



## **Winnersh Parish Council**

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### **MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 8.00 p.m. ON TUESDAY 13 JULY 2010 IN THE JOHN GROBLER ROOM**

**PRESENT:** Cllrs J Wakefield (Chairman), M Armstrong, P Bray, F Breedlove,  
E Cooke, J Grimson, D Hunt, D Jupp, J Peffers, J Plant, J Southgate.

**In attendance:** Clive Hudson (WPC Clerk), 2 members of the public.

#### **1 APOLOGIES**

**1.1 Apologies for absence** – Cllr E Siggery.

**1.2 Apologies for lateness** – Cllr P Bray

#### **2 MINUTES OF THE PREVIOUS MEETING**

**2.1** The minutes of the Council meeting of 8 June 2010, were agreed and the Parish Council **RESOLVED** to sign the minutes as a true record.

#### **3 MATTERS ARISING**

##### **3.1 WBC LIAISON**

Cllr Wakefield conveyed Wendy Crosson-Smith's apologies.

#### **4 PUBLIC SESSION**

**4.1** Cllr Paul Martin of Hurst Parish Council asked the Council for information and advice regarding the installation of children's play and adult gym equipment. A general discussion took place.

## **5 COMPLAINTS AND FAULT TRACKING**

**5.1** None.

## **6 CORRESPONDENCE**

### **6.1 Correspondence received prior to the issue of the agenda**

Item 12; The Council confirmed that it would like to continue receiving the TVP Quarterly Fixed Penalty data. **ACTION: Clerk**

Item 20; The Council noted the withdrawal of the SDL Supplementary Planning Documents.

Item 37; Cllr Grimson explained the background to the cancellation of the latest WDALC meeting and the date of the next meeting was noted.

Cllr Bray joined the meeting.

Item N49; The Council discussed WBC's request for WPC to take responsibility for the contract for maintaining highway verges. The Council asked the Clerk to obtain further information from WBC. This will be presented to a future council meeting. **ACTION: Clerk**

### **6.2 Correspondence received since the issue of the agenda**

Item N1; Cllr Southgate gave details of the work of the Hurst Consolidated Charity. The Council **RESOLVED** to nominate Cllr Southgate as its representative trustee on this charity.

Item N10; Council noted the date of the visit to IQ Winnersh as Thursday 22 July at 5.00pm. Councillors were asked to confirm their availability with the Clerk. **ACTION: Councillors**

Items N11/N12; the Council noted the dates for the caretaker's return to work and the need for a new relief caretaker. Council discussed advertising for the relief caretaker's post and decided not to advertise in the Wokingham Times. The Clerk will organise other advertisements locally. **ACTION: Clerk**

## **7 BOROUGH COUNCIL MATTERS**

**7.1** Cllr Armstrong reported that:  
Whilst WBC is trying to cascade services down to charities those charities are themselves losing employees and capability due to the recession.  
WBC has recently instigated a Clean Up Winnersh programme. The increase in litter in general and the number of rats is viewed as a health hazard.  
The closure of the Strategic Health Authority is likely to have a direct effect on the Winnersh community. A discussion took place as to how the Parish Council could improve its links with local businesses.

Cllr Bray summarised the cuts in WBC's revenue and capital budgets for this year. The implications of the cuts on Winnersh may be available later in the year.

The Core Strategy has not been adopted. Although Regional Housing Targets have been abolished the need for new housing within the Borough is increasing.

There have been many infringements and complaints regarding the development at Baslow Road / Chatsworth Drive.

WBC is proposing to review the number of waste sacks collected from each household from 2012 and to charge for the collection of green waste. Cllr Bray is not aware of any plans to reduce the creation of rubbish or to extend the scope of WBC's recycling capability.

Cllr Armstrong suggested that information in support of recycling could be included in Winnersh Matters.

The Council **RESOLVED** to set up a Business Liaison Working Group. Cllr Armstrong was asked to lead the group. Any Council members volunteering to be on the Business Liaison Working Group should notify the Clerk.

**ACTION: Councillors**

## **8 PARISH COUNCILLORS' QUESTIONS**

**8.1** None.

## **9 LAST PLANNING COMMITTEE MEETING**

**9.1** The minutes of the meeting of 22 June were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

**9.2** Cllr Grimson reported that The George in Earley had refined its plans for new signage. The Committee was looking at Community Resilience and had nothing for its preferred projects list for WBC Highways.

## **10 LAST R&A COMMITTEE MEETING**

**10.1** The minutes of the meeting of 6 July 2010 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

**10.2** Cllr Cooke thanked the Clerk and FAO for the report presented to the R&A Committee meeting.

The Clerk reported on the latest information regarding the need for a tree survey for the car park extension. The Council asked the Clerk to arrange for a tree survey to take place.

**ACTION: Clerk**

## **11 NEXT FINANCE & GENERAL PURPOSES COMMITTEE MEETING**

**11.1** The Council confirmed the next F&GP Committee meeting as 7.45pm on Tuesday 27 July 2010 in the John Grobler Room.

## **12 VILLAGE FETE 2010**

- 12.1** Cllr Southgate reported on the de-brief conducted by the Fete Working Group earlier in the evening. The cost of the fete was within budget at approximately £3000. £500 had been raised for Cancer Research UK and the Berkshire Cancer Centre.
- 12.2** The Council **RESOLVED** to run the next fete on Saturday 18 June 2011.

## **13 REPRESENTATIVES ON OUTSIDE BODIES**

- 13.1** Cllr Hunt had attended the Borough Police Liaison group meeting. The police are trying to build further contacts with the Town and Parish councils. He reported on the potential benefits of local knowledge when helping the police and in emergency planning.
- 13.2** Cllr Breedlove reported on the resolution of a dispute between the NAG and Winnersh School.
- 13.3** Cllr Breedlove reported on the results of police speed checks on Bearwood Road.
- 13.4** Cllr Plant reported that the Pavilion clock has been mended.
- 13.5** Cllr Grimson reported that the Borough/Parish Working Group will next meet in October. The outreach topics include Transformation, Borough/Parish relationships, and Environmental Matters.
- 13.6** Cllr Grimson reported on the proposed roadworks on the A329(M) roadbridge during the summer holidays.  
Repairs to the ramps will take place between 19 July to 3 September, including overnight closure (8pm to 6am) Sunday/Monday with single lane working at other times.

## **14 APPROVAL OF THE JULY ACCOUNTS FOR PAYMENT**

- 14.1** The Council **RESOLVED** to authorise the Planning Committee meeting of 3 August 2010 to pay the accounts for August 2010.
- 14.2** The Clerk gave an overview of the insurance cover received from Zurich.
- 14.3** It was **PROPOSED** by Cllr Armstrong and **SECONDED** by Cllr Bray and the Parish Council **RESOLVED** to pay the following accounts for July 2010.

**WINNERSH PARISH COUNCIL MEETING 13 July 2010**  
**ACCOUNTS FOR PAYMENT - JULY 2010**

Payee	Description	Amount	Ch.No.
Cancer Research UK	Fete donation	250.00	6393
RDHC – Berkshire Cancer Centre Fund	Fete donation	250.00	6394
Wellington & Son	Repair clock Pavilion	200.00	6395
ABA (Construction) Ltd	Repair to playground & Monthly playground inspections	202.43	6396
Cliff Seamark	Organ Fete	100.00	6397
Circus Scene	Kids zone for Fete	200.00	6398
Home Start	Donation (pre-authorised)	250.00	6399
Allder Glass Limited	New Window Pavilion (covered by insurance)	443.25	6400
Bowak Ltd.	Cleaning products	123.68	6401
Southern Electric Contracting	Quarterly Street lighting maintenance	80.97	6402
Staples Direct	Stationery	48.15	6403
Truvox	Service hoover and buffer machine	44.58	6404
Zurich Municipal	Insurance + Terrorist insurance	6,946.25	6405
South Central Ambulance Service NHS Trust	Winnersh Fete ambulance service	270.25	6406
Bennetts Tree Care	Removal of broken bough	90.00	6407
Pavilion Café	Catering for AGM meeting	67.60	6408
Nick Robins Ltd.	Monthly ground maintenance	1,388.85	6409
D. Knight Esq.	Window Cleaning	90.00	6410
Clive Hudson	Fete expenses	18.25	6411
All in One Security Products Ltd	Repair to bollards	356.61	6412
Paul Aslett	Repair to fire doors	30.00	6420
Salaries (CH-SDG-AB-PB-KB)	Salaries	3,757.82	6413-6417
The Berkshire Pension Fund	Pension	349.21	6418
HM Revenue & Customs Only	Tax & NI	330.62	6419
Southern Electric	Electricity supply	290.00	DD
Wokingham Borough Council	Rates	318.00	DD
Clunklick	Internet back up storage	17.57	DD
Mastercard	Stand-store - leaflet display Pavilion	62.93	DD
Total for the month		16,577.02	

Financial Position as at 30 June 2010

Sub-total	£	74,588.77
Less payments for year to date	£	39,429.61
Sub-total	£	35,159.16
Add balance carried forward 31/3/10	£	38,957.81
	£	74,116.97

Note: Payments taken out in June 2010

DD payment Thames Water charges from 8th March to 9th June 2010

535.71

**15 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

**15.1** none

**16 TIME AND DATE OF NEXT PARISH COUNCIL MEETING**

**16.1** The next meeting of the Parish Council will be held on **Tuesday 14 September 2010 at 7.45 p.m.** in the John Grobler Room.

There being no further business, the meeting closed at 9.40 p.m.

Items of correspondence received prior to the issue of the 13 July 2010 Full Council Meeting agenda

- 1 Swallowfield 10K run poster
- 2 TVP In Your Neighbourhood, 10 June
- 3 WBC News; 10 June 2010
- 4 PACT; thank you for displaying posters
- 5 LINK; link to e-bulletin
- 6 BALC; Councillor training, 9 September 2010
- 7 Arborfield News magazine, June - July 2010
- 8 WBC; addition of Parish/Town member questions at Standards Committee
- 9 NALC; 'Localism' and 'Leadership' conferences
- 10 Holiday Inn, Winnersh; flyer
- 11 Action For All newsletter, 14 June 2010
- 12 TVP; quarterly fixed penalty data; do we wish to receive it?
- 13 SGN; update on Mole Road works, 16 June 2010
- 14 James Newman; multi-agency meeting at Rainbow Centre, 7 July 2010
- 15 Wokingham Town Council; invitation to Armed Forces Day, 26 June 2010
- 16 LSCB Conference Flyer and Programme, 30 September 2010
- 17 UNITE Reading Action Summer 2010 details
- 18 TVP In Your Neighbourhood, 17 June
- 19 WBC News; 17 June 2010
- 20 WBC; withdrawal of SDL Supplementary Planning Docs from agenda of Executive Meeting of 24 June 2010
- 21 W&D CAB; thanks for grant
- 22 Keep Mobile; thanks for grant
- 23 WBC; Meeting of the Planning Committee agenda, 23 June 2010
- 24 WBC; Meeting of the Executive agenda, 24 June 2010
- 25 Berkshire County Blind Society, thanks for grant
- 26 Readibus; thanks for grant
- 27 VAWB; e-bulletin 21 June 2010
- 28 Action For All newsletter, 21 June 2010
- 29 CCB Community digital magazine; 21 June 2010
- 30 WBC; Meeting of the Community Partnerships Overview and Scrutiny Panel, agenda, 30 June 2010
- 31 WJSC; invitation to AGM, 22 July 2010
- 32 Berks County Blind Society, invitation to AGM, 27 September 2010
- 33 TVP In Your Neighbourhood, 24 June
- 34 VAWB, 'Health Tracks' newsletter, June 2010
- 35 VAWB Voluntary Action update, 25 June 2010
- 36 BALC; re Green Paper General Power of Competence for Parish Councils
- 37 WDALC minutes, next meeting 14 October 2010
- 38 WBC; better recycling leaflet and information
- 39 Action For All newsletter, 28 June 2010
- 40 WBC; Meeting of the Corporate Services Overview and Scrutiny Panel agenda, 5 July 2010
- 41 WBC Place & Neighbourhood email bulletin, July 2010
- 42 Wokingham Borough Voluntary Sector Forum community lunch, revised poster
- 43 Clerks & Councils Direct magazine, July 2010
- 44 NALC LCR magazine, summer 2010
- 45 WBC; update to electoral register, July 2010
- 46 LINK visiting scheme; Understanding Computers flyer
- 47 WBC; Town & Parish News, June 2010

- 48 Action For All newsletter, 5 July 2010
- 49 WBC; request for WPC to take responsibility for maintenance of highway verges
- 50 SEGRO; possible dates for visit to Winnersh IQ
- 51 WBC; Meeting of the Children's Services Overview and Scrutiny Panel, agenda, 14 July 2010
- 52 WBC Transformation Update, 6 July 2010
- 53 Relate; thanks for grant
- 54 SLCC; The Clerk magazine, July 2010

Items of correspondence received since the issue of the 13 July 2010 Full Council Meeting Agenda

- N1 Hurst Consolidate Charity; invitation to send a representative Trustee
- N2 TVP; Open Day posters, 4 September 2010
- N3 NHS Blood Transfusion Service; posters
- N4 WBC; Community Safety Bulletin, June 2010  
Including priorities for Winnersh policing, p1
- N5 TVP; In Your Neighbourhood, 8 July 2010
- N6 Young People and Money; training courses, 19, 27,28 July 2010
- N7 Rainbow Multi-Agency Meeting, 7 July 2010, minutes
- N8 WBC; Action For All newsletter, 12 July 2010
- N9 TVP; Winnersh Neighbourhood Update, July 2010
- N10 visit to IQ Winnersh; Thursday 22 July at 5.00pm, meet at Building 1020
- N11 Alison Bennett; re return from maternity leave
- N12 Paul Bennett; re return as Relief Caretaker
- N13 All-in-One Security; quote for bollard repairs, main car park