



Winnersh Parish Council

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MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 8 SEPTEMBER 2009 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Southgate (Chairman), M Armstrong, P Bray, W Clark,
J Grimson, D Hunt, D Jupp, J Peffers, J Plant, J Wakefield

In attendance: Clive Hudson (WPC Clerk), plus 2 members of the public.

1 APOLOGIES

1.1 Apologies for absence – Cllrs E Cooke, E Siggery, J Wilkins.

2 ALLOTMENT COMPETITION AWARDS 2009

2.1 Cllr Southgate reported that the overall standard of the allotments had improved yet again. Only 15 marks had separated the top 5 allotments and a re-mark had been necessary to separate the winners. There is a long waiting list for allotments and the Council is trying to ensure that allotment holders tend their plots properly – use it or lose it!

Cllr Southgate presented the prizes to:

1st Mr R Wigley

2nd Mr J Dyke

Mrs C Purcell and Mr D Nelms were 3rd – but were unable to be at the meeting to receive their prizes.

3 MINUTES OF THE PREVIOUS MEETING

3.2 The minutes of the Council meeting of 14 July 2009 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

4 MATTERS ARISING

- 4.1** The Clerk summarised WBC's response regarding the accident figures and provision of traffic lights on Mill Lane. The Council noted that the repair works to the road and bridges on Mill Lane had been completed on schedule over the summer holidays and commended WBC on this work.

5 PUBLIC SESSION

- 5.1** None

6 COMPLAINTS AND FAULT TRACKING

- 6.1** The Clerk reported on three complaints over the summer:

6.1.1 Week commencing 3 August:

An incident was reported of a child being cut by broken glass on the hardcore basketball pitch. The Caretaker and Clerk both removed glass in the vicinity. A day later another incidence of broken glass was reported and the glass was cleared away. The Clerk has spoken to PCSO Nellie Williams and James Newman to make them aware of the problem. No further incidents of broken glass have been reported near the basketball pitch.

6.1.2 27 August 2009:

Notification was received of an incident on the Recreation Ground involving a member of the public and the Caretaker's dog. The police have dealt with the matter as a private issue. The Caretaker's family has sealed off the gate and secured the fencing between the caretaker's garden and the Community Hall. The Clerk has written to the member of the public involved.

6.1.3 3 September 2009:

A phone call was received from a member of the public regarding oil on the Devil's Island Swing. The Clerk has checked the equipment thoroughly over several days and no trace of oil can be found on the equipment. The equipment is now closed pending the replacement of several loose screws.

7 CORRESPONDENCE

7.1 Correspondence received prior to the issue of the agenda

Item 28; The Council agreed that the Adult Gym should be put forward to the Town and Parish Working Group as an example of a successful project.

ACTION: Cllr Southgate

Cllr Southgate distributed press cuttings of the Adult Gym for councillors to view.

Item 30; Cllr Southgate confirmed that the TVP Winnersh Neighbourhood Update is available on the TVP website.

Item 54; Cllr Southgate summarised Keith Baker's update on the progress of the items on WPC's highways wish-list for 2009/10.

7.2 Correspondence received since the issue of the agenda

Item N6; The Council considered the NAG Consultation document and asked Cllr Southgate to respond on its behalf. **ACTION: Cllr Southgate**

Item N7; The Council noted the Core Strategy exhibition details and the residents meeting on 22 September regarding the Northern Link Road.

Item N13; The Council noted the withdrawal of the plans for 10 Targett Court.

8 BOROUGH COUNCIL MATTERS

8.1 Cllr Armstrong reported his concerns regarding the number of cars being displayed as 'for sale' along the Reading Road. He also expressed concern over the general untidiness caused by litter and overgrown hedgerows. He reported that there was a small group of NEET youngsters in the area who had a potential for mischief. He is going to discuss this with the WBC Health Select Committee.

8.2 Cllr Bray reported that Andy Couldrick has started as head of WBC Children's Services. A new Head of Business Development has been appointed. Cllr Bray is due to meet with Keith Baker regarding ongoing concerns with parking problems on Danywern Drive. She is also due to attend a meeting regarding anti-social behaviour in the Dunstan Drive area. Cllr Bray confirmed that some tickets had been issued for anti-social parking in Cavendish Gardens.

9 PARISH COUNCILLORS' QUESTIONS

9.1 None.

10 LAST PLANNING COMMITTEE MEETING

10.1 The minutes of the meetings of 13 July, 4 August and 25 August 2009 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

10.2 Cllr Grimson reported on the meetings of 13 July, 4 August and 25 August 2009: Cllr Grimson reported that the plans for a 16 bed dementia care unit at Lord Harris Court had been passed. Lord Harris Court was in consultation with WBC regarding dropped-kerbs on Mole Road. The development at Old Oak, Mole Road, has gone to appeal. Cllr Grimson reported that there had been a few enforcement issues, including the development near Winnersh Garden Centre which was confirmed as being subject to plans approved in 2006.

10.3 The Council noted that development of the plot adjacent to Baslow Road had started. Cllr Bray reported that there was a query regarding whether the size of some of the rooms was suitable for buildings designated as social housing.

11 LAST R&A COMMITTEE MEETING

- 11.1** The minutes of the meeting of 1 September 2009 were agreed and the Parish Council **RESOLVED** to sign them as a true record.
- 11.2** Cllr Plant reported that the Adult Exercise equipment was installed and opened over the summer. The Council thanked the members of the Committee for their hard work, particularly Cllr Cooke for highlighting the idea, Cllr Wakefield for championing the project and Cllr Plant for gathering support from potential users.
- 11.3** Lord Harris Court have requested that some of their residents be allowed to use the pool table at certain times. AVC have agreed to this. The Committee is considering installing dropped-kerbs and pavements on Mole Road to improve access for the Lord Harris Court residents to the Community Centre and Adult Gym. The TVP had a Fun Day on 27 August which was well attended.
- 11.4** The Committee has considered a report on the hall floor and is proposing work next year to sand the floor back to bare wood and re-seal.
- 11.5** The Committee is being stricter with allotment tenants who do not keep their plots cultivated. This will include the termination of tenancies if necessary.

12 LAST FINANCE & GENERAL PURPOSES COMMITTEE MEETING

- 12.1** The minutes of the meeting of 28 July 2009 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 12.2** Cllr Southgate reported that there were some actions relating to the Internal Audit and these were ongoing.
- 12.3** Cllr Armstrong reported that the autumn edition of Winnersh Matters would be ready for press around the end of September. It would be in a six-page format. Several requests have been received to publish adverts and this will be considered.
- 12.4** The Council **RESOLVED** to accept the accounts for the quarter ending 30 June 2009.

13 EXTERNAL AUDITOR'S REPORT

- 13.1** Cllr Southgate read the external auditor's comments on the audit of 2008/9. He thanked the FAO and Clerk for the extra work they had put in to prepare an Intermediate Audit. The Clerk will display on the notice boards the notification of the right to view the external auditor's report.

14 COMMUNITY HALL ROOF REPAIRS

14.1 The Clerk reported that the structural engineer's instructions had been sent to the builders as the basis for their tenders. Cllr Hunt queried whether this would be a good time to renew the insulation in the hall. Cllr Southgate observed that the priority must be to get the necessary repair work carried out as soon as possible. The Executive Committee will review the quotations for the repairs, as authorised at the July 2009 Full Council meeting.

14.2 The Council discussed an outline report from Binfield Electrical regarding work proposed to the Community Centre electrics. The Council **RESOLVED** to authorise up to £3000 for these repairs, to be taken from the Contingency budget, and requested a full breakdown of the works and costs from the contractor. **ACTION: Clerk**

15 WINNERSH FETE 2009

15.1 Cllr Southgate reported that the finances of the fete had been reviewed by the F&GP Committee. The Council still needed to decide on the distribution of the proceeds of the raffle and concessions. After discussion it was proposed and the Council **RESOLVED** to give £100 to each of the following organisations:

- 1) Wokingham ATC
- 2) The Thames Valley and Chiltern Air Ambulance Trust
- 3) SCOPE (the WBC Mayor's Charity)

16 REPRESENTATIVES ON OUTSIDE BODIES

16.1 Cllr Peffers reported on the NAG Scavenger Hunt at Dinton Pastures. This had made a modest profit and it was hoped to run the event again next year. He and Cllrs Southgate, Cooke and Bray had attended a NAG meeting on 15 July.

16.3 Cllr Plant reported that there had not been a meeting of the Wokingham Youth Committee for at least a year. The Clerk will contact WBC's Nigel Shaw (cc Rob Stanton, Executive Member) to see whether this group is still running. **ACTION: Clerk**

16.4 Cllr Southgate had attended the CAB AGM on 31 July. The CAB is particularly active coping with the problems associated with recession and family break-up.

17 APPROVAL OF THE SEPTEMBER ACCOUNTS FOR PAYMENT

17.1 It was **PROPOSED** by Cllr Grimson and **SECONDED** by Cllr Peffers and the Parish Council **RESOLVED** to pay the following accounts for September 2009.

**WINNERSH PARISH COUNCIL MEETING 8 September 2009
ACCOUNTS FOR PAYMENT - SEPTEMBER 2009**

Payee	Description	Amount	Ch.No.
Yardley Builders	Scaffolding for structural engineer	172.50	6151
Universal Leasing	Photocopier lease	89.57	6152
BT Payment Services Ltd	Quarterly phone charges	305.69	6153
Pipex Internet Ltd.	Domain subscription	230.00	6154
ABA (Construction) Ltd	Monthly playground inspection	103.04	6155
Biffa Waste Services Ltd	Quarterly waste services	825.24	6156
Mazars	External audit fee 08/09	1,006.25	6157
The Computer Doctor	Quarterly maintenance charge	43.13	6158
Nick Robins Ltd.	Monthly ground maintenance	1,075.25	6159
Zurich Insurance plc	Extra insurance premium for adult exercise equipment	276.28	6160
D. Knight Esq.	Window cleaning (Aug. & Sept.)	180.00	6161
Les Moody	Allotment competition	38.00	6162
The Post Office	Stamps	39.00	6163
Salaries (CH-SDG-AB-PB-FB)	Salaries	3,085.62	6164-6168
RBWM	Pension	340.99	6169
HM Revenue & Customs	Tax & NI	786.42	6170
Southern Electric	Electricity supply	727.00	DD
Wokingham Borough Council	Rates	637.00	DD
Clunkclick	Internet back up storage	17.19	DD
Natwest	Bank charges August	32.33	DD
Total for the month		<u>10,010.50</u>	

Financial Position as at 31 August 2009

Sub-total	£	93,472.52
Less payments for year to date	£	97,283.63
Sub-total	-£	3,811.11
Add balance carried forward 31/3/09	£	68,770.49
	£	<u>64,959.38</u>

* Natwest bank charges for July 09 taken out on 28th of August - £32.36

* Credit Card - Printerinks - print cartridge taken out in August - £15.17

* British Gas Business - Gas charges for 6th May - 31st July taken out in August - £ 235.94

18 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

18.1 None

19 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

19.1 The next meeting of the Parish Council will be held on **Tuesday 13 October 2009** at 7.45 in the John Grobler Room.

There being no further business, the meeting closed at 9.11 p.m.

APPENDIX 1

Items of correspondence received prior to the issue of the 8 September 2009 Full Council Meeting Agenda

- 1 VAWB; forum in August re strategic development locations
- 2 Police Fun Day poster, 27 August 2009
- 3 WBC; Meeting of the Executive, agenda, 30 July 2009
- 4 St John's Ambulance; 1st Aid course joining instructions
- 5 PCSO Williams; GLOW event details
- 6 VAWB; swine flu 'flu friend' poster
- 7 TVP; In Your Neighbourhood, 23 July 2009
- 8 News From WBC, 23 July 2009
- 9 Action For All weekly news, 22 July 2009
- 10 Wokingham LINK bulletin, 21 July 2009
- 11 TVP Community Messaging, 21 July 2009
- 12 VAWB; training bulletin, 20 July 2009
- 13 Action For All weekly news, 17 July 2009
- 14 Link to Berkshire Echo newsletter
- 15 TVP; In Your Neighbourhood, 16 July 2009
- 16 WBC; Meeting of the Overview and Scrutiny Management Committee, agenda, 23 July 2009
- 17 News From WBC, 16 July 2009
- 18 WBC; Staff Bulletin, 10 July 2009
- 19 WBC; Extraordinary Meeting of the Overview and Scrutiny Management Committee, agenda, 16 July 2009
- 20 Open Spaces Society open day leaflet, 15 August 2009
- 21 TVP; In Your Neighbourhood, 29 July 2009
- 22 WBC; Staff Bulletin, 24 July 2009
- 23 News From WBC, 30 July 2009
- 24 WBC; Electoral list update August 2009
- 25 Wokingham Job Support Centre; thank you for grant
- 26 Arborfield News; August – September 2009
- 27 BALC; Regional Strategy; Governance Arrangements in the South East
- 28 Alison Munro, WBC; request for promotional material re successful projects, For Town and Parish Working Group, 22 October 2009
- 29 St Catherine's Church; thanks for grant
- 30 PCSO Williams; Winnersh Neighbourhood Update, 4 August 2009
- 31 Claire Charles; injury from broken glass, 4 August 2009
- 32 SLCC; Playground Safety course, 3 September 2009
- 33 WBC; Transformation Update, 31 July 2009
- 34 WBC; Fit For Business poster, 1 October 2009
- 35 SLCC; Forms and Records leaflet
- 36 WBC; Extraordinary Meeting of the Overview and Scrutiny Management Committee, agenda, 13 August 2009
- 37 News From WBC, 6 August 2009
- 38 VAWB training Bulletin, 10 August 2009
- 39 WBC Staff Bulletin, 7 August 2009
- 40 WBC; Extraordinary Meeting of the Licensing and Appeals Committee, 19 August
- 41 NALC; Annual Conference, 4-5 September 2009
- 42 Wokingham Chamber of Commerce; comments on WBC on-street parking charges
- 43 Wokingham Job Support Centre; leaflet
- 44 BFBC; Look Out leaflet
- 45 Keep Mobile; The Omnibus magazine

- 46 SLCC; Managing Charities course details
- 47 Action For All newsletter, 14 August 2009
- 48 Volunteer Centre Wokingham, invitation to AGM, 17 September 2009
- 49 Relate; invitation to AGM, 17 September 2009
- 50 SLCC; Project Management course details
- 51 SLCC; Swine Flu; regarding action plan for councils which run cemeteries
- 52 Action For All newsletter, 21 August 2009
- 53 BALC; training update and change of address
- 54 Keith Baker; 2009/10 wish-list update
- 55 WBC; Staff Bulletin, 21 August 2009
- 56 WBC; meeting of the Corporate Projects Overview and Scrutiny Panel, 2 September 2009
- 57 Mazars; completion of Annual Audit, 2008/9
- 58 WBC; consultation on Design Supplementary Planning Document (SPD)
26 August to 7 October
- 59 Steve Shaw of Unlockdemocracy.org; request to lobby MP re Sustainable
Communities Act Amendment Bill
- 60 BALC; Power of Wellbeing briefing
- 61 Action For All newsletter, 28 August 2009
- 62 PCSO; invitation to Winnersh Surgery, 3 September 2009
- 63 CCB; information re Community Buildings Advice Service
- 64 Clerks & Councils Direct magazine, September 2009
- 65 WBC Electoral List update, September 2009
- 66 Hurst Karate Club; leaflets
- 67 WBC; Discover What Your Children Learn in Maths course leaflet

Items of correspondence received since the issue of the 8 September 2009 Full Council Meeting Agenda

- N1 VAWB; training bulletin 2 September 2009
- N2 PC Marman; Winners Neighbourhood Update, 3 September 2009
- N3 News From WBC; 3 September 2009
- N4 BALC; 'How To Be a Better Councillor' course information, 5 November 2009
- N5 WBC Mayor's Office; possible dates for Voluntary Sector thank you event
- N6 WBC; NAG Consultation document
- N7 WBC; Strategic Development Consultation Exhibition details
- N8 Joy Millard; correspondence re oil on play equipment
- N9 Rainbow Project Partnership Board agenda, 16 September 2009
- N10 Action For All Weekly News, 4 September 2009
- N11 WBC; Meeting of the Finance Overview and Scrutiny Panel, agenda, 10 September
- N12 WBC; A Joint Meeting of the Finance and Service Development Overview
Scrutiny Panels, agenda, 10 September 2009
- N13 WBC; emails confirming withdrawal of application F/2009/0743, 10 Targett Court
- N14 WBC; Meeting of the Council agenda, 9 September 2009
- N15 WBC; minutes of the Committee Meetings for the period 2 July to 21 August 2009
- N16 SLCC; The Clerk magazine September 2009
- N17 TVP; Local Policing Summary 2009 leaflet
- N18 Binfield Electrics; guideline prices for repairs to electrical systems
- N19 Mrs Bachini; comments re incident with caretaker's dog
- N20 Volunteer Centre Wokingham, recruitment show 19 September 2009