



## **Winnersh Parish Council**

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### **MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 8 FEBRUARY 2011 IN THE JOHN GROBLER ROOM**

**PRESENT:** Cllrs J Wakefield (Chairman), M Armstrong, P Bray, E Cooke, D Green, J Grimson, D Hunt, D Jupp, J Peffers, J Plant, J Southgate.

**In attendance:** Clive Hudson (WPC Clerk), 2 members of the public.

#### **1 APOLOGIES**

**1.1 Apologies for absence** – Cllr F Breedlove

#### **2 MINUTES OF THE PREVIOUS MEETING**

**2.2** The minutes of the Council meeting of 11 January 2011 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

#### **3 MATTERS ARISING**

**3.1** none.

#### **4 PUBLIC SESSION**

**4.1** none.

#### **5 COMPLAINTS AND FAULT TRACKING**

**5.1** The Clerk reported on complaints from the public about litter from bin collections, which have been passed on to WBC. Additional notices have been put up on the Recreation Ground requesting owners to clear up after their dogs.

## **6 CORRESPONDENCE**

### **6.1 Correspondence received prior to the issue of the agenda**

Item 13: Cllr Hunt reported on TVP's request for volunteers to become Special Constables.

Item 22: Clarification was given regarding the role of the Special Youth Committee. Cllr Green asked for further details. **ACTION: Clerk**

### **6.2 Correspondence received since the issue of the agenda**

Item N9; The Council confirmed its attendance at the WBC Community Conference. The Clerk asked councillors to send material for a display to the office. **ACTION: Councillors**

Item N10; Clarification was given regarding the concerns of the Southern Parishes Planning Group.

Item N11; Cllrs Grimson, Green and Southgate volunteered to attend the BALC Planning and Localism course, 15 March 2011.

Item N15; A summary of the road closures for the Wokingham Half-Marathon was given.

## **7 BOROUGH COUNCIL MATTERS**

### **7.1 Cllr Bray reported that:**

- 1) WBC has received an application for the development of the hatch farm site.
- 2) There was a large fire on the Winnersh Triangle estate.
- 3) Expressed her thanks to Cllr Green for his talk on fostering.

### **7.2 Cllr Armstrong reported that:**

- 1) The Hatch Farm development includes provision for the Winnersh by-pass
- 2) The Task & Finish group consultation has been shelved
- 3) There are fewer people in Winnersh using local hospital services

## **8 PARISH COUNCILLORS' QUESTIONS**

### **8.1 Cllr Bray gave clarification on road closures on 21 February 2011.**

## **9 LAST PLANNING COMMITTEE MEETING**

### **9.1 The Clerk reported that the next Planning Committee meeting will be held on a Wednesday, and not Tuesday as reported in section 5.2 of the draft minutes.**

### **9.2 The minutes of the meeting of 24 January 2011, with the correction as listed in 9.1 above, were agreed, and the Parish Council **RESOLVED** to sign them as a true record.**

Cllr Grimson reported that the trees replacing the felled beech trees had been planted. Cllrs Grimson and Hunt will attend an Exercise Watermark meeting in March. .

## **10 LAST R&A COMMITTEE MEETING**

- 10.1** The minutes of the meeting of 1 February 2011 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 10.2** Cllr Plant reported that work on the replacement of the hall floor was due to start later in the week. She explained the work to be done to the base of the floor and showed samples of the replacement floor.
- 10.3** Cllr Plant reported that the Winnersh Litter Pick, as part of WBC's Borough Wide litter pick, will take place on the morning of Sunday 3 April 2011, time and meeting point tbc. Suggestions for areas to be litter picked should be sent to the office. **ACTION: Councillors**
- 10.4** Cllr Plant requested that suggestions for a new name for the bar area should be sent to the office before the next R&A meeting. **ACTION: Councillors**
- 10.5** The Council **RESOLVED** to appoint Cllr Green to the R&A Committee.

## **11 LAST FINANCE & GENERAL PURPOSES COMMITTEE MEETING**

- 11.1** The minutes of the meeting of 2 February 2011 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 11.2** Cllr Southgate reported on the request by the Lord Lieutenant of Berkshire to make a donation towards a wedding gift to the Royal Couple. The Committee has considered this request and decided to make a gift to Help For Heroes instead.  
Cllr Southgate reported on the process of pre-authorising grants.
- 11.3** The Council **RESOLVED** to accept the accounts for the quarter ending December 2010.
- 11.4** The Council discussed the protocol for the signing of contracts.  
The Council **RESOLVED** that all major contracts are to be signed by the Clerk as Proper Officer and countersigned by a member of the Executive Committee.  
The Clerk was asked to liaise with other councils locally regarding their procedures for the signing of contracts. **ACTION: Clerk**  
This topic is to be reviewed at the next F&GP meeting and the Financial Regulations updated if necessary. **ACTION: Clerk**

## **12 BUDGET PRECEPT FOR 2011-12**

### **12.1 Capital & Major projects:**

Cllr Southgate reported that because of the expenditure on the new floor there were insufficient funds for the car park extension.

**12.2** The Council **RESOLVED** to adopt the Income, Expenditure, and Capital & Major Projects budgets for 2011-12.

**12.2** The Parish Council **RESOLVED** to agree the Budget recommended by the F&GP Committee and to set the precept for 2011-12 at £105,880, which represents a 0% change to the amount paid by each council tax payer.

## **13 CO-OPTION ONTO THE COUNCIL**

**13.1** Cllr Wakefield introduced Mr R F Holdstock and Mrs L Lainsbury, residents of Winnersh, who have applied for co-option onto the Council.

**13.2** The council invited Mr Holdstock and Mrs Lainsbury, in turn, to make a short statement and to answer questions from councillors.

Cllr Wakefield thanked the applicants and informed them that the Council would consider their applications and the decision would be sent in the post.

Mr Holdstock and Mrs Lainsbury left the meeting.

**13.3** The Council discussed the applications received from Mr R F Holdstock and Mrs L Lainsbury to be co-opted onto the Council.

**13.4** A ballot was taken for each candidate in turn.

The ballot was not in favour of Mr Holdstock's application and consequently Mr Holdstock was not co-opted onto the Council.

The ballot was in favour of Mrs Lainsbury's application and consequently the Council **RESOLVED** to co-opt Mrs Lisa Lainsbury onto the Council.

The Clerk was asked to write to the applicants confirming these decisions.

**ACTION: Clerk**

## **14 REPRESENTATIVES ON OUTSIDE BODIES**

**14.1** Cllr Peffers reported that he had explained the Council's position on Mobile VAS signs to the NAG.

## **15 APPROVAL OF ACCOUNTS**

**15.1** The Clerk confirmed that the hall floor would be delivered directly from the manufacturers to the Community Centre. The Council's insurers will be notified of the works.

**ACTION: Clerk**

**15.2** It was **PROPOSED** by Cllr Cooke and **SECONDED** by Cllr Peffers and the Parish Council **RESOLVED** to pay the following accounts for February 2011.

**WINNERSH PARISH COUNCIL MEETING 8 February 2011**  
**ACCOUNTS FOR PAYMENT - FEBRUARY 2011**

Payee	Description	Amount	Ch.No.
MS Therapy Centre Berkshire	Donation	150.00	6555
Thames Valley and Chiltern Air Ambulance Trust	Donation	100.00	6556
Relate Berkshire	Donation	100.00	6557
Winnersh School Association	Donation	150.00	6558
1st Winnersh Scout Group	Donation	100.00	6559
Help for Heroes	Donation	250.00	6560
ADT Fire and Security Limited	Yearly maintenance fire alarms 2011	589.75	6561
Performing Rights Society Limited	Yearly subscription for 2011	324.00	6562
Bowak Ltd	Cleaning products	97.06	6563
Investec Asset Finance Plc	Quarterly charge for copier lease	93.47	6564
Egan Maintenance	Replacement broken toilet cistern	125.00	6565
ABA (Construction) Ltd	Monthly playground inspection	110.74	6566
Nick Robins Ltd	Monthly ground work + tree survey	1,254.00	6567
Pavilion Café	Catering Christmas meeting	55.50	6568
James Scott	Repair leaking pipe at allotments + clear blockage in MH	175.00	6569
Hayden Flooring Services Limited	Deposit for supply and installation of Hall floor	10,000.00	6570
Salaries (CH-SDG-AB-PB-CF)	Salaries	3,709.72	6571-6574
The Berkshire Pension Fund	Pension	504.72	6575
HM Revenue & Customs Only	Tax & NI	1,058.07	6576
Southern Electric	Electricity supply	290.00	DD
Wokingham Borough Council	Rates	0.00	
Clunkclick	Internet back up storage	17.94	DD
BT	Quarterly telephone bill	241.88	DD
Lake Renewable Energy Systems	extra radiator panels	65.95	MC
Total for the month		19,562.80	

Financial Position as at 31 January 2010

Sub-total	£	156,319.09
Less payments for year to date	£	126,983.12
Sub-total	£	29,335.97
Add balance carried forward 31/3/10	£	38,957.81
	£	68,293.78

**16 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT**

- 16.1** The Council asked the Clerk to write to the Royal Mail to express its concern about the volume of rubber bands being discarded by postmen within the parish.  
**ACTION: Clerk**

**17 TIME AND DATE OF NEXT PARISH COUNCIL MEETINGS**

- 17.1** The next meeting of the Parish Council will be held on **Tuesday 8 March 2011 at 7.45 p.m.** in the John Grobler Room.

There being no further business, the meeting closed at 9.14 p.m.

Items of correspondence received prior to the issue of the 8 February 2011 Full Council Meeting Agenda

- 1 Arborfield PC; response to Mobile VAS signs
- 2 WBC; Meeting of the Council; 20 January 2011, agenda
- 3 NHS; 'Catch it – Bin it' posters
- 4 CLIC Sargent; Reading half marathon details
- 5 WBC; meeting of the Personnel Board, 24 January 2011, agenda
- 6 SLCC; training course; Big Society, 10 March 2011
- 7 WBC; Meeting of the Overview and Scrutiny Management Committee, 18 January 2011, agenda
- 8 WBC; Community Conference flyer, Friday 11 March 2011
- 9 Action For All; newsletter, 17 January 2011
- 10 Invitation to subscribe to Public Servant monthly magazine, £30
- 11 TVP; In Your Neighbourhood, 20 January 2011
- 12 WBC; Meeting of the Executive, 27 January 2011, agenda
- 13 TVP; re Recruitment of Specials, 26 January 2011
- 14 Alexandra Place over 55 development scheme; flyers
- 15 WBC; Meeting of the Planning Committee, 2 February 2011, agenda
- 16 Wokingham Borough Safety Conference 2011, 24 February 2011, invitation
- 17 Mr K O'Leary; request for asphaltting of footpath between Eden Way and King Street Lane
- 18 WBC; Staff Bulletin, 28 January 2011
- 19 WDALC Chairman; re Localism, for meeting of 14 April 2011
- 20 Action For All newsletter, 31 January 2011
- 21 WBC; Town and Parish News, January 2011
- 22 WBC; request for nominations to Neighbourhood Partnership Committees, 8 March 2011 (Winnersh is in Brambles Neighbourhood)
- 23 Mrs L Lainsbury, request to join the Council

Items of correspondence received since the issue of the 8 February 2011 Full Council Meeting Agenda

- N1 Round & About Wokingham/Winnersh magazine
- N2 Wokingham Borough Voluntary Sector Forum AGM – closure of forum
- N3 TVP; Winnersh Neighbourhood Update, February 2011
- N4 VAWB; Berkshire Community Equipment Service Consultation events, 14-21 February 2011
- N5 BALC; nominations for Royal Garden Party invitation, 29 June 2011
- N6 WBC; Borough/Parish Conference 2010, notes
- N7 TVP; In Your Neighbourhood, 3 February 2011
- N8 Thrive; Growing For Life project meeting, Dinton Pastures, 28 February weekly
- N9 WBC 2011 Community Conference, 11 March 2011, invitation to participate
- N10 Southern Parishes Planning Group; legal challenge to WBC
- N11 BALC; Planning and Localism training for councillors, 15 March 6.00-9.00pm, Waltham St Lawrence
- N12 WBC; 'What Your Children Learn In Maths', leaflet
- N13 Highways Agency; M4 roadworks over King Street Lane bridge, overnight 9 February
- N14 Northampton County Court, variation order
- N15 WBC; road closures for Wokingham Half Marathon 2011
- N16 Berkshire Pension Fund; post-valuation meeting 2011, 25 March 2011
- N17 WBC; Survey of Walking Patterns in Wokingham Borough