



Winnersh Parish Council

Winnersh Community Centre
New Road, Sindlesham, Wokingham
Berkshire RG41 5DU
Phone/Fax 0118 978 0244
e-mail parish@winnersh.gov.uk
www.Winnersh.gov.uk

MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 10 JUNE 2014 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Southgate (Chairman), P Bray, F Breedlove, D Green, G Harper, R Holdstock, D Hunt, I Shepherd-Dubey, R Shepherd-Dubey.

In attendance: Clive Hudson (WPC Clerk), one member of the public.

1 APOLOGIES

- 1.1 **Apologies for absence** – Cllrs E Cooke, L Gordon-Walker, J Leask, F Obileye, C Taylor, R Tilbe.
- 1.2 **Apologies for lateness** – Cllrs I Shepherd-Dubey, R Shepherd-Dubey.
- 1.3 The Council received apologies from Cllr Cooke. The Clerk was asked to make the consideration of Leave of Absence for Cllr Cooke an agenda item for the next meeting.
ACTION: Clerk

2 MINUTES OF THE PREVIOUS MEETING

- 2.1 The minutes of the Council meeting of 13 May 2014 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.
- 2.2 The members considered the minutes of the Annual Parish Meeting of 13 May 2014 and agreed these to be accurate. The minutes will be formally accepted at the APM of 2015.

3 MATTERS ARISING

- 3.1 The Council considered the recent changes to the Borough/Parish Working Group and **RESOLVED** to appoint Cllr Harper as the parish representative.

4 PUBLIC SESSION

4.1 None

5 COMPLAINTS AND FAULT TRACKING

5.1 None

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 3; The Clerk summarised this request.

Item 10; The Council **RESOLVED** that Cllr Obileye could attend the New Councillor training.

Item 11; The Clerk reported on the initial feedback regarding an additional footpath/cycleway connecting Winnersh Triangle and Winnersh centre.

Item N7; The Council noted that the late cancellation of the amenity skips in Winnersh was not advertised locally.

7 BOROUGH COUNCIL MATTERS

(Cllrs I and R Shepherd-Dubey joined the meeting.)

7.1 Cllr Southgate read out Cllr Philip Houldsworth's report, see Appendix 2 below.

7.2 Cllr Bray reported on:

- a) the status of 23 Sadlers Lane
- b) a meeting regarding Winnersh Triangle cycleways and park'n'ride
- c) a meeting to discuss the processes regarding parking restrictions
- d) the re-setting of the phasing of the traffic lights at the crossroads.

7.3 Cllr R Shepherd-Dubey reported on:

- a) the proposed maintenance work on the road bridge over the Loddon
- b) the Arbor Lane development will be considered by the WBC Planning Committee
- c) an application for the Hatch Farm Dairies development is expected over the winter
- d) no progress on the North Wokingham Relief Road yet

8 PARISH COUNCILLORS' QUESTIONS

8.1 Borough Council matters:

A discussion took place regarding car sales on the Reading Road and the responsibility for monitoring cars parked on the verges.

8.2 Parish Council matters:

None

9 LAST PLANNING COMMITTEE MEETING

- 9.1** The minutes of the sub-Committee meeting of 22 May 2014 were agreed, and the Parish Council **RESOLVED** to sign them as a true record. The minutes were signed by Cllr Hunt.
- 9.2** Cllr Hunt reported on the development at 40 Arbor Lane and the Council discussed questions regarding affordable housing, traffic access and other issues.
The Committee had objected to the proposed extension of the licensing for the Wokingham Cricket Club. Cllr Bray has asked for this application to be listed for the WBC Planning Committee.
- 9.3** Cllr Southgate reported on the meeting of 9 June:
Cllr Taylor has been appointed as vice-chairman of the Planning Committee. The Committee had considered 12 applications, amongst them being the Sainsbury's extension, the Harvest Drive development, the Post Office extension, and the development on Roundabout Lane.

10 LAST R&A COMMITTEE MEETING

- 10.1** The minutes of the Committee meeting of 3 June 2014 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 10.2** Cllr Green reported that the selection of a vice-chairman has been deferred to the July meeting.
The criteria for the allocation of allotment plots have been discussed and are to receive formal consideration at the next meeting.
Suggestions regarding the bar hiring policy were considered and are to remain unchanged.
The companies contacted regarding the drainage of the field have been asked to re-tender to a revised specification.

11 LAST EXECUTIVE COMMITTEE MEETING

- 11.1** The minutes of the Committee meeting of 3 June 2014 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 11.2** Cllr Southgate confirmed that Liz Walker and Sally Whittaker had been awarded Civic Awards for 2014.
- 11.3** A cheque for prior payment for the fete had been raised.

12 QUARTER 4 ACCOUNTS 2013-14

- 12.1** Cllr Southgate reported that the draft accounts had been considered by the F&GP Committee. The Clerk reported on the amendments made to the draft accounts, as presented to the Council.
- 12.2** Cllr Southgate **PROPOSED** and the Council **RESOLVED** to accept the Income, Expenditure, and Capital & Major Projects Accounts for Quarter 4, 2013-14, as shown in Appendix 3.

13 YEAR END ACCOUNTS

- 13.1** Cllr Southgate **PROPOSED** and the Council **RESOLVED** to accept the accounts for 2013-14, as shown in Appendix 4.

14 INTERNAL AUDIT PROCESS 2013-14

- 14.1** Cllr Southgate presented the Internal Auditor's report for 2013-14.
- 14.2** The Council discussed the process of the intermediate and final audit. The Council **RESOLVED** to confirm the effectiveness of the Internal Audit process for 2013-14.
- 14.3** The Council **RESOLVED** to invite Claire Connell to act as Internal Auditor for 2014-15. **ACTION: Clerk**

15 ANNUAL ACCOUNTS AND AUDIT RETURN 2013-14

- 15.1** The Council discussed the draft Audit Statement of Accounts for 2013-14. The Council asked the FAO to take the Relief Caretaker's payments out of Staff Costs (4) and put them into All Other Payments (6).
- 15.2** The Council **RESOLVED** to accept the Audit Statement of Accounts, with the change specified in 15.1 above, for 2013-14. The RFO and Chairman will sign the relevant sections as appropriate.
- 15.3** The Council **RESOLVED** to accept the Audit Annual Governance Statement 2013-14. The Chairman and Clerk will complete and sign the relevant sections as appropriate.

16 FETE WORKING GROUP

- 16.1** Cllr Southgate invited the councillors and member of the public to attend the final working group meeting on Thursday 12 June at 7.45pm. The Council discussed the preparations for the fete.

17 REVIEW OF PROCEDURAL DOCUMENTS

- 17.1** Cllr Southgate introduced the revised E09 LPGS Employer Discretion Policy, which has been drafted according to recommendations made by the F&GP Committee in response to the 2014 LGPS rule changes.

17.2 Cllr Southgate **PROPOSED** and the Council **RESOLVED** to accept the E09 LPGS Employer Discretion Policy v3.0.

17.3 Cllr Southgate introduced the current S01 Strategic Aims document. The Council discussed some potential changes to the document.
The Clerk was asked to make the revision of the document an agenda item for the July Full Council meeting. **ACTION: Clerk**
Councillors were asked to send in their suggested revisions to the Clerk prior to the July Full Council meeting. **ACTION: All Councillors**

18 REPRESENTATIVES ON OUTSIDE BODIES

18.1 Cllr Hunt reported on the recent recycling meeting. A video of the recycling processes is available.

18.2 Cllr Hunt reported on a recent flood group meeting. The Council discussed the scope for a bypass to affect the Hatch Farm Dairies flood modelling.

18.3 The Clerk presented outline details for the brochure and poster for the World War I war memorial Heritage Trail. The Council asked the Clerk to pass on the suggestion that 'Wokingham Borough Remembers' may be a more appropriate title for the brochure. **ACTION: Clerk**

19 APPROVAL OF ACCOUNTS

19.1 The cheque for the jazz band will be kept and presented as payment on the day of the fete.

19.2 The Clerk confirmed the cost of installing the new benches at the Recreation Ground.

19.3 It was **PROPOSED** by Cllr Green and **SECONDED** by Cllr Harper and the Parish Council **RESOLVED** to pay the following accounts for June 2014.

**WINNERSH PARISH COUNCIL MEETING 10 June 2014
ACCOUNTS FOR PAYMENT - JUNE 2014**

Payee	Description	Amount	Chq No
Salaries (CH-AL-CF)	Salaries	3,277.61	SO/7482-7484
HM Revenue & Customs Only	Tax & NI - Month 3 Year 2014-15	633.14	7485
The Berkshire Pension Fund	Pension	941.03	7486
Mark Osmundson	Relief Caretaker (5 days - May)	284.50	7487
<hr/>			
A Solo Security	Engineer Callout / personal attack buttons	334.27	7488
A Star Signs	Fete - change date on banner	30.00	7489
Biffa Waste Services Limited	Trade Waste Service for 28 June - 26 Sept 2014	1,152.12	7490
Binfield Electrical (Services) Limited	Relocate WH light switches	240.00	7491
Bowak Limited	Blue Z-Fold Towels	16.13	7492
British Gas	Elec Charges to 30 April 14	240.90	7493
CASH	Petty Cash Top Up	30.00	7494
Corona Energy Retail 4 Limited	Gas Charges for 1 April - 1 May 2014	104.19	7495
David Ogilvie Engineering Limited	Wooden Benches	1,558.80	7496
D. Knight Esq.	Window Cleaning June	90.00	7497
John Southgate	Q1 Chairman's Allowance	40.00	7498
Mark Tyrell	Allotment Deposit Refund	35.00	7499
Nick Robins Limited	Groundworks May / Benches	2,108.40	7500
Sage (UK) Limited	Instant Payroll Extra Cover	192.00	7501
The Post Office	100 x 1st Class Stamps	62.00	7502
P Mason	Fete - Jazz Band	240.00	7503
<hr/>			
De Lage Landen	Copier Lease 3 July - 3 October	162.00	DD 3/7
Easycopiers Limited	589713 Charges to 31 May	42.00	DD 1/7
NatWest One Card	Amazon - Allotment Keys - £33.25	419.82	DD 10/6
	Sainsbury's - APM Refreshments - £62.77		
Risc Group	Kall Kwik - Fete Flyers - £323.80	22.74	DD 16/6
	35293 PC Back Ups		
Wokingham Borough Council	Council Tax - Month 3	95.00	DD 2/7
Total for the month		<u>12,351.65</u>	

Payments made after last meeting

Knockout Entertainments	Fete - Balance due on hire	770.00	7481 3/6
		<u>770.00</u>	

Financial Position as at 31 May 2014

Bank Balance	£	96,334.75
--------------	---	-----------

20 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT

20.1 The Council **RESOLVED** to appoint Cllr Hunt as its formal representative at the waste recycling meetings.

21 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

21.1 The next meeting of the Parish Council will be held on Tuesday 8 July 2014 at 7.45pm in the John Grobler Room.

There being no further business, the meeting closed at 9.52pm.

APPENDIX 1

Items of correspondence received prior to the issue of the 10 June 2014 Full Council Meeting Agenda

1. NHS Patient and Information Directorate Open House day, Basingstoke, 17 June
2. Get Berkshire Active Week, 26 May 2014
3. Wall to Wall media; 'Back To Borstal' flyers
4. RBFRS; Flood Survey posters
5. Sue Ryder volunteer posters
6. TVP; Neighbourhood Alerts
7. TVP; Open Day, Sulhamstead, 2 August 2014
8. CCB; Action For All e-newsletter
9. NALC; e-bulletin
10. BALC; new councillor training, 6.15pm, 23 September 2014, Calcot
11. David Wilby, WBC; response re footpath connection, Winnersh / Winnersh Triangle
12. WBVSF; link to The Chain newsletter
13. WBVSF; training bulletin 30 May 2014
14. WJSC; invitation to AGM, 16 July, 6.30pm, Wokingham
15. Jenna Brookman, WBC; My Journey, Commuter Challenge posters
16. WBC; Campaign Against Waste minutes, 27 May 2014

Items of correspondence received since the issue of the 10 June 2014 Full Council Meeting Agenda

- N1 Berks County Blind Society; invitation to AGM, 29 September 2014
- N2 Rainbow Centre; Community news June 2014
- N3 WBC; update to Register of Electors, June 2014
- N4 Readibus; invitation to AGM, 3 July 2014
- N5 Claire Connell; Internal Audit Report, 2013-14
- N6 RBFRS; strike dates, 12 & 21 June 2014
- N7 WBC; cancellation of community skip service on 7 June 2014
- N8 NALC; LCR magazine, summer 2014
- N9 Open Spaces Society; invitation to AGM, 8 July 2014
- N10 WBC; Fete Temporary Events Notice
- N11 Cllr R Houldsworth; Borough Councillor's report
- N12 Wokingham CAB; thanks for grant

APPENDIX 2

Report to Winnersh Parish Council by Philip Houldsworth June 2014

Apologies for not being here this evening. I have a very long standing appointment which I cannot avoid.

May seemed to be dominated by the Elections both local and European and I think all concerned felt that they had gone on too long with the delay in the date.

Nothing has changed except that the Borough has a new Leader, Keith Baker, who at the time of writing has not announced his cabinet but I am not expecting much change.

I have been chasing up the cross roads and asked three questions in the year. I have set out the answers below which I received yesterday from Julia Tredwell.

- 1 Smart monitoring was supposed to be implemented. Has it happened? The last I heard was that the sensors weren't switched on.

The junction has been operating on plan timings awaiting the completion of the 'Intelligent' system. This has been delayed due to the need to have the new system connected to a new communication line which will link with Reading control centre. We have been informed that BT are implementing the new line this week. We need to carry out some checks on the new equipment with the line in place with a view to implementing the new 'intelligent' system w/c 9th June. BT have implemented their bit this morning and we will now go in and carry out the work we need to do. Signals engineer anticipates that the new system will be up and running at the beginning of next week if not before.

(Don't hold your breath. PH)

- 2 A Yellow box is required at the Winnersh Farm junction because the traffic backs up during busy times.

On completion of the new 'intelligent' system we would suggest that we monitor the effect it has on the current queues and look to implement a yellow box if still deemed necessary.

- 3 What are the projections for traffic when the Wokingham northern Distribution road is finished?

Outputs from the strategic model attached.

These were attached but a bit meaningless to me so I will follow them up and let the parish know when I get clarification.

I continue to monitor planning applications but you get these anyway but I have written concerning 40 Arbor Lane. My Affordable Housing sub group took objection to the initial application which we thought was cramped but the later submission whilst having fewer houses, is still not as I would like it.

We have yet another application for Roundabout Lane, which, one of the jewels of Winnersh, which I will be objecting to.

I am also chasing up 23 Sadlers Lane, a derelict house that Prue tried to resolve a few years back and I am awaiting a response on this.

I am having some discussions with Angus Ross about Dinton Pastures and the parking issues since the opening of the new play area. Not strictly Winnersh but close enough to affect residents.

Finally my affordable housing group has been renamed Affordable Housing Implementation Group and has broadened its responsibilities to include the Borough's housing stock. We are now looking to use our commuted sums to refurbish some of our older properties.

Philip Houldsworth
June 2014

APPENDIX 3

Winnersh Parish Council Income (all sources) - 2013 / 2014 Q4 - January to March 2014

	Last Year	Budget	Qtr 1	Qtr 2	Qtr 3	Qtr 4	YTD	Remaining	% Qtr	% YTD
GENERAL INCOME										
Winnersh Hall Lettings	33,149	34,000	9,707	9,748	7,068	8,525	35,047	-1,047	25%	103%
Allnatt Pavilion Lettings	2,225	2,400	22	944	1,220	1,167	3,352	-952	49%	140%
John Grobler Room Lettings	1,265	1,400	145	488	60	40	733	667	3%	52%
Sindlesham Room Lettings	4,077	7,000	1,190	1,026	1,208	1,703	5,127	1,873	24%	73%
Community Centre Sub-Total	40,716	44,800	11,064	12,205	9,556	11,434	44,259	541	26%	99%
Allotment Rents	2,009	2,000	46	1,785	458	48	2,337	-337	2%	117%
Bearwood Recreation Ground	6,531	5,000	1,211	1,423	1,620	1,398	5,652	-652	28%	113%
Franchise Fee Bar	638	700	0	536	0	768	1,305	-605	110%	186%
Other Income Sub-Total	9,178	7,700	1,257	3,744	2,077	2,215	9,294	-1,594	29%	121%
TOTAL GENERAL INCOME	49,894	52,500	12,321	15,949	11,633	13,650	53,553	-1,053	26%	102%
OTHER INCOME										
Precept / WBC Tax Support Grant	107,881	109,719	57,416	52,303	0	0	109,719	-0	0%	100%
S106 Income	16,965	2,675	2,675	0	680	0	3,355	-680	0%	125%
Interest Received	36	40	11	9	11	8	39	1	19%	97%
Sundry Income	120	150	60	2	0	0	62	88	0%	41%
Winnersh Matters Advertising	0	0	0	0	0	0	0	0		
TOTAL OTHER INCOME	125,002	112,584	60,162	52,314	691	8	113,175	-591	0%	101%
Total Income	174,896	165,084	72,483	68,263	12,324	13,657	166,728	-1,644	8%	101%

Note

Fete Sponsorship	500		200	0	0	0	200			
Fete Income Balance	1		581	0	0	0	581			

**Winnersh Parish Council
Expenditure - 2013 / 14
Q4 - January to March 2014**

	Last Year	Budget	Qtr 1	Qtr 2	Qtr 3	Qtr 4	YTD	Remaining	% Qtr	% YTD
Community Centre										
Employment Costs - Caretaker	16,533	18,700	3,385	3,012	3,012	3,075	12,484			
Relief Caretaker			1,751	851	1,081	1,824	5,508	708	26%	96%
Gas/Elec/Water/Waste Services	6,308	7,000	1,634	1,211	916	842	4,604	2,396	12%	66%
Scheduled Maintenance	8,212	7,500	1,893	1,620	1,606	1,699	6,819	681	23%	91%
Unscheduled Maintenance	2,523	2,500	136	365	1,225	69	1,794	706	3%	72%
Rates	1,092	2,200	278	282	282	94	936	1,264	4%	43%
Refunds	0	0	0	250	30	0	280	-280		
Community Centre - Total Costs	34,668	37,900	9,078	7,591	8,153	7,604	32,425	5,475	20%	86%
Allnatt Pavilion										
Gas/Elec/Water/Waste Services	2,198	2,500	151	312	382	413	1,258	1,242	17%	50%
Scheduled Maintenance	0	1,000	252	0	0	0	252	749	0%	25%
Unscheduled Maintenance	246	500	106	1,200	74	0	1,379	-879	0%	276%
Refunds	0	0	0	0	0	0	0	0		
Allnatt Pavilion - Total Costs	2,444	4,000	508	1,512	456	413	2,889	1,111	10%	72%
Allotments										
Water & Maintenance	588	1,000	84	40	735	302	1,161	-161	30%	116%
Rent to WBC	730	1,000	1,000	0	0	0	1,000	0	0%	100%
Sundries	90	100	33	0	0	0	33	67	0%	33%
Refunds	86	0	14	0	0	58	72	-72		
Allotments - Total costs	1,494	2,100	1,131	40	735	360	2,266	-166	17%	108%
Recreation Grounds										
Bearwood Rec - Scheduled Maint	11,498	13,000	3,849	2,984	2,529	1,593	10,954	2,046	12%	84%
Bearwood Rec - Unscheduled Maint	2,299	1,000	480	257	13	0	750	250	0%	75%
Sundries	0	0	0	0	0	0	0	0		
Refunds	0	0	0	0	0	0	0	0		
Recreation Grds - Total Costs	13,797	14,000	4,328	3,241	2,541	1,593	11,703	2,297	11%	84%
Pavilion House										
Pavilion House Maintenance	868	350	0	127	0	90	217	133	26%	62%
Pavilion House - Total costs	868	350	0	127	0	90	217	133	26%	62%

**Winnersh Parish Council
Expenditure - 2013 / 14
Q4 - January to March 2014**

	Last Year	Budget	Qtr 1	Qtr 2	Qtr 3	Qtr 4	YTD	Remaining	% Qtr	% YTD
Office & General Costs										
Employment Costs	38,592	42,000	11,582	10,776	12,633	11,375	46,367	-4,367	27%	110%
Stationery/Office Supplies	715	450	94	8	179	163	444	6	36%	99%
IT Infrastructure	975	1,000	290	61	389	163	903	97	16%	90%
Copier	631	750	240	240	280	240	1,000	-250	32%	133%
Insurances	7,333	5,500	3,639	0	0	0	3,639	1,861	0%	66%
Training Councillors	115	200	200	0	40	0	240	-40	0%	120%
Training Staff	680	500	0	25	0	80	105	395	16%	21%
Chairman's Allowance	403	400	130	80	110	59	379	21	15%	95%
Employment Advertising	0	0	0	0	0	0	0	0		
Sundries	111	200	66	36	0	92	193	7	46%	96%
Election expenses	0	3,319	0	0	0	0	0	3,319	0%	0%
NALC/BALC Subscription	0	2,500	1,223	0	0	1,239	2,463	37	50%	99%
Subscriptions	955	1,100	45	30	371	621	1,067	33	56%	97%
Professional Fees	1,175	1,200	500	400	0	0	900	300	0%	75%
Bank Charges (Credit Card Fee)	32	0	32	0	0	0	32	-32		
Telecoms	1,509	700	229	258	255	264	1,008	-308	38%	144%
Post	416	400	67	163	50	54	335	65	14%	84%
Travel & Subsistence	262	300	2	144	0	146	292	8	49%	97%
Total Office & General Costs	53,904	60,519	18,339	12,222	14,308	14,496	59,365	1,154	24%	98%
Street Lights	635	600	441	65	115	65	686	-86	11%	114%
Other Expenditure										
S137 / WFAT	14	0	0	13	0	0	13			
Grants	1,587	2,000	925	0	350	325	1,600	400	16%	80%
Community Transport	2,250	4,500	0	2,250	0	850	3,100	1,400	19%	69%
Mispostings	0	0	0	0	0	0	0	0		
Bad Debt W/O	0	0	0	0	0	0	0	0		
Total Other Expenditure	3,851	6,500	925	2,263	350	1,175	4,713	1,787	18%	73%
Sub-Total Expenditure	111,661	125,969	34,751	27,061	26,658	25,796	114,265	11,704	20%	91%
Capital & Special Projects										
Other Projects	0	0	0	0	0	0	0	0		
R&A	21,145	33,800	10,018	2,253	12,596	2,814	27,681	6,119	8%	82%
F&GP	4,005	5,500	2,919	-200	287	625	3,631	1,869	11%	66%
Planning	2,045	4,200	0	50	1,470	0	1,520	2,680	0%	36%
Contingency	10,758	24,940	15,153	0	0	951	16,104	8,836	4%	65%
S106 Expenditure	16,965	0	2,675	0	680	0	3,355	-3,355		
Capital & Special Projects Costs	54,918	68,440	30,765	2,103	15,032	4,390	52,291	16,149	6%	76%
TOTAL EXPENDITURE	166,579	194,409	65,516	29,164	41,690	30,186	166,555	27,854	16%	86%

Winnersh Parish Council
Capital & Special Projects - 2013 / 14
Q4 - January to March 2014

	Budget	Qtr 1	Qtr 2	Qtr 3	Qtr 4	YTD	Remaining	% Qtr	% YTD
Recreation & Amenities Committee									
R&A - 2012-13 Play Area Grass Mat Repairs	8,000	7,940	0	0	0	7,940	60	0%	99%
R&A - Basketball Boards & Net Renewal	800	0	0	0	755	755	45	94%	94%
R&A - Car Park Fence Renewal	1,500	0	1,394	0	0	1,394	106	0%	93%
R&A - Christmas Lights Event	500	0	0	272	0	272	228	54%	54%
R&A - Fire & Intruder Alarm Upgrade	5,000	0	0	0	0	0	5,000	0%	0%
R&A - Goalpost Renewal	1,000	0	121	125	0	246	754	12%	25%
R&A - Miscellaneous	2,000	0	213	99	0	312	1,688	5%	16%
R&A - Play Area Repairs	3,000	2,078	0	0	974	3,052	-52	0%	102%
R&A - Re-marking of Car Park	500	0	525	0	0	525	-25	0%	105%
R&A - Replacement Boiler(s) in CC	11,500	0	0	12,100	1,085	13,185	-1,685	105%	115%
R&A - Total	33,800	10,018	2,253	12,596	2,814	27,681	6,119	8%	82%
Finance & General Purposes Committee									
F&GP - Winnersh Matters Newsletter	1,500	0	0	0	625	625	875	42%	42%
F&GP - Winnersh Parish Fete	3,500	2,919	-200	287	0	3,006	494	0%	86%
F&GP - Miscellaneous	500	0	0	0	0	0	500	0%	0%
F&GP - Total Including Miscellaneous	5,500	2,919	-200	287	625	3,631	1,869	11%	66%
Planning Committee									
Planning - Tree Husbandry / Replacement	4,000	0	50	1,470	0	1,520	2,480	0%	38%
Planning - Miscellaneous	200	0	0	0	0	0	200	0%	0%
Planning - Total Including Miscellaneous	4,200	0	50	1,470	0	1,520	2,680	0%	36%
Special Projects									
Special Projects - Balance	0	0	0	0	0	0	0	0%	0%
Other - Total Including Miscellaneous	0	0	0	0	0	0	0	0%	
Contingency									
Contingency - Balance	24,940	15,153	0	0	951	16,104	8,836	0%	65%
Contingency - Total	24,940	15,153	0	0	951	16,104	8,836	0%	65%

APPENDIX 4

**Winnersh Parish Council
Income & Expenditure Account
For the year ended March 2014**

2012/2013		2013/2014
	<u>INCOME</u>	
107,881	Precept	104,606.00
	Precept Support Grant	5,113.10
36	Bank Interest	38.78
40,633	Halls Lettings	44,259.09
8,540	Allotments, Recreation Gd.	7,989.05
2,689	Franchise Fee	1,304.53
620	Sundry Income	62.08
1	Fete Takings for Donation - Help for Heroes	0.00
16,965	S106 Income	3,354.90
83	Previous Year Adj	
177,448	TOTAL INCOME	166,727.53
8,748	VAT on Income (info only - not in calcs)	9,676.08
<hr/>		
	<u>EXPENDITURE</u>	
53,872	General Admin., Insurances, etc.	59,332.67
27,195	Capital & Major Projects	32,831.81
3,851	Grants	4,713.00
37,111	Hall Costs	35,314.28
868	Pavilion House	216.81
15,291	Allotments / Recreation Ground	13,969.63
635	Street Lights	686.06
16,965	S106 Expenditure	3,354.90
155,788	Sub-total	150,419.16
10,758	Expenditure from Contingency Budget	16,103.55
	SUSPENSE (Write-back/Write-off)	
166,546	TOTAL EXPENDITURE	166,522.71
32	BANK CHARGES	32.00
<hr/>		
13,558	VAT on Expenditure (info only - not in calcs)	15,504.68
10,870	Excess of income over expenditure	172.82
<hr/>		
	FUND BALANCES AND MOVEMENT	
44,906	General Fund O/Balance	55,692.34
177,448	Income	166,727.53
	Balancing item	
222,354	Sub total	222,419.87
166,546	Expenditure	166,522.71
32	Direct Expense	32.00
55,776		55,865.16
-83	Previous Year Adjustment	
<hr/>		
	Transfers To/From General Fund	
55,692	Balance at 31 March 2014	55,865.16
55,692	Total	55,865.16

WINNERSH PARISH COUNCIL

BALANCE SHEET as at 31 March 2014

2012/2013		2013/2014
	LONG TERM ASSETS	
	Long Term Debts	
	CURRENT ASSETS	
4,931	Debtors	6,222.35
4,809	VAT Recoverable	5,828.60
59,794	Cash in Hand	56,398.61
<u>69,534</u>		<u>68,449.56</u>
<u>69,534</u>	TOTAL ASSETS	<u>68,449.56</u>
	CURRENT LIABILITIES	
4,601	NAG Funds	0.00
3,680	Creditors (Deposits)	3,830.83
5,560	Creditors (Services)	8,753.57
	VAT to be Paid	0.00
<u>13,842</u>		<u>12,584.40</u>
<u>55,692</u>	ASSETS LESS LIABILITIES	<u>55,865.16</u>
<u>55,692</u>	Represented by:	<u>55,865.16</u>
<u>55,692</u>	General Fund	<u>55,865.16</u>

Signed:
Chairman

Signed:
Responsible Finance Officer