



Widdersh Parish Council

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MINUTES OF THE MEETING OF WIDDERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 9 FEBRUARY 2010 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Southgate (Chairman), M Armstrong, P Bray, E Cooke,
J Grimson, D Hunt, D Jupp, J Peffers, J Plant, J Wakefield

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 Apologies for absence – Cllrs F Breedlove, W Clark, E Siggery

2 MINUTES OF THE PREVIOUS MEETING

2.2 The minutes of the Council meeting of 12 January 2010 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 None.

4 PUBLIC SESSION

4.1 The Parish Representatives on the NAG were asked to speak to the police regarding police attendance at Full Council meetings.

5 COMPLAINTS AND FAULT TRACKING

5.1 None.

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 18; The Council is not in a position to answer NALC's survey regarding councillor training. **ACTION: Clerk**

Item 23; the Council **RESOLVED** to send the Clerk on the Allotment Management course on 1 March at a cost of £95. **ACTION: Clerk**

Item 27; Cllr Bray reported that the Extraordinary Meeting of WBC on the 28 January 2010 was to discuss the Core Strategy and the Transport Innovation Fund bid.

Item 28; Cllr Bray reported on her correspondence with a parishioner regarding WBC's litter picking within Winnersh.

Item 33; The Clerk reported on Southern Gas Network's request to place a gas governor kiosk on the Mole Road car park. The Clerk has requested more information. **ACTION: Clerk**

Item 39; The Council **RESOLVED** to send Cllr Grimson and the Clerk on the BALC H&S and Risk Assessment course on 25 March 2010, at a cost of £35 each. **ACTION: Clerk**

6.2 Correspondence received since the issue of the agenda

Items N1 & N15; N15 is one of 6 consultations. Winnersh Parish Council is particularly concerned about the effect of increased traffic flow in Winnersh caused by the developments in neighbouring parishes. Cllr Bray, Grimson and Southgate expect to visit the exhibition.

Item N11; Cllr Grimson will attend the Local Transport Plan briefing on 22 February 2010.

Item N14; The Parish Council summarised its responses to the questions regarding burial spaces in Winnersh and asked the Clerk to reply. **ACTION: Clerk**

Item N16; The Council discussed the Government's Tackling Anti-Social Behaviour leaflet and concluded that it added little to public knowledge.

Additional 1; The Clerk reported on a proposal from Sainsbury's to permit the Council to advertise on one of its leaflets. The Council decided this was not cost effective and asked the Clerk to reply. **ACTION: Clerk**

Additional 2; The Council discussed a request from a company to advertise flood sacks. The Clerk was asked to get more information from adjacent parishes and report back. **ACTION: Clerk**

7 BOROUGH COUNCIL MATTERS

7.1 Cllr Bray reported the untimely death of Cllr Chris Edmunds (Earley) and that:

- 1) There will be an additional WBC Council meeting on March 25 2010.
- 2) The ticket machine at Winnersh Station will be replaced as quickly as possible.
- 3) There is to be a planning application for a 72-bed care home on the GMU site. She will email information for the Planning Committee.

7.2 Cllr Armstrong reported that:

- 1) Noise and air quality may be issues to be aware of regarding the GMU site.
- 2) Wendy Crosson Smith may be able to provide information regarding the provision of a café at the Community Centre. The Clerk was asked to write to invite her to discuss the options available.
ACTION: Clerk
- 3) Highlighted concerns regarding the rise of infections at the Royal Berks Hospital.

8 PARISH COUNCILLORS' QUESTIONS

8.1 The Council discussed the problems of parking at the Community Centre, particularly on Monday and Wednesday evenings. The Clerk was asked to write to the hirers requesting safe and considerate parking and the use of New Road once the car park becomes full.
ACTION: Clerk

9 LAST PLANNING COMMITTEE MEETING

9.1 The minutes of the meeting of 25 January were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.2 Cllr Grimson reported on the flood prevention works at Arborfield. He has been in contact with Swallowfield Parish Council regarding the implications of these works. Cllr Hunt is collating data regarding flood plains.

10 LAST R&A COMMITTEE MEETING

10.1 The Clerk reported that item 5.2.2 regarding the floor reseal should be included under the report for the current financial year. It should be "5.1.2 The hall floor reseal is not in the R&A 2009-10 budget."

10.2 The minutes of the meeting of 2 February 2010, with the correction specified in 10.1 above, were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

10.3 Cllr Plant reported that Cllr Armstrong had reported on the Christmas Lights 2009 event. We are awaiting WBC to install the dropped kerbs on Mole Road. The Litter Pick will take place on the morning of Sunday 21 March. We are awaiting confirmation from Sainsbury's that we will be able to use their car park as a meeting point. The floor reseal will necessitate the closure of the hall for three weeks at the beginning of August.

11 LAST F&GP COMMITTEE MEETING

11.1 The minutes of the meeting of 3 February 2010 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

11.2 After discussion the Council **RESOLVED** to vire £3000 from the Hall Roof fund to the R&A Fixed Wiring fund to pay for the expenditure incurred by the repairs highlighted by the Fixed Wiring test.

11.3 The Council **RESOLVED** to accept the accounts for the quarter ending December 2009.

11.4 Cllr Southgate reported that the Civic Awards would be presented at the Fete, not the APM. The winner would be decided at a future Planning Committee meeting. An invitation for nominations will be included in the next edition of Winnersh Matters. Councillors were asked to encourage nominations to be made.

11.5 Cllr Southgate reported that the Council and AVC were looking at packages to promote the use of the Community Centre. F&GP will review the bar franchise and packages at its next meeting. Any councillors with viable proposals for alternative uses of the facilities should contact the Clerk.

ACTION: Councillors

12 BUDGET AND PRECEPT FOR 2010-11

12.1 Revenue Budget

Cllr Southgate reported that the budget for Employment Costs had increased due to the extra costs incurred by the caretaker's maternity leave. The budget for heating costs has also gone up. The Council noted that guidance is being sought regarding the energy efficiency of the Community Centre.

12.2 Budget Summary

The Council reviewed the budget summary and agreed to remove the Adult Gym equipment from the R&A budget, as recommended by F&GP. This item will be reviewed half way through the year.

12.3 The Parish Council **RESOLVED** to agree the Budget recommended by the F&GP Committee and to set the precept for 2010-11 at £105,360. This means that there will be a modest increase in the Council Tax charge of 1.7%, with a further 3% rise in the total precept due to the tax base increase.

13 WOKINGHAM BOROUGH STRATEGIC PARTNERSHIP REPRESENTATION

- 13.1** Cllr Southgate summarised the purpose of the WBSP and the expressions of interest of the four candidates. After discussion it was **PROPOSED** and the Council **RESOLVED** to nominate John Heggadon as 1st choice and Roy Mantel as 2nd choice. **ACTION: Clerk**

14 WINNERSH FETE 2010

- 14.1** Council discussed the fete and **AGREED** that the objectives and format should be broadly similar to previous years, with the primary objective being to bring the Winnersh community together.
- 14.2** Cllr Southgate invited those people who had helped last year, whether councillors or not, to be involved again. Invitations for additional volunteers to help will be included in Winnersh Matters and on posters around the village. Cllr Southgate will contact previous stallholders. Councillors were encouraged to promote the event within the local schools. Cllrs Wilkins and Southgate will book some of the attractions.
- 14.3** It was agreed that the Fete Working Group would meet at 6.30pm on Tuesday 2 March 2010 in the John Grobler room. This meeting will precede the R&A Committee meeting. Councillors were encouraged to bring further ideas for the fete to this meeting or pass them on to the Clerk or Cllr Southgate. **ACTION: All Councillors**

15 REPRESENTATIVES ON OUTSIDE BODIES

- 15.1** Cllrs Cooke, Peffers and Southgate had attended the Winnersh Neighbourhood Action Group meeting on 27 January.
- 15.2** Cllr Cooke reported that PCSO Nellie Williams is organising a street meeting at Harman Court over the weekend of 20-21 March. Further details are awaited.
- 15.3** Cllr Grimson attended the WDALC meeting on 14 January. WBC's Angie Gibson gave a talk on S106 money. Cllr Grimson summarised the tariffs and priorities for the use of the money. He recommended contacting Wendy Crosson Smith at WBC to discuss links between WBC and the parish council in relation to future funding. **ACTION: Cllr Grimson**
- 15.4** Cllrs Grimson and Southgate reported on the Masterplans for the Strategic Development locations. They reported that detailed traffic modelling plans are not yet available. The Council instructed the Clerk to write observing that since consultation is already taking place the Council would like to see the traffic models *before* the end of the consultation process so that it can have the relevant information on which to base its formal response. The formal response will be an agenda item for the next Full Council meeting. **ACTION: Clerk**

16 APPROVAL OF THE FEBRUARY ACCOUNTS FOR PAYMENT

16.1 The Clerk confirmed that the cheque for the SLCC had been reissued because the price for the FAO's WWYC course was lower than expected.

16.2 The Clerk explained that there was no cheque for HMRC this month because the Council is claiming a refund on the amount paid in January which was based partly upon an emergency tax code.

16.3 It was **PROPOSED** by Cllr Plant and **SECONDED** by Cllr Wakefield and the Parish Council **RESOLVED** to pay the following accounts for February 2010.

WINNERSH PARISH COUNCIL MEETING 9 February 2010 ACCOUNTS FOR PAYMENT - FEBRUARY 2010

Payee	Description	Amount	Ch.No.
ADT Fire and Security plc	Yearly contract Fire & Intruder alarm maintenance + repair to Intruder alarm MH	758.92	6262
Society of Local Council Clerks	Working with your council course SDG (replacement cheque 6252 for £195)	135.00	6263
Bowak Ltd	Salt and cleaning products	68.19	6264
ABA (Construction) Ltd.	Monthly playground inspection	105.28	6265
Performing Rights Society Limited	Music Licence	331.74	6266
Nick Robins Ltd.	Monthly ground maintenance	323.13	6267
Viking Direct	Stationary	135.87	6268
Malcolm Armstrong	Xmas lights expenses	128.64	6269
Universal Leasing Limited	Photocopier Lease	91.52	6270
H.C. Bell	Repair floor in MH	102.81	6271
Binfield Electrical Limited	Repair lights Pav. and MH	155.07	6272
PHS Group plc	Toiletries	99.50	6273
Apple Electrics	Service to cooker in MH	91.65	6274
Central Heating Services	Service to boiler	79.90	6275
Redstone Computers (UK) Limited	Accounts support and upgrade for the Clerk	76.38	6276
The Post Office	Stamps	69.00	6278
John Southgate	Q4 Chairman's Allowance	50.00	6279
Keep Mobile	Donation	2,200.00	6280
Sue Ryder Care	Donation	100.00	6281
Salaries (CH-SDG-AB-PB-KB)	Salaries	4,367.64	6283-6287
RBWM	Pension	343.70	6288
HM Revenue & Customs Only	Tax & NI		refund
Southern Electric	Electricity supply	290.00	DD
Wokingham Borough Council	Rates		no rates
Clunkclick	Internet back up storage	17.57	DD
Total for the month		<u>10,121.51</u>	

Financial Position as at 31 January 2010

Sub-total	£	162,939.55
Less payments for year to date	£	180,401.36
Sub-total	-£	17,461.81
Add balance carried forward 31/3/09	£	68,770.49
	£	<u>51,308.68</u>

17 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

17.1 None.

18 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

18.1 The next meeting of the Parish Council will be held on **Tuesday 9 March 2010** at 7.45 in the John Grobler Room.

There being no further business, the meeting closed at 9.32 p.m.

APPENDIX 1

Items of correspondence received prior to the issue of the 9 February 2010 Full Council Meeting Agenda

- 1 Election of Town and Parish Councillor representative to Wokingham Borough Strategic Partnership
- 2 VAWB, invitation to Wokingham Borough Community Safety Conference, 10 February 2010
- 3 Notification of Winnersh Project Partnership Board, 17 February 2010
- 4 WBC; meeting of the Licensing and Appeals Committee agenda, 21 January 2010
- 5 SLCC; The Clerk magazine, January 2010
- 6 WBC; meeting of the Finance Overview and Scrutiny Panel agenda, 20 January 2010
- 7 WBC; meeting of the Council agenda, 14 January 2010
- 8 WBC; minutes of committee meetings for the period 2 December to 23 December 2009
- 9 Invitation to join the Rainbow Children's Centre Development Group, 29 January 2010
- 10 WBC; withdrawal of the Berkshire Unitary Authorities Minerals and Waste Core Strategy.
- 11 Clerks & Councils Direct magazine, January 2010
- 12 WBC News 14 January 2010
- 13 WBC; Wintry Weather – household waste and recycling collections
- 14 TVP; Community Messaging 14 January 2010
- 15 TVP; Neighbourhood Update, 14 January 2010
- 16 Action For All Newsletter, 15 January 2010
- 17 VAWB training bulletin, 18 January 2010
- 18 NALC; National Training Survey
- 19 Rainbow Project Group, meeting changed to 17 February 2010
- 20 VAWB; Invitation to Holocaust Memorial Day, 27 January 2010
- 21 WBC News 21 January 2010
- 22 TVP; Neighbourhood Update, 21 January 2010
- 23 SLCC course, Setting Up and Managing Allotments, 1 March 2010
- 24 WBC; meeting of the Overview and Scrutiny Management committee agenda, 27 January 2010
- 25 WBC; meeting of the Executive agenda, 28 January 2010

- 26 Putting People First exhibition, 2 February to 12 March 2010
- 27 WBC; Extraordinary meeting of the Council agenda, 28 January 2010
- 28 Prue Bray, re litter picking in Winnersh
- 29 WBC; update of Register of Electors, January 2010
- 30 Invitation to join the Rainbow Children's Centre Development Group, 17 February 2010
- 31 WBC; meeting of the Planning Committee agenda, 3 February 2010
- 32 Reading Half Marathon, 21 March 2010, poster
- 33 Southern Gas; request to lease land on the Mole Road car park for a gas governor kiosk
- 34 TVP; Council Tax Survey
- 35 WBC News 28 January 2010
- 36 WBC; notification of adoption of Core Strategy, 29 January 2010
- 37 WBC; Third Sector Survey 2010
- 38 WBC News 1 February 2010
- 39 BALC H&S + Risk Assessment course, Bracknell 25 March 2010
- 40 WBC; Transformation Update, 29 January 2010

Items of correspondence received since the issue of the 9 February 2010 Full Council Meeting Agenda

- N1 North Wokingham Consortium; invitation to exhibition re developments, 15 February
- N2 SLCC; 'managing paper' course, 8 March 2010, Newport Pagnell
- N3 WBC; Meeting of the Service Development Overview and Scrutiny Panel agenda, 11 February 2010
- N4 NSPCC; raising awareness leaflet
- N5 WBC News, 4 February 2010
- N6 TVP; Winnersh neighbourhood update, February 2010
- N7 Wokingham Borough Community Safety Conference, 10 February 2010
- N8 TVP Liaison Meeting; Tuesday 20 April, 2010. Request volunteer to attend.
- N9 BALC; re NALC revised Standing Orders
- N10 Action For All newsletter, 8 February 2010
- N11 WBC; Local Transport Plan briefing, Monday 22 February 2010. Request volunteer to attend.
- N12 SLCC; Managing the Next Decade course, Bracknell, Tuesday 16 March 2010
- N13 BALC; H&S training, Risk Assessments; Thursday 25 March 2010, 6.30-9.00pm, Bracknell. Open to councillors and clerks
- N14 Wendy Crosson Smith (WBC); request for information re burial space in Winnersh
- N15 WBC; consultation re Supplementary Planning Documents, + CD + pdf version of exhibition boards via email
- N16 HM Gov't; Tackling Anti-Social Behaviour leaflet
- N17 WBC Staff Bulletin, 1 February 2010