



## Winnersh Parish Council

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### MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 12 APRIL 2011 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs J Southgate (Chairman), M Armstrong, P Bray, E Cooke, D Green, J Grimson, D Jupp, L Lainsbury, J Peffers, J Plant.

**In attendance:** Clive Hudson (WPC Clerk), 2 members of the public.

#### 1 APOLOGIES

- 1.1 In the absence of Cllr Wakefield, Cllr J Southgate, as vice-chairman, took the chair.
- 1.2 **Apologies for absence** – Cllrs F Breedlove, D Hunt, J Wakefield.

#### 2 MINUTES OF THE PREVIOUS MEETING

- 2.1 The minutes of the Council meeting of 8 March 2011 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

#### 3 MATTERS ARISING

- 3.1 none.

#### 4 PUBLIC SESSION

- 4.1 Mr James Leask and Mrs Rachelle Shepherd-Dubey introduced themselves. Both will join the Council following the uncontested May elections.

#### 5 COMPLAINTS AND FAULT TRACKING

- 5.1 none.

(Cllr D Green joined the meeting)

## **6 CORRESPONDENCE**

### **6.1 Correspondence received prior to the issue of the agenda**

Item 24: The Council discussed the dropping of litter in Robinhood Lane. It is understood that Cllr Wakefield has spoken to the Head at Forest School. The Council awaits further information.

(Cllr J Grimson joined the meeting)

Item 11: Cllr Southgate gave further details of the CCB 'Leadership in Localism' conference.

Item 32: The Clerk clarified the details of the areas covered by the WBC Area Managers. A copy of the map is available from the Parish Office.

Item 34: Cllr Southgate read out the letter from St James' Palace. The Council suggested that it might be appropriate to publish the details in Winnersh Matters.

Item 40: The Clerk was asked to register the Council's details with WBVSF.

Item 41: The Clerk clarified the options for the co-option of councillors immediately after the election.

Item 45: The Council **RESOLVED** to renew the Council's subscription for NALC's Direct Information Service (DIS). **ACTION: Clerk**

Item 46: The Parish Council elections in May are uncontested. The results of the election were presented to the Council.

Item 50: The changes to the Berkshire Fire & Rescue Service call-out procedure were explained to the Council. The changes do not directly affect the service provided to the Council premises.

### **6.2 Correspondence received since the issue of the agenda**

Item N4: The Council **RESOLVED** to authorise the Clerk's attendance at the Berkshire SLCC Training Day, Wednesday 8 June 2011.

Item N7: Topics are requested for discussion at the November 2011 meeting of the Town & Parish Conference. Topics should be of general interest to the whole of the Borough. An initial suggestion was made of 'Tackling Litter in Streets and Open Spaces'. Suggestions have to be in by 9 June 2011. The Clerk was asked to make this an agenda item for the May Full Council meeting. **ACTION: Councillors & Clerk**

## 7 BOROUGH COUNCIL MATTERS

### 7.1 Cllr Bray reported that:

- 1) work had begun on the pavements on Poplar Lane. All relevant permits are in place for the tree works and nesting birds have been considered.
- 2) There was no further news of the Hatch Farm Dairies development site.

### 7.2 Cllr Armstrong reported that:

- 1) There appeared to be an increase in traffic along Chatsworth Drive / Baslow Road. He queried whether this may be as a result of the changed phasing of the crossroads traffic lights. Cllr Bray will make further investigations.

**ACTION: Cllr Bray**

- 2) there is less public sector finance for the Voluntary Sector support of old people. He encouraged residents to keep an eye on elderly neighbours.

The Council discussed the wider issue of parking in Winnersh. Cllr Southgate reported that some police ticketing of cars had taken place around Bearwood Recreation Ground.

## 8 PARISH COUNCILLORS' QUESTIONS

### 8.1 none

## 9 LAST PLANNING COMMITTEE MEETING

### 9.1 The minutes of the meeting of 7 March 2011 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

Cllr Grimson had already reported on this meeting at the March Full Council meeting.

### 9.2 The minutes of the meeting of 29 March 2011 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

Cllr Grimson reported on the recent applications. Cllr Bray explained that a condition had been put in place on the land adjacent to 3 Harvest Drive restricting the use of the land for commercial activity.

Cllr Grimson confirmed that no further news had been received concerning the Wind Turbine project in Arborfield.

## 10 LAST R&A COMMITTEE MEETING

### 10.1 The minutes of the meeting of 5 April 2011 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

### 10.2 Cllr Plant reported that the allotments had been reviewed recently.

The litter pick had gone ahead. The cubs and brownies were 'wonderful', but public participation had been disappointing.

Cllr Plant reported that public access was to be allowed to the disabled toilet in the main hall foyer during the times when the hall is open to hirers. The Council discussed allowing public access to the disabled toilet at other times.

The Council **RESOLVED** to open the disabled toilet to the public at times when the hall is not in use, subject to the internal access to the hall being restricted. This is for a trial period only.

The Clerk was asked to investigate means of making the hall's inner doors secure.

**ACTION: Clerk**

## **11 NEXT FINANCE & GENERAL PURPOSES COMMITTEE MEETING**

- 11.1** The date for the next meeting of the F&GP Committee was confirmed as Tuesday 26 April 2011 at 8.00pm in the John Grobler Room.

## **12 REPRESENTATIVES ON OUTSIDE BODIES**

- 12.1** Cllr Bray reported on the Borough / Parish Liaison Meeting, 11 March. Cllr Bray will pass on further notes of this meeting when they become available.

**ACTION: Cllr Bray**

- 12.2** Cllr Cooke reported on the Waste Management Meeting. He reported on the WBC plans for household waste and recycling from April 2012.

- 12.3** Cllr Grimson reported on the Hatch Farm Dairies public meeting of 11 March 2011. There appears to be no co-ordinated public action following this meeting.

- 12.4** Cllr Grimson reported on the Borough / Parish Working Group's proposals for the Borough / Parish Conference.

- 12.5** Cllr Southgate reported on the NAG. The AGM has taken place and the officers remain unchanged.  
TVP report that Winnersh crossroads now has the highest number of reported accidents in the WBC area. Reported crime is down 17% in the Wokingham area.

Cllr Plant reported that PCSO Nellie Williams is back on active duty.

## **13 APPROVAL OF ACCOUNTS**

- 13.1** Cllr Southgate confirmed that the purchase of the hand-held microphones had been approved by the R&A Committee.

- 13.2** It was **PROPOSED** by Cllr Jupp and **SECONDED** by Cllr Plant and the Parish Council **RESOLVED** to pay the following accounts for April 2011.

**WINNERSH PARISH COUNCIL MEETING 12 April 2011**  
**ACCOUNTS FOR PAYMENT - APRIL 2011**

Payee	Description	Amount	Ch.No.
John Grimson	Microphones PA system	102.26	6600
Woodley Town Council	Part share of Town and Parish banner for conference	27.90	6601
David Ogilvie Engineering Ltd	Benches and pic nic benches for S106 fund	5,220.00	6602
Karcher (UK) Ltd	Floor cleaning machine and high pressure cleaner	2,224.44	6603
PHS Group plc	Toiletries	127.30	6604
Southern Electric Contracting Ltd	Street Lighting Maintenance	82.69	6605
Apple Electrics	Gas cooker service MH	78.00	6606
ADT Fire and Security plc	Redcare April 2011 - March 2012	285.00	6607
Nick Robins	Monthly ground work - install. Benches - Priority 1 tree w	3,297.60	6608
Action for Market Towns	Chairman course John Grimson	35.00	6609
ABA (Construction) Ltd	Monthly playground inspection	110.74	6610
D. Knight Esq.	Window cleaning	90.00	6611
Open Spaces Society	Annual subscription	40.00	6612
Southern Electric	Street lights electricity	388.78	6617
Salaries (CH-SDG-AB-CF)	Salaries	3,824.59	6613.662
The Berkshire Pension Fund	Pension	391.71	6618
HM Revenue & Customs Only	Tax & NI	824.44	6619
Southern Electric	Electricity supply	290.00	DD
Wokingham Borough Council	Rates	81.26	DD
Clunkclick	Internet back up storage	17.94	DD
Total for the month		17,539.65	

Financial Position as at 31 March 11

Sub-total	£	168,075.17
Less payments for year to date	£	173,948.96
Sub-total	-£	5,873.79
Add balance carried forward 31/3/10	£	38,957.81
	£	33,084.02

Paid by MC in March 2011

Srewfix	Drain rods and DIY products	62.96	MC
Lake Renewable Energy	extra radiator panels	57.85	MC
<u>DD payment in March 2011</u>			
Thames Water	Water charges allotments	228.94	DD

**14 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT**

- 14.1** The delivery dates for Winnersh Matters were discussed. It was agreed that delivery should take place in May once the local elections have been completed. Councillors were asked to confirm with Cllr Grimson which roads they will be able to deliver to, so that Cllr Grimson can arrange delivery of the remaining copies. **ACTION: Councillors**

**15 TIME AND DATE OF NEXT PARISH COUNCIL MEETINGS**

- 15.1** Cllr Southgate encouraged councillors to invite members of the public to the APM. The Clerk was asked to invite CI Christian Blunt to speak at the APM. **ACTION: Clerk**  
 The APM will take place at 7.30pm Tuesday 10 May 2011 in the John Grobler Room.
- 15.2** The Annual Meeting of the Parish Council will take place at 8.00pm, or as soon as possible afterwards, on Tuesday 10 May 2011 in the John Grobler Room. This meeting will follow the APM. Cllr Southgate invited the members of the new council to consider which committees they would like to be on.

Cllr Southgate thanked the retiring members of the Council and invited them to attend the meetings on 10 May and stay for refreshments afterwards.

There being no further business, the meeting closed at 8.56 p.m.

Items of correspondence received prior to the issue of the 12 April 2011 Full Council Meeting Agenda

- 1 WBC; Executive summary of Sustainable Community Strategy June 2010
- 2 LCR magazine, spring 2011
- 3 SLCC; consultation 'Resolving Workplace Disputes'
- 4 WBC; Meeting of the Corporate Services Overview and Scrutiny Panel agenda, 21 March 2011
- 5 SLCC; Larger Councils' Conference, 14-15 April 2011, London
- 6 Open Spaces Society; magazine spring 2011
- 7 WBC; Meeting of the Personnel Board agenda, 23 March 2011
- 8 TVP; In Your Neighbourhood, 24 February 2011
- 9 WBC; Staff Bulletin, 25 February 2011
- 10 WBC; Town & Parish News, February 2011
- 11 CCB; Leadership In Localism conference, 7 July, Reading University
- 12 ARC; invitation to AGM, 9 May 2011
- 13 WBC; Staff Bulletin, 15 March 2011
- 14 TVP; Winnersh Neighbourhood Update, March 2011
- 15 WBC; Transformation News, 18 March 2011
- 16 WBC; Schools Briefing Note, February 2011
- 17 WBC; Notice of Election, N & S Wards, Winnersh
- 18 NHS; Blood Donor session, 13 April 2011
- 19 Link Visiting Scheme; Understanding Computers newsletter
- 20 WBC; Meeting of the Planning Committee agenda, 30 March 2011
- 21 WBC; Meeting of the Special Council Executive Committee agenda, 31 March 2011
- 22 WBC; Discover What Your Children Learn in Literacy, parents' course, Emmbrook
- 23 Help For Heroes; thanks for grant
- 24 Anon; Forest School litter
- 25 WBC; Borough/Parish Working Group agenda, 31 March 2011
- 26 WBC; Staff Bulletin, 25 March 2011
- 27 James Newman WBC; Rainbow Multi-Agency meeting agenda, 30 March 2011
- 28 WBC; What's On in Local Libraries, April 2011
- 29 WAAG; 'Are We Being Served' DVD
- 30 WBC; Meeting of the Executive agenda, 31 March 2011
- 31 WBC; acknowledgement of Lisa Lainsbury's co-option as Parish Councillor
- 32 WBC; map of Area Managers' responsibility
- 33 CCB; "Meet 'n' Space" online meeting opportunities
- 34 St James's Palace; acknowledgement of letter re gift
- 35 WBC; Register of Electors update, April 2011
- 36 WBVSF; request to register for database
- 37 WBC; Meeting of the Trading and Enterprises Sub Committee agenda, 11 April 2011
- 38 WBC; Community Safety Bulletin
- 39 TVP; Community Messaging, 4 April 2011
- 40 VAWB; recommends completion of WBVSF registration
- 41 SLCC; co-option after election
- 42 TVP; In Your Neighbourhood, 31 March 2011
- 43 WBC; Borough/Parish Working Group, next meeting on 9 June 2011
- 44 WBVSF; invitation to Community Lunch, 11 May 2011
- 45 NALC; Direct Information Service (DIS) renewal 2011-12
- 46 WBC; Result of Uncontested Election, 5 May 2011
- 47 Electoral Commission; Local Elections and Referendum booklet
- 48 Round & About Wokingham/Winnersh, magazine April 2011
- 49 James Newman WBC; Rainbow Multi-Agency meeting minutes, 30 March 2011
- 50 RB Fire & Rescue; revised responses to automated alarms

Items of correspondence received after the issue of the 12 April 2011 Full Council Meeting  
Agenda

- N1 WDALC, minutes plus agenda for 14 April 2011
- N2 TVP; In Your Neighbourhood, 7 April 2011
- N3 More Arts origami workshop in aid of Red Cross, Japan
- N4 SLCC; Berkshire training day, 8 June 2011
- N5 The Peacock Gallery; Creative Arts Adult Summer School leaflet
- N6 SLCC; Regional training, summer 2011
- N7 WBC; request for discussion topics for Town & Parish Conference
- N8 David Lee, WBC, comments on Public Transport Paper
- N9 Keep Mobile; Development Plan 2011-12