



Winnersh Parish Council

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MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 9 NOVEMBER 2010 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Wakefield (Chairman), P Bray, F Breedlove, E Cooke, J Grimson, J Peffers, J Southgate.

In attendance: Clive Hudson (WPC Clerk), Mr D Green.

1 APOLOGIES

1.1 **Apologies for absence** – Cllrs M Armstrong, D Hunt, D Jupp, J Plant, E Siggery.

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 12 October 2010, were agreed and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 none.

4 PUBLIC SESSION

4.1 Cllr Wakefield introduced Mr David Green, who has expressed an interest in being co-opted onto the Council. Mr Green gave a short talk about himself and his reasons for joining the Council.

The Chairman **PROPOSED** and the members **RESOLVED** that Mr Green be co-opted as a member of Winnersh Parish Council.

The Clerk will send to Mr Green the forms regarding Declaration of Acceptance, Code of Conduct and Register of Interests. **ACTION: Clerk**
Cllr Green joined the meeting as a member.

5 COMPLAINTS AND FAULT TRACKING

- 5.1** The Clerk reported a complaint from Sindlesham Court regarding the parking of clients of Ceroc on Monday evenings. Recently, Ceroc clients, once the Council car park is full, have been parking in the Sindlesham Court car park and in their driveway. The blocking of the driveway would cause difficulties for emergency vehicles to access Sindlesham Court.
- The Clerk has contacted Ceroc asking them to inform their clients not to use the Sindlesham Court facilities and entrance. Once the Council car park is full they are asked to park legally and considerately on the highway.
- The situation is being monitored.

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 23: Cllr Grimson gave a brief overview of the proposals for applications for large developments to include a Workplace Travel Plan.

Item 30; The Clerk confirmed the details of the court order for the recovery of outstanding debts.

6.2 Correspondence received since the issue of the agenda

Item N1; Cllr Cooke will confer with Cllr Plant to see whether either of them will attend the WBC Litter Pick presentation on 2 December 2010.

Item N5; The Rainbow Multi-Agency meeting scheduled for 10 November 2010 has been cancelled.

Item N6; A brief discussion took place regarding Exercise Watermark and its implications for Winnersh.

Item N13; Cllr Grimson summarised the formal structure and membership of the Borough/Parish Working Group. The Council asked the Clerk to forward the Council's strong support for Cllr Grimson's nomination as a WDALC representative on the Borough/Parish Working Group. **ACTION: Clerk**

7 BOROUGH COUNCIL MATTERS

- 7.1** Cllr Bray reported that:
- 1) The Groundbreaking ceremony for the new Wokingham Fire Station took place yesterday. The station will provide 24/7 cover for the Wokingham area. Cllr Bray suggested that the Council looks out for future documentation regarding the local fire cover changes.
 - 2) Reported on the new crash barriers on the A329(M) roadbridge and the signs on the approach to the bridge.

3) of the 4 SDL Masterplans, 2 had been adopted and 2 sent to further consultation. The latest report is that REME will definitely be moving from Arborfield.

4) Cllr Bray is awaiting a response from WBC legal department regarding the allocation of extra land for allotments. The Clerk read Cllr Siggery's report – her contacts are awaiting information from the WBC legal department.

5) Reported on the Environment Agency's response to flooding locally. The Lower Loddon Flood Study (including the Emmbrook) proposes a little work on some houses to alleviate flooding. Cllr Bray will cascade information about the report to WPC councillors. **ACTION: Cllr Bray**

The Council expressed its concern that a meeting organised by the Environment Agency locally has given very short notice and is being held during the day-time. Cllr Southgate will attend this meeting.

6) Cllr Bray summarised the progress and concerns over the archaeological survey and access at Sadler's Lane cricket ground.

8 PARISH COUNCILLORS' QUESTIONS

8.1 none

9 LAST PLANNING COMMITTEE MEETING

9.1 The minutes of the meeting of 25 October 2010 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

Cllr Grimson reported on the proposed wind farm at Shinfield. He summarised HARM's concerns regarding the project. He detailed the Council's objections and comments on the application.

Cllr Grimson reported on the application for a Travel lodge on Winnersh Triangle. He also gave an update on the latest information regarding the Pine Tree at the entrance to the Council car park.

10 LAST R&A COMMITTEE MEETING

10.1 The minutes of the meeting of 2 November 2010 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

10.2 Cllr Cooke reported on the decision to allocate only half plots on the allotments.

10.3 The Committee **RECOMMENDED** that £531 be vired from the Car Park Extension budget to a new Pavilion Café Set-up budget, and this was **RESOLVED**.

10.4 The Committee **RECOMMENDED** that £1500 be vired from the Car Park Extension budget to a new Energy Efficiency Improvements budget, and this was **RESOLVED**.

11 LAST FINANCE & GENERAL PURPOSES COMMITTEE MEETING

- 11.1** The minutes of the meeting of 26 October 2010 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 11.2** The Committee **RECOMMENDED** and the Council **RESOLVED** to accept the accounts for the 2nd quarter of 2010-11.
- 11.3** Cllr Southgate reported on the review of the Financial Regulations. Changes were recommended to section 5 to accommodate Nat West's revised deposit accounts and to section 9 to include the revised debt collecting procedures; as detailed in appendix 2 of the F&GP minutes of 26 October 2010. Other sections are to remain unchanged.
The Council **RESOLVED** to adopt the Financial Regulations F02, version 1.4, including the changes to sections 5 and 9 as specified above.
- 11.4** Cllr Southgate reported on the review of the Risk Management Policy and Risk Assessment G03. Changes were recommended to section 2.1, to accommodate details concerning Public Liability insurance, and to section 4.1k, to reflect the changes to the Financial Regulations; as detailed in appendix 3 of the F&GP minutes of 26 October 2010. Other sections are to remain unchanged.
The Council **RESOLVED** to adopt the Risk Management Policy and Risk Assessment G03, version 1.7, including the changes to sections 2.1 and 4.1k as specified above.

12 REPRESENTATIVES ON OUTSIDE BODIES

- 12.1** Cllr Grimson reported on the following:
- 1) WDALC AGM and a presentation regarding changes to Standards Monitoring.
 - 2) The Larger Local Councils group will be meeting on 23 November.
 - 3) The BALC service level agreements with CCB will be reviewed in 2011.
 - 4) The BALC AGM. A discussion took place regarding the level of increase in the BALC subscriptions for 2011 and the benefits of membership.
 - 5) The Borough/Parish Conference:
WBC's Susan Law spoke on 'The Big Society'. Discussions included the cascading of services and place based budgeting.
Cllrs Grimson, Southgate and Bray reported on the breakout sessions on Highways, Transformation and Environment respectively.
Concerns were expressed about the level of interaction possible in the Highways breakout session.

13 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

- 13.1** Cllr Southgate invited councillors and volunteers to the Fete 2011 meeting to be held on Tuesday 30 November at 7.30pm
- 13.2** Cllrs Plant and Cooke have arranged a meeting with Cllr Armstrong to discuss the Christmas Lights event 2010.

14 APPROVAL OF ACCOUNTS

14.1 The Clerk confirmed the reduction in the Business Rates for 2010-11.

14.2 It was **PROPOSED** by Cllr Breedlove and **SECONDED** by Cllr Southgate and the Parish Council **RESOLVED** to pay the following accounts for November 2010.

WINNERSH PARISH COUNCIL MEETING 9 November 2010 ACCOUNTS FOR PAYMENT - NOVEMBER 2010

Payee	Description	Amount	Ch.No.
Valia Leach-Fuentes	return damage deposit - replacement cheque 6478	35.00	6488
The Information Commissioner	Data Protection renewal	35.00	6489
Paul Aslett	Repair leak radiator Pavilion Café	20.00	6490
Investec Asset Finance plc	Copier lease	91.52	6491
Nick Robins Ltd.	Tomography survey - removal holly	499.38	6492
Nick Robins Ltd.	Monthly ground maintenance	1,392.38	6493
Chubb Fire Limited	Service fire alarm + refills	384.25	6494
ABA Construction Ltd	Monthly playground inspection	108.43	6495
D. Knight Esq.	Window cleaning	90.00	6496
Berkshire Association of Local Councils	BALC training for cllrs	100.00	6497
Chrystal Hayseldon	Donation	150.00	6498
Bearwood Primary School	Donation	150.00	6499
Viking Direct	Stationery	36.60	6506
Salaries (CH-SDG-AB-PB-KB)	Salaries	3,707.79	6500-6503
The Berkshire Pension Fund	Pension	349.21	6504
HM Revenue & Customs Only	Tax & NI	816.34	6505
Southern Electric	Electricity supply	290.00	DD
Wokingham Borough Council	Rates	116.92	DD
Clunkclick	Internet back up storage	17.57	DD
BT	Quarterly phone charges	204.06	CC
Paul Smith Computers	VPOP3 installation and maintenance	47.00	CC
GoPak Ltd.	4 new tables for MH	386.48	CC
Total for the month		<u>9,027.93</u>	

Financial Position as at 31 October 2010

Sub-total	£	145,484.10
Less payments for year to date	£	95,314.71
Sub-total	£	50,169.39
Add balance carried forward 31/3/10	£	38,957.81
	£	<u>89,127.20</u>

Note

October rates for WBC not taken due to review - no payment needed for October - new reduced payments for Nov.-Dec.-Jan.

15 TIME AND DATE OF NEXT PARISH COUNCIL MEETINGS

15.1 The Council considered and approved the meeting dates for 2011. A copy of the dates is appended to these minutes.

15.1 The next meeting of the Parish Council will be held on **Tuesday 14 December 2010 at 7.45 p.m.** in the John Grobler Room.

There being no further business, the meeting closed at 9.17 p.m.

Appendix 1

Items of correspondence received prior to the issue of the 9 November 2010 Full Council Meeting Agenda

- 1 TVP; Winnersh Neighbourhood Update, 13 October 2010
- 2 Arborfield News; October – November 2010
- 3 WBC; Meeting of the Corporate Services Overview and Scrutiny Panel, agenda, 21 October 2010
- 4 Contact the Elderly; leaflet
- 5 WBC; Extraordinary Meeting of the Executive, agenda, 21 October 2010
- 6 WBC; Meeting of the Special Council Executive Committee, 21 October 2010
- 7 WBC; Meeting of the Personnel Board, agenda, 18 October 2010
- 8 TVP; In Your Neighbourhood newsletter, 14 October 2010
- 9 PCSO Nellie Williams; Have Your Say dates
- 10 WBC; invitation to opening of Dragonfly café, Dinton Pastures, 26 October 2010
- 11 Public Servant Annual Conference 2010, invitation, 9 December 2010
- 12 WBC; Meeting of the Children's Services Overview and Scrutiny Panel, agenda, 26 October 2010
- 13 Invitation to The Forest School Speech Day, 12 November 2010
- 14 WBC; Meeting of the Trading and Enterprises Sub Committee, agenda, 1 November 2010
- 15 WBC; Meeting of the Executive, agenda, 28 October 2010
- 16 TVP; In Your Neighbourhood newsletter, 21 October 2010
- 17 RBFRS; invitation to Groundbreaking Ceremony at Wokingham Fire Station, 8 November 2010
- 18 TVP; Community Messaging, re stolen fireworks; 25 October 2010
- 19 WBC; notification of current consultations: Safe Communities Consultation
- 20 PS Events; invitation to Efficiency and Reform conference; 25 November 2010
- 21 WBC; invitation to Major Projects Co-ordination meeting, 9 November 2010
- 22 TVP; In Your Neighbourhood newsletter, 29 October 2010
- 23 WBC; invitation for comments re IEMD on Workplace Travel Plan Guidance and Residential Travel Plan Guidance
- 24 TVP; re custodial sentences for local crimes
- 25 Swallowfield PC; invitation to Rural Matters Conference, 3 December 2010
- 26 John Heggadon; re BALC AGM; 6 November 2010
- 27 Action For All Newsletter; 1 November 2010
- 28 WBC Town & Parish News, October 2010
- 29 Clerks & Councils Direct, magazine, November 2010
- 30 Reading County Court; Order Suspending Warrant
- 31 WBC; Meeting of the Overview and Scrutiny Management Committee, agenda, 8 November 2010
- 32 VAWB; online survey re 'Building a Stronger Society' and 'Supporting a Stronger Society'.
- 33 Mr D Green; interest in co-option as a Councillor

Items of correspondence received since the issue of the 9 November 2010 Full Council Meeting Agenda

- N1 WBC; Litter Pick 2010 presentation; 2 December 2010, 1.00pm
- N2 Friends of Loddon Community Nature Reserve; information
- N3 WBC; re Consultation on the Development Brief (Masterplans) Supplementary Planning Document (SPD) for the Strategic Development Location of South of the M4.
- N4 WBC; Community Safety Bulletin, October 2010
- N5 TVP; In Your Neighbourhood; 4 November 2010
- N5 WBC; Rainbow Multi-Agency Meeting, agenda, 10 November 2010
- N6 Environment Agency; Exercise Watermark, re flooding
- N7 WBC; Meeting of the Corporate Services Overview and Scrutiny Panel
- N8 WBC; Meeting of the Planning Committee, agenda, 10 November 2010
- N9 Earley TC; invitation to the Mayor's Christmas Reception, 13 December 2010
- N10 SLCC; The Clerk magazine, November 2010
- N11 SLCC; 2011 Conference and Training Programme
- N12 Open Spaces Society; magazine, Autumn 2010
- N13 WBC; re Nominees to Borough/Parish Working Group

Appendix 2

Meeting Dates for 2011

Winnersh Parish Council

Tuesday 11th January
Tuesday 8th February
Tuesday 8th March
Tuesday 12th April
Tuesday 10th May (+ APM tbc)
Tuesday 14th June
Tuesday 12th July
Tuesday 13th September
Tuesday 11th October
Tuesday 8th November
Tuesday 13th December

Recreation & Amenities Committee

Tuesday 4th January
Tuesday 1st February
Tuesday 1st March
Tuesday 5th April
Tuesday 3rd May
Tuesday 7th June
Tuesday 5th July
Tuesday 6th September
Tuesday 4th October
Tuesday 1st November
Tuesday 6th December

Finance & General Purposes Committee – provisional dates

Tuesday 25th January; Tuesday 26th April; Tuesday 26th July; Tuesday 25th October

Planning Committee

Wednesday 5th January
Monday 24th January
Tuesday 15th February
Monday 7th March
Tuesday 29th March
Tuesday 19th April
Monday 9th May
Tuesday 31st May
Tuesday 21st June

Monday 11th July
Tuesday 2nd August (cheques)
Tuesday 23rd August
Monday 12th September
Monday 3rd October
Monday 24th October
Tuesday 15th November
Monday 5th December