



Winnersh Parish Council

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MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 14 JULY 2009 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Southgate (Chairman), M Armstrong, P Bray, E Cooke,
J Grimson, D Hunt, D Jupp, J Peffers, J Plant, E Siggery,
J Wakefield and J Wilkins

In attendance: Clive Hudson (WPC Clerk), plus 1 member of the public.

1 APOLOGIES

1.1 Apologies for absence – Cllr W Clark.

2 MINUTES OF THE PREVIOUS MEETING

2.1 15.2.3; it was reported that ‘tetrapacs are not accepted’ for recycling at Sainsbury’s. The Council **RESOLVED** that the correct wording should be ‘tetrapacs are not listed as being accepted’.

2.2 The minutes of the Council meeting of 9 June 2009, with the change as specified in 2.1 above, were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

Cllr M Armstrong joined the meeting.

3 MATTERS ARISING

3.1 Cllr Cooke reported that tetrapacs are collected at Sainsbury’s. He also reported that cardboard will not be accepted at Sainsbury’s. Cardboard can be placed alongside the household black recycling boxes for collection by the WBC roadside recycling contractor. Cllr Siggery queried whether cardboard was collected by all the WBC contractor’s teams. She will ask for clarification from WBC.
ACTION: Cllr Siggery

4 PUBLIC SESSION

- 4.1** The Council had received a query from a member of the public regarding cars ‘racing’ in Sainsbury’s car park in the late evening. Cllr Southgate reported PCSO Nellie Williams’ request that incidents are reported directly to her so that she can respond.

5 ST MARY’S CHURCH

- 5.1** Cllr Southgate welcomed Mr Alan Hall, Churchwarden at St Mary’s, Winnersh.

Mr Hall spoke about the development of the Church building and community facilities at St Mary’s. He summarised the works being proposed and discussed the potential sources of funding. Cllr Siggery asked whether SEGRO had been considered as a source for funding. Mr Hall noted this. S106 money was discussed as a source of funding. Cllr Siggery will contact WBC regarding S106 money for the Community facilities.

ACTION: Cllr Siggery

CCB was also suggested as a source of advice for buildings and grants. Mr Hall confirmed that the church has a congregation of about 100-150 active members.

Mr Hall then spoke about the Deanery Plans for Winnersh Parish. Historically Winnersh is split between the Hurst and Bearwood benefices (parishes), the dividing line being the Reading Road. The Church is considering options to consolidate Winnersh and Sindlesham within one Church parish. This would allow one minister to focus on the Winnersh/Sindlesham community. Mr Hall and the Councillors discussed the benefits of having the Winnersh community represented within a single parish.

The Chairman **PROPOSED** and the Council **RESOLVED** that “Provided it is the will of the congregations, the Winnersh Parish Council supports bringing the two benefices together such that Winnersh is within a single one”.

Cllr Southgate thanked Mr Hall for addressing the meeting and Mr Hall left.

6 COMPLAINTS AND FAULT TRACKING

- 6.1** The racing of cars in Sainsbury’s car park has been noted in 4.1 above.

7 CORRESPONDENCE

7.1 Correspondence received prior to the issue of the agenda

Item 30; Parish Vacancy; No request for an election has been received. The Council now has 2 vacancies to be filled by co-option.

Item 43; The Clerk reported that Winnersh Primary School has received additional funding from other charities for its Smarter Ways To Pay scheme.

7.2 Correspondence received since the issue of the agenda

Item N5; The Council **RESOLVED** to send the FAO on the SLCC Financial Management course, 27 July 2009.

The Council considered a verbal request from James Newman to use the Bearwood Recreation Ground over the summer holidays for children's activities as part of the Active8 scheme. The Council **RESOLVED** to permit the use of the field between 27 July and 26 August 2009. The Clerk will confirm the details with Mr Newman.

ACTION: Clerk

8 BOROUGH COUNCIL MATTERS

- 8.1** Cllr Siggery reported that the wooden bollards have been removed on Sherwood Road except for those directly opposite the shops. Approximately £51,000 of funding has been approved for flood relief in Sylvester Close. Details of the works are yet to be decided.
- 8.2** Cllr Bray reported that Alan Spratling had died last Sunday. The new head of WBC Children's Services will be Andrew Couldrick. The Bailey Bridge on Mill Lane is due to be replaced during August. The faulty phasing of the traffic lights at the Reading Road cross-roads has been repaired. PCSO Nellie Williams is checking on car parking in the area of Cavendish Gardens.
- 8.3** Cllr Armstrong reported that officers working on hedge cutting had been told 'to work within their budget'. WBC, along with many other councils, had a 1-2% reduction in income to spend on roads, housing stock, schools and residents' services. The WBC Health Overview Committee acknowledges that WBC has a public and community health responsibility regarding swine flu.

9 PARISH COUNCILLORS' QUESTIONS

- 9.1** Cllr Bray confirmed that PCSO Williams is still looking into the sale of cars on the Reading Road.

10 LAST PLANNING COMMITTEE MEETING

- 10.1** The minutes of the meeting of 23 June 2009 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 10.2** Cllr Grimson reported on the meetings of 23 June and 13 July 2009:
- 10.2.1** Cllr Grimson reported that the Committee had objected to the change of use of 10 Targett Court from residential to office. Cllr Armstrong agreed that the offices would best be put in the Rainbow Centre. Cllr Siggery agreed and will take up the case for keeping the building as housing stock.

ACTION: Cllr Siggery

- 10.2.2** Cllr Grimson summarised the objections to the proposed development at Old Oak on Mole Road.

10.2.3 Cllr Grimson reported the query from a member of the public regarding the placing of traffic lights on Mill Lane. The Council asked the Clerk to contact Mark Moon at WBC to request the accident figures and any comments regarding the provision of traffic lights on Mill Lane. **ACTION: Clerk**

10.2.4 The plans for a 16 bed dementia unit at Lord Harris Court have been considered. The Clerk confirmed that plans for an extension of the dining room had been received today, and are therefore to be considered at the next Planning Committee meeting.

10.2.5 The proposal for the extension of the dental practice has been approved.

11 LAST R&A COMMITTEE MEETING

11.1 The minutes of the meeting of 7 July 2009 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

11.2 Cllr Plant reported that the Adult Exercise equipment was due for installation within the next few weeks. She reported that the S106 money from WBC to pay 50% of the costs had not yet been received. The Council **RESOLVED** to authorise payment of the full cost of installation pending the receipt of the S106 money from WBC.

11.3 Cllr Plant reported that WRFC had proposed a reduction in the number of pitches used over the forthcoming season and a revised rental figure had been approved to reflect this. The Clerk reported that an extra teenage pitch would not fit in the space adjacent to Bearwood Road.

11.4 The Clerk confirmed the details of the repairs to the Pavilion, Pavilion House and the office.

12 NEXT FINANCE & GENERAL PURPOSES COMMITTEE MEETING

12.1 The date of the next F&GP meeting was confirmed as Tuesday 28 July 2009 in the John Grobler Room.

13 COMMUNITY HALL ROOF REPAIRS

13.1 The Clerk reported on the potential repairs to the roof. One part is to replace rotten timbers and add trusses and bracing to the gable ends of the roof. The second is to ascertain whether any further repairs to the existing truss structure are required. The structural engineer has suggested that the details of the repairs to the existing structure could be ascertained once the first part of the work was underway. The Council was agreed that it would be better to ascertain the full scope of all the repairs before remedial work started. The Council therefore **RESOLVED** to authorise the Clerk to commission the structural engineer to make a survey of the roof timbers, to report his findings and to make a specification for works which could be presented to building contractors as the basis for their quotations. **ACTION: Clerk**

13.2 Since there are no further Full Council meetings until September the Council **RESOLVED** to delegate to the Executive Committee the authority to progress the project including the selection of builders.

14 **REVIEW OF THE FETE 2009**

14.1 Cllr Southgate reported that a formal debrief of the fete will take place at the next F&GP meeting.

14.2 Cllr Wilkins thanked everyone who had helped make the fete happen. The Clerk was asked to write to Jill Armstrong and Geoff Harper to thank them for their support. **ACTION: Clerk**

14.3 Cllr Southgate reported that the participating charities at the fete had raised about £2,200. £300 had been raised from the raffle and donations and the approximate expenditure had been about £3000. Comments included improved access onto the field, variations in the fancy dress competition and an improved PA system.

14.4 The Council discussed having a fete again next year and **RESOLVED** that a fete will be held on Saturday 19 June 2010.

15 **REPRESENTATIVES ON OUTSIDE BODIES**

15.1 Cllr Grimson had attended WDALC and reported on Mark Cupitt's talk on Enforcement within Development Control.

15.2 Cllr Southgate had attended a meeting of the Rainbow Project Partnership Board on 1st July and reported that funding for the building work for the Children's Centre had been released. The Rainbow Park Community Centre which now includes the Winnersh Children's Centre will now be known as The Rainbow Centre.

15.3 Cllr Southgate had attended the Armed Forces Day on 22nd June at Shute End, where talks had been given by members of the Royal Anglian Regiment on their experiences of the conflict in Afghanistan and its impact on the families of serving soldiers.

Cllr Cooke left the meeting at 9.20pm.

16 **APPROVAL OF THE JUNE ACCOUNTS FOR PAYMENT**

16.1 The Council **RESOLVED** to authorise the Planning Committee of 4 August 2009 to approve the accounts for payment for August 2009.

16.2 The Council **RESOLVED** to authorise the payment of the Clunk-Click account for online back-ups by Direct Debit. Cllrs Grimson and Peffers signed the documents on behalf of the Council.

16.2 It was **PROPOSED** by Cllr Jupp and **SECONDED** by Cllr Hunt and the Parish Council **RESOLVED** to pay the following accounts for July 2009.

WINNERSH PARISH COUNCIL MEETING 14 July 2009
ACCOUNTS FOR PAYMENT - JULY 2009

Payee	Description	Amount	Ch.No.
Jill Plant	Fete expenses	29.35	6100
Ruscombe Litho and Digital Printing Ltd.	Printing Winnersh Fete programme	337.00	6101
Ruscombe Litho and Digital Printing Ltd.	Printing Winnersh Matters Newsletter	445.00	6102
Bowak Ltd.	Cleaning products	18.17	6103
PHS Group plc	Toiletries	97.38	6104
ABA (Construction) Ltd.	Monthly playground inspection	77.28	6105
GLS Educational Supplies	Stationery	40.34	6106
Mr. C. Seamark	Winnersh Fete Organ	60.00	6107
Southern Electric Contracting	Quarterly street lighting maintenance	80.90	6108
Park Leisure Ltd.	30% deposit gym equipment	4,927.98	6109
Yardley Builders	Community Hall roof survey	402.50	6110
South Central Ambulance Service NHS Trust	Winnersh Fete first aid	241.50	6111
Nick Robins Ltd.	Monthly ground maintenance	914.25	6112
Biffa Waste Services Ltd	Containers	91.11	6113
Clunkclick	Online back up	17.19	6114
Circus Scene	Circus skills Fete	350.00	6115
Earley Glass	Repair broken window Pavilion House	312.65	6116
James Scott	Repair to kitchen and Pavilion	750.00	6117
D. Knight Esq.	Window cleaning	90.00	6118
RBWM	Pension	340.99	6119
Salaries (CH-SDG-AB-PB)	Salaries	2,907.05	6120-6123
Inland Revenue	Tax and NI	665.22	6125
Southern Electric	Electricity supply	727.00	DD
Wokingham Borough Council	Rates	637.00	DD
Credit Card	Bullseye - banner Fete	42.95	DD
Credit Card	HSS Hire - generator Fete	207.36	DD
Total for the month		14,810.17	
Thames Water	Quarterly Water supply	723.74	DD 23.06.2009

Financial Position as at 30 June 2009

Sub-total	£	77,892.29
Less payments for year to date	£	47,753.08
Sub-total	£	30,139.21
Add balance carried forward 31/3/09	£	68,770.49
	£	98,909.70

17 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

- 17.1** Cllr Southgate reported that Sainsbury's have installed a path and fencing between the car park and Dolphin Close. The Council **AGREED** that the Chairman should write to Sainsbury's to thank them for completing these works.
ACTION: Cllr Southgate

18 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

- 18.1** Cllr Southgate wished the councillors a happy summer break. The next meeting of the Parish Council will be held on **Tuesday 8 September 2009** at 7.45 in the John Grobler Room.

There being no further business, the meeting closed at 9.25 p.m.

APPENDIX 1

Items of correspondence received prior to the issue of the 14 July 2009 Full Council Meeting Agenda

- 1 WBC Staff Bulletin; 12 June 2009
- 2 WBC News; 18 June 2009
- 3 TVP Community Messaging; 18 June 2009
- 4 TVP 'In Your Neighbourhood' newsletter 18 June 2009
- 5 Action For All newsletter, 19 June 2009
- 6 WBC Meeting of the Special Council Executive Committee agenda, 25 June 2009
- 7 WBC Meeting of the Planning Committee agenda, 24 June 2009
- 8 WBC Meeting of the Executive agenda, 25 June 2009
- 9 WBC Starting a New Business event at Winnersh Triangle, 2 July 2009
- 10 VAWB Micro Enterprise Event, 2 July 2009
- 11 VAWB training Bulletin, 22 June 2009
- 12 LINK 'Makes A Change' meeting, 15 July 2009
- 13 Rainbow Project Partnership Board agenda, 1 July 2009
- 14 School Governors' One-Stop-Shop letter and poster
- 15 LCR magazine Summer 2009
- 16 TVP 'In Your Neighbourhood' newsletter 24 June 2009
- 17 WBC News; 25 June 2009
- 18 WBC Finance and Service Development Overview and Scrutiny Panels, agenda 2 July 2009
- 19 Wokingham Job Support Centre, invitation to AGM, 23 July 2009
- 20 Wokingham Job Support Centre, thanks for grant
- 21 SLCC; 35th National Conference booking form (23-25 October 2009)
- 22 Clerks & Councils Direct magazine July 2009
- 23 WBC Place & Neighbourhood Services e-Bulletin July 2009
- 24 WDALC Chairman's report of meeting 2 July 2009
- 25 W&D CAB; thanks for grant
- 26 Homestart; thank you for grant
- 27 Berkshire County Blind Society, thanks for grant
- 28 WBC; Putting People First poster
- 29 WBC; Community Cohesion Conference, 20 July 2009, posters & booking forms
- 30 WBC; WPC Councillor Vacancy, confirmation of no written request for election
- 31 Wokingham & District CAB, invitation to AGM 31 July 2009
- 32 WBC News; 2 July 2009
- 33 LCR; topic for discussion "should training for parish and town councillors be mandatory?"
- 34 TVP 'In Your Neighbourhood' newsletter 2 July 2009
- 35 WBC; Notice of Alteration to Register of Electors July 2009
- 36 WBC; Extraordinary Meeting of the Overview and Scrutiny Management Committee, agenda 8 July 2009
- 37 WBC Staff Bulletin, 26 June 2009
- 38 WBC transformation Update, 30 June 2009
- 39 The Clerk magazine, July 2009

- 40 Mothers Kitchen catering; poster
- 41 Open Spaces Society, acknowledgement of no grant offer
- 42 Wokingham Job Support Centre; thanks for grant
- 43 Winnersh Primary School; thanks for grant
- 44 Relate; thanks for grant

Items of correspondence received since the issue of the 14 July 2009 Full Council Meeting Agenda

- N1 WBC News; 9 July 2009
- N2 Action For All newsletter; 9 July 2009
- N3 WBC; roadworks due to Utilities
- N4 WBC; Borough News summer 2009
- N5 SLCC; Financial Management course, Reading 27.7.09
- N6 WBC; minutes of committee meetings, 18 May to 30 June 2009
- N7 WBC; Meeting of the Council, 15 July 2009, agenda
- N8 WBC; Statement of Accounts 2008/9
- N9 Town & Parish News June 2009
- N10 WBC/TVP; Don't Get Stung roadshows