



## Winnersh Parish Council

Winnersh Community Centre  
New Road, Sindlesham, Wokingham  
Berkshire RG41 5DU  
Phone/Fax 0118 978 0244  
e-mail [parish@winnersh.gov.uk](mailto:parish@winnersh.gov.uk)  
[www.Winnersh.gov.uk](http://www.Winnersh.gov.uk)

### MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 14 JANUARY 2014 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs J Southgate (Chairman), P Bray, F Breedlove, E Cooke, L Gordon-Walker, G Harper, R Holdstock, J Leask, I Shepherd-Dubey, R Shepherd-Dubey, C Taylor, R Tilbe.

**In attendance:** Clive Hudson (WPC Clerk), 2 members of the public.

#### 1 APOLOGIES

1.1 Apologies for absence – Cllrs D Green, D Hunt.

1.2 Cllr Southgate reported the death of Cllr John Grimson and highlighted the activities he had undertaken on behalf of the Parish Council.

The Council recorded its gratitude to Cllr Grimson for all the work he had done for the Council and community in the past.

The Clerk reported that WBC had notified the Parish that a Casual Vacancy had arisen for Cllr Grimson's seat at the Council and that it could be filled by co-option.

#### 2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 10 December 2013 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

#### 3 MATTERS ARISING

3.1 Bellway Homes had requested to speak at the January 2014 Full Council meeting, but had sent apologies and asked to speak at a later meeting.

## **4 PUBLIC SESSION**

- 4.1** Cllr Southgate reported on the latest crime statistics for Winnersh, indicating that crime is still low in the Parish.
- 4.2** Mr Femi Obileye introduced himself to the Council and indicated that he may wish to stand for co-option. Cllr Southgate explained the procedure for introducing candidates to the workings of the Council prior to a vote on co-option.

Cllr Southgate indicated that it would be appropriate for other candidates to be given the opportunity to record an interest in co-option before final consideration is made.

(Cllr Gordon-Walker joined the meeting.)

## **5 COMPLAINTS AND FAULT TRACKING**

- 5.1** None.

## **6 CORRESPONDENCE**

### **6.1 Correspondence received prior to the issue of the agenda**

Item 4; Cllr Southgate summarised the information regarding the notification of receipt of petitions at WBC to WBC members and Town & Parish Councils.

Item 5; Cllr Southgate reported on the Internal Auditor's Interim Report.

Item 23; The Council noted Chris Morris's request to speak on behalf of Wokingham Information Network.

Item 26; Mr O'Leary's update re graffiti was reported to the Council.

### **6.1 Correspondence received since the issue of the agenda**

Item N2; Confirmed the Casual Vacancy on the Council.

Item N9; Cllr I Shepherd-Dubey volunteered to represent the Council at the North Wokingham SDL Community Forum.

**ACTION: Cllr I Shepherd-Dubey**

Item N13; this correspondence was considered under item 9 of the agenda.

## **7 BOROUGH COUNCIL MATTERS**

- 7.1** Cllr Bray reported on:
- 1) Mill Lane and King Street Lane road closures
  - 2) Cuts in the grants to WBC

- 3) Flooding; she has suggested improvements to roads and traffic regulation at the Showcase roundabout.  
A discussion took place regarding the increase in the frequency of serious flooding from the River Loddon.  
WBC is undertaking a Flood Strategy, due to be completed in March.

7.2 Cllr P Houldsworth reported that concerns had been raised regarding the affordable homes element of the Bellway application.

7.3 Cllr R Shepherd-Dubey reported on:

- 1) The progress of the traffic signals upgrade at the crossroads
- 2) The progress of the Hatch Farm Dairies development S106 provision
- 3) No further news on the Winnersh Relief Road
- 4) The sighting of rats in the vicinity of the Winnersh Kebabs stall

## 8 PARISH COUNCILLORS' QUESTIONS

### 8.1 Borough Council matters:

None

### 8.2 Parish Council matters:

None

(WBC Cllr P Houldsworth left the meeting.)

## 9 LAST PLANNING COMMITTEE MEETING

9.1 The minutes of the Committee meeting of 23 December 2013 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.2 Cllr Leask reported on the applications discussed, particularly noting the Committee's approval of the Care Home on the GMU site.

9.3 Cllr Leask reported on the meeting of 13 January 2014:

Cllr Gordon-Walker has been appointed vice-chairman of the Planning Committee.

The Council discussed its involvement in the Traffic Forum.

The Council **RESOLVED** to support the collaborative group of Town & Parish Councils in the Traffic Forum.

Cllr Leask was appointed as the WPC representative on the Traffic Forum.

**ACTION: Cllr Leask**

The Clerk will notify Shinfield PC of this decision. **ACTION: Clerk**

## 10 LAST R&A COMMITTEE MEETING

10.1 The minutes of the meeting of 7 January 2014 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

**10.2** Cllr Breedlove reported on the decision to buy some more Christmas lights and to take down the frames on the basketball posts on the grassed area of the field. Further investigation is being made into blending valves for the Community Centre taps. He confirmed that all available plots at the allotment are allocated or under offer, leaving a significant reduction in the length of the waiting list.

**10.3** The Council discussed the options for sourcing a chair for the FAO, both short and long term. The Clerk was asked to contact WBC for further information regarding sourcing a chair. **ACTION: Clerk**

The Council **RESOLVED** to allocate up to £50 per week for the hire of a suitable chair, short term; to be taken from the Contingency budget.

The R&A Committee **RECOMMENDED** and the Parish Council **RESOLVED** to allocate up to £1000 for the purchase of a chair for the FAO, to be taken from the Contingency budget.

## **11 NEXT MEETING OF THE F&GP COMMITTEE**

**11.1** The next meeting of the F&GP Committee was confirmed as Tuesday 28 January 2014 at 7.45pm.

## **12 REPRESENTATIVES ON OUTSIDE BODIES**

**12.1** There had been no Parish Councillor representation at outside meetings during the previous month.

**12.2** The Council discussed representation on BALC and WDALC. The Clerk was asked to make this an agenda item for the next Full Council meeting.

**ACTION: Clerk**

## **13 BANK ACCOUNT SIGNATORIES**

**13.1** The Clerk reported on the recent change of forms at Nat West. The Council **RESOLVED** that Cllrs Southgate and Breedlove could sign the new forms on behalf of the Council. The Council **RESOLVED** that Cllr Grimson's name should be removed from the signatory list. The Clerk reported that the current signatory forms had been given to new councillors for completion with Nat West.

## **14 APPROVAL OF ACCOUNTS**

**14.1** The Clerk confirmed the details of the rebate from Talk Talk.

**14.2** The Clerk was asked to check the figures on the Plusnet direct debits.

**ACTION: Clerk/FAO**

**14.3** The Clerk confirmed the use of the scaffolding tower for access to lights in the main hall.

14.4 The repayment of the deposit for Lee Howell was put on hold.

14.5 It was **PROPOSED** by Cllr E Cooke and **SECONDED** by Cllr J Leask and the Parish Council **RESOLVED** to pay the following accounts for January 2014.

**WINNERSH PARISH COUNCIL MEETING 14 JANUARY 2014  
ACCOUNTS FOR PAYMENT - JANUARY 2014**

Payee	Description	Amount	Chq No
Salaries (CH-AL-CF)	Salaries	3,243.23	SO/7373-7375
HM Revenue & Customs Only	Tax & NI - Month 10 Year 2013-14	674.64	7376
The Berkshire Pension Fund	Pension	874.83	7377
Mark Osmundson	Relief Caretaker (7 days - December)	398.30	7378
Bowak Limited	Cleaning Cloths/Waste Sacks	141.32	7379
British Gas	Charges to 29 Jan 2014	498.58	7380
CASH	Petty Cash Top Up	78.69	7381
Clive Hudson	Scaffold Hire / SLCC Membership / Manual Inser	251.90	7382
Corona Energy Retail 4 Limited	Gas Charges to 1 Jan14	356.25	7383
Ellie Barns	Damage Deposit Refunded	200.00	7384
Helen Ding	Plot 56 - Overpayment Refund	24.00	7385
Nick Robins Limited	Dec13 Groundworks / Tree Work / Xmas Lights	1,798.80	7387
Sage (UK) Limited	SageCover for Accounts	624.00	7388
SSE Contracting Limited	Repairs & Quarterly Maintenance Charge	137.89	7389
Thames Valley Air Ambulance	Donation	25.00	7390
Truvox International Limited	Annual Service - Hoover/Buffer	104.40	7391
Rexel UK Ltd t/a WF Electrical	6 Adaptors (T8-T5)	116.64	7392
easycopiers Limited	582957 Charges to 31 Dec13	42.00	DD 31/1
NatWest One Card	Wickes - 4 x Timer for Xmas Lights £26.56 Sainsbury's - Xmas Refreshments £42.54	69.10	DD 10/1
Plusnet	47229201 Charges to 9 Feb14	50.35	DD 16/1
Wokingham Borough Council	Council Tax - Month 10	94.00	DD 1/1
TalkTalk Business	CR 11314898 - Payments Refunded	345.86	BACS
<b>Total for the month</b>		<b>9,458.06</b>	

**Payments made after last meeting**

Plusnet (INV 46443505)	Telecoms Charges to 9 Jan14	49.81	DD 16/12
Thames Water	13 August - 20 November 2013	1,038.04	DD 30/12

**Financial Position as at 31 December 2013**

Sub-total (receipts)	£	163,724.36
Less payments for year to date	£	157,677.60
Sub-total	£	6,046.76
Add balance carried forward 31/3/13	£	59,793.93
	£	65,840.69

**15 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT**

15.1 Cllr Southgate reported on the problems encountered with the Parish Council website. He is continuing investigations.

## **16 TIME AND DATE OF NEXT PARISH COUNCIL MEETING**

**16.1** The next Meeting of the Parish Council will be held on Tuesday 11 February 2014 at 7.45pm in the John Grobler Room.

There being no further business, the meeting closed at 8.48pm.

### **APPENDIX 1**

#### **Items of correspondence received prior to the issue of the 14 January 2014 Full Council Meeting Agenda**

- 1 TV Police; Thames Valley Alerts
- 2 Cllr P Houldsworth; apologies and report for December 2013 Full Council meeting
- 3 WBC; schedule for precept notification 2014-15
- 4 WBC/Shinfield PC; notification of petitions
- 5 Claire Connell; Internal Auditor's interim report
- 6 W&D CAB; Winter Bulletin
- 7 The Look Out Centre; leaflets
- 8 WBVSF; Happy Christmas
- 9 RBFRS; notification of strike dates, 24, 31 December 2013 and 3 January 2014
- 10 Came & Co; Happy Christmas and office closure dates
- 11 NHS; Wokingham CCG Governing Body meeting in public, 7 January 2014
- 12 Arborfield PC; Arborfield News, December-January
- 13 NALC; vacancy for CEO
- 14 John Cawdell, Projects Officer, WBC; Happy Christmas
- 15 NHS Berkshire; leadership Alliance for the Care of Dying People (LACDP), extension of consultation to 31 January 2014
- 16 Kelly Edwards, Bellway Homes; confirmation of attendance at 14 January meeting
- 17 BALC; Government statement re grants for local council tax support scheme
- 18 WBC Rainbow Park; Community Newsletter, January 2014
- 19 WBC Libraries; promotional leaflets
- 20 Air Ambulance Service; Back to School promotional flyer
- 21 WBC; North Wokingham Community Forum, 20 January 2014
- 22 NALC; Events Calendar 2014
- 23 Chris Morris; Wokingham Information Network, request to speak at February 2014 Full Council meeting
- 24 Open Spaces Society; link to Choosing Direction strategy document
- 25 WBC; Sport Council invitation to AGM, 28 January 2014
- 26 Mr K O'Leary; Update on contact with Highways Agency and BT

#### **Items of correspondence received since the issue of the 14 January 2014 Full Council Meeting Agenda**

- N1 WBC; Major projects Coordination Meeting, 20 January, 10.00am at Shute End
- N2 WBC; confirmation of casual Vacancy on Winnersh Parish Council
- N3 Parish of Winnersh; thanks for grant
- N4 WBC; Borough/Parish Conference 2013, minutes
- N5 WBC; receipt of Premises Licence fee, plus winter newsletter
- N6 Femi Obileye; interest in co-option onto Winnersh Parish Council
- N7 Nat West; new signatory forms
- N8 WBC; 2014/15 Amenity schedule
- N9 WBC; invitation to North Wokingham SDL Community Forum, Monday 20 January 2014, 7.00pm at Wokingham Town Hall
- N10 SLCC; The Clerk magazine, January 2014
- N11 British Heart Foundation; posters
- N12 Clerks & Councils Direct, magazine, January 2014
- N13 Shinfield Parish; traffic forum support request