



Widdersh Parish Council

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MINUTES OF THE MEETING OF WIDDERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 11 OCTOBER 2011 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Southgate (Chairman), P Bray, E Cooke, J Grimson, D Hunt,
J Leask, J Plant, I Shepherd-Dubey, R Shepherd-Dubey.

In attendance: Clive Hudson (WPC Clerk).
Mr P Baveystock – Wokingham Borough Council

1 APOLOGIES

1.1 **Apologies for absence** – Cllrs F Breedlove, D Green, L Lainsbury, E Siggery.

1.2 **Apologies for lateness** – none

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 13 September 2011 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 None.

4 PUBLIC SESSION

4.1 There were no issues raised by the public.

4.2 Mr Peter Baveystock of Wokingham Borough Council gave a talk on the proposals for the collection and recycling of waste to be implemented from April 2012. The proposals cover three areas:

1. collection of residual waste

2. recycling (ie paper/card, plastic bottles, food/drink cans, aerosols)
3. garden waste – chargeable service

Mr Baveystock indicated that the collection of residual waste would be limited to a specified number of official bags. There would be an incentive scheme to encourage recycling. He also outlined the charges per bin or per bag for green waste.

Mr Baveystock answered councillors' questions on the recycling of glass and food waste, and discussed WBC's approach to fly tipping. Cllr Southgate thanked Mr Baveystock for his informative talk.

Mr Baveystock left the meeting.

5 COMPLAINTS AND FAULT TRACKING

5.1 None.

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

No questions.

6.2 Correspondence received since the issue of the agenda

Item N4: There were no councillors available to attend the Wokingham Borough Council Sports Personality evening.

Item N7: Council discussed the possibility of a beacon to celebrate the Diamond Jubilee. This was considered impractical for the Parish Council.

Item N8; The Council discussed the current problems with the Council email/broadband phone line. The Clerk was asked to chase up the supplier vigorously. **ACTION: Clerk**

Item N9; Cllr Grimson will attend the BALC AGM.

Item N10; The Council discussed the problem of crossing the Reading Road at peak times. Cllrs Bray and R Shepherd-Dubey will discuss this with the WBC Highways department. **ACTION: Cllrs Bray, R Shepherd-Dubey**

7 BOROUGH COUNCIL MATTERS

7.1 Cllr Bray reported:

- 1) on the recent news of the recycling incentive scheme. She also explained the principle of the government grant for weekly waste collection
- 2) the Hatch Farm Dairies application, in its form from early 2011, is being considered by the next WBC Planning Committee meeting. Cllrs Bray and Grimson will present the Parish Council's views

- 3) there is no progress yet on finding a replacement WBC CEO
- 4) the SDL Masterplans have been adopted
- 5) an additional sum of money has been allocated by WBC to cover judicial reviews
- 6) a discussion took place regarding the implications of the approval of a free school at Ryeish Green and a technical college in Reading.

8 PARISH COUNCILLORS' QUESTIONS

- 8.1** The Council discussed possible roadworks at the crossroads. Cllr Bray had no additional information.
- 8.2** There were no questions on Parish matters.

9 LAST PLANNING COMMITTEE MEETING

- 9.1** The minutes of the meeting of 12 September 2011 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

The minutes of the meeting of 3 October 2011 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

Cllr Grimson reported that photo-voltaic cells had been approved for the Wokingham Cricket Club and on an office roof at Winnersh Triangle.

10 LAST R&A COMMITTEE MEETING

- 10.1** The minutes of the meeting of 4 October 2011 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 10.2** Cllr Plant reported that the Committee had discussed the provision of skateboard facilities, as requested by Full Council. She reported that this seemed impractical on the grounds of insurance, maintenance and location. The Committee **RECOMMENDED** that the proposer of this project produces information regarding costs, size of the facility and emergency access. Cllr Bray will take this request back to the proposer of the project.
ACTION: Cllr Bray

- 10.3** Cllr Plant reported that the Committee had discussed the provision of nappy changing facilities in the Pavilion, as requested by Full Council. The Committee considered the provision of such facilities to be impractical. The Committee **RECOMMENDED** that the provision of nappy changing facilities be included in the specification for the external toilet, which is under consideration.

- 10.4** Cllr Plant reported on the proposals for the Christmas Lights event.

11 NEXT FINANCE & GENERAL PURPOSES COMMITTEE MEETING

- 11.1** The next meeting of the F&GP Committee was postponed until Tuesday 29 November 2011.

12 STAFFING UPDATE

- 12.1** The Clerk and Cllr Southgate updated the meeting with information regarding recent staffing recruitment.

Chris Fazey is settling in as caretaker and a letter of commendation regarding the cleanliness of the Recreation Ground has been received. June Mullar has started as Relief Caretaker, covering Mondays and the caretaker's holidays.

Amanda Lambourne has been appointed from a large number of quality applicants as FAO. In consideration of Miss Lambourne's previous financial experience the Council **RESOLVED** to make her the Responsible Finance Officer (RFO).

- 12.2** The Parish Council **RESOLVED** to appoint Miss Lambourne as a signatory to the Nat West bank accounts, for administrative purposes only.

13 BOROUGH/PARISH CONFERENCE

- 13.1** Cllr Grimson reported that the introduction will now be led by WBC Cllr David Lee, who will be speaking on Transforming Communities.

Representation at the three breakout meetings was discussed:

1. Changing Behaviour (chaired by Cllr Grimson)
2. Service Delivery - Cllr R Shepherd-Dubey
3. Engaging With Communities - either Cllr Green or Cllr Bray tbc

The Clerk will notify WBC of the WPC representation. **ACTION: Clerk**

14 REPRESENTATIVES ON OUTSIDE BODIES

- 14.1** Cllr R Shepherd-Dubey reported on parking issues discussed at the NAG.
- 14.2** The Clerk had attended the recording of the 5000th veteran tree – an old oak on the Bearwood Recreation Ground – by the Veteran Tree Society.
- 14.3** Cllr Grimson reported on the BALC meeting and the proposed increase in subscriptions by 2.5% for 2012.
- 14.4** Cllr Grimson had attended a Borough/Parish Working Group meeting in preparation for the Borough/Parish Conference.

15 APPROVAL OF ACCOUNTS

- 15.1** The Clerk confirmed the breakdown of the Bowak invoices.
- 15.2** The Clerk explained the necessity of re-issuing cheque 6715 with 6748.
- 15.3** The Clerk confirmed that the employer's contribution to the Berkshire Pension Fund was covered by cheque 6756.

15.4 It was **PROPOSED** by Cllr Grimson and **SECONDED** by Cllr Cooke and the Parish Council **RESOLVED** to pay the following accounts for October 2011.

**WINNERSH PARISH COUNCIL MEETING 11 October 2011
ACCOUNTS FOR PAYMENT - OCTOBER 2011**

Payee	Description	Amount	Chq No
ADT	Work on intruder system 16 Sept (£150)	300.00	6743
	Work on intruder system 30 Sept (£150)		
ABA (Construction) Ltd	Monthly playground inspection Sept11	110.74	6744
Binfield Electrical Limited	Electrics at Caretaker house	859.28	6745
Bowak	Bulbs (£36.07)	214.20	6746
	Rock Salt / General (£153.31)		
	Cleaning products (£24.82)		
Chris Fazey	Drill Bit Set (£10.18)	22.17	6747
	Radiator Pipework (11.99)		
David Green	Qtr 2 Chairman's Allowance	50.00	6759
H Marley Construction Company	Repairs to Main Hall cold water system	625.00	6749
M D Appliance Services	Repair to oven in Community Centre	25.00	6757
Mr L Moody	Adjudication of Allotment Competition	38.00	6758
Nick Robins Limited	Grounds maintenance September 2011	1,080.00	6750
Pavilion Café	Refreshments on 26/7	17.00	6751
PHS Group plc	Toilet sundries	123.59	6752
The Post Office	100 x 1st and 100 x 2nd Class Stamps	82.00	6753
SSE Contracting	Quarterly Street Light Maintenance	77.65	6754
Total Gas & Power Ltd	Gas to 31/8/11	245.16	6755
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Salaries (CH-AL-CF-JM)	Salaries	3,197.57	6737-40
The Berkshire Pension Fund	Pension - Employee Contribution	115.46	6741
	Pension - Employer Contribution	275.32	6756
HM Revenue & Customs Only	Tax & NI	738.46	6742
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Risk Group	Internet back up storage	17.94	DD
Thames Water	Quarterly Charges 10/6 - 8/9	235.16	DD
Wokingham Borough Council	Rates	122.26	DD
Natwest Credit Card (Galleon Supplies)	Soap cartons for Community Centre	144.11	DD 12/9
Natwest Credit Card (Country Home & Gardens)	Allotment Competition Prizes	50.00	DD
Total for the month		8,766.07	

Financial Position as at 30 September 2011

Sub-total	£	86,680.40
Less payments for year to date	£	86,464.44
Sub-total	£	215.96
Add balance carried forward 31/3/11	£	33,084.01
	£	33,299.97

Note

Cheque 6748 is a replacement cheque for 6715 (£324.94)

16 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT

16.1 Cllr Bray gave an update on the preparations for the next edition of Winnersh Matters.

- 16.2** A leak of the tap at the allotments was reported. The Clerk will turn off the water supply. **ACTION: Clerk**
Repairs of the system are already under consideration by the R&A Committee.

17 TIME AND DATE OF NEXT PARISH COUNCIL MEETINGS

- 17.1** The next meeting of the Parish Council will be held on Tuesday 8 November 2011 at 7.45pm in the John Grobler Room

There being no further business, the meeting closed at 9.32pm.

APPENDIX 1

Items of correspondence received prior to the issue of the 11 October 2011 Full Council Meeting Agenda

- 1 WBC; rainbow Multi-Agency meeting now 5 October 2011
- 2 WBC; Meeting of the Council, agenda, 22 September 2011
- 3 WBC; Meeting of the Overview and Scrutiny Management Committee, agenda, 20 September 2011
- 4 WBC; meeting of the Planning Committee, agenda, 21 September 2011
- 5 Wokingham Volunteer Centre; recruitment fair, Wokingham, 8 October 2011
- 6 CCB; village hall trustee training
- 7 WBC; Rural Matters conference, Finchampstead, 18 November 2011
- 8 Winnersh Primary School; thanks for donation from Fete 2011
- 9 1st Winnersh Scout Group; thanks for donation from Fete 2011
- 10 Lee Poolman; thank you for information received
- 11 WBC; Meeting of the Executive, agenda, 29 September 2011
- 12 WBC; use of Community Centre as Polling Station for Police Commissioner Elections, 15 November 2012.
- 13 Prince's Trust; re Million Makers Challenge
- 14 Boundary Commission; consultation on 2013 review of parliamentary constituencies
- 15 WBC Mayor; invitation to celebration of work of voluntary sector, 11 October 2011
- 16 WBC; Extraordinary Meeting of the Executive, agenda, 5 October 2011
- 17 WBC; Borough Town/Parish Conference 2011, delegates

Items of correspondence received since the issue of the 11 October 2011 Full Council Meeting Agenda

- N1 WBC; Core Strategy; link to Forecast Year Report
- N2 WBC; Borough/Parish Conference; minutes of 2010 meeting
Request for delegates for meeting of 2 November 2011
- N3 Open Spaces Society; invitation to Special Meeting re Incorporating The Society, 23 November 2011, London
- N4 WBC; Invitation to WB Sports Council Sports Personality of the Year Awards, Bearwood College, Friday 25 November, 7.30pm
- N5 Squires Garden centres; reference for June Mullar
- N6 JL Forbes; reference for June Mullar
- N7 Bruno Peek, Pageantmaster; Queen's Diamond Jubilee Beacons; guide to taking part
- N8 TalkTalk Business; response re complaint at loss of phone line
- N9 BALC; invitation to AGM, 10.30am, Sat 5 November 2011 at Grazeley
- N10 Rachel Weru-Kinyua; problems crossing Reading Road
- N11 Miss Charley Walker; request for work in event organising/fundraising/PR