3 Cllr Southgate welcomed WBC Cllr Malcolm Storry, who was here to observe the meeting. Cllr Storry spoke briefly about his role as ‘the friendly face of the Standards Committee’.

#### 2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 10 February 2009 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

#### 3 MATTERS ARISING

3.1 Cllr Hunt had nothing to report yet about Community Service volunteers.

**ACTION: Cllr Hunt**

### **3.2 Rainbow Centre Building Works**

Cllr Siggery reported that a paper is to go to WBC Executive next week regarding Phase 3 of the Children's Centres project. Cllr Bray said that it was the money for Phase 1 of the Rainbow Centre improvements that is in question. WPC's immediate concern is with this 'Phase 1'. Cllr Siggery will inform Cllr Southgate as soon as she has clarification.

**ACTION: Cllr Siggery**

### **3.3 Cllr Southgate reported on the public accessibility of the police via the NAG. PC Marman is available to any member of the public. He can be contacted on the police 0845 number. The Council discussed police attendance at meetings. It noted PC Marman's apologies and asked the Clerk to invite him to the next Planning Committee meeting on 31 March 2009.**

**ACTION: Clerk**

### **3.4 Cllr Siggery reported on the WBC monies held with Icelandic banks. WBC will probably get some, but not all, of its money returned. A report is being prepared to go to the WBC Scrutiny Committee. Cllr Siggery will ensure that WPC receives a copy.**

**ACTION: Cllr Siggery**

## **4 PUBLIC SESSION**

### **4.1 None**

## **5 COMPLAINTS AND FAULT TRACKING**

### **5.1 The Clerk reported that a member of the public had reported that 2 litter bins were full. The Clerk found these two bins to be full of McDonalds packaging. The bins were promptly emptied.**

## **6 CORRESPONDENCE**

### **6.1 Correspondence received prior to the issue of the agenda**

Item 2; Cllr Bray is attending the Tenant Services open day.

Item 4; Cllr Southgate and Cllr Bray will be attending the Wokingham Borough Strategic Partnership conference.

Item 15; Cllr Southgate updated the meeting with the latest news on the clean up of the unused land adjacent to the Sainsbury's car park. Sainsbury's are expected to agree a plan for a longer-term solution very shortly.

Item 26: Consultation on young people and alcohol.

Details are available for viewing on [www.dcsf.gov.uk/consultations](http://www.dcsf.gov.uk/consultations)

Item 33; The Clerk gave details of the introductory letter from QPSMR Ltd.

### **6.2 Correspondence received since the issue of the agenda**

Item N2; The Clerk confirmed the details of the request for vacancy statistics.

## **7 BOROUGH COUNCIL MATTERS**

- 7.1** Cllr Siggery reported that the wooden bollards in Sherwood Road will be taken out and replaced by something more suitable.

A review into the small overlap in the catchment areas of Winnersh and Bearwood Primary Schools is being completed. It is not a controversial change.

- 7.2** Cllr Bray confirmed the rise in the WBC council tax as 4.79%. Tenant Services have issued a letter confirming the rent increase of 6.2%. This has since been changed by Central Government to 3.1%. Tenants will have to pay the 6.2% figure until the change over to the revised figure can be implemented.

The traffic lights at the Reading Road Post Office are being upgraded and will be back in operation soon.

The Core Strategy review begins next week. Cllr Bray will speak about the North Wokingham SDL, which affects Winnersh.

The Forest School U14 football team has reached a cup final to be played at Old Trafford. The Forest School is to undergo an Ofsted inspection soon.

## **8 PARISH COUNCILLORS' QUESTIONS**

- 8.1** None.

## **9 LAST PLANNING COMMITTEE MEETING**

- 9.1** The minutes of the meeting of 17 February 2009 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

- 9.2** Cllr Grimson reported on the meetings of 17 February and 9 March 2009. There was very little planning activity to report.

## **10 LAST R&A COMMITTEE MEETING**

- 10.1** The minutes of the meeting of 3 March 2009 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

- 10.2** Cllr Plant reported that Friday 11 December 2009 had been agreed as the date for the next Christmas Lights event. The two Primary Schools and the mayor were booked for the event.

- 10.3** Cllr Plant has leaflets showing some of the proposed equipment for the Adult 'Outdoor Gym'. She is surveying local opinion regarding the proposals in preparation for making a report to WBC. Proposed funding for the project is 50% WPC and 50% WBC S106 money.

- 10.4** The Clerk is contacting Sainsbury's and local organisations regarding the WBC Litter Pick on Sunday 26 April 2009.

- 10.5** Cllr Southgate presented the full details of a recommendation to Full Council for the replacement of the Community Hall security lighting. The Council **RESOLVED** to accept Binfield Electronics' quotation (see Correspondence N5), this to include Option 2 for low-energy lighting. **ACTION: Clerk**

## **11 LAUNCH OF THE PARISH WEBSITE AND WPC STRATEGIC AIMS DOCUMENT**

- 11.1** Cllr Southgate will formally launch the new website tomorrow. A press release will be issued. A contribution by the Winnersh Historical Society will be added to the website later.

The Council **COMMENDED** the website and thanked Cllr Southgate for all the work he had put in preparing it.

- 11.2** The WPC Strategic Aims document will be made available on the website. It was suggested that the Wokingham Times be asked to publish a link to the website in its 'Winnersh' section on local events.

## **12 WOKINGHAM & BOROUGH TOWN AND PARISH CONFERENCE**

- 12.1** The Council discussed possible items for the agenda. These are:
- Quality Council Status
  - Flooding
  - Core Strategy
  - Specialist and Affordable Housing – impact on Parish Councils

Any further ideas are to be forwarded to Cllr Wilkins.

## **13 PARISH AND TOWN COUNCILS CHARTER**

- 13.1** Cllr Southgate reported that WPC had approved the draft charter in June 2008. He presented the final version, which included a paragraph on procedures for reviewing the Charter.

The Council **RESOLVED** to adopt the Wokingham Borough Parish and Town Councils Charter.

The Clerk will write to WBC confirming this. **ACTION: Clerk**

## **14 REPRESENTATIVES ON OUTSIDE BODIES**

- 14.1** Cllr Grimson attended a BALC Executive meeting. A County Training Partnership is to be started. He will attend a Planning training course in April 2009.
- 14.2** Cllrs Southgate, Peffers and Cooke attended a NAG meeting on 23 February. The Battle of the Bands first and second rounds have taken place. They received good press coverage. The third round is on 27 March.

Cllr Southgate reported on the NAG application for Lottery funding for the Winnersh Meadows project. He had attended a meeting with NAG, WBC and Lottery representatives on 25 February. A £50,000 Lottery grant has been applied for. Further funding will be provided by WBC (section 106 monies) and WPC.

## 15 APPROVAL OF THE MARCH ACCOUNTS FOR PAYMENT

15.1 Cllr Wilkins explained that the Knockout Entertainments invoice is a deposit for equipment for the fete.

15.2 The Council **RESOLVED** to approve Cllr Grimson's attendance on the BALC Planning training course.

15.3 The Council **RESOLVED** to approve the final salary increase of 2.75% for 2008/9. This is an increase of 0.3% above the provisional figure already implemented. This increase will be backdated to April 2008 and will be included in the April 2009 payroll run. **ACTION: FAO**

15.4 It was **PROPOSED** by Cllr Plant and **SECONDED** by Cllr Siggery and the Parish Council **RESOLVED** to pay the following accounts for March 2009.

### WINNERSH PARISH COUNCIL MEETING 10 March 2009 ACCOUNTS FOR PAYMENT - MARCH 2009

Payee	Description	Amount	Ch.No.
QCR Painter & Decorators	supply and fit toilet cistern lid	102.88	5997
Performing Right Society Ltd	Community Hall tariff for 2009	324.68	5998
Yell Ltd	Yellow Pages entry	185.15	5999
ABA (Construction) Ltd	refit pod swing in play area	92.00	6000
Berkshire Pest Control Ltd	Pest control at Allotments, 2009/10	202.40	6001
Binfield Electrical Ltd	survey and test security lighting	144.90	6002
ABA (Construction) Ltd	monthly playground inspection, February 2009	75.04	6003
Apple Electrics	annual cooker service	89.70	6004
D Knight Esq	Community Centre window cleaning, March 2009	90.00	6005
Berkshire Association of Local Councils	Evening Masterclass on Planning (J Grimson)	25.00	6006
ADT Fire & Security	Annual Maintenance, Pavilion fire alarm system	222.02	6007
NALC	NALC DIS-extra subscription	103.50	6008
Knockout Entertainments	Fete 2009 booking deposit	100.00	6009
The Post Office	stamps	63.00	6010
Nick RobinsLtd	Monthly grounds maintenance, February 2009	597.43	6018
RBWM	Pension contribution	325.77	6011
All staff - CH, SDG, AB, PB, KB	Salaries	3,424.54	6012-6016
HM Revenue & Customs	Tax & NI	1,009.86	6017
Southern Electric	Electricity supply	201.00	DD
Credit card	ink cartridge	57.79	DD
Total for the month		<u>7,436.66</u>	

#### Financial Position as at 28 February 2009

Sub-total	£	213,448.42
Less payments for year to date	£	204,107.31
Sub-total	£	9,341.11
Add balance carried forward 31/3/08	£	59,879.91
	£	<u>69,221.02</u>

**16 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

- 16.1** Cllr Southgate reported that Cllr Townsend had intended to resume his duties with the Council this month. However, due to the continued pressures at work and at home, Cllr Townsend had requested a few more months' leave of absence.

The Council **RESOLVED** to extend Cllr Townsend's leave of absence from Council duties for a further 3 months.

- 16.2** Cllr Southgate confirmed that there had been no nominations for co-option onto the Council.

**17 TIME AND DATE OF NEXT PARISH COUNCIL MEETING**

- 17.1** The next meeting of the Parish Council will be held on **Tuesday 14 April 2009 at 7.45 p.m.** in the John Grobler Room.

There being no further business, the meeting closed at 8.50 p.m.

## APPENDIX 1

### Items of correspondence received prior to the issue of the 10 March 2009 Full Council Meeting Agenda

- 1 WBC; Mayor's Office; no wreath ordering through WBC
- 2 WBC; Tenant Services Open Day, 3 April 2009 at Sindlesham Mill
- 3 SLCC; Larger Councils conference schedule
- 4 Wokingham Borough Strategic Partnership, Community Conference, Friday 20 March 2009
- 5 WBC News, 12 February 2009
- 6 WFAT, copy of letter to Charity Commission, re Chairman of WFAT
- 7 WBC; Meeting of the Executive, agenda, 19 February 2009
- 8 WBC; Meeting of the Council, agenda, 19 February 2009
- 9 WBC; Executive and Council meetings, 19 February 2009, additional appendix
- 10 NHS blood service; request for H&S information re community hall
- 11 NALC; Leading Members Lunch, 27 February 2009, London
- 12 W&D CAB, thank you for grant
- 13 TVP; Community Messaging, 17 February 2009
- 14 VAWB Training Bulletin, 17 February 2009
- 15 Sainsbury's Winnersh, re unkempt car park and access
- 16 WBC; Change of Core Strategy Programme Officer
- 17 WBC; Standards Committee agenda, 24 February 2009
- 18 Wokingham Job Support Centre, thanks for grant
- 19 SLCC; Regional Conference, 24 March 2009
- 20 TVP; Your Neighbourhood update
- 21 BALC; Launch of the Power of Wellbeing briefings
- 22 WBC; request for discussion topics for Town & Parish Conference
- 23 Bracknell & Wokingham College Open Event, 3 March 2009
- 24 WBC; consultation on Civic Event hosted by the Mayor
- 25 Relate; thank you for grant
- 26 Secretary of State for Children, Schools and Families  
Consultation about young people and alcohol
- 27 WBC; Meeting of the Planning Committee, agenda, 4 March 2009
- 28 WBC Staff Bulletin, 20 February 2009
- 29 TVP, Community Policing Awards 2009 poster
- 30 WBC; Place & Neighbourhood Services e-bulletin, March 2009
- 31 Open Spaces Society, launch of new web site
- 32 Town & Parish Standard magazine, February 2009
- 33 QPSMR Ltd, leaflet offering Parish Surveys
- 34 The Town & Parish News, February 2009
- 35 Clerks & Councils Direct, March 2009
- 36 Arborfield News, parish magazine, Feb-March 2009
- 37 WBC; Corporate News, 27 February 2009
- 38 WBC; Invitation to WBC and Parish/Town Councils Planning Liaison Meeting, 20 April 2009 @ 4.00pm
- 39 Wokingham Borough Community Conference 2009, 20 March 2009, poster
- 40 WBC; full list of Town and Parish Council Tax Rates
- 41 WBC; invitation to Civic Reception, Thursday 23 April 2009

**Items of correspondence received since the issue of the 10 March 2009 Full Council Meeting Agenda**

- N1 WBC Annual Review, Spring 2009
- N2 Office for National Statistics; request for Vacancy Statistics
- N3 SLCC; The Clerk magazine, March 2009
- N4 SLCC; Regional Training leaflet
- N5 Binfield Electrical; full details of quote for replacement Security Lighting
- N6 Open Spaces magazine, Spring 2009
- N7 News from WBC; 5 March 2009
- N8 WBC; Staff Bulletin, 6 March 2009
- N9 WBVSF; Community Lunch, 2 April, 12 noon
- N10 WBC; cancellation of Mayor's Civic Reception 2009
- N11 WBC; media notice; closure of Denmark Street, 7-9 March 2009
- N12 NALC Briefing; salary award 2008/9 agreed as 2.75%
- N13 TVP; Watch Update, 5 March 2009