



**Winnersh Parish
Council**

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**MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL
HELD AT 7.45 p.m. ON TUESDAY 10 JANUARY 2012
IN THE JOHN GROBLER ROOM**

PRESENT: Cllrs D Green (Chairman), P Bray, F Breedlove, E Cooke, J Grimson, L Lainsbury, J Leask, I Shepherd-Dubey, R Shepherd-Dubey, J Southgate.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 Apologies for absence – Cllrs D Hunt, J Plant.

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 13 December 2011 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 None.

4 PUBLIC SESSION

4.1 None.

5 COMPLAINTS AND FAULT TRACKING

5.1 None.

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 4; Cllr Green read this letter to the Council.

6.2 Correspondence received since the issue of the agenda

Item N7; Cllr Grimson gave a brief overview of this email.

Item N8; The Clerk read the details of the emails regarding WBC Area Management liaison.

The Council asked the Clerk to invite Joyce Stoner to speak at the next Full Council meeting. **ACTION: Clerk**

Item N13; Confirmation of bookings for the Finance course has been received.

7 BOROUGH COUNCIL MATTERS

7.1 Cllr Bray reported:

- 1) she had attended a briefing regarding transport modelling relating to the North Wokingham / Station Link SDL. This was in preparation for further communication with communities affected by the SDLs.

8 PARISH COUNCILLORS' QUESTIONS

8.1 There were no questions regarding WBC matters.

8.2 There were no questions regarding WPC matters.

9 LAST PLANNING COMMITTEE MEETING

9.1 The minutes of the meeting of 4 January 2012 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.2 Cllr Grimson reported on recent applications.

9.3 Cllr Grimson reported on the latest correspondence and quotation for the felling of an oak tree and 3 birch trees on the Bearwood Recreation Ground. The Council **RESOLVED** to authorise the felling of these trees.

ACTION: Clerk
Further minor works to trees on the Recreation Ground will be discussed at the next Planning Committee meeting.

The Clerk was asked to find out the cost of suitable saplings to replace the felled trees. **ACTION: Clerk**

10 LAST R&A COMMITTEE MEETING

10.1 The minutes of the meeting of 3 January 2012 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

10.2 The Clerk reported that he had spoken to WRFC who had expressed doubts about the usefulness of a patio area near the pavilion. They had raised concerns regarding mud created by worm casts. The Clerk was asked to consult with the grounds contractor regarding the limitation of worm casts. The topic will be an agenda item at the next R&A Committee meeting.

ACTION: Clerk

10.3 Cllr Cooke reported on the Committee's desire to begin the rolling programme of refurbishing the Main Hall chairs. The Council **RESOLVED** to vire £1000 from the Energy Efficiency budget for this purpose. **ACTION: Clerk**
Cllr Cooke confirmed that the Energy Efficiency improvements would remain as an objective on the next financial year's programme.

11 REPRESENTATIVES ON OUTSIDE BODIES

11.1 Cllrs Bray reported that a NAG sub-group was continuing to look at parking problems within the parish.

12 APPROVAL OF ACCOUNTS

12.1 The Clerk reported that cheque no 6812 had been raised as an emergency to cover a part payment of salary in December. All payments, deductions etc were now balanced in the January payroll run.

12.2 The Clerk explained the breakdown of the repairs to the Main Hall lighting.

12.3 The Clerk confirmed the details of the Truvox annual maintenance of cleaning equipment.

12.4 The Clerk confirmed that he will hold the Karcher cheque until the problem with the attachment bought recently is resolved. **ACTION: Clerk**

12.5 It was **PROPOSED** by Cllr Cooke and **SECONDED** by Cllr Grimson and the Parish Council **RESOLVED** to pay the following accounts for January 2012.

WINNERSH PARISH COUNCIL MEETING 10 January 2012
ACCOUNTS FOR PAYMENT - JANUARY 2012

Payee	Description	Amount	Chq No
Salaries (CH-AL-CF-JM)	Salaries	3,052.74	6813-16
The Berkshire Pension Fund	Pension	390.78	6817
HM Revenue & Customs Only	Tax & NI	677.52	6818
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ADT	Maintenance of Fire Alarm 1 Jan - 31 Dec 2012	628.18	6819
	Maintenance of Intruder Alarm 1 Jan - 31 Dec 12		
ABA (Construction) Ltd	Monthly playground inspection Dec11	110.74	6821
Berkshire Association of Local Councils	Finance Update for Councillors x4 (31Jan12)	100.00	6822
Binfield Electrical Limited	Replacements Switches in Hall	915.70	6823
D Knight Esq.	Window Cleaning January	90.00	6824
John Southgate	Reimbursement for Website Software	73.94	6825
Karcher	ABS Carpet Cleaning Attachment	192.95	6826
Nick Robins Limited	Ground Works Dec11	570.00	6827
SSE Contracting	Street Lighting Maintenance for Dec Qtr 2011	77.65	6828
The Post Office	Stamps	82.00	6829
Total Gas & Power Ltd	Gas to 30/11/11	409.86	6830
Truvox International Limited	Annual Service Maintenance	106.67	6831
Viking	Green Paper, Laminate Pouches etc	77.28	6832
	Fire Assembly Signs		
Wokingham Borough Council	Chairmanship Workshop 7Dec11 D Green	54.00	6833
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Natwest Voucher Statement Fee		9.75	DD 1/1
Natwest Credit Card	Refreshments Dec11 Council Meeting	29.85	DD 12/1
PlusNet	Monthly Fee	41.48	DD 13/1
Risk Group	Internet back up storage	17.94	DD 15/1
Wokingham Borough Council	Rates	123.00	DD 1/1
Total for the month		<u><u>7,832.03</u></u>	

Financial Position as at 31 December 2011

Sub-total (receipts)	£	155,974.48
Less payments for year to date	£	129,879.81
Sub-total	£	26,094.67
Add balance carried forward 31/3/11	£	33,084.01
	£	<u>59,178.68</u>

13 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT

13.1 The Council asked the Clerk to get a plumber in to look at the John Grobler room radiators. **ACTION: Clerk**

13.2 Cllr Southgate invited councillors to the Fete Working Group meeting on 17 January and asked for ideas for attractions at the event.

13.3 Cllr Southgate reminded members that the next F&GP Committee meeting is scheduled for Monday 30 January 2012, 7.45pm in the John Grobler room.

13.4 Cllr Grimson reported that the next WDALC meeting is on Thursday 12 January 2012. Cllr R Shepherd-Dubey agreed to attend.

14 TIME AND DATE OF NEXT PARISH COUNCIL MEETINGS

14.1 The next meeting of the Parish Council will be held on Tuesday 14 February 2012 at 7.45pm in the John Grobler Room.

There being no further business, the meeting closed at 8.26pm.

APPENDIX 1

Items of correspondence received prior to the issue of the 10 January 2012 Full Council Meeting Agenda

- 1) Clifton Ingram Solicitors; season's greetings
- 2) Action For all News; 13 December 2011
- 3) WBC; Extraordinary Meeting of the Executive, agenda, 19 December 2011
- 4) Betty Root; thanks for excellent Winnersh Matters
- 5) WBC; Inform newsletter
- 6) LCR; request for contributions on topic of 'Can parish and town councils stand up to developers?'
- 7) Royal Berks Fire & Rescue Service; response to Fire Brigade Union letter
- 8) Gillian Gatehouse; thanks for response re litter
- 9) CCB winter e-bulletin
- 10) Help For Heroes; thanks for donation
- 11) WBC; Meeting of the Children's Services Overview and Scrutiny Panel, agenda, 9 January 2012
- 12) WBC; Meeting of the Community Partnerships Overview and Scrutiny Panel, agenda, 5 January 2012
- 13) WBC; Meeting of the Licensing and Appeals Committee, agenda, 10 January 2012
- 14) Round & About Wokingham/Winnersh, magazine, January 2012

Items of correspondence received since the issue of the 10 January 2012 Full Council Meeting Agenda

- N1 WBC Mayor; thanks for Christmas Lights & charity donation
- N2 WBC; electoral register update, January 2012
- N3 WBC; Meeting of the Planning Committee, agenda, 11 January 2012
- N4 Clerks & Councils Direct, suppliers handbook 2012
- N5 Clerks & Councils Direct, magazine, January 2012
- N6 LINK e-bulletin, January 2012
- N7 WBC; IEMD Active Travel Plan – Supporting Local Transport Plan 2011-2026
- N8 WBC; Area Management issues to go to Joyce Stoner, not Wendy Crosson-Smith
- N9 Berkshire Record Office; The Berkshire Echo newsletter, issue 58
- N10 The Clerk, magazine, January 2012
- N11 The Eve Appeal; newsletter
- N12 TVP; In Your Neighbourhood, 22 December 2011
- N13 BALC; confirmation of councillor bookings on Finance course, 31 Jan 2012
- N14 WBC; Meeting of the Overview and Scrutiny Management Committee, agenda, 17 January 2012