



## Widdersh Parish Council

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### MINUTES OF THE MEETING OF WIDDESSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 11 MARCH 2014 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs D Green (Chairman), P Bray, E Cooke, L Gordon-Walker, G Harper, D Hunt, J Leask, I Shepherd-Dubey, R Shepherd-Dubey, J Southgate, R Tilbe.

**In attendance:** Clive Hudson (WPC Clerk), 1 member of the public.

#### 1 APOLOGIES

1.1 Apologies for absence – Cllrs F Breedlove, C Taylor.

#### 2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 11 February 2014 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

#### 3 MATTERS ARISING

3.1 The BALC Chairmanship course in May is fully booked. Another course is being set up for October, in Didcot. The Council **RESOLVED** that any councillors who book on the course will be eligible for travel expenses.

**ACTION: Clerk**

#### 4 PUBLIC SESSION

4.1 none

#### 5 COMPLAINTS AND FAULT TRACKING

5.1 The revised cleaning regime for the hall floor is ongoing.

## **6 CORRESPONDENCE**

### **6.1 Correspondence received prior to the issue of the agenda**

Item 4; The Clerk summarised the recommendations.

Item 10; The Clerk will forward the details of Bellway Homes local development to councillors, upon request. **ACTION: Clerk**

Item 16; The Clerk will forward the details of the Thames e-petition to councillors, upon request. **ACTION: Clerk**

Item 17; Cllr R Shepherd-Dubey spoke of a report of a problem with volunteer transport.

Item 18; Cllr Tilbe clarified the problem encountered with Nat West.

## **7 BOROUGH COUNCIL MATTERS**

**7.1** Cllr Green read Cllr Philip Houldsworth's report, see Appendix 2 below.

**7.2** Cllr Bray reported on:

- 1) The Care Home application
- 2) The acceptance of the MDD, which confirmed a 6.1 year housing land supply
- 3) Flooding; suggestions have been made regarding improving traffic flow at the Showcase roundabout. A task force has been set up by WBC.
- 4) WBC has set a 1.9% increase in Council Tax
- 5) There is a new permanent director of Children's Services
- 6) The allocation of places at the new primary school is being monitored.

**7.3** Cllr R Shepherd-Dubey reported that:

- 1) N Wokingham SDL; the second phase has been approved. There is no further news of the decision on the relief road onto Wokingham Road.
- 2) Hatch Farm Dairies; questions have been raised regarding the relief road and the flood mitigation proposals.
- 3) There is no further progress with the Park and Ride development
- 4) There is slow progress with Civil Parking Enforcement (CPE).

## **8 PARISH COUNCILLORS' QUESTIONS**

### **8.1 Borough Council matters:**

**8.1.1** A discussion took place regarding the allocation of places at the new primary school and the priority of appeals.

**8.1.2** A discussion took place regarding on road parking. Cllr Bray has met with the police to discuss Baslow Road. The neighbourhood police should be contacted in the case of dangerous parking.

**8.1.3** The Clerk was asked to invite the police to the next Full Council meeting to discuss parking issues. **ACTION: Clerk**

**8.2 Parish Council matters:**

None

**9 LAST PLANNING COMMITTEE MEETING**

**9.1** The minutes of the Committee meeting of 25 February 2014 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

**9.2** Cllr Gordon-Walker reported on the meeting of 25 February 2014. He spoke of WBCs latest decisions and the presentation on flooding by Cllr Hunt (see also item 19 below).

**9.3** The Council discussed the recommendation of the Planning Committee regarding the Council's position on the Hatch Farm Dairies development. The Parish Council **RESOLVED** that its focus would be that flood mitigation and infrastructure are adequate and that both sections of the relief road are built.

**10 LAST R&A COMMITTEE MEETING**

**10.1** Cllr Cooke reported that the meeting of 4 March was inquorate and did not take place.

**10.2** The Council **RESOLVED** that Cllrs Cooke and Harper and the Clerk should undertake the official spring review of the allotments and report back to the R&A Committee. **ACTION: Cllrs Cooke, Harper & Clerk**

**10.3** The Clerk reported briefly on the continued cleaning regime for Winnersh Ballroom.

**10.4** A discussion took place regarding a request for a fair to be run at the Community Centre and Bearwood Recreation Ground. The Council decided that in principle this could go ahead provided that all necessary H&S requirements, insurances and licences were in place. **ACTION: Clerk**

**11 CO-OPTION OF COUNCILLOR**

**11.1** The Council considered the application by Mr Femi Obileye to become a member of the Parish Council.

**11.2** The Council **RESOLVED** to co-opt Mr Obileye to the Winnersh Parish Council.

**11.3** Mr Obileye signed the Declaration of Acceptance of Office and joined the meeting as a Councillor.

## **12 LITTER PICK 2014**

- 12.1** The Council discussed final details of the litter pick on 23 March. Cllr Green will collect the tables and equipment from the Community Centre and will also organise refreshments for the volunteers. **ACTION: Cllr Green**

## **13 WINNERSH MATTERS**

- 13.1** Cllr Southgate reported that there were problems with the provision of copy for the latest edition and that publication would be delayed. The Council thanked Cllr Taylor for his efforts in preparing this edition.

## **14 FETE 2014**

- 14.1** Cllr Southgate invited all councillors to the next meeting of the Fete Working Group on 19 March. He reported that stalls are being signed up briskly and that Berkshire Segways had agreed to attend the event.
- 14.2** The Council confirmed that the Civic Awards would be presented at the Fete. An article on the Civic Awards could be included in Winnersh Matters.  
**ACTION: Winnersh Matters Editorial Team**

## **15 SOCIAL NETWORKING**

- 15.1** Consideration of a Council Facebook account was deferred until the next Full Council meeting. **ACTION: Clerk**

## **16 REPRESENTATIVES ON OUTSIDE BODIES**

- 16.1** none

## **17 APPROVAL OF ACCOUNTS**

- 17.1** The Council confirmed the raising of a cheque in advance for the printing of Winnersh Matters.
- 17.2** The Clerk confirmed that the office chairs had been ordered.
- 17.3** The Clerk confirmed that the anti-virus software was for 2 years.
- 17.4** The Council **RESOLVED** that Cllr Obileye should become a signatory on the Council's bank accounts.
- 17.5** The Council asked Cllr Gordon-Walker to get his signatory forms in to Nat West urgently. **ACTION: Cllr Gordon-Walker**
- 17.3** It was **PROPOSED** by Cllr I Shepherd-Dubey and **SECONDED** by Cllr R Shepherd-Dubey and the Parish Council **RESOLVED** to pay the following accounts for March 2014.

**WINNERSH PARISH COUNCIL MEETING 11 MARCH 2014**  
**ACCOUNTS FOR PAYMENT - MARCH 2014**

Payee	Description	Amount	Chq No
Salaries (CH-AL-CF)	Salaries	3,243.03	SO/7409-7411
HM Revenue & Customs Only	Tax & NI - Month 12 Year 2013-14	674.84	7412
The Berkshire Pension Fund	Pension	874.83	7413
Mark Osmundson	Relief Caretaker (14 days - February)	796.60	7414
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ADT Fire & Security plc	WH Fire Alarm 1/1 - 7/4/14	£ 71.97	177.95
	WH Intruder Alarm 1/1 - 7/4/14	£105.98	7415
ABA (Construction) Limited	Play Area Inspection - Feb14	110.74	7416
Biffa Waste Services Limited	Trade Waste Service 29/3-27/6	1,056.12	7417
Bishop Sports & Leisure Limited	Basketball Backboard	351.96	7418
British Gas	Charges to 31 Mar 2014	115.73	7419
CASH	Petty Cash Top Up	31.16	7420
Clive Hudson	Expenses & Mileage to 10/3	113.40	7421
CPS Caversham	Printing of Winnersh Matters	625.00	7422
David Green	Q4 Chairmans Allowance	40.00	7423
Dean Bromley	Refund Plot 42 - 9 Months & Deposit	59.75	7424
D. Knight Esq.	Window Cleaning March13	90.00	7425
Jim Dyke	Refund Plot 73A - 6 Months & Deposit	44.24	7426
National Association of Local Councils	One Year Subscription for Direct Information Service	108.00	7427
Nick Robins Limited	Feb14 Groundworks	462.00	7428
Posturite Limited	2 x Workstation Assessments	132.00	7429
The Post Office	100 x 2nd Class Stamps	50.00	7430
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De Lage Landen Leasing Limited	Copier Lease 3/4 - 3/7/14	162.00	DD 3/4
Easycopiers Limited	585543 Charges to 28 Feb14	42.00	DD 1/4
NatWest One Card	Basketball Chain Nets - £29.95	112.37	DD 10/3
	Laptop Anti Virus Software - £82.42		
Plusnet	48829861 Charges to 9 Apr14	53.92	DD 13/3
Risc Group	32641 PC Back Ups	22.74	DD 16/3
Wokingham Borough Council	Council Tax - Month 1	99.56	DD 1/4
<b>Total for the month</b>		<b>9,649.94</b>	

**Payments made after last meeting**

Risc Group	30858 PC Back Ups	22.74	DD 15/1
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**Financial Position as at 28 February 2014**

Sub-total (receipts)	£	173,852.70
Less payments for year to date	£	176,887.36
Sub-total	-£	3,034.66
Add balance carried forward 31/3/13	£	59,793.93
	£	56,759.27

**18 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT**

**18.1** A discussion took place regarding the provision of a new food and wine outlet in the village.

**19 PRESENTATION ON FLOODING**

**19.1** Cllr Hunt gave a summary of the presentation on flooding which he had made to the previous Planning Committee meeting.

**19.2** The Council discussed the possible responses to a flooding emergency within Winnersh.

The Council **REFERRED** the discussion on awareness and parish contingency to the Planning Committee.

## **20 TIME AND DATE OF NEXT PARISH COUNCIL MEETING**

**20.1** The next Meeting of the Parish Council will be held on Tuesday 8 April 2014 at 7.45pm in the John Grobler Room.

## **PART 2**

### **21 STAFFING ISSUES**

**21.1** The Clerk reported on the problems currently being experienced due to staff sickness.

He explained the temporary cover which has been put in place for the caretaker.

Cllr Tilbe volunteered to help with the locking of the hall over the weekend if required. **ACTION: Clerk & Cllr Tilbe**

There being no further business, the meeting closed at 9.50pm.

## **APPENDIX 1**

### **Items of correspondence received prior to the issue of the 11 March 2014 Full Council Meeting Agenda**

- 1) TV Police; Thames Valley Alerts
- 2) WBC; free swimming lessons for teenagers
- 3) WBC; children's activities in Wokingham Libraries, March 2014
- 4) Came & Co Insurance; guidance on flood risk
- 5) Keep Mobile; invitation to AGM, Saturday 12 April, 2.00pm, Wokingham
- 6) NHS Berkshire; Governing Body meeting in public, Tu 4 March Woodley
- 7) MS Therapy Centre; thanks for grant
- 8) Keep Mobile; thanks for grant
- 9) WBC; Register of Electors; as at 17 February 2014
- 10) Bellway Homes; details of housing nearby
- 11) Relate; thanks for grant
- 12) CCB; news bulletin
- 13) Action For All; e-bulletin
- 14) WBC; notes on North Wokingham Community Forum, 20 January 2014
- 15) Biffa; increase in landfill tax charged
- 16) NHS Berkshire; Call To Action event details, 18 March, Woodley
- 17) Thames e-petition on flood relief
- 18) Cllr R Shepherd-Dubey; query re community transport
- 19) WBVSF; Extraordinary General Meeting; 1.30pm, 24 March 2014, Crescent Centre

## **Items of correspondence received since the issue of the 11 March 2014 Full Council Meeting Agenda**

- N1) Round & About Wokingham / Winnersh; magazine, March 2014
- N2) WBC; Rainbow Centre Community News
- N3) WBC; Rainbow Centre, Easter holiday cooking sessions
- N4) CCB; news e-bulletin
- N5) BALC; February newsletter
- N6) SLCC; The Clerk magazine, March 2014
- N7) Clerks & Councils Direct, magazine, March 2014
- N8) WBC; delivery of Litter Pick equipment
- N9) NALC; DIS subscription 2014-15
- N10) WBC; delay in start of grass cutting
- N11) WBC; Women's self-defence / kick fit classes
- N12) Winnersh Ballroom; comments re floor
- N13) WBC Cllr P Houldsworth; apologies and report
- N14) Shinfield parish; re traffic forum meeting 12 March
- N15) WBC Libraries; Easter events poster
- N16) Nat West; Cllr Tilbe's signatory forms returned

## **APPENDIX 2**

Report to Winnersh Parish Council

By Philip Houldsworth

March 2014

Biggest news I suppose was the Budget Meeting where Council agreed to a 1.9% increase in Council Tax. This year, again Wokingham continued to have the lowest Government funding in Britain and significant savings have to be made in the coming year.

We heard the MDD has been found to be sound and The Council will be able to defend its planning policies robustly.

The Wokingham Town Centre plans are being tweaked to enable certain changes in the design to be incorporated. As yet we await confirmation that the Superstore is confirmed.

As I write the good news is the receding of the floods, I think the Borough was bit slow to respond initially, especially with information and I pressed the Borough hard on this. As a result of my concerns and others there was a redesign of the Borough Website which now much improved.

Work I had been doing on the Meals on Wheels Panel is now concluded and will be coming to Council very soon. It isn't possible to continue with them in their present form but I recognise that some assistance has to be provided for our most vulnerable people if they are to remain in their own homes. The Strategic Director of Health and Wellbeing has accepted the recommendations which will be considered in the context of the forthcoming changes in new Care Bill.

The proposed Care Home at Winnersh Farm should be accepted and I pressed hard for this as I know the Parish Council did also.

Philip Houldsworth  
10<sup>th</sup> March 2014