



## Winnersh Parish Council

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### MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 10 DECEMBER 2013 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs D Green (Chairman), P Bray, F Breedlove, E Cooke, L Gordon-Walker, G Harper, D Hunt, R Holdstock, J Leask, I Shepherd-Dubey, R Shepherd-Dubey, J Southgate, C Taylor, R Tilbe.

**In attendance:** Clive Hudson (WPC Clerk).

#### 1 APOLOGIES

1.1 Apologies for absence – Cllr J Grimson.

#### 1.2 To Consider Leave of Absence

The Council noted Cllr Grimson's apologies for absence. The Council **RESOLVED** to give Cllr Grimson 6 months leave of absence from Council duties.

1.3 The Council noted Cllr Grimson's leave of absence and **RESOLVED** to appoint Cllr Leask as Chairman of the Planning Committee until the Annual Meeting of the Parish Council in May 2014.

Thus, as per Standing Orders, Cllr Leask will join the Executive Committee.

#### 2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 12 November 2013 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

#### 3 MATTERS ARISING

3.1 Item 10.2; The Council noted a successful Christmas lights event.

Item 11.7; The software for the publication of Winnersh Matters has been transferred.

Item 12.3 The transfer of WBC recycling points to the primary schools has been confirmed as an option for members of the public.

#### **4 PUBLIC SESSION**

4.1 none

#### **5 COMPLAINTS AND FAULT TRACKING**

5.1 The Clerk reported on the concerns regarding hot water temperatures in the main hall.

#### **6 CORRESPONDENCE**

##### **6.1 Correspondence received prior to the issue of the agenda**

Item 3; The Council **RESOLVED** to authorise the purchase of the latest edition of the SLCC Clerks' Manual.

Item 4; The Clerk summarised the information relating to the WBC recycling scheme.

Item 7; Details of WBC's new Monitoring Officer were presented to the Council.

Item 10; A summary was given of WBC's proposals for the reduction of the benefit support grant.

##### **6.1 Correspondence received since the issue of the agenda**

Item N7; The compliments about the hall decorations were noted.

Item N9; The RBFRS strike dates were noted.

Item N10; The Council extended an invitation to Bellway Homes to attend the January Full Council meeting. **ACTION: Clerk**

Item N13; The Council noted the dog ID micro-chipping events.

#### **7 BOROUGH COUNCIL MATTERS**

7.1 Cllr Bray reported on:

- 1) WBC Christmas Tree recycling options
- 2) her apologies for missing the Christmas Lights event
- 3) she is a member of the sub-group considering the Gypsy/Traveller Local Plan

- 7.2 Cllr R Shepherd-Dubey reported on:
- 1) The progress of the traffic signals upgrade at the crossroads
  - 2) The progress of the Hatch Farm Dairies development
  - 3) The progress on the decision for the relief road for the North Wokingham SDL
  - 4) The unscheduled street works/diversion at Arbor Lane

## 8 PARISH COUNCILLORS' QUESTIONS

### 8.1 Borough Council matters:

none

### 8.2 Parish Council matters:

none

## 9 LAST PLANNING COMMITTEE MEETING

- 9.1 The minutes of the sub-committee meeting of 11 November 2013 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 9.2 The minutes of the sub-committee meeting of 2 December 2013 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 9.3 The minutes of the committee meeting of 2 December 2013 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 9.4 Cllr Leask reported on the applications discussed and the recommendation for the Committee's budget in 2014-15.
- 9.5 Cllr Southgate reported on the objections raised regarding the proposals for 1 Mole Road.  
Cllr R Shepherd-Dubey confirmed that she will table these proposals for consideration by the WBC Planning Committee.

## 10 LAST R&A COMMITTEE MEETING

- 10.1 The minutes of the meeting of 3 December 2013 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 10.2 Cllr Cooke reported on the success of the Christmas Lights event. He thanked the choir for their extra songs to cover the late arrival of the Mayor due to traffic problems. He also thanked Sainsburys and Winnersh Parish Church for their help with the refreshments and Nick Robins and the WPC Caretaker for their help with the lights and decorations. A collection of £60 was taken and donated to the Mayor's Charity, Building For The Future.
- 10.3 The Clerk confirmed that final details of WRFC's fixtures are still awaited, which may affect the charges made to the club.

## 11 WINNERSH FETE 2014

- 11.1 Cllr Southgate summarised the information from the first Working Group meeting. He asked for volunteers and ideas for the arena programme.

The next meetings of the Fete Working Group are scheduled for Tuesday 21 January, Wednesday 19 March, Thursday 8 May, Thursday 12 June 2014.

## 12 WFAT TRUSTEES

- 12.1 The Council **RESOLVED** to approve the appointment of the Rev. Sam Denyer as a trustee of WFAT.

## 13 REPRESENTATIVES ON OUTSIDE BODIES

- 13.1 Cllr Southgate reported on the NAG meeting. A new PCSO is due to start soon which will bring the complement of PCSOs up to full strength. He reported on the success of a police monitoring exercise at the Loddon Bridge roundabout. The Cavendish Gardens parking restrictions will probably be implemented by March next year. The opening of the new park and ride scheme has been delayed by 6 months.

- 13.2 Cllr Southgate reported on the Reading FC proposals for Bearwood Golf Club land.

## 14 APPROVAL OF ACCOUNTS

- 14.1 The Council considered the problems faced in the potential transfer of bank accounts. The Council confirmed that the updating of signatories on the Nat West accounts should go ahead. **ACTION: Clerk**  
The Clerk presented the relevant documents for signing.

- 14.2 The Clerk confirmed the reasons for the repayment of the deposit.

- 14.3 The Clerk confirmed that ARD checks of the play equipment are made bi-monthly.

- 14.4 The Clerk confirmed that the reclaim of fees from Talk Talk is ongoing.

- 14.5 The Council noted the factoring of the invoice for SMS.

- 14.6 The Clerk confirmed that the gazebo is an authorised purchase for the fete.

- 14.7 It was **PROPOSED** by Cllr F Breedlove and **SECONDED** by Cllr D Green and the Parish Council **RESOLVED** to pay the following accounts for December 2013.

**WINNERSH PARISH COUNCIL MEETING 10 DECEMBER 2013  
ACCOUNTS FOR PAYMENT - DECEMBER 2013**

<b>Payee</b>	<b>Description</b>	<b>Amount</b>	<b>Chq No</b>
Salaries (CH-AL-CF)	Salaries	3,243.03	SO/7349-7351
HM Revenue & Customs Only	Tax & NI - Month 9 Year 2013-14	674.84	7352
The Berkshire Pension Fund	Pension	874.83	7353
Mark Osmundson	Relief Caretaker (7 days - November)	398.30	7354
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ABA (Construction) Limited	Play Area Inspection - Dec13	110.74	7355
Amanda Lambourne	Christmas Tree & Baubles	71.64	7356
Berkshire Association of Local Councils	VAT Element of Nov Invoice	8.00	7357
Biffa Waste Services Limited	Trade Waste Service to 28/3/14	960.02	7358
Bridget McEwan	Return of Damage Deposit	200.75	7359
British Gas	Elec Charges to 31 Oct13	189.68	7360
CASH	Petty Cash Top Up	95.87	7361
Chubb Fire & Security Limited	Annual Service of Extinguishers - £113.30 New Extinguishers etc - £1,048.72	1,162.02	7362
Corona Energy Retail 4 Limited	Gas Charges to 1 Nov13	130.26	7363
D. Knight Esq.	Window Cleaning Dec13	90.00	7364
David Green	Q3 Chairmans Allowance	40.00	7365
David Gardiner	Plot 46A - Deposit Refunded as not renewing	35.00	7366
Kate Tyler	Plot 1A - Deposit Refunded as moved away	35.00	7367
Lightsave Fuller Read	6 x Light Tubes / 6 x Twin Diffuser	138.96	7368
Lloyds TSB Commercial Finance	SMS - Replacement Boiler (Community Centre)	14,520.00	7369
Nick Robins Limited	Groundworks Nov13	870.00	7370
The Post Office	100 x 2nd Class Stamps	50.00	7371
Star Fireworks Limited	Fireworks for the Christmas Lights Event	120.00	7372
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De Lage Landen	Copier Lease 3 Jan - 3 April 2014	210.00	DD 3/1
easycopiers Limited	581708 Charges to 30 Nov13	42.00	DD 2/12
NatWest One Card	Gazebo - £343.87 Fir Cottages Flowers - £27.50 Wickes - 1 x Gang Blanking Plate - £1.45	372.82	DD 10/12
Risc Group	29951 PC Back Ups	22.74	DD 16/12
Wokingham Borough Council	Council Tax - Month 8	94.00	DD 1/12
<b>Total for the month</b>		<b><u>24,760.50</u></b>	

**Financial Position as at 30 November 2013**

Sub-total (receipts)	£	159,272.02
Less payments for year to date	£	132,917.10
Sub-total	£	26,354.92
Add balance carried forward 31/3/13	£	59,793.93
	£	<u>86,148.85</u>

**15 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT**

15.1 none

**16 TIME AND DATE OF NEXT PARISH COUNCIL MEETING**

16.1 The next Meeting of the Parish Council will be held on Tuesday 14 January 2014 at 7.45pm in the John Grobler Room.

There being no further business, the meeting closed at 8.41pm.

## APPENDIX 1

### Items of correspondence received prior to the issue of the 10 December 2013 Full Council Meeting Agenda

- 1 TV Police; Thames Valley Alerts
- 2 BALC; no increase in subscription fees for 2014-15
- 3 SLCC; Clerks' Manual update £32.50
- 4 WBC; Christmas recycling update
- 5 WBC; Wokingham Borough News, autumn 2013
- 6 Healthwatch Wokingham Borough; advert for non-executive director
- 7 WBC; appointment of new Head of Governance & Improvement Services
- 8 Home-Start Wokingham; thanks for grant
- 9 NALC; Council Tax benefit support grant update
- 10 WBC; Council Tax benefit support grant update 2014-15, 2015-16
- 11 Rainbow Centre; Community News leaflet
- 12 WBVSF; link to The Chain newsletter
- 13 WBC; Wokingham Station Link newsletter
- 14 NHS Blood Service; posters for 24 December 2013
- 15 WBC Libraries; Christmas / New Year opening and events
- 16 BALC; November newsletter
- 17 SE Water; business plan for 2015-20
- 18 WFAT; notification of new trustee
- 19 Round & About Wokingham & Winnersh; magazine, December 2013

### Items of correspondence received since the issue of the 10 December 2013 Full Council Meeting Agenda

- N1 WBC; Carols in the Courts poster, 16 December 2013
- N2 SLCC; news bulletin
- N3 ICO; confirmation of renewal of Data Protection registration
- N4 NALC; LCR magazine, winter 2013
- N5 ARD; Christmas closure and contact details
- N6 Clifton Ingram solicitors; Christmas greetings and newsletter
- N7 Winnersh Ballroom; congratulations on hall Christmas decorations
- N8 NALC; overview of Government Autumn Statement
- N9 RBFRS; strike dates, 13/14 December 2013
- N10 Bellway Homes; request to speak at January Full Council meeting, re Arbor Lane development
- N11 WBC; major projects coordination meeting, 17 December 2013
- N12 Risc IT solutions; newsletter