



**Widdersh Parish
Council**

Widdersh Community Centre
New Road, Sindlesham, Wokingham
Berkshire RG41 5DU
Phone/Fax 0118 978 0244
e-mail parish@widdersh.gov.uk
www.Widdersh.gov.uk

**MINUTES OF THE MEETING OF WIDDERSH PARISH COUNCIL
HELD AT 7.45 p.m. ON TUESDAY 8 APRIL 2014
IN THE JOHN GROBLER ROOM**

PRESENT: Cllrs J Southgate (Chairman), P Bray, E Cooke, L Gordon-Walker, G Harper, R Holdstock, D Hunt, J Leask, I Shepherd-Dubey, R Shepherd-Dubey, C Taylor, R Tilbe.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 Apologies for absence – Cllrs F Breedlove, D Green, F Obileye.

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 11 March 2014 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 none

4 PUBLIC SESSION

4.1 The Clerk reported that the police intended to attend the Annual Parish Meeting.

5 COMPLAINTS AND FAULT TRACKING

5.1 none

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 5; The Clerk reported the repeal of the legislation requiring payment by cheque.

Item 7; The Council noted that the renewal of the insurance policy is ready, as per contract.

Item 12; The Council **REFERRED** the review and confirmation of the Traffic Forum terms of reference to the Planning Committee.

Item 15; The Council noted the WBC Mayor's attendance at the APM.

Item 19; The Clerk explained the function of the DIS newsletter. Councillors who require copies should contact the Clerk. **ACTION: All Councillors**

Item N3; The Council **RESOLVED** to authorise the Clerk and FAO to attend the VAT course.

The Council requested the New Councillor training details be forwarded to Cllr Obileye. **ACTION: Clerk**

Item N4; The Clerk summarised the details of the TVP Winnersh Week of Action.

Item N7; The Clerk reported on the Employment Allowance document.

7 BOROUGH COUNCIL MATTERS

7.1 Cllr Bray reported on:

- 1) The M4 Smart Motorway scheme
A discussion took place regarding the scheme, particularly timescales, noise barriers and embankment reinforcement.
Cllr Bray will forward the link to the Highways Agency to receive scheme updates. **ACTION: Cllr Bray**

7.2 Cllr R Shepherd-Dubey reported that:

- 1) the new primary school is unfinished
- 2) negotiations with the Highways Agency for the Relief Road land have still not begun
- 3) the progress of the distributor road for the N Wokingham SDL
- 4) there is nothing proposed for road improvements at the Showcase roundabout

7.3 Cllr Southgate read out Cllr Philip Houldsworth's report, see Appendix 2 below.

8 PARISH COUNCILLORS' QUESTIONS

8.1 Borough Council matters:

none

8.2 Parish Council matters:

none

9 LAST PLANNING COMMITTEE MEETING

9.1 The minutes of the Committee meeting of 18 March 2014 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.2 Cllr Leask reported on the discussions regarding Neighbourhood Plans. Cllrs Hunt and Leask have volunteered to put together a draft flooding contingency plan. The Council authorised the Planning Committee to review and revise it.

9.3 The Council discussed the possibility of a name change for Winnersh Triangle railway station. The Borough Cllrs present offered to clarify what seemed to be being proposed. **ACTION: Cllrs Bray & R Shepherd-Dubey**

9.4 WBC has announced its recommendations for the North Wokingham SDL. The Council asked the Clerk to write to Cllr Baker at WBC re-stating the WPC position on the Winnersh Relief Road which is incorrectly stated in the second of the two paragraphs numbered 5.3.3. **ACTION: Clerk**

9.5 Cllr Leask reported on the traffic forum meetings, which have prioritised ideas and objectives.

9.6 Cllr Hunt summarised his flood meeting and explained proposed principles for photographic recording of the flood plain.

10 LAST R&A COMMITTEE MEETING

10.1 The minutes of the Committee meeting of 1 April 2014 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

10.2 The selection of a quote for the internal decoration was taken as item 19 of the agenda.

11 NEXT FINANCE & GENERAL PURPOSES COMMITTEE MEETING

11.1 The Next F&GP Committee meeting was confirmed as Tuesday 29 April 2014 at 7.45pm.

12 WINNERSH MATTERS

- 12.1** The current edition is at the printers and the finished newsletters are due to be available for splitting into routes on Friday morning.

ACTION: Cllrs Harper, Southgate, Cooke

13 WINNERSH FETE 2014

- 13.1** Cllr Southgate gave an update of the progress of stall bookings and events. He invited all councillors to the next fete meeting on 8 May.

14 SOCIAL NETWORKING

- 14.1** The Council discussed the possibility of starting a Facebook account. Council agreed that it might be best to join in with another local Facebook group, such as Winnersh Community Info, in order to post information about events.

Cllr Bray will send contact details to Cllr Taylor. Cllr Taylor will report back to Full Council.

ACTION: Cllrs Bray & Taylor

- 14.2** The Council confirmed that the Civic Awards would be presented at the Fete. An article on the Civic Awards is included in Winnersh Matters.

15 REPRESENTATIVES ON OUTSIDE BODIES

- 15.1** Cllr Southgate reported on the last NAG meeting and WBC's request for them to coordinate an Emergency Response. The local police representation is now fully complemented.

- 15.2** Cllr Hunt reported on the Adopt A Street scheme and that there is now a co-ordinator for Winnersh, David Baker.

16 APPROVAL OF ACCOUNTS

- 16.1** Cllr Gordon-Walker confirmed that he has deposited his signatory documents, which are still being transferred to the Wokingham branch.

- 16.2** The Council requested that the font on the cheque payment sheet be changed for the minutes.

ACTION: Clerk & FAO

- 16.3** It was **PROPOSED** by Cllr Bray and **SECONDED** by Cllr Hunt and the Parish Council **RESOLVED** to pay the following accounts for April 2014.

WINNERSH PARISH COUNCIL MEETING 8 APRIL 2014
ACCOUNTS FOR PAYMENT - APRIL 2014

Payee	Description	Amount	Chq No
Salaries (CH-AL-CF)	Salaries	3,278.01	SO/7431-7433
HM Revenue & Customs Only	Tax & NI - Month 1 Year 2014-15	632.74	7434
The Berkshire Pension Fund	Pension	941.03	7435
Mark Osmundson	Relief Caretaker (13 days - March)	739.70	7436
Edd Lambourne	Caretaker Assistance - 6 hours - March	60.00	7437
<hr/>			
ABA (Construction) Limited	Play Area Repairs	1,168.92	7438
Berkshire Association of Local Councils	Subscription 2013-2014	1,487.29	7439
Berkshire Association of Local Councils	VAT Training for FAO & Clerk	96.00	7440
Berkshire Pest Control Limited	Treatment for Rats - Pavilion House £108	453.60	7441
	Allotments 1 Apr14 - 31 Mar15 £345.60		
Bishop Sports and Leisure	Steel Basketball Rings	194.40	7442
British Gas	Elec Charges to 28 Feb14	180.68	7443
Broker Network Limited	Came & Co - Annual Insurance	3,577.01	7444
Corona Energy Retail 4 Limited	Gas Charges for Jan - Mar14	484.85	7445
D. Knight Esq.	Window Cleaning April	90.00	7446
Nick Robins Limited	Groundworks Mar14 / Basketball Boards up	1,224.60	7447
Oxfordshire Association of Local Councils	Chairmanship Training - Richard Holdstock	78.00	7448
OCS Group UK Limited	Cannon - Sanitary Disposal Apr14 - Apr15	187.20	7449
Posturite Limited	FAO Chair £544.15 net	1,008.73	7450
	Clerk Chair & Lap Pack £296.46 net		
Prestige Plumbing & Heating	Install blending valves to all sinks	1,085.00	7451
Prime Sports Limited	Fete - Climbing Wall Deposit	35.00	7452
Southern Electric	Street Lights Electricity Supply Charges	402.49	7453
SSE Contracting Limited	Street Lights Maintenance Q1 2014/15	77.94	7454
Viking	Paper/Envelopes/Ring Binders etc	160.06	7455
<hr/>			
Easycopiers Limited	586989 Charges to 31 Mar14	42.00	DD 1/5
Risc Group	33523 PC Back Ups	22.74	DD 14/4
Thames Water	Charges to 17 March14	267.76	DD 5/4
Wokingham Borough Council	Council Tax - Month 1	95.00	DD 1/5
Total for the month		18,070.75	

Financial Position as at 31 March 2014

Bank Balance	£	58,721.87
--------------	---	-----------

17 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT

17.1 The Clerk gave a summary of the principles followed by Readibus and Keep Mobile for transporting people to the Royal Berkshire Hospital.

18 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

- 18.1** The Annual Parish Meeting will be held on Tuesday 13 May 2014 at 7.30pm in the John Grobler Room.
- 18.2** The Annual Meeting of the Parish Council will be held on Tuesday 13 May 2014 at 8.30pm in the John Grobler Room.

PART 2

19 INTERNAL DECORATION

- 19.1** The Clerk presented quotations from 3 contractors for the Internal Redecoration of the hall and offices. The Council discussed the different practicalities based on the information received from the contractors.
- 19.2** The Council **RESOLVED** to offer the contract to the lowest bidder.

20 STAFFING ISSUES

- 20.1** The Clerk reported on the cover required to cover recent staff illnesses. The Council thanked the Clerk for the cover he had provided for staff sickness.
- 20.2** The Council **RESOLVED** to approve the carry forward of one week's leave for the Clerk and 23.5 hours for the FAO.

There being no further business, the meeting closed at 9.14pm.

APPENDIX 1

Items of correspondence received prior to the issue of the 8 April 2014 Full Council Meeting Agenda

- 1 TVP; Thames Valley Alerts
- 2 WBC; Linedancing at the Rainbow Centre, information
- 3 Open Spaces Society; magazine, Spring 2014
- 4 WBC; Wokingham Events, March 2014
- 5 BALC; repeal of s 150(5) of the Local Government Act, re signatories and electronic banking
- 6 LCR magazine; Spring 2014
- 7 Came & Co Insurance; details of renewal premium 2014-15
- 8 WBC Libraries; What's On 7-17 April 2014
- 9 BALC; re WDALC and BALC representation update
- 10 WBC News, magazine Spring 2014
- 11 British Heart Foundation; posters
- 12 Wokingham Transport Forum; draft terms of reference and membership
- 13 BALC; Chairmanship Course, 15 October 2014, Didcot
- 14 CCB; Action For All e-bulletin, 20 March 2014
- 15 WBC; WBC Mayor accepts invitation to speak at the APM, 13 May 2014
- 16 BALC; VAT for Councillors course, 18 June 2014, Calcot
- 17 TVP; attendance at April Full Council meeting and APM
- 18 WBVSF; extraordinary meeting re future of WBVSF, 14 April 2014
- 19 DIS; NALC information, 21 March 2014
- 20 BALC; re Berkshire Flood Recovery Fund
- 21 WBC; Rainbow Centre News April 2014
- 22 WBC; Libraries update, April 2014
- 23 WBC; Affordable Cooking course at Rainbow Centre
- 24 NHS Berkshire; Call To Action survey
- 25 TVP; Community Policing Awards; request for nominations
- 26 Wokingham CAB; change of address
- 27 Round and About Wokingham/Winnersh magazine, April 2014

Items of correspondence received since the issue of the 8 April 2014 Full Council Meeting Agenda

- N1 WBC; The Chain newsletter, April-May
- N2 CCB; Action For All newsletter, April 2014
- N3 BALC; VAT, Chairmanship, New Councillor, training dates
- N4 TVP; Winnersh Week of Action wc 7 April 2014
- N5 Linda Clifton (hirer); thanks for Litter Pick
- N6 Ambassador Theatre, Woking; posters
- N7 David Cameron MP; new Employment Allowance against NICs 2014-15
- N8 WBC; acknowledge receipt of Cllr F Obileye's Register of Interests
- N9 WBC; Major Projects Meeting, 29 April 2014, Shute End
- N10 Mr K O'Leary & Swallowfield PC; re fly tipping in Winnersh
- N11 Came & Co; Spring newsletter

APPENDIX 2

Report to Winnersh Parish Council by Philip Houldsworth April 2014

A quiet month this month with the Municipal Year coming to an end. Elections for many thanks to the election of a third system. Three things I never understood about Wokingham and one them was not having an all in all out system. I'll leave you to guess that the other two were.

My work with Affordable Housing continues and I am pleased to say that we now have £12.29m in the bank with a further £40m under negotiation from commuted sums. These arise from our policy of requiring developers to build 35% affordable houses for any development over 5 dwellings. In many cases this number is not appropriate on particular sites so the developer pays a sum to provide the houses elsewhere in the Borough.

We are now actively looking to spend this money by building new social housing and other forms of affordable housing.

The work of the Affordable Housing Strategy Group, which I chair, has also dealt with strategies for older people, homeless people and young people. Given that most of the strategies are now in place the Group has been re-named Affordable Housing Implementation Group.

The working party on implementation of the Francis Report following the Stoke hospital scandal is now established under the chairmanship of Tim Holton and I am pleased to serve as vice chairman on this. We look forward to receiving the Government Guide lines once the Care Bill gets the Royal Assent later this year.

Philip Houldsworth
8th April 2014