



## **Winnersh Parish Council**

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### **MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 13 APRIL 2010 IN THE JOHN GROBLER ROOM**

**PRESENT:** Cllrs J Southgate (Chairman), E Cooke, J Grimson, D Hunt, D Jupp,  
J Peffers, J Plant, J Wakefield

**In attendance:** Clive Hudson (WPC Clerk).

#### **1 APOLOGIES**

**1.1 Apologies for absence** – Cllrs M Armstrong, F Breedlove, E Siggery.

**1.2 Apologies for lateness** – Cllr P Bray

#### **2 MINUTES OF THE PREVIOUS MEETING**

**2.1** Cllr Grimson pointed out that his report in item 13:1 was for a ‘BALC meeting’, not the BALC AGM.

**2.2** The minutes of the Council meeting of 9 March 2010, with the minor correction stated in 2:1, were agreed and the Parish Council **RESOLVED** to sign the minutes as a true record.

#### **3 MATTERS ARISING**

**3.1** Cllr Southgate reported on conversations regarding the police crime statistics. The local police officers were unclear of the exact timescales used for reporting statistics.  
A police presence has been assured for the May Full Council meeting. Councillors are invited to attend the police street meetings. The next meetings in Winnersh are to be held on 15 April and 27 April.

- 3.2 No response has been received from WBC regarding the request for further information on traffic modelling.

#### **4 PUBLIC SESSION**

- 4.1 None.

#### **5 COMPLAINTS AND FAULT TRACKING**

- 5.1 None.

#### **6 CORRESPONDENCE**

##### **6.1 Correspondence received prior to the issue of the agenda**

Item 31; WBC's Ian Gough had met with Cllrs Southgate and Hunt and the Clerk to discuss energy efficiency at the Community Centre. He had also invited the Council to visit the wind turbine at Green Park J11. The Council discussed and accepted this invitation. The Clerk will liaise with Ian Gough to agree a date for the visit and confirm the group size required.

**ACTION: Clerk**

Item 52; The council noted the opening of the Holiday Inn at Winnersh Triangle on 2 June 2010.

Item 55; Cllr Southgate and the Clerk will attend the BALC meeting in Reading on 11 May 2010.

Item 60; The Clerk was asked to find out whether any attendance statistics are available for Blood Donor sessions at the Community Centre.

**ACTION: Clerk**

##### **6.2 Correspondence received since the issue of the agenda**

Item N2; Cllr Southgate summarised the SW trains response regarding the delay in replacing the ticket machine at Winnersh station.

Item N6; The Council noted the WBC Notice of Election for the forthcoming parliamentary elections.

#### **7 BOROUGH COUNCIL MATTERS**

- 7.1 There were no borough councillors present at this point in the meeting. See item 15 below for Cllr Bray's report.

#### **8 PARISH COUNCILLORS' QUESTIONS**

- 8.1 None.

## **9 LAST PLANNING COMMITTEE MEETING**

- 9.1** The minutes of the meetings of 8 March and 30 March 2010 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 9.2** Cllr Grimson reported that application 2009/2554 on Bearwood Road had been refused by WBC. The application for 5-7 Mayfields had been refused because of problems with access.  
WBC's Peter Stuart has been invited to the Planning meeting of 10 May to discuss 'community resilience'.  
The application for signage at The George (Wokingham Road, Earley) has been refused.  
An appeal has been dismissed for 564 Reading Road.

## **10 LAST R&A COMMITTEE MEETING**

- 10.1** The minutes of the meeting of 6 April 2010 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

Cllr Bray joined the meeting.

- 10.2** Cllr Plant reported that a few allotments are not fully tended. The Clerk is writing to the plot holders concerned. The litter pick went well, even though not as many members of the public attended as last year. Cllr Plant thanked those councillors who attended.

## **11 NEXT FINANCE & GENERAL PURPOSES COMMITTEE MEETING**

- 11.1** The Council confirmed the next F&GP Committee meeting as 8.15pm on Tuesday 27 April 2010 in the John Grobler Room.

## **12 VILLAGE FETE 2010**

- 12.1** Cllr Southgate reported on the progress of the Fete Working Group. Its next meeting will be on Wednesday 28 April at 6.30pm. Preparations are moving forward. He summarised the progress regarding stalls, static attractions, arena, competitions, sponsorship and publicity. Cllr Southgate emphasised the benefits of having members of the public on the Working Group.

## **13 REPRESENTATIVES ON OUTSIDE BODIES**

- 13.1** Cllr Cooke reported on the Waste Management meeting. Shorts Farm is no longer supplying compost in 35 litre bags. It is still available in 1000 litre bags. This year's Borough-wide litter pick had clashed with other events. Next year's litter pick may be spread over a whole week.
- 13.2** Cllr Grimson had attended a meeting on the Local Transport Plan (LTP3). Phase 3 is starting, with the principle 'do what is right for your area' provided it reflects national targets and policies. The process is subject to a 10 year rolling review.

- 13.3** Cllr Grimson had attended the Borough Parish Working Group meeting. He and the Clerk had attended a BALC Health & Safety course.
- 13.4** Cllr Southgate reported on the NAG meeting.  
The Council discussed the lack of progress in resolving the problems with the crossroads at Sainsbury's. The Council asked Cllr Southgate to write to Sainsbury's on its behalf regarding the signage relating to the left turn into the store's car park on King Street Lane. **ACTION: Cllr Southgate**  
The NAG Lottery Fund application for Winnersh Meadows has been submitted.
- 13.5** Cllr Southgate had attended the RAF Civic Presentation and the Strategic Partnership Community Conference.

#### **14 APPROVAL OF THE APRIL ACCOUNTS FOR PAYMENT**

- 14.1** The Clerk confirmed that a new water heater/urn had been bought to replace the broken urn in the Main Hall.
- 14.2** It was **PROPOSED** by Cllr Jupp and **SECONDED** by Cllr Hunt and the Parish Council **RESOLVED** to pay the following accounts for April 2010.

##### WINNERSH PARISH COUNCIL MEETING 13 April 2010 ACCOUNTS FOR PAYMENT - APRIL 2010

Payee	Description	Amount	Ch.No.
CCB	membership renewal 10/11	30.00	6313
Southern Electric Contracting	Street lights maintenance	82.66	6314
Berkshire Association of Local Councils	NALC standing orders book	25.00	6315
Bowak Ltd	Cleaning products	120.05	6316
ABA (Construction) Ltd	Playground inspection	105.28	6317
SLCC Enterprises Ltd	Allotments course Clive Hudson	111.62	6318
Brady Corp. Ltd	Fire assembly sign	30.32	6319
PHS Group	Toiletries	99.50	6320
Nick Robins Ltd.	Monthly ground maintenance	1,004.63	6321
ADT Fire and Security plc	Redcare 2010-2011	270.84	6322
D. Knight Esq.	Window cleaning	90.00	6323
Open Spaces Society	Annual subscription 2010-11	40.00	6324
Southern Electric	Electricity supply charges for street lights	388.76	6325
Salaries (CH-SDG-AB-PB-KB)	Salaries	3,830.68	6326-6330
RBWM	Pension	349.21	6331
HM Revenue & Customs Only	Tax & NI	281.24	6332
Southern Electric	Electricity supply	290.00	DD
Wokingham Borough Council	Rates	321.80	DD
Clunkclick	Internet back up storage	17.57	DD
MJS	replacement urn	112.79	CC
Total for the month		7,601.95	

##### Financial Position as at 31 March 2010

Sub-total	£	173,301.22
Less payments for year to date	£	203,113.93
Sub-total	-£	29,812.71
Add balance carried forward 31/3/09	£	68,770.49
	£	38,957.78

Thames Water bill taken out on 22 March 10  
Thames Water

Water bill 8 Dec. 09 - 8 March 10

252.75

## **15 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

**15.1** Cllr Grimson queried the purpose of the Sustainable Community Strategy. Cllr Bray reported that it was a document of aspirations which would lead to the production of an action plan.

**15.2** Cllr Plant commented on the upsurge of car breakins and the theft of sat-navs.

**15.3** Cllr Bray made her Borough Parish Councillor's report.  
The work to replace gas pipe mains on Mole Road has been causing problems to traffic. Cllr Bray has been in contact with Graham Barnwell to establish a guarantee that full access to the Community Centre and car park will be available on Polling Day, 6 May.  
SW Trains will **not** be replacing the ticket machine at Winnersh Station.

## **16 TIME AND DATE OF NEXT PARISH COUNCIL MEETING**

**16.1** The WBC mayor has confirmed his attendance at the Annual Parish Meeting. The Clerk will invite local organisations and charities to this event. The APM will be held on **Tuesday 11 May 2010** at 7.30pm in the John Grobler Room.

The election of the Chairman of the Council and chairmen of committees will take place at the Annual Meeting of the Parish Council. This meeting will be held on **Tuesday 11 May 2010** at 8.30pm in the John Grobler Room.

This being the last Full Council meeting of the year Cllr Southgate offered his thanks to all the councillors for their hard work over the year.

### **Part 2:**

## **17 PAVILION COFFEE SHOP**

**17.1** The Council discussed the proposal for a coffee shop to be run in the Allnatt Pavilion. The hirers have confirmed that they have all the necessary insurances, licences and training to enable them to run as a commercial enterprise.

Cllr Southgate proposed that a contract be offered in line with the R&A recommendation to the Council. This would be a fixed term contract to include an element to cover the Council's fixed costs and a further element for payment depending on turnover. The Council **RESOLVED** to give the go-ahead for the project on this basis. It approved the values of the contractual elements and authorised Cllrs Southgate, Plant and Wakefield to negotiate the details of the contract. **ACTION: Cllrs Southgate, Plant and Wakefield**

The Council confirmed the principle that the Council would pay for the minor permanent changes to the fabric of the Pavilion, such as plumbing and electrical works. Items specific to the running of a café would be the responsibility of the hirers and would be removable at the end of the contract.

There being no further business, the meeting closed at 9.04 p.m.

## APPENDIX 1

### Items of correspondence received prior to the issue of the 13 April 2010 Full Council Meeting Agenda

- 1 Peter Holland; re Danywern Drive parking issues
- 2 The Big Tidy Up 2010; certificate of participation
- 3 TVP; details of venues for the Litter Pick, 20-21 March 2010
- 4 LINK; request for comments on NHS Care Records
- 5 WBC; Local Transport Plan briefing, 23 March 2010
- 6 WBC News; 11 March 2010
- 7 VAWB; flyer of forthcoming events
- 8 TVP; In Your Neighbourhood leaflet, 11 March 2010
- 9 TVP; request for nominations for Community Policing Awards
- 10 Action For All newsletter, 15 March 2010
- 11 CCB; link to e-magazine, March 2010
- 12 WBC Beverlie Warman; Litter Pick details, for 21 March
- 13 WBC Community Safety Bulletin, March 2010
- 14 LCR magazine; request for comments on topic 'will local councils ever work in urban settings?'
- 15 TVP Authority & Local Police Liaison Meeting, 20 April 2010, reminder
- 16 VAWB Training Bulletin, 15 March 2010
- 17 John Heggadon; thanks for being elected as WBSP representative
- 18 HARM; link to article on wind turbine noise limits
- 19 Wokingham Town Council; request for Mayor to wear chain at Sindlesham Court on 17 April
- 20 BALC; Health & Safety course details, for 25 March 2010
- 21 Keep Mobile; invitation to AGM, 24 April 2010
- 22 WBC; confirmation of Mayor's attendance at APM
- 23 WBC News; 18 March 2010
- 24 Chris Lancaster, WBC; reminder of closing date for comments on SDLs
- 25 WBC; Meeting of the Executive 25 March, agenda
- 26 WBC; Minutes of the Committee Meetings, 10 February to 3 March 2010
- 27 TVP; In Your Neighbourhood leaflet, 18 March 2010
- 28 Wokingham Air Cadets; confirm receipt of replacement cheque
- 29 WBC; Sustainable Environment Strategy, consultation closes 14 April 2010
- 30 Action For All newsletter, 22 March 2010
- 31 Ian Gough, WBC; energy information following visit to WPC
- 32 WBC; Meeting of the Personnel Board, 29 March 2010, agenda
- 33 WBC; Extraordinary Meeting of the Executive, 25 March 2010, agenda
- 34 Air Ambulance 'Bag It Up' campaign details
- 35 SLCC; Allotment Course joining details, 12 April 2010
- 36 CCB; link to e-magazine, 24 March 2010
- 37 TVP Community Messaging; 23 March 2010
- 38 Rainbow Project Board Meeting minutes, 17 February 2010
- 39 Arborfield Parish Council; response to SDL
- 40 TVP; 24 March 2010, request for information re handbag theft in Wokingham, 19 March 2010
- 41 WBC; closing date for comments on Draft Sustainability Appraisal and Managing Development Delivery is 30 April 2010
- 42 WBC Wokingham Information Network (WIN), leaflet
- 43 WBC; Meeting of the Licensing and Appeals Committee 7 April 2010, agenda
- 44 WBC News; 25 March 2010
- 45 Vic Quayle; BALC H&S training presentation
- 46 W&D CAB; confirmation of successful audit

- 47 WBC; Waste Collection Charges, 2010-11
- 48 VAWB Training Bulletin, 30 March 2010
- 49 WBC; WPC's Casual Vacancy; no request for an election
- 50 WBC Place & Neighbourhood Services e-bulleting, April 2010
- 51 WDALC, minutes 14 January, agenda 15 April 2010
- 52 Clifton Ingram; newsletter
- 53 WBC; changes to Register of Electors, April 2010
- 54 Holiday Inn, Winnersh Triangle; flyer of opening, 2 June 2010
- 55 BALC; Larger Councils Forum, 11 May 2010
- 56 TVP; In Your Neighbourhood leaflet, 25 March 2010
- 57 Action For All newsletter, 29 March 2010
- 58 TCP, Winnersh Neighbourhood Update, 6 April 2010
- 59 WBC News, 1 April 2010
- 60 NHS Blood Donor Session, 15 April 2010 at the Community Centre
- 61 Arborfield News, April-May 2010
- 62 TVP; 'Draw The Line' Recruitment Campaign posters
- 63 TVP; In Your Neighbourhood leaflet, 1 April 2010
- 64 Action For All newsletter, 6 April 2010
- 65 LINK; Dental Access Procurement representative needed

**Items of correspondence received since the issue of the 13 April 2010 Full Council Meeting Agenda**

- N1 WBSP Sustainable Communities Partnership; assorted documents
- N2 SW Trains; acknowledge comments re ticket machine
- N3 Marie Curie cancer care; Blooming Great Tea Party poster and information
- N4 PS Tim Woolford; apologies, confirmation of attendance on 11 May 2010
- N5 WDALC; chairman's report for meeting of 15 April 2010