



Winnersh Parish Council

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MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 10 NOVEMBER 2009 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Southgate (Chairman), M Armstrong, P Bray, W Clark,
E Cooke, J Grimson, D Hunt, J Peffers, J Plant, J Wakefield

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 Apologies for absence – Cllrs D Jupp, E Siggery, J Wilkins

2 MINUTES OF THE PREVIOUS MEETING

2.2 The minutes of the Council meeting of 13 October 2009 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 None.

4 PUBLIC SESSION

4.1 PC Alistair Marman had been invited to attend this meeting. The Council noted its concern over the non-attendance of the police and asked the Clerk to invite him to attend the next meeting. **ACTION: Clerk**

5 COMPLAINTS AND FAULT TRACKING

5.1 None.

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 4; Cllr Bray reported that the money is now available for the Rainbow Children's Centre.

6.2 Correspondence received since the issue of the agenda

Item N2; The Clerk read out Cllr Wilkins' note of thanks.

Item N5; Cllr Southgate summarised the WBC S106 allocation process.

Item N12; Cllr Southgate clarified the Winnersh Triangle traffic restrictions.

Items N14-N17; Cllr Southgate passed on these invitations to the Council.

Any councillors wishing to attend any of these events should contact the Clerk. **ACTION: Councillors**

Item N19; The Council noted that the hall roof repairs have passed Building Regulations requirements.

Item N20; The Council noted the receipt of the certificate for the April 2009 litter pick.

Item N21; The Council discussed the nomination for the Council Representative on the WBSP. There were no nominations from WPC.

Item N24; The Council discussed the quotation for electrical repairs from SEC. The Council **RESOLVED** to accept the lower quotation from Binfield Electrical, previously received. The Clerk was asked to action these repairs.

ACTION: Clerk

Item N25; Cllr Southgate read the letter and CV from Mr F Breedlove. The Council asked the Clerk to invite Mr Breedlove to the next meeting with a view to him being co-opted onto the Council.

ACTION: Clerk

7 BOROUGH COUNCIL MATTERS

7.1 Cllr Bray reported that:

- 1) There had been some concern amongst residents regarding an article in the local press regarding the transfer of housing stock. This had appeared in the press before residents had been notified.
- 2) Wokingham Direct has been voted the 9th best public service website. However, the service will probably not achieve the £200,000 savings expected.
- 3) The Quality Of Life Day on 24 October had been well attended. Local residents had the opportunity to meet representatives of the police, NAG, Fire Service, local councils and other agencies. The Fire Service was able to give practical advice and reassurance to residents. There were queries raised regarding the drainage in Chatsworth Park.

Cllr Bray confirmed that WBC had not used the REEPA surveillance powers for several years and had no intention of doing so.

- 4) Cllr Bray is awaiting the results of the WBC Jobs Fair.
- 5) The Shute End offices will be reopening for meetings on Monday and Tuesday evenings.

7.2 Cllr Armstrong reported that:

- 1) Concerns had been expressed regarding the strategy on public housing.
- 2) A consequence of the closure of Ryeish Green School has been increased pressure for places at Emmbrook and Forest Schools.
- 3) Winnersh Crossroads: a 'big push' is expected to sort out the traffic problems.
- 4) A WBC lorry has been round Winnersh siphoning some of the drains.

8 PARISH COUNCILLORS' QUESTIONS

8.1 None.

9 LAST PLANNING COMMITTEE MEETING

9.1 The minutes of the meeting of 27 October 2009 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.2 Cllr Grimson reported that the newsagent on Reading Road had been refused permission to include a hot-food takeaway. A visit to the WBC Planning department is planned. The committee is awaiting details of possible sites for tree planting on Bearwood Recreation Ground for the Tree O'Clock project.

10 LAST R&A COMMITTEE MEETING

10.1 The minutes of the meeting of 3 November 2009 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

10.2 Cllr Plant reported on the progress of the Christmas Lights event on 11 December. She asked for volunteers to help with the car parking. Preparations on the day will begin at 4.00pm.

Cllrs Plant and Cooke are liaising with Winnersh and Bearwood Primary Schools. The schools have been invited to participate in a poster competition to advertise the event. Posters will be judged at the December R&A Committee meeting.

The Clerk will confirm the WBC Mayor's attendance and get a logo for the Mayor's Charity.

ACTION: Clerk

11 FINANCE & GENERAL PURPOSES COMMITTEE MEETING

11.1 The minutes of the meeting of 2 November 2009 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

11.2 Cllr Clark reported on the resolutions to give grants to Bearwood School and the MS Therapy Centre, to allow up to £650 for this Autumn's Winnersh Matters, the Chairman's Allowance (para 8.3 of the F&GP minutes) and the purchase of a phone and software for the office.

- 11.3** Cllr Clark reported on the salary review and maternity leave details as specified in Part 2 of the F&GP minutes of 2 November 2009.
- 11.4** The Committee had **RECOMMENDED** and the Council **RESOLVED** to approve the accounts for the 2nd quarter of 2009/10.
- 11.5** The Committee had **RECOMMENDED** and the Council **RESOLVED** to accept the changes to the Risk Assessments and Risk Management Policy as specified in section 6 of the F&GP minutes of 2 November 2009.

12 COMMUNITY HALL ROOF REPAIRS

- 12.1** The Clerk reported on the completion of the hall roof repairs. Little time had been lost to bad weather and Yardleys had completed the repairs in 4 weeks. Regular hirers were being contacted to arrange for them to re-start their sessions at the hall. A Building Regulations certificate has been received from WBC.
- 12.2** The Council asked the Clerk to retain the payment cheque until Ken Paul had approved the repairs. **ACTION: Clerk**

13 REPRESENTATIVES ON OUTSIDE BODIES

- 13.1** Cllr Grimson reported on the WDALC AGM, including the Community Strategy, Local Policing Forum and recyclable waste.
- 13.2** Cllr Grimson reported on the Borough Town & Parish Council Conference. He reported on the flooding session: Following the 2007 flooding the LVRA has instigated multi-agency contact. WBC has not yet been ratified as the lead authority in the case of severe flooding. WBC has been trying to establish the ownership of ditches within the Borough. The Emmbrook School has been flooded 3 times in 5 years and has been given a one-off grant from WBC to prevent flooding.

Cllr Southgate had attended the Core Strategy session: He reported on the knock-on impact of developments, particularly traffic. Development money is probably not available for traffic measures in outlying areas such as Winnersh.

- 13.3** Cllr Grimson reported on the BALC AGM. Topics included training capability and electronic payment methods. There has been a small increase in BALC funding, per head, through the councils. David Seaward of Berks Association of Clubs for Young People had spoken about volunteers to run clubs. There is no youth club in Winnersh apart from a 2-hour session at the Rainbow Centre.
- 13.4** Cllrs Peffers reported on the latest NAG meeting. There were no particular issues. The next NAG meeting will be held in January 2010.

14 APPROVAL OF THE NOVEMBER ACCOUNTS FOR PAYMENT

14.2 It was **PROPOSED** by Cllr Cooke and **SECONDED** by Cllr Peffers and the Parish Council **RESOLVED** to pay the following accounts for November 2009.

WINNERSH PARISH COUNCIL MEETING 10 November 2009 ACCOUNTS FOR PAYMENT - NOVEMBER 2009

| Payee | Description | Amount | Ch.No. |
|--|---|------------------|-----------|
| Bearwood Primary School | Donation | 200.00 | 6196 |
| MS Therapy Centre Berkshire | Donation | 100.00 | 6197 |
| Ruscombe Litho and Digital Printing Ltd. | Replacement for cancelled cheque 6102 (lost) | 445.00 | 6198 |
| John Southgate | Allowance for Q1, Q2 and Q3 | 150.00 | 6199 |
| Chubb Fire Limited | Servicing and refilling of fire extinguishers | 80.52 | 6200 |
| Chubb Fire Limited | Fire blanket | 48.88 | 6201 |
| Pipex Internet Limited | ADSL account - yearly subscription | 344.31 | 6202 |
| ADT Fire and Security plc | Servicing and call out for Intruder alarm | 184.00 | 6203 |
| Bishop Sports and Leisure | Snooker cues and back boards basket ball court | 321.32 | 6204 |
| GLS Educational Supplies | Stationary and wrist supports | 36.51 | 6205 |
| Wokingham Borough Council | Building Control inspection fee - Hall roof repairs | 322.98 | 6206 |
| Yardley Builders | Hall Roof Repairs | 28,106.00 | 6207 |
| Yardley Builders | Hall Roof Repairs - Insulation | 3,390.20 | 6208 |
| Nick Robins | Ground Maintenance October | 1,702.00 | 6209 |
| Nick Robins | Felling of 2 trees on allotments | 207.00 | 6210 |
| Wokingham Borough Council | Annual Licensing fee | 180.00 | 6211 |
| Universal Leasing | Copier lease | 89.57 | 6212 |
| ABA (Construction) Ltd. | Monthly playground inspection | 103.04 | 6213 |
| BT Payment Services Ltd. | Quarterly phone bill | 317.62 | 6214 |
| D. Knight Esq. | Window cleaning | 90.00 | 6215 |
| Salaries (CH-SDG-AB-PB) | Salaries | 3,563.58 | 6216-6219 |
| RBWM | Pension | 368.31 | 6220 |
| HM Revenue & Customs | Tax & NI | 1,069.35 | 6221 |
| Southern Electric | Electricity supply | 290.00 | DD |
| Wokingham Borough Council | Rates | 637.00 | DD |
| Clunkclick | Internet back up storage | 17.19 | DD |
| Total for the month | | <u>42,364.38</u> | |

Financial Position as at 31 October 2009

| | | |
|-------------------------------------|---|-------------------|
| Sub-total | £ | 154,030.56 |
| Less payments for year to date | £ | 116,151.45 |
| Sub-total | £ | 37,879.11 |
| Add balance carried forward 31/3/09 | £ | 68,770.49 |
| | £ | <u>106,649.60</u> |

14.3 The Council **RESOLVED** to approve the payment of the BT phone bill by Direct Debit. **ACTION: FAO**

15 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

15.1 Cllr Grimson raised the use of the name 'Chatsworth Park' for the Baslow Road development and its duplication with the existing Chatsworth Park. The new Chatsworth Park name has already been authorised but it is hoped that the name will not continue once the Post office has designated new street names to the estate.

16 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

16.1 The next meeting of the Parish Council will be held on **Tuesday 8 December 2009** at 7.45 in the John Grobler Room.

There being no further business, the meeting closed at 9.05 p.m.

APPENDIX 1

Items of correspondence received prior to the issue of the 10 November 2009 Full Council Meeting Agenda

- 1 WBC; A Joint Meeting of the Finance and Service Development Overview and Scrutiny Panel, agenda, 21 October 2009
- 2 WBC; meeting of the Licensing and Appeals Committee, agenda, 21 October 2009
- 3 BALC, AGM agenda, 7 November 2009
- 4 Prue Bray; update on Rainbow Children's Centre money
- 5 Earley Crescent Centre, AGM invitation, 10 November 2009
- 6 Arborfield News, October – November 2009
- 7 Open Spaces magazine, Autumn 2009
- 8 News From WBC, 15 October 2009
- 9 Action For All update, 16 October 2009
- 10 Clifton Ingram solicitors, Citation magazine, October 2009
- 11 WBC; notification of Jobs Fair, Shute End, 6 November 2009
- 12 TVP Operation Lion Cub, street briefing 23 October 2009
- 13 WBC; BioDiversity Forum Minutes, 21 July 2009
- 14 WBC; Meeting of the Special Council Executive Committee, agenda, 29 October 2009
- 15 WBC; Meeting of the Executive, agenda, 29 October 2009
- 16 WBC; Meeting of the Personnel Board, 29 October 2009
- 17 WBC; application form for receipt of Electoral Register 2009-10
- 18 WBC; Meeting of the Overview and Scrutiny Management Committee, agenda, 5 November 2009
- 19 ICO, confirmation of renewal of Data Protection Registration
- 20 WBC; Place & Neighbourhood Services e-bulletin, November 2009
- 21 News From WBC, 29 October 2009
- 22 VAWB update, 30 October 2009
- 23 Keith Baker; acknowledgement of letter re Winnersh Crossroads

Items of correspondence received since the issue of the 10 November 2009 Full Council Meeting Agenda

- N1 Action For All Weekly News, 30 October 2009
- N2 Cllr Judith Wilkins; Thank You
- N3 Berks Pension AGM & Fair, 12 November 2009
- N4 TVP Community Messaging, 4 November 2009
- N5 WBC; S106 allocation process explained
- N6 CCB; funding application courses
- N7 WBC News, 5 November 2009
- N8 TVP In Your Neighbourhood newsletter, 5 November 2009
- N9 James Newman; Partnership Board meeting agenda, 11 November 2009
- N10 Action For All Weekly News, 6 November 2009
- N11 CCB Community newsletter, autumn 2009
- N12 WBC Traffic Management; Winnersh Triangle restrictions, 11-14 November 2009
- N13 WBC Borough News newspaper, autumn 2009
- N14 Earley TC; invitation to Mayor's Christmas Reception, 16 December 2009
- N15 WBC Schools' Carol Concert, invitation, 13 December 2009
- N16 WBC Sports Council Sports Personality of the Year, invitation, 27 November 2009
- N17 Forest School; invitation to Speech Day, 13 November 2009
- N18 Air Ambulance; thanks for grant
- N19 WBC Building Regulations Certificate of Completion (hall roof)
- N20 WBC; certificate for April 2009 Litter Pick
- N21 WBC; request for nominations for representative of Town and Parish councils on Wokingham Borough Strategic Partnership
- N22 WBC; Transformation Update newsletter, 30 October 2009
- N23 WBC Staff Bulletin; 30 October 2009
- N24 SEC quotation for electrical repairs
- N25 Frank Breedlove; interest in Parish Council vacancy