



**Winnersh Parish
Council**

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**MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL
HELD AT 7.45 p.m. ON TUESDAY 14 SEPTEMBER 2010
IN THE JOHN GROBLER ROOM**

PRESENT: Cllrs J Wakefield (Chairman), P Bray, F Breedlove, E Cooke, J
Grimson, D Hunt, J Peffers, J Plant, J Southgate.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 Apologies for absence – Cllrs M Armstrong, D Jupp.

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 13 July 2010, were agreed and the
Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 none.

4 PUBLIC SESSION

4.1 none.

5 COMPLAINTS AND FAULT TRACKING

5.1 none.

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 13; The Council noted the closure dates for the A329(M) bridge works as originally published by WBC. Council also noted that the work is not expected to be finished until 15 October 2010.

Item 21; The Clerk reported on a possible Government consultation regarding the capping of Parish and Town Council precepts.

Item 23; The Clerk explained that monthly updates to the Winnersh electoral register are received from WBC.

7 BOROUGH COUNCIL MATTERS

7.1 Cllr Bray reported that:

- 1) The repairs to the A329(M) road bridge took longer than expected because of the condition of the ground and unexpected work on gas and water services. The bridge is being re-opened with a footpath along one side only, as before.
- 2) WBC is undertaking a Secondary Schools Admissions Review. The parameters of this review may already be out of date if some secondary schools go ahead with applications for Academy status.
- 3) WBC has a Comprehensive Spending Review forthcoming.

8 PARISH COUNCILLORS' QUESTIONS

8.1 A329(M) bridge repairs:

The Council asked for clarification regarding the quality of information supplied by WBC about road closures and diversions. The experience of WPC councillors was that communication had been poor. Cllr Bray was asked to pass on these concerns to WBC's Cllr Keith Baker. **ACTION: Cllr Bray**

8.2 A question was asked regarding the limited information available within the Borough for the parking of motor-cycles. Cllr Bray replied that she will feed this query back so that it can be considered within the draft Local Transport Plan 3 (LTP3). **ACTION: Cllr Bray**

9 LAST PLANNING COMMITTEE MEETING

9.1 The minutes of the meeting of 12 July 2010 were agreed, and the Parish Council **RESOLVED to sign them as a true record.**

Cllr Grimson reported on the application adjacent to 212 Bearwood Road. Cllr Grimson explained the positioning of the site on four council boundaries. This application is due for consideration at the WBC Planning Committee on 15 September. Cllr Bray will speak at this meeting. Cllr Grimson will attend the meeting.

9.2 The minutes of the meeting of 3 August 2010 were agreed, and the Parish Council **RESOLVED to sign them as a true record.**

Cllr Grimson reported on the proposal for 484-486 Reading Road, which has now been withdrawn.

9.3 Cllr Grimson reported that the application number in section 2.2,1 of the draft minutes for the meeting of 25 August 2010 should read O/2010/1621 instead of F/2010/1621.

9.3.1 The minutes of the meeting of 25 August 2010, with the change specified in 9.3 above, were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

O/2010/1621: Cllr Grimson and Cllr Bray explained some of the problems relating to access onto the site.

Cllr Grimson explained the proposed changes of use between residential and guest house for several properties.

10 LAST R&A COMMITTEE MEETING

10.1 The minutes of the meeting of 7 September 2010 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

10.2 Cllr Plant reported on the progress of tree works and maintenance to the main hall, which have taken place over the summer. The allotments have improved over the course of the year. A permanent repair is being sought for a leak near a water tap at the allotments. The Pavilion Café has several publicity events planned.

10.3 Cllr Plant reported that the R&A Committee had considered the offer from WBC for the Parish Council to take on the maintenance of the verges within the Parish and had recommended that the offer should not be taken up. After further discussion the Parish Council **RESOLVED** not to accept the verge maintenance contract from Wokingham Borough Council. The Clerk will notify WBC. **ACTION: Clerk**

11 LAST FINANCE & GENERAL PURPOSES COMMITTEE MEETING

11.1 Cllr Southgate reported on the completion of the recommendations suggested by the internal and external auditors. The review of the Financial Regulations is to take place at the next F&GP meeting. The figures for the Fete 2010 are appended to the minutes. Cllr Southgate also reported on energy saving measures being considered by the Council.

11.2 The Committee **RECOMMENDED** and the Council **RESOLVED** to accept the accounts for the 1st quarter 2010-11.

12 WINNERSH MATTERS

- 12.1** The Council discussed the distribution of Winnersh Matters newsletter. It was noted that the current method of distribution by councillors can be difficult for some people. Distribution of the newsletter is a good way of meeting people, time permitting, and the local knowledge obtained could be put to good use in relation to emergency planning. The R&A Committee was asked to look into how the parish is divided for distribution purposes.

13 REPRESENTATIVES ON OUTSIDE BODIES

- 13.1** Cllr Grimson attended a BALC Executive meeting, which included discussions on parish/town subscriptions.
- 13.2** Cllr Grimson attended a Borough/Parish Working Group which discussed the Annual Conference on 27 October 2010. Cllr Grimson has been proposed as the Working Group's representative for the Borough's south-eastern parishes.

14 APPROVAL OF ACCOUNTS

- 14.1** The Clerk reported on the comments of the External Auditor and the Council noted the completion of the External Audit for 2009-10.

14.2 APPROVAL OF THE SEPTEMBER ACCOUNTS FOR PAYMENT

- 14.2.1** It was **PROPOSED** by Cllr Cooke and **SECONDED** by Cllr Plant and the Parish Council **RESOLVED** to pay the following accounts for September 2010.

WINNERSH PARISH COUNCIL MEETING 14 September 2010
ACCOUNTS FOR PAYMENT - SEPTEMBER 2010

Payee	Description	Amount	Ch.No.
Be Smart Dry Cleaners	Cleaning of curtains MH	525.00	6440
Paul Aslett	Fitting new doorlock Pavilion toilets	56.18	6441
ASAP Locksmiths	Open locked door Pavilion	65.00	6442
D. Knight Esq.	Window cleaning August	90.00	6443
All in One Security Products Ltd.	Service and installation of new bollards	1,125.86	6444
Graham Baldwin	Redecoration of MH and offices	3,951.43	6445
Binfield Electrical Limited	Replace car park security lighting	480.53	6446
Mazars	External Audit	646.25	6447
Elektra Blinds Limited	Curtain tracks for MH	1,133.41	6448
SMS Environmental Limited	Water testing	56.40	6449
ADT Fire and Security plc	General maintenance + repair fire system MH	1,001.06	6450
ABA (Construction) Ltd	Monthly playground inspection	108.43	6451
The Computer Doctor	Quarterly computer maintenance cover	44.06	6452
Nick Robins Ltd.	Clearance of beech copse	969.38	6453
Nick Robins Ltd.	Monthly ground maintenance	1,465.23	6454
H.C. Bell	Repair to floor MH	64.63	6455
Biffa Waste Services Ltd	Trade waste service from 02.10.10 to 31.12.10	857.23	6456
Viking Direct	Stationery + mat for MH	246.32	6457
Les Moody	Judging allotment competition	38.00	6458
John Wakefield	Chairman's allowance Q2	50.00	6459
Salaries (CH-SDG-AB-PB-KB)	Salaries	4,021.36	6460-6464
The Berkshire Pension Fund	Pension	349.21	6465
HM Revenue & Customs Only	Tax & NI	370.82	6466
Southern Electric	Electricity supply	290.00	DD
Wokingham Borough Council	Rates	318.00	DD
Clunkclick	Internet back up storage	17.57	DD
Paul Smith Computers	Upgrade VPOP3 - online email server	29.38	CC
Trent Pottery & Furniture	Replacement feet for chairs in MH	50.76	CC
Total for the month		18,421.50	

Financial Position as at 31 August 2010

Sub-total	£	82,060.19
Less payments for year to date	£	68,220.73
Sub-total	£	13,839.46
Add balance carried forward 31/3/10	£	38,957.81
	£	52,797.27

Note:

British business Gass - Quarterly gas bill - £172.84 - taken by DD on 26 August 2010

15 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

15.1 Cllr Cooke will attend the Rainbow Multi-Agency Meeting on the 15 September 2010.

16 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

16.1 The next meeting of the Parish Council will be held on **Tuesday 12 October 2010 at 7.45 p.m.** in the John Grobler Room.

There being no further business, the meeting closed at 8.42 p.m.

Items of correspondence received prior to the issue of the 14 September 2010 Full Council Meeting Agenda

- 1 Wokingham Volunteer Centre; Recruitment Fair 2010, 16 October
- 2 TVP; Qtr 1, 2010-11
- 3 Action For All newsletter, 19 July 2010
- 4 WBC; link to Staff Bulletin, 19 July 2010
- 5 WBC; meeting of the Council 22 July 2010, agenda
- 6 WBC; minutes of committee meetings for the period 7 June to 29 June 2010
- 7 VAWB training bulletin, 21 July 2010
- 8 CCB e-bulletin, July 2010
- 9 TVP; In Your Neighbourhood, 22 July 2010
- 10 Berkshire Records Office newsletter, July 2010
- 11 Action For All newsletter, 26 July 2010
- 12 TVP; next Police Liaison meeting is 6 December 2010
- 13 WBC; details of bridge works on Robinhood Lane, July/August 2010
- 14 WBC; meeting of the Executive, 29 July 2010, agenda
- 15 Wokingham Volunteer Centre, training day 9 September
- 16 TVP; Community Messaging, 28 July 2010
- 17 TVP; In Your Neighbourhood, 28 July 2010
- 18 WBC; current consultations on Communication and Woodley & Earley Bus Services
- 19 VAWB; information on National Citizen Service pilots for young people
- 20 WBC Town & Parish News, July 2010
- 21 NALC; re Consultation on Capping of local (parish & town) council precepts
- 22 WBC; meeting of the Overview and Scrutiny Management Committee, 26 July 2010, agenda
- 23 WBC; change to electoral register, August 2010
- 24 Action For All newsletter, 2 August 2010
- 25 Wokingham Job Support Centre; thanks for grant
- 26 Wokingham LINK; re Care Quality Commission
- 27 Wokingham Borough Interfaith Network Art Project; 21-27 November 2010
- 28 WBC News, 6 August 2010
- 29 CCB Annual Review document
- 30 WBC; meeting of the Personnel Board, 24 August 2010, agenda
- 31 No Need for Nuclear; leaflet
- 32 Arborfield News, August – September 2010
- 33 Wokingham Volunteer Centre, invitation to AGM, 16 September 2010
- 34 WBC TxT Young People's magazine, July 2010
- 35 WBC; change to electoral register, September 2010
- 36 SLCC; courses
- 37 WBC; meeting of the Personnel Board, 24 August 2010, agenda
- 38 WBC; meeting of the Corporate Services Overview and Scrutiny Panel, 1 September 2010, agenda
- 39 CCB; invitation to AGM, 23 September 2010
- 40 BFBC, The Look Out; What's On
- 41 World Cancer Research Fund; sponsored walk
- 42 Kenneth Paul Associates; change of name
- 43 WBC; change of venue for Executive Meeting 25 November 2010
- 44 WBC; meeting of the Licensing and Appeals Committee, 6 September 2010, agenda
- 45 Homestart; invitation to AGM, 20 September 2010
- 46 WBC; Rainbow Multi-Agency Group, terms of reference, meeting 15 September 2010
- 47 Relate; invitation to AGM, 21 September 2010

- 48 Community Matter annual conference, 24-25 September 2010
- 49 WBC; meeting of the Standards Committee, 14 September 2010, agenda
- 50 WBC; meeting of the Community Partnerships Overview and Scrutiny Panel, 14 September 2010, agenda
- 51 WBC; meeting of the Children's Services Overview and Scrutiny Panel, 13 September 2010, agenda
- 52 BALC; CLG collecting information for Fire Futures Review of Fire & rescue Services in England
- 53 WBC; Report on Secondary Admissions review, August 2010
- 54 WBC News, 20 August 2010
- 55 Mazars; completion of the annual audit for 2009-10
- 56 BALC; Larger Councils forum changes to 23 November 2010
- 57 WBC; Consultation re Parish involvement in Community Hubs
- 58 TVP; Local Policing Summary and Annual Report 2010

Items of correspondence received since the issue of the 14 September 2010 Full Council Meeting Agenda

- N1 TVP; Community Messaging, 19 August 10
- N2 TVP; Neighbourhood Update, August 2010
- N3 NALC; Community Right To Build
- N4 WBC; Review of Polling Places, 24 Sep to 1 Nov.
- N5 Twyford & Ruscombe Theatre Group; posters
- N6 SLCC; The Clerk magazine, September 2010
- N7 SLCC; Defra 'Being a Good Employer – a guide for parish & town councils' booklet
- N8 WBC; questionnaire re Open Spaces
- N9 Swallowfield PC; Rural Matters conference, Bearwood College, 3 December 2010
- N10 VAWB; training update
- N11 NALC/SLCC; re local council elections 5 May 2010
- N12 John Heggadon; re WDALC meeting 14 October 2010