



**Winnersh Parish
Council**

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**MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL
HELD AT 7.45 p.m. ON TUESDAY 12 NOVEMBER 2013
IN THE JOHN GROBLER ROOM**

PRESENT: Cllrs D Green (Chairman), E Cooke, L Gordon-Walker, G Harper, D Hunt, R Holdstock, J Leask, I Shepherd-Dubey, R Shepherd-Dubey, J Southgate, R Tilbe.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

- 1.1 Apologies for absence** – Cllrs P Bray, F Breedlove, J Grimson, C Taylor.
1.2 Apologies for lateness – none

2 MINUTES OF THE PREVIOUS MEETING

- 2.1** The minutes of the Council meeting of 8 October 2013 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

- 3.1** Item 2.1; WPC delegates had visited WBC Highways.

Item 3.3; the Parish Council minutes for 2010 and 2011 have been deposited with the Berkshire Record Office.

Item 6.2; a report on the proposed care home is included in item 12 of these minutes.

Item 6.2; the Clerk has replied regarding fly-tipping.

Item 11.2; the Strategic Aims document has been updated.

4 PUBLIC SESSION

4.1 none

5 COMPLAINTS AND FAULT TRACKING

5.1 none

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 3; Cllr L Gordon-Walker volunteered to attend the Sports Award evening, 29 November 2013. **ACTION: Clerk, Cllr Gordon-Walker**

Items 5; Cllr Bray had attended the Forest School presentation evening.

Item 22; The Home-Start application for a grant was noted.

Item 28; The Clerk summarised the details of the Environment Agency workshops.

6.2 Correspondence received since the issue of the agenda

Item N4; Cllr Green will attend the Earley TC Christmas Reception.
ACTION: Clerk, Cllr Green

Item N10; There was no one available to attend the BALC AGM.

Item N11; There was no one available to attend the Schools Carol Concert.

Item N12; The Council discussed the Love Food Hate Waste campaign.

Item N13; The Clerk summarised the WBC Highways Winter Service in Winnersh. The Council noted that salt bins are available from WBC.

7 BOROUGH COUNCIL MATTERS

7.1 The Clerk reported on Cllr Bray's comments regarding the road route for the Arborfield SDL.

7.2 Cllr Green read WBC Cllr P Houldsworth's report(see Appendix 2).

7.3 Cllr R Shepherd-Dubey reported that:

- 1) The viaduct work over the A 329(M) was now to be done over the school summer holidays.
- 2) Route B had been accepted as the road route for the Arborfield SDL.
- 3) There was strong support for Route B for the road route for the North Wokingham SDL.
- 4) WBC was negotiating S106 monies for the Arbor Lane/Winnersh Meadows development.

- 5) summarised the presentation for the care home on the GMU site
- 6) Hatch Farm Dairies, now only a single form school was to be built. WBC are negotiating on S106 money.
- 7) reported on funding for Devolved Services.

8 PARISH COUNCILLORS' QUESTIONS

8.1 Borough Council matters:

none

8.2 Parish Council matters:

none

9 LAST PLANNING COMMITTEE MEETING

- 9.1 The minutes of the meeting of 22 October 2013 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 9.2 Cllr Leask reported that the meeting had confirmed the Council's preferred options for the SDL road routes.
- 9.3 Cllr Leask reported that the Planning Committee meeting of 11 November 2013 was inquorate and did not take place.
- 9.4 He reported on the decisions of a planning sub-committee held on 11 November 2013.
- 9.5 The Council discussed the proposed parking restrictions around Cavendish Gardens. The Council **RESOLVED** that it was in agreement that the restrictions should go ahead. **ACTION: Clerk**
- 9.6 The Council **RESOLVED** that the quotation received from Nick Robins for remedial work to the Bearwood Recreation Ground trees should be accepted. **ACTION: Clerk**

10 LAST R&A COMMITTEE MEETING

- 10.1 The minutes of the meeting of 5 November 2013 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 10.2 Cllr Cooke reported on the preparations for the Christmas Lights event. It was confirmed that the Winnersh Church will do refreshments. The lights are to be checked and replacements bought if necessary. The Clerk will check the availability of a Christmas tree. **ACTION: Clerk**
The duration of the event will be 6.00pm to 7.00pm with the lights being switched on at 6.45pm.
A collection will be made for the WBC Mayor's Charity.
- 10.3 The Clerk gave an update on the progress of the installation of a new boiler in the main hall.

11 LAST F&GP COMMITTEE MEETING

- 11.1** The minutes of the meeting of 29 October 2013 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 11.2** Cllr Southgate reported on the meeting.
- 11.3** The F&GP Committee **RECOMMENDED** and the Council **RESOLVED** to award a grant of £850 to Keep Mobile.
- 11.4** The F&GP Committee **RECOMMENDED** and the Council **RESOLVED** to accept the Income, Expenditure and Capital & Major Projects Accounts for Quarter 2 of 2013-14.
- 11.5** The F&GP Committee **RECOMMENDED** and the Council **RESOLVED** to adopt the document WPC F03 Internal Audit Plan v2.0.
- 11.6** Cllr Southgate reported on the charging structure for Lloyds bank accounts, news of which had created a hold up in the transfer of the accounts to Lloyds. The Clerk was asked to make the discussion of this item an agenda item for the next Full Council meeting. **ACTION: Clerk**
- 11.7** The Council discussed the software necessary for the production of Winnersh Matters. Cllr R Shepherd-Dubey was asked to liaise with Cllr Bray to get the relevant PDS material. **ACTION: R Shepherd-Dubey**

12 REPRESENTATIVES ON OUTSIDE BODIES

- 12.1** Cllr Southgate reported on the Borough / Prish Conference and the devolution of services. The Council discussed briefly the implications of S106, CIL, WPC staffing and budgets, on the choices of services to be accepted from WBC.
- 12.2** Cllr Southgate reported on the meeting with the WBC Highways department to discuss traffic modelling. He indicated that the acceptance of Option B for the N Wokingham Relief Road would potentially increase the traffic flow through Winnersh Crossroads by 25%. The Council will continue to press for the early completion of the Winnersh Relief Road. The Council noted the potential upgrade of Lower Earley Way between the Relief Road and Loddon Bridge roundabout.
The Council discussed the effect of Option B upon the Reading Road allotments.
- 12.3** Cllr Cooke reported on the Re3 stakeholders meeting and the limitations of the kerbside recycling provision.
The Council discussed the use of recycling points and the opportunity to transfer points to local schools. Cllr Cooke will discuss this with Bearwood Primary School. **ACTION: Cllr Cooke**
The opportunity to transfer recycling points will be highlighted in the next edition of Winnersh Matters. **ACTION: Winnersh Matters Editorial Team**

12.4 Cllr Southgate reported on the meeting re the proposed care home on the GMU site.

13 APPROVAL OF ACCOUNTS

13.1 The Clerk confirmed the grant for the newly created Parish of Winnersh.

13.2 The Clerk confirmed the details of the Full Tree Survey.

13.3 The Council asked for the reclaim of the Talk Talk direct debit.

13.4 The Clerk confirmed the purchase of a new Union Jack.

13.5 The Clerk explained the purchase of new locks in the Pavilion.

13.6 The Clerk confirmed the reason for a refund to a hirer.

13.7 It was **PROPOSED** by Cllr R Shepherd-Dubey and **SECONDED** by Cllr I Shepherd-Dubey and the Parish Council **RESOLVED** to pay the following accounts for November 2013.

WINNERSH PARISH COUNCIL MEETING 12 NOVEMBER 2013
ACCOUNTS FOR PAYMENT - NOVEMBER 2013

Payee	Description	Amount	Chq No
Salaries (CH-AL-CF)	Salaries	3,242.83	SO/7329-7331
HM Revenue & Customs Only	Tax & NI - Month 8 Year 2013-14	675.04	7332
The Berkshire Pension Fund	Pension	874.83	7333
Mark Osmundson	Relief Caretaker (5 days - October)	284.50	7334
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ABA (Construction) Limited	Play Area Inspection - Oct13	110.74	7335
Berkshire Association of Local Councils	Councillor Taylor - Finance for Councillors	40.00	7336
Bishop Sports & Leisure Limited	Football Goal Nets / Flags - £62.50	98.74	7337
	Flexible Boundary Pole - £36.24		
Bowak Limited	Cleaning Products / Bin Bags etc	283.15	7338
British Gas	Elec Charges to 30 Sept13	235.71	7339
Corona Energy Retail 4 Limited	Gas Charges to 1 Oct13	113.12	7340
D. Knight Esq.	Window Cleaning Nov13	90.00	7341
Home-Start Wokingham District	Grant	250.00	7342
Information Commissioner	Renewal Fee	35.00	7343
Janene Warsap	Partial Refund	30.00	7344
Nick Robins Limited	Groundworks Oct13 - £1,506	2,088.00	7345
	Tree Survey- £582		
Rigby Taylor	Arrow Hooks x 50 - Football Goals	45.00	7346
The Parish of Winnersh	Grant	100.00	7347
Wokingham Borough Council	Premises Licence	180.00	7348
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BT	Charges for 978 6976 & 978 7756 to Jan14	125.24	DD 17/11
easycopiers Limited	580434 Charges to 31 Oct13	42.00	DD 30/11
NatWest One Card	1Stop - Union Flag - £37.14	219.21	DD 11/11
	Wickes - Rad Valve / Locks - £62.89		
	Cisterniser - IRC2 Solenoid Valve - £93.60		
	Wickes - 2 x Mortice Sashlock - £25.58		
plusnet	44896812 Telecoms Charges to 10 Oct 2013	54.18	DD 15/10
	45661266 Telecoms Charges to 10 Nov 2013	53.17	DD 13/11
TalkTalk Business	11049899 - Opal P Vanity Domain	119.95	DD 4/11
Risc Group	29034 PC Back Ups	22.74	DD 15/11
Wokingham Borough Council	Council Tax - Month 7	94.00	DD 1/11
Total for the month		<u>9,507.15</u>	

Financial Position as at 31 October 2013

Sub-total (receipts)	£	156,338.05
Less payments for year to date	£	123,409.95
Sub-total	£	32,928.10
Add balance carried forward 31/3/13	£	59,793.93
	£	<u>95,544.45</u>

14 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT

14.1 The Clerk presented a schedule of the proposed council meeting dates for 2014. The Council **RESOLVED** to adopt the meeting dates for 2014.

14.2 The Council discussed the need for the help with the fete and for ideas for the arena and attractions. A first meeting of the Fete 2014 Working Group was agreed as 7.45pm on Monday 25 November in the John Grobler Room.

15 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

- 15.1** The next Meeting of the Parish Council will be held on Tuesday 10 December 2013 at 7.45pm in the John Grobler Room, to be followed by Christmas nibbles.

There being no further business, the meeting closed at 10.00pm.

APPENDIX 1

Items of correspondence received prior to the issue of the 12 November 2013 Full Council Meeting Agenda

- 1 TVP; Thames Valley Alerts
- 2 WBC; N Wokingham SDL, meeting at Wokingham Town Hall, 14 October 2013
- 3 WBC; invitation to Sports Award, Bearwood College, 29 November 2013
- 4 WBC; notification of Pot of Gold club activities over half-term
- 5 Forest School; invitation to Annual Presentation Evening, 8 November 2013
- 6 RBFRS; strike action, 19 October & 1&4 November 2013
- 7 WBC; Active Kids activities flyer, half-term
- 8 Cllr J Grimson; apologies for ongoing absences
- 9 WBC; Campaign Against Waste agenda and minutes
- 10 Shine TV; 'find a pet a home' poster
- 11 CCB; Action For All bulletins
- 12 NALC; Direct Election to Larger Councils' Committee
- 13 BALC; invitation to AGM, 13 November 2013
- 14 NHS Call To Action events notification, 12, 14, 19 November 2013
- 15 WBC; Weather Warning, re 28 October 2013
- 16 Keep Britain Tidy; invitation to watch Panorama, 28 October 2013
- 17 The Look Out Centre; leaflets
- 18 Open Spaces Society, newsletter, autumn 2013
- 19 Clerks & Councils Direct; magazine, November 2013
- 20 Berkshire Record Office; receipt of minutes of 2010 & 2011
- 21 Rainbow Community Centre; request help distributing newsletter
- 22 Home Start; request for grant (pre-authorised)
- 23 WBC; Rural Matters Conference poster, 21 November 2013
- 24 WBC; agenda for Borough / Parish Conference, 6 November 2013
- 25 Help in Hand charity posters
- 26 BALC training courses, Social Media, 12 February 2014, Calcot
- 27 WBC; Electoral Register Update, November 2013
- 28 Environment Agency; protecting Loddon catchment workshops, 23&27 November

Items of correspondence received since to the issue of the 12 November 2013 Full Council Meeting Agenda

- N1 Rainbow Centre; courses poster
- N2 RBFRS; strike action 13 November 2013
- N3 BALC; Natural Environment, free event, 14 November 2013
- N4 Earley TC; invitation to Mayor's Christmas Reception, 18 December 2013
- N5 BALC; confirmation of Cllr Taylor's place on Finance training course
- N6 War Memorials Trust; newsletter
- N7 Arborfield PC; Arborfield News magazine, October – November 2013
- N8 Keep Mobile; 2014 calendar
- N9 Round & About Wokingham / Winnersh, magazine, November 2013
- N10 BALC AGM; 13 November at Grazeley
- N11 WBC Mayor; invitation to Schools Carol Concert, 8 December 2013
- N12 WBC; Love Food Hate Waste, training dates
- N13 WBC; highways Winter Service Plan

APPENDIX 2

Note by Councillor Philip Houldsworth to the Council Meeting of Winnersh Parish Council Tuesday 11th November 2013

I regret I cannot attend tonight's meeting but I attach my comments on the month.

Borough Matters

Good news on Planning. Although the MDD is not yet finally approved, its preliminary findings are carrying more and more weight. Recent appeals against planning decisions have failed especially on the 5 year supply of housing argument.

As you know the Taylor Wimpey application for the land east of Wigmore Lane was refused.

There is a proposal for a care home in the close area but this doesn't seem to meet social services present thinking on the care of the elderly so we await the outcome on this.

My work on Affordable Housing continues and we are achieving provision in line with our policy. If I don't think that a site is appropriate then we seek a commuted sum which can be used for social housing elsewhere. This week alone commuted sums of £6.39m were agreed.

There are applications for back garden developments in Winnersh of which you are aware. Planning have refused permission of others not in Winnersh and I would expect the same of the Arbor Lane and Wigmore Lane proposals.

Philip Mirfin will be replacing Alistair Corrie in May as the lead member on the Wokingham Town Centre refurbishment and there will be a debate about Elms Field on Wednesday 4th December following a petition. I would expect the Council to vote in favour of continuing with the published plans but we will see.

The Borough/Parish Conference took place on the 6th November and I think that delegates found it useful.

Items for the next Council meeting include the recommendation on the most Appropriate Decision Making Governance for Wokingham.

Philip Houldsworth
12 November 2013