



Winnersh Parish Council

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MINUTES OF THE ANNUAL MEETING OF WINNERSH PARISH COUNCIL HELD AT 8.40 p.m. ON TUESDAY 12 MAY 2009 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Southgate (Chairman), M Armstrong, P Bray, E Cooke,
D Hunt, J Peffers, J Plant, D Jupp, J Wakefield and J Wilkins

In attendance: Cllr Pauline Helliard-Symons, WBC Mayor; 2 members of the public;
Clive Hudson (WPC Clerk).

1 ELECTION OF CHAIRMAN FOR COMING YEAR

1.1 Cllr Wilkins took the chair. Cllr Armstrong **PROPOSED** and Cllr Cooke **SECONDED** Cllr Southgate as Chairman for the forthcoming year and this was **RESOLVED**. Cllr Southgate took the Chair.

2 ELECTION OF VICE-CHAIRMAN

2.1 Cllr Armstrong **PROPOSED** and Cllr Wakefield **SECONDED** Cllr Wilkins as Vice-Chairman and this was **RESOLVED**.

3 DECLARATION OF ACCEPTANCE OF OFFICE

3.1 Cllrs Southgate and Wilkins signed the Declaration of Acceptance of Office forms.

4 APOLOGIES FOR ABSENCE

4.1 Apologies for absence – Cllrs W Clark, J Grimson, E Siggery

4.2 Apologies for lateness – None

5 APPOINTMENT OF COUNCILLORS TO COMMITTEES

5.1 Councillors were **PROPOSED** to serve on the Committees from the Chair and were **RESOLVED** as follows:

5.1.1 Recreation and Amenities Committee: Cllrs Cooke, Peffers, Plant and Wakefield. Cllrs Southgate and Wilkins ex officio.

5.1.2 Planning Committee: Cllrs Grimson, Hunt, Jupp and Plant. Cllrs Southgate and Wilkins ex officio.

5.1.3 Finance and General Purposes Committee: Cllrs Armstrong, Bray, Clark, Hunt and Siggery. Cllrs Southgate and Wilkins ex officio.

5.2 Appointment of Committee Chairmen

Cllr Wilkins **PROPOSED** and Cllr Peffers **SECONDED** Cllr Plant as R&A Committee Chairman for the forthcoming year and this was **RESOLVED**.

Cllr Plant **PROPOSED** and Cllr Hunt **SECONDED** Cllr Grimson as Planning Committee Chairman for the forthcoming year and this was **RESOLVED**.

Cllr Bray **PROPOSED** and Cllr Armstrong **SECONDED** Cllr Clark as F&GP Committee Chairman for the forthcoming year and this was **RESOLVED**.

Thus, as per Standing Orders, the Executive Committee will be Cllrs Southgate, Wilkins, Clark, Grimson and Plant.

5.3 Councillors were reminded that they had to ensure that their Councillors' Register of Interest forms were up to date. The current Register of Interest forms and Revision Forms are available from the Clerk.

6 REVIEW OF LEASES

6.1 A copy of the Allotment lease was available for perusal. The original is with the Berkshire Records Office.

7 NEW CHAIRMAN'S STATEMENT

7.1 Cllr Southgate had already made an address that evening to the Annual Parish Meeting (see APM minutes). He thanked the councillors for their vote of confidence in re-electing him as Chairman for another year. A lot of work had been done over the previous year and the Council now needs to focus on its direction for the future. The Strategic Aims document will be formally adopted at the next Full Council meeting and this will be an opportunity for the Council to discuss the steps necessary to implement the Aims.

8 WINNERSH FUEL ALLOTMENT TRUST

- 8.1** The meeting **RESOLVED** to confirm the nominated trustees as Cllrs Bray and Clark.

9 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

- 9.1** It was noted that formal representation at the WBC Borough/Parish Conference was not required.
- 9.2** The following WPC representatives on outside bodies were **RESOLVED**:
- 9.2.1** WDALC, BALC – Cllr Wilkins and Cllr Grimson
- 9.2.2** Winnersh Neighbourhood Action Group – Cllr Peffers and Cllr Southgate. Cllr Bray also attends these meetings as a Borough Councillor
- 9.2.3** WBC Waste Management Committee – Cllr Cooke
- 9.2.4** Wokingham and Winnersh Youth Committee – Cllr Plant

10 MINUTES OF THE PREVIOUS MEETING

- 10.1** The minutes of the meeting held on 14 April 2009 were **AGREED**, with the minor change that at 14.1 “Cllr Grimson” should read “Cllr Cooke”, and the Parish Council **RESOLVED** to sign them as a true record.

11 MATTERS ARISING

- 11.1** Cllr Cooke distributed some leaflets clarifying the WBC recycling scheme.

12 PUBLIC SESSION

- 12.1** No questions were forthcoming.

13 COMPLAINTS/FAULT TRACKING

- 13.1** The Clerk reported the WRFC evening parking problem had been resolved – at least for the time being.

14 CORRESPONDENCE

Correspondence received is as listed in Appendix 1.

- 14.1** Item N6; Cllr Southgate reported that the Swine Flu leaflet gives basically the same information as has been seen in the news.

15 REPORT OF THE LAST R&A COMMITTEE MEETING

- 15.1** The minutes of the meeting of 5 May 2009 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

15.2 Cllr Plant reported that a response was awaited from Wendy Crosson-Smith regarding the installation of the Adult Exercise Equipment. The idea of having the equipment is to provide equipment for the full age range at Bearwood Recreation Ground. Forest School has offered to help with the initial training on the equipment once it is installed.

15.3 The Clerk gave an update on the roof trusses in the Main Hall. Preliminary investigations suggest that repairs will need to be done to the gable ends to repair dry rot. Further investigations into the truss problems can be made at that time, after which it will be possible to assess the extent of the repairs, if any, needed on the roof trusses.

16 REPORT OF THE LAST PLANNING MEETING

16.1 The minutes of the meeting of 21 April 2009 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

16.2 Cllr Jupp reported that the Committee had considered Keith Baker's request for 3 items to be put on a Highways 'wish-list'. The restrictions on the wish-list are that only S106 requests can be considered and that consequently Highways maintenance items cannot be included. Therefore the requests from last year for pavement repairs and flood management repairs are not eligible. The Planning Committee will have a further look at the speed humps on Churchill Drive. The Council **RESOLVED** to put forward the following items as its wish-list:

- 1) re- positioning of the island at the crossroads which prevents lorries from turning right safely into King Street Lane.
- 2) provision of signage to prevent cars from turning left into Sainsbury's on King Street Lane

The Clerk was also asked to write to Cllr Baker requesting that the Reading Road pavements be resurfaced as this was stated to have just missed being included in the 2008/9 Highways Maintenance programme. **ACTION: Clerk**

PCSO Nellie Williams reported that she will pass comments made on the dangerous driving seen at the crossroads to the Roads Policing Department and will feed back the response to PCSO Alistair Marman.

16.3 Mrs Dodsworth asked whether the electronic speed flash can be reinstated on Arbor Lane. One option would be for the Parish Council to pay for the hire of the equipment. The Clerk will investigate the details. **ACTION: Clerk**

17 REPORT OF THE EXECUTIVE COMMITTEE MEETING

17.1 The minutes of the meeting of 21 April 2009 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

17.2 Cllr Southgate reported that the Executive Committee had chosen the Civic Award winner for 2009.

18 WINNERSH VILLAGE FETE

- 18.1** Cllr Wilkins reported the next Fete meeting will be on Wednesday 13 May 2009. Geoff Harper is organising the arena. There are about 20 stalls confirmed at the moment. The competition details are being sent out to the primary schools. Publicity is being arranged for the Wokingham Times and Winnersh Matters

19 REPRESENTATIVES ON OUTSIDE BODIES

- 19.1** Cllrs Cooke, Peffers and Southgate had attended a NAG meeting on 30th April. The Battle of the Bands had been very successful and made £3000 of which £2000 will go to set up a Business Enterprise Club at Forest School. The NAG's next event will be a Scavenger Hunt at the end of August.

20 APPROVAL OF THE MAY 2009 ACCOUNTS FOR PAYMENT

- 20.1** Cllr Bray noted the large gas bills. The Clerk will get fuel consumption figures for recent years for discussion at the next F&GP meeting. **ACTION: Clerk**
- 20.2** It was **PROPOSED** by Cllr Armstrong and **SECONDED** by Cllr Bray and the Parish Council **RESOLVED** to pay the following accounts for May 2009.

WINNERSH PARISH COUNCIL MEETING 12 May 2009				
ACCOUNTS FOR PAYMENT - MAY 2009				
Payee	Description		Amount	Ch.No.
John Southgate	Contribution to Chairman's expenses 08/09		282.10	6046
Bowak Ltd	Cleaning products		88.16	6047
Biffa Waste Services Ltd	Containers		264.49	6048
Reading Borough Council	Binding council minutes		138.00	6049
Egan Maintenance	Replace broken basin + toilet seat		210.00	6050
Binfield Electrical Limited	Replacement security lights		1,028.47	6051
Canon	Sanitary disposal units		167.39	6052
ABA (Construction) Ltd	Playground Inspection		77.28	6053
Nick Robins	Ground Maintenance		1,213.25	6054
BT Payment Services Ltd	Quarterly phone bill		298.53	6055
Universal Leasing	Lease photo copier		89.57	6056
ClunkClick	Monthly back up charge		17.19	6057
Knockout Entertainments	Obstacle course, Pole Joust and MegaSlide for fete		590.00	6058
Wokingham Borough Council	Temporary Events Notice		21.00	6060
The Post Office	Stamps		69.00	6059
Sylvie De Groote	AGM food and drink		54.70	6061
D. Knight Esq.	window cleaning		90.00	6068
RBWM	Pension contribution		340.99	6062
All staff - CH, SDG, AB, PB	Salaries		2,925.21	6063-6066
HM Revenue & Customs	Tax & NI		765.02	6067
Southern Electric	Electricity supply		201.00	DD
Wokingham Borough Council	Rates		637.00	DD
Credit card	Fir Cottage Flowers		30.00	DD
Credit card	card fee		32.00	DD
British Business Gas	Gas bill 13 Nov 08 - 12 Feb 09		3,497.06	DD
British Business Gas	Gas bill 13 Feb 09 - 5 May 09		1,915.91	DD
Total for the month			<u>15,043.32</u>	

21 ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

21.1 The Parish Council joined Cllr Wilkins in thanking Cllr Southgate for all the hard work he had put in during his 2 years as Chairman and congratulated him on 20 years as a councillor.

22 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

22.1 The next meeting of the Parish Council will be held on Tuesday 9 June 2009 at 7.45 p.m. in the John Grobler Room.

The meeting closed at 9.32 p.m.

Appendix 1 Correspondence

Items of correspondence received before the issue of the agenda for the meeting of 12 May 2009

- 1 WBC; flyer for Putting People First event, 7 May 2009
- 2 WBC; WBC News, 16 April 2009
- 3 Clifton Ingram; Citation newsletter
- 4 Berkshire Echo – link to April newsletter
- 5 WBC; meeting of the Personnel Board, agenda, 23 April 2009
- 6 WBC; WBC News, 23 April 2009
- 7 WBC; an Extraordinary Meeting of the Service Development Overview and Scrutiny Panel, agenda, 28 April 2009
- 8 WBC; an Extraordinary Meeting of the Service Development Overview and Scrutiny Panel, agenda, 30 April 2009
- 9 WBC; Staff Bulletin, 6 April 2009
- 10 LCAS, list of Annual Seminars 2009
- 11 WBC; Keith Baker; request for 3 items on Highways wish list.
- 12 Denise Blackburn; TVP Town & Parish feedback event, 19 May 2009, Woodley
- 13 SLCC Summer Seminars, 2009
- 14 WBC; Meeting of the Planning Committee, agenda, 29 April 2009
- 15 WBC; Staff Bulletin, 17 April 2009
- 16 NALC; Putting People First conference 4/5 September 2009
- 17 WBC; confirmation of school admission policy for 2010/11
- 18 Fostering UK; poster
- 19 WBC; update of Register of Electors, May 2009
- 20 TVP; reporting of off-road biking
- 21 California Country Park; Lottery Bid unsuccessful
- 22 VAWB; Credit Crunch Help leaflets

Items of correspondence received since the issue of the agenda for the meeting of 12 May 2009

- N1 What's On in WBC Country Parks 2009 booklet
- N2 WBC News, 7 May 2009
- N3 Clerks & Councils Direct magazine, May 2009
- N4 SLCC, The Clerk magazine, May 2009
- N5 WBC; Transformation Update leaflet, 30 April 2009
- N6 WBC; Swine Flu update, 7 May 2009
- N7 WBC; Extraordinary Meeting of the Overview and Scrutiny Management Committee, agenda, 13 May 2009
- N8 WBC; The Annual Meeting of the Council, agenda, 14 May 2009
- N9 BFBC; The Lookout Centre, leaflets
- N10 WBC; Libraries, June 2009 publicity leaflets