



## Widdersh Parish Council

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### MINUTES OF THE MEETING OF WIDDERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 13 OCTOBER 2009 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs J Southgate (Chairman), M Armstrong, P Bray, W Clark,  
E Cooke, J Grimson, D Jupp, J Peffers, J Wakefield

**In attendance:** Clive Hudson (WPC Clerk).

#### 1 APOLOGIES

1.1 Apologies for absence – Cllrs D Hunt, J Plant, E Siggery, J Wilkins

#### 2 MINUTES OF THE PREVIOUS MEETING

2.2 The minutes of the Council meeting of 8 September 2009 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

#### 3 MATTERS ARISING

3.1 Cllr Southgate reported that the Wokingham Youth Committee has been dormant during Malcolm Bryant's leave of absence.

#### 4 PUBLIC SESSION

4.1 The Council noted that there has been no police representation at recent meetings. The Clerk was asked to contact PC Alistair Marman to invite him to attend a future meeting. **ACTION: Clerk**

#### 5 COMPLAINTS AND FAULT TRACKING

5.1 None.

## **6 CORRESPONDENCE**

### **6.1 Correspondence received prior to the issue of the agenda**

Item 18; The Council noted that the WBC booklet, 'Making Improvements To Your Borough' is also available on the WBC website.

Item 22; Cllr Southgate summarised the TVP message re burglaries in Winnersh.

Item 26; Cllr Southgate reported that he and Cllr Grimson will be attending the Borough Town & Parish Conference. Cllr Southgate will attend the Core Strategy seminar and Cllr Grimson the Flooding seminar. Cllr Bray may also be able to attend the Conference. There were no other councillors available.

Item 27; Cllrs Southgate and Plant will attend the WBC Mayor's Reception for Voluntary Groups

Item 28; there are no councillors available to attend the WBC Sports Award Ceremony of the Year.

Item 41; the TV Police Town & Parish Councils meeting clashes with the Full Council meeting this evening. Cllr Southgate has attended a previous meeting.

Item 43; The Council considered the information on the BBC Tree O'Clock project and referred it for consideration at the next Planning Committee meeting. The Clerk will ask Nick Robins whether there are any opportunities to plant trees on Bearwood Recreation Ground. **ACTION: Clerk**

### **6.2 Correspondence received since the issue of the agenda**

Item N2; there are no councillors available to attend the meeting to discuss next March's WBC Litter Pick.

Item N6; The Council discussed TVP's Operation Lion Cub. Cllrs Southgate, Cooke and Peffers will encourage the NAG to actively participate. **ACTION: Cllrs Southgate, Cooke, Peffers**

Item N9; Cllr Grimson will follow up the invitation to the BALC AGM. **ACTION: Cllr Grimson**

Item N12; The Clerk will forward the WDALC Chairman's report to Cllr Grimson. **ACTION: Clerk**

Item N14; Cllr Southgate reported that any councillors aged over 50 are invited to the Rainbow Centre's Over 50s Lunch on 28<sup>th</sup> October.

Item N17; Cllr Bray reported on the proposals for Wokingham Fire Station within the RBFRS 5 year plan.

## 7 BOROUGH COUNCIL MATTERS

### 7.1 Cllr Bray reported on 3 matters:

- 1) The Local Strategic Partnership is reviewing the election of a Town & Parish Councils' representative (John Heggadon acting in the interim).
- 2) WBC Highways officers are drawing up proposals for parking in Danywern Drive.
- 3) There is a Quality Of Life Day on 24 October, which is an opportunity for residents to meet the police, local councils and other agencies.

### 7.2 Cllr Armstrong reported on 3 matters:

- 1) The dispersal order at the railway station was successful, but it has led to young people meeting in other places. Cllr Armstrong will pursue the police for a list of problem areas within Winnersh.
- 2) There has been a plethora of accidents in Winnersh, particularly at the cross roads. Cllr Armstrong is contacting WBC Highways to see whether there are statistics for the number of accidents.  
The Clerk will write to WBC expressing concern about the safety of the crossroads. **ACTION: Clerk**
- 3) There have been problems with pavements and drains being blocked by foliage.

## 8 PARISH COUNCILLORS' QUESTIONS

8.1 The Borough Councillors were asked for clarification on the changes to the Loddon Bridge Park & Ride scheme. Cllr Bray reported that a reduction in the number of buses is proposed and that there is no definition of the aims of the service other than it has to break even. The service is currently part of a 5 year agreement which runs until 2012. Cllr Bray reported that an investigation is taking place into the use of S106 monies to fund the extension of the service to Winnersh Triangle. Cllr Armstrong reported that the service is still running on the old timetable.

8.2 Cllr Jupp **PROPOSED** and Cllr Grimson **SECONDED** and it was **RESOLVED** that Winnersh Parish Council should write to WBC regarding the changes to the Loddon Bridge Park & Ride scheme stating that Winnersh Parish Council should have been notified and better research carried out and that the objectives and performance requirements of the service should be established. **ACTION: Clerk**

## 9 LAST PLANNING COMMITTEE MEETING

9.1 The minutes of the meetings of 15 September and 5 October 2009 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.2 Cllr Grimson reported that the meeting of 15 September had objected to the use of 487 Reading Road as a hot food take-away because of inadequate car parking. At the meeting of 5 October the Committee had considered the enclosure of amenity land at 3 Wheatsheaf Close. However, it was now established that the Committee was not in receipt of all the relevant documents. This application will be re-assessed and the comments reviewed.

- 9.3 The Clerk is forwarding comments made by a parishioner about the difficulties in crossing Davis Street near Dinton Pastures to WBC Highways and Hurst Parish Council.

## 10 LAST R&A COMMITTEE MEETING

- 10.1 The minutes of the meeting of 6 October 2009 were agreed and the Parish Council **RESOLVED** to sign them as a true record.
- 10.2 Cllr Wakefield reported that he had spoken to the manager of Lord Harris Court regarding the need for dropped kerbs to accommodate LHC residents' access to the Outdoor Gym. He will report back to the R&A Committee.
- 10.3 The Clerk reported that he had made initial contact with WBC regarding gaining use of the field next to the Reading Road allotments as an extension to the allotments. The field is currently subject to an agricultural lease but WBC will contact us again in 18 months time when the lease is due for renewal.
- 10.4 It was **PROPOSED** and the Council **RESOLVED** to pay for the CCTV filters and camera upgrade from the R&A fence & gates budget.

## 11 NEXT FINANCE & GENERAL PURPOSES COMMITTEE MEETING

- 11.1 The Council discussed the date of the next F&GP meeting and **RESOLVED** to hold the meeting on Monday 2 November 2009 at 7.45pm in the John Grobler Room.

## 12 COMMUNITY HALL ROOF REPAIRS

- 12.1 The minutes of the Executive Committee meeting of 22 September 2009 were agreed and the Parish Council **RESOLVED** to sign them as a true record.
- 12.2 Cllr Southgate reported that Yardley's had been able to meet the contractual requirements of the project and therefore, as the cheaper option, they had been given the contract to repair the roof. The Executive Committee had decided to go ahead with the work as soon as possible as recommended by the structural engineer despite the short notice to the hall users.
- 12.3 Cllr Southgate reported that as part of the Building Regulations it was recommended that the insulation of the roof should be brought up to current standards. Improving the heating efficiency of the Community Hall was also part of the Strategic Plan. It would be most cost effective to do this work whilst the builders were already working in the roof space. The Council therefore **RESOLVED** to authorise Yardley Builders to install additional insulation at a cost of £2948.
- 12.4 The Council discussed the budget for the hall roof repairs. The total cost of the project was expected to be in the region of £32,000 to £33,000. The following budget sources were discussed:  
£7,500 from the adult gym budget  
£11,000 from the Major Projects Fund

£4,750 from the Fence & Gates budget  
The remainder (approx £10,000) from the Contingency Fund

The Council **RESOLVED** to **VIRE** the amounts above into a new budget line, the Hall Roof fund. The Council authorised F&GP to re-check the figures.

**ACTION: Clerk**

The Clerk was asked to check that VAT would be fully reclaimable on this project.

**ACTION: Clerk**

### **13 REPRESENTATIVES ON OUTSIDE BODIES**

- 13.1** Cllr Cooke reported on the Waste Management Committee meeting. The Longshott Lane sorting system is under trial. The Colnbrook (Slough) plant is closed pending recommissioning. Composted waste is now available for purchase at Wingfield Farm.

Cllr Armstrong left the meeting.

- 13.2** Cllrs Cooke and Southgate attended the Rainbow Project Partnership Board on 16 September. Cllr Cooke reported that the funding for the Rainbow Community Centre building works had been withheld again despite previous assurances from WBC. The new Children's Centre manager is Jacqueline Riddles.

- 13.3** Cllrs Bray, Cooke, Peffers & Southgate had attended a NAG meeting on 30 September. Cllr Peffers reported on work on NAG expenditure management and proposals for procedures when giving monies.

- 13.4** Cllr Southgate attended the Wokingham Volunteer Centre AGM on 17 September. The organisation brokers volunteers and has seen an increase of 53% in the number of volunteers coming forward.

- 13.5** The Clerk attended a meeting of the Loddon Valley Residents Association Flooding Forum, which was addressing flooding throughout the WBC area.

Cllr Bray left the meeting.

### **14 APPROVAL OF THE OCTOBER ACCOUNTS FOR PAYMENT**

- 14.1** The Clerk clarified the payments to Ken Paul and WBC regarding the roof repairs.

- 14.2** It was **PROPOSED** by Cllr Wakefield and **SECONDED** by Cllr Clark and the Parish Council **RESOLVED** to pay the following accounts for October 2009.

**WINNERSH PARISH COUNCIL MEETING 13 October 2009**  
**ACCOUNTS FOR PAYMENT - OCTOBER 2009**

Payee	Description	Amount	Ch.No.
R. Morris	Return booking deposit	50.00	6171
B. Stanley	Return booking deposit	50.00	6172
Viking Direct	Printer cartridges	196.56	6173
Bowak Ltd.	Cleaning products	64.74	6174
CCB	Membership renewal 09/10	30.00	6175
PHS Group	Toiletries	97.38	6176
ABA (Construction) Ltd	Monthly playground inspection	103.04	6177
Southern Electric Contracting	Quarterly street light maintenance	80.90	6178
Kenneth R. Paul	Structural inspection - schedule of works	690.00	6179
Nick Robins Ltd.	Monthly ground maintenance	925.75	6180
D. Knight Esq.	Window cleaning	90.00	6181
Thames Valley and Chiltern Air Ambulance Trust	Donation from fete	100.00	6182
Wokingham Air Training Corps	Donation from fete	100.00	6183
Wokingham Borough Council	Donation from fete	100.00	6184
Wokingham Borough Council	Building Regulations - Plan charge	107.66	6185
The Post Office	Stamps	69.00	6186
James Scott	Replacing and repairing 3 thermostat valves	285.00	6194
The Information Commissioner	Yearly charge	35.00	6195
Salaries (CH-SDG-AB-PB-KB)	Salaries	2,996.85	6187-6191
RBWM	Pension	340.99	6192
HM Revenue & Customs	Tax & NI	785.42	6193
Southern Electric	Electricity supply	727.00	DD
Wokingham Borough Council	Rates	637.00	DD
Clunkclick	Internet back up storage	17.19	DD
Galleon Supplies	Hand cleanser	45.09	CC
Value Products Ltd.	First aid kits	30.59	CC
RIBA Enterprises	Minor Works Building Contract	42.00	CC
Total for the month		8,797.16	

Financial Position as at 30 September 2009

Sub-total	£	148,371.70
Less payments for year to date	£	107,386.62
Sub-total	£	40,985.08
Add balance carried forward 31/3/09	£	68,770.49
	£	109,755.57

\* Thames Water - DD of £334.78 taken out on Sept. 22, 2009.

**15 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

**15.1** Cllr Southgate noted that the organisation of the 2010 Fete needed to begin soon and asked for volunteers to join a working group to organise the fete.

**16 TIME AND DATE OF NEXT PARISH COUNCIL MEETING**

**16.1** The next meeting of the Parish Council will be held on **Tuesday 10 November 2009** at 7.45 in the John Grobler Room.

There being no further business, the meeting closed at 9.15 p.m.

## APPENDIX 1

### Items of correspondence received prior to the issue of the 13 October 2009 Full Council Meeting Agenda

- 1 WBC News; 10 September 2009
- 2 TVP Community Safety Bulletin, August 2009 (see p2)
- 3 Home-Start Wokingham; invitation to AGM, 28 September 2009
- 4 WBC; Meeting of the Planning Committee, agenda 16 September 2009
- 5 LCR magazine, autumn 2009
- 6 WBC Meeting of the Overview and Scrutiny Management Committee, agenda, 17 September 2009
- 7 VAWB; staff vacancies, 2 September 2009
- 8 Action For All newsletter, 11 September 2009
- 9 VAWB training bulletin, 14 September 2009
- 10 NALC; request for opinions for December issue on: 'Are local (parish and towns) councils truly independent of their local principal authorities'
- 11 Campaign Against Waste meeting agenda, 28 September 2009
- 12 WBC – Making Improvements To Your Borough brochure
- 13 Wokingham LINK bulletin link
- 14 WBC Meeting of the Executive, agenda, 24 September 2009
- 15 WBC News; 17 September 2009
- 16 NALC, nomination forms for representatives on Larger Councils Forum
- 17 TVP; In Your Neighbourhood, 17 September 2009
- 18 Action For All newsletter, 18 September 2009
- 19 NALC, Larger Councils conference, 2 December 2009, booking forms
- 20 BALC update, 18 September 2009
- 21 Twyford & Ruscombe Theatre group, thanks for displaying posters
- 22 TVP Messaging, Overnight Burglaries in Winnersh Area
- 23 Rainbow Projects Meeting minutes, 16 September 2009
- 24 NALC; confirmation of salary scales for 2009/10
- 25 Action For All newsletter, 25 September 2009
- 26 WBC; invitation to Borough/ Town and Parish Conference 2009
- 27 WBC mayor; invitation to voluntary groups reception, 17 November 2009
- 28 WBC; invitation to Sports Award Ceremony of the Year 2009
- 29 The Wokingham Word magazine, October 2009
- 30 WBC Neighbourhood Services e-Bulletin, October 2009
- 31 TVP Messaging; re bogus callers
- 32 Action For All newsletter, 2 October 2009
- 33 WBC Meeting of the Finance Overview and Scrutiny Panel, agenda, 7 October 2009
- 34 What's On In Your Library, November 2009
- 35 Yardley Builders, quotation for hall roof insulation
- 36 TVP, Alcohol Awareness Week leaflet, 19-23 October 2009
- 37 WBC Meeting of the Overview and Scrutiny Management Committee, agenda, 5 October 2009
- 38 WBC Staff Bulletin; 2 October 2009
- 39 WBC agenda for Borough Town parish Conference, 22 October 2009
- 40 VAWB, Volunteer Newsletter, 2 October 2009
- 41 TVP; Town & Parish Councils meeting, 13 October 2009
- 42 WBC Mayor's Charity Golf Day, 13 November 2009
- 43 Wokingham District Veteran Tree Association; invitation to join BBC Tree O'Clock project (plant trees on 5 December 2009)

## **Items of correspondence received since the issue of the 13 October 2009 Full Council Meeting Agenda**

- N1 VAWB; annual conference forum on WBC Strategic Partnership document, 5 November 2009
- N2 WBC; Campaign Against Waste minutes; Borough Litter Pick meeting, 2 November 2009
- N3 Action For All newsletter; 8 October 2009
- N4 VAWB; Annual Conference invitation, 5 November 2009
- N5 TVP; In Your Neighbourhood leaflet, 8 October 2009
- N6 TVP; Operation Lion Cub (to combat anti-social behaviour)
- N7 WBC; Invitation to Mayor's Reception for Litter Pick April 2009, 16 October
- N8 NALC; Larger Councils Conference, 2 December 2009, booking form
- N9 BALC; invitation to AGM, Saturday 7 November 2009, Grazeley Village Hall
- N10 VAWB Training Bulletin; 12 October 2009
- N11 RSPCA; 'BANG' Fireworks awareness poster
- N12 WDALC Chairman's Report for meeting 15 October 2009
- N13 TVP; In Your Neighbourhood leaflet, 12 October 2009
- N14 Rainbow Centre; Over 50s lunch; 28 October 2009
- N15 Loddon Valley Residents Association; Borough Town & Parish Conference to include a 'tackling flooding' breakout session
- N16 Help For Heroes poster, Madejski Stadium 12 November 2009
- N17 Royal Berks Fire & Rescue Service; 5 Year Integrated Risk Management Plan, Consultation document
- N18 WBC; meeting of the Planning Committee agenda, 14 October 2009
- N19 WBC; Town & Parish News, September 2009
- N20 B&W College; Helping You Child in Maths poster
- N21 Open Spaces Society; Marine & Coastal Access Bill, request to lobby MP