



Winnersh Parish Council

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MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 9 JULY 2013 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs D Green (Chairman), F Breedlove, E Cooke, J Grimson, R Holdstock, D Hunt, J Leask, I Shepherd-Dubey, R Shepherd-Dubey, J Southgate, C Taylor, R Tilbe.

In attendance: Clive Hudson (WPC Clerk), 4 members of the public.

1 APOLOGIES

1.1 Apologies for absence – Cllr P Bray.

1.2 Apologies for lateness – none

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 11 June 2013 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 Item 8.1.2; Details from Cllr Bray regarding Health & Wellbeing are with the Clerk.

3.2 Item 10.2; the invitation of an ice cream van to attend at the car park is ongoing. **ACTION: Clerk**

4 PUBLIC SESSION

4.1 Sgt T Woolford gave an update on crime within Winnersh and the appointment of the new PC and PCSO.
Sgt Woolford answered questions from the members.

- 4.2 Ms Clare Rebbeck of the Wokingham Voluntary Sector Forum spoke about the role of the forum and the officers in charge of funding, development and training. She spoke of the Parishes' position within the Place & Community Partnership on the Health & Wellbeing board. She then spoke of the added value of volunteering and the help the WVSF can give individuals and groups to get volunteers and funding.

(Sgt Woolford and Ms Rebbeck left the meeting.)

5 COMPLAINTS AND FAULT TRACKING

- 5.1 The Clerk reported that the replacement of the restraining mechanism on the play area gate was ongoing.
- 5.2 The Clerk and Cllr Cooke reported on comments received regarding road safety and access from the wooden footbridge to Bearwood Road. The Council **RESOLVED** to authorise £100 for a warning sign to be put at the entrance to the bridge from the field. **ACTION: Clerk**
Cllr Cooke will consult with Bearwood Primary School. **ACTION: Cllr Cooke**

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 4 & 15; The change of date for the European and Borough elections in m 2014 was noted.

Items 12; The request from Winnersh NAG for the return of the money held in trust was noted.

Item 26; The Clerk reported on a meeting with from Jenna Brookman , Active Travel Officer for WBC. He summarised the information relating to Rainbow Park and distributed copies of the documentation supplied.

Correspondence received since the issue of the agenda

Items N3 and N4 were noted, in relation to advertising in Winnersh Matters.

7 BOROUGH COUNCIL MATTERS

- 7.1 Cllr P Houldsworth sent his apologies for absence. Cllr Green read his report (see Appendix 1).
- 7.2 Cllr P Bray sent her apologies for absence. Cllr Green read her report (see Appendix 2).
- 7.3 Cllr R Shepherd-Dubey reported on:
- 1) The problems with the sensors at the crossroads traffic lights
 - 2) No further news on the Hatch Farm Dairies development

- 3) Thames Water, mains repairs on Arbor Lane
- 4) Expansion of the Forest Road bridge and traffic lights at the Reading Road junction
- 5) The progress of the work to smooth the footpath on the Robinhood Lane bridge
- 6) Additional land for housing on Arbor Lane within the Strategic Plan
- 7) Parking problems on Cavendish Gardens
- 8) The support for Children's Centres and volunteers

8 PARISH COUNCILLORS' QUESTIONS

8.1 Borough Council matters:

- 8.1.1** A question was received regarding the inconsistency of WBC's application of rules on the display of banners. Cllr R Shepherd-Dubey was asked to invite a member of the WBC Highways team to attend a Council meeting.

ACTION: Cllr R Shepherd-Dubey

- 8.1.2** A question was raised over the responsibility for damage to the road surface on Watmore Lane caused by a water leak.

- 8.1.3** A question was raised regarding the closure and reduction in service of the Borough's Children's Centres. A discussion took place on the potential effects on the Rainbow Centre.

The Council noted the timescales for the project over the summer and that there were no scheduled parish meetings at which the implications of the project could be discussed.

Cllr Green was asked to attend the WBC Executive Committee meeting on 25 July.

ACTION: Cllr Green

This topic was considered of sufficient importance for Council to request that a WPC Executive Committee be called to share the findings on this topic, with the possibility of an additional Full Council meeting being called if appropriate.

ACTION: Clerk / Executive Committee

- 8.1.4** The Council noted the reduction of the Junior Warden service at Bearwood Primary School.

- 8.1.5** A question was raised regarding power cuts locally. This was deemed not to be a Borough matter.

8.2 Parish Council matters:

none

9 LAST PLANNING COMMITTEE MEETING

- 9.1** The minutes of the meeting of 18 May 2013 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

- 9.2** Cllr Leask reported on the Park & Ride proposals at Winnersh Triangle and the application relating to Chestnut Avenue.

9.3 The minutes of the meeting of 8 July 2013 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.4 Cllr Grimson reported that John Cawdell of WBC is due to attend the Planning Committee meeting of 29 July to discuss Borough/Parish communication and planning issues. All councillors are invited to attend the meeting.

ACTION: All Councillors

Cllr Grimson reported on preliminary discussions regarding Nirvana Spa and Bearwood Golf Club.

10 LAST R&A COMMITTEE MEETING

10.1 The minutes of the meeting of 2 July 2013 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

10.2 Cllr Breedlove reported on the progress of fence repairs, car park re-lining, worm treatment and changes to the WRFC committee. A discussion took place on the completion of the plumbing works to the Pavilion.

The Committee **RECOMMENDED** and the Council **RESOLVED** that £1200 be allocated for the completion of the works to the plumbing and heating systems in the Pavilion. This is to come from the Other Projects budget.

10.3 The Council discussed the setting of the allotment fees for 2013-14. Cllrs Green, I Shepherd-Dubey and Tilbe declared an interest. Cllr Southgate took the Chair for this topic.

The Council **RESOLVED** to set the allotment fees for 2013-14 as £33 for a full-plot and £18.50 for a half-plot.

10.4 The Clerk reported on preliminary indications of the cost of replacing the boilers in the Community Centre. These potentially exceed the original budget. The Council **RESOLVED** to authorise additional expenditure up to £5000 for the replacement of the boilers, to be taken from the Other Projects budget and the R&A Miscellaneous budget.

11 CO-OPTION OF NEW MEMBERS TO THE COUNCIL

(Mr Gordon-Walker and Mr Harper left the meeting during the following discussions and votes.)

11.1 A discussion took place regarding the co-option of Mr G Harper. The Council **RESOLVED** to co-opt Mr G Harper as a member of the Winnersh Parish Council.

11.2 A discussion took place regarding the co-option of Mr L Gordon-Walker. The Council **RESOLVED** to co-opt Mr L Gordon-Walker as a member of the Winnersh Parish Council.

- 11.3 Mr Harper and Mr Gordon-Walker signed the Declaration of Acceptance of Office forms and joined the meeting as members of the Council.
- 11.4 The Parish Council **RESOLVED** to authorise Cllr Harper and Cllr Gordon-Walker as signatories on the Council's bank accounts. **ACTION: Clerk/FAO**

12 WINNERSH FETE

- 12.1 Cllr Southgate reported that the 2013 fete had been a success despite the interruption for rain during the afternoon. The Council discussed whether a fete should be run in 2014.
The Council **RESOLVED** that a fete should be run on 21 June 2014.
- 12.2 The Council **RESOLVED** that unspent money from the 2013-14 Fete budget could be used for deposits and items necessary for the 2014 Fete.
- 12.3 The Council **RESOLVED** that £400 be allocated from the 2013-14 Fete budget for the purchase of a large gazebo. Cllr Harper was asked to make further investigations. **ACTION: Cllr Harper**
- 12.4 Cllr Southgate indicated that he wished to take a reduced role in the preparations for the 2014 fete. The Clerk was asked to make the distribution of labour an agenda item for the September Full Council meeting.
ACTION: Clerk

13 REPRESENTATIVES ON OUTSIDE BODIES

- 13.1 none

14 APPROVAL OF ACCOUNTS

- 14.1 A discussion took place regarding the problems faced with the cashing of cheques at Nat West bank by the Council staff. The Clerk presented a draft letter requesting the cashing of cheques up to £250.
The Council **RESOLVED** that the Chairman and Vice-Chairman of the Council should sign the letter to Nat West bank.
ACTION: Cllrs Green & Southgate
- 14.2 The Council **RESOLVED** to authorise the Planning Committee meeting of 20 August 2013 to approve the accounts for August and to sign cheques.
- 14.3 The Council noted the replacement cheque for 2nd Winnersh Brownies. The Council asked the FAO to retain the replacement cheque until the original cheque has been cancelled. **ACTION: FAO**
- 14.4 The Clerk explained the reason for the returned deposit cheque .
- 14.5 It was **PROPOSED** by Cllr I Shepherd-Dubey and **SECONDED** by Cllr R Shepherd-Dubey and the Parish Council **RESOLVED** to pay the following accounts for July 2013.

**WINNERSH PARISH COUNCIL MEETING 9 JULY 2013
ACCOUNTS FOR PAYMENT - JULY 2013**

Payee	Description	Amount	Chq No
Salaries (CH-AL-CF)	Salaries	3,106.42	7236/SO&7242/7238
HM Revenue & Customs Only	Tax & NI - Month 4 Year 2013-14	590.72	7239
The Berkshire Pension Fund	Pension	828.52	7240
Mark Osmundson	Relief Caretaker (10 days - June)	563.40	7241
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2nd Winnersh Brownies	Grant Replacement Chq	50.00	7243
ABA (Construction) Limited	ARD Monthly Playground Inspection June13	2,604.50	7244
	Play Area Repairs		
British Gas	Elec Charges to 31 May 2013	199.83	7245
CASH	Petty Cash Top Up	149.28	7246
CCB	Membership Renewal 2013/14	30.00	7247
Circus Scene	Fete - Circus Skills	250.00	7248
Claire Connell	Audit Services for Yr End 31 March 2013	500.00	7249
Corona Energy	Gas Charges to 1 June13	309.07	7250
David Green	Q1 Chairman's Allowance	40.00	7251
D. Knight Esq.	Window Cleaning July13	90.00	7252
Geoff Harper	Fete - Fire Extinguishers	15.00	7253
Mafaz Ali	Deposit Fund	60.00	7254
The Winnersh NAG	Balance of Funds Returned	1,067.43	7255
Nick Robins Limited	Groundworks June13	2,191.20	7256
Sound & Lighting Hire	Fete - PA Sound System	288.00	7257
SSE Contracting Limited	Street Lighting Q1	77.94	7258
The Post Office	100 x 1st & 2nd Class Stamps	110.00	7259
Wokingham Borough Council	Annual Licence Fee - Allotments	1,000.00	7260
Yateley Morris Men	Fete - Dance Display	95.00	7261
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easycopiers Limited	575245 Charges to 30 June13	42.00	DD 1/8
Risc Group	PC Back Ups	22.74	DD 12/7
Thames Water	Charges 8 March - 10 June 2013	192.71	DD 2/7
Wokingham Borough Council	Council Tax - Month 3	94.00	DD 2/6
Total for the month		<u>14,619.63</u>	

Financial Position as at 30 June 2013

Sub-total (receipts)	£	80,737.18
Less payments for year to date	£	74,286.54
Sub-total	£	6,450.64
Add balance carried forward 31/3/13	£	59,793.93
	£	<u>66,244.57</u>

15 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT

15.1 The Council discussed the date for the next F&GP Committee meeting. The Council **RESOLVED** to hold the meeting on the revised date of Wednesday 31 July 2013 at 7.45pm.

15.2 The Clerk reported that he will report staff holiday dates to councillors when these are confirmed.

15.3 The Clerk presented a revised contact list for councillors.

16 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

16.1 The next Meeting of the Parish Council will be held on Tuesday 10 September 2013 at 7.45pm in the John Grobler Room.

There being no further business, the meeting closed at 10.18pm.

Items of correspondence received prior to the issue of the 9 July 2013 Full Council Meeting Agenda

- 1 Open Spaces Society; invitation to AGM, 16 July, Birmingham
- 2 Healthwatch Wokingham; poster for Open Forum Conferences, 10 July 2-13 And 2 July 2013
- 3 Clare Rebbeck, WVSF; request to address the Council
- 4 WBC; European and Borough Election dates, May 2014
- 5 Freedom 2 Dance; poster
- 6 Thames Water; information re the Thames Tideway Tunnel and related charges
- 7 Wokingham & District CAB; thanks for grant
- 8 NHS Wokingham Clinical Commissioning Group; carer's survey
- 9 TV Police; Thames Valley Alerts, + link to Safe Communities Survey
- 10 Round & About Wokingham/Winnersh, magazine, July 2013
- 11 Clerks & Councils Direct, magazine July 2013
- 12 Winnersh NAG; request to repay outstanding lottery money
- 13 Wokingham Job Support Centre; invitation to AGM, 17 July 2013
- 14 CCB; update and renewal, 2012-13
- 15 WBC; changes to date of 2013 canvass and Elections in 2014
- 16 Get Berkshire Active; wish to support local events run by Council
- 17 TV Police; Open Day, posters, 7 September 2013
- 18 Claire Connell; information re VAT training, 18 July at Winchester
- 19 Claire Connell; confirms completion of Annual Return 2012-13
- 20 Berkshire County Blind Society; thanks for grant
- 21 Winnersh Rainbows; thanks for grant
- 22 Winnersh Brownies; request to raise new grant cheque
- 23 Wokingham Job Support Centre; thanks for grant
- 24 Berkshire County Blind Society; thanks for grant
- 25 LCR magazine Summer 2013
- 26 WBC Active Travel Officer; initial contact

Items of correspondence received since the issue of the 9 July 2013 Full Council Meeting Agenda

- N1 WBC; children's events in Winnersh Library, poster
- N2 SLCC; The Clerk magazine, July 2013
- N3 WBC; request to advertise Trading Standards information in Parish magazine
- N4 Skiplex.co; request to advertise in Parish magazine
- N5 Rose Green, WBC; invitation to complete Safe Communities survey
- N6 Open Spaces Society; Open Day poster, 28 July
- N7 WBC; Electoral Register update
- N8 Cllr P Bray; apologies and Borough Councillor's Report

APPENDIX 1

Borough Councillors report from Cllr P Houldsworth:

Borough Matters

The news of the month has to be the outcome of the EIP on the MDD. Whilst we have not had confirmation that the plan is sound all the indications are good and importantly the land east of Wigmore Lane has remained outside the plan. The battle is not won yet but it is a big step forward.

The new school at Winnersh Farm continues on plan but the big surprise is that the borough's recommendation to use GEMs as the managers has been rejected by the Secretary of State in favour of a Surrey based company. Maybe Prue has more information.

There are changes to the Provision for Youth services following the cutting of the grant and a movement away from general provision to more focused provision. There has been extensive consultation on the proposals to cut the number of hubs and the plans will be finalised this month.

There are some signs of movement on Hatch Farm in that there is a request to consider a commuted sum in place of affordable housing, this discussion is still ongoing.

Finally I was pleased to hear from residents on my fortnightly walkabouts that there is very little criticism of the Borough and people think Winnersh is a good place to live and work. Parking remains an issue as does dog fouling, the latter seems to have got a lot worse across the Borough. I am not sure why and suggestions of what can be done will be welcome.

Philip Houldsworth
9 July 2013

APPENDIX 2

Borough Councillors report from Cllr P Bray:

The Inspector's preliminary report on the MDD DPD has identified some policies and text that need changing, but the headline outcome is that he has agreed that Wokingham has a 5 Year Land Supply and does not think any additional sites for housing need to be allocated. That means that Taylor Wimpey's plans for the land behind Maidensfield have hit a major, and hopefully immovable, obstacle.

I have been working with residents to collect signatures for a petition about parking in Cavendish Gardens.

I have some concerns that the Borough Council's intention is to close the children's centre at the Rainbow Centre as part of the £680,000 savings on the youth service and children's centres. The council's press release says 8 children's centres are due to close and 3 will be kept, not including the Rainbow Centre. The Borough have not provided information for or consulted ward members about this, and as far as I know there have been no consultation meetings for the public in Winnersh, although there have been some elsewhere. I have asked whether the 3 centres that remain will be doing any outreach work in Winnersh, as I think it is essential to provide a service in the village for children and mothers who would find it difficult to travel into Wokingham to access services. They seem to me to be the most likely to need the service in the first place. Any cuts that are to be made are due to be implemented on 1st September, and a report will be going to the Executive on 25th July saying what the cuts are.

Prue