



Widdersh Parish Council

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MINUTES OF THE MEETING OF WIDDERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 9 SEPTEMBER 2014 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Southgate (Chairman), P Bray, F Breedlove, L Gordon-Walker,
D Green, G Harper, R Holdstock, D Hunt, I Shepherd-Dubey, R Tilbe.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

- 1.1 Apologies for absence** – Cllrs F Obileye, R Shepherd-Dubey, C Taylor.
- 1.2** The Council received the resignation of Cllr James Leask.
The Council has received confirmation from WBC that co-option can take place and the process of interviewing candidates will begin at the October Full Council meeting.

2 MINUTES OF THE PREVIOUS MEETING

- 2.1** The minutes of the Council meeting of 8 July 2014 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

- 3.1** None

4 PUBLIC SESSION

- 4.1** None

5 COMPLAINTS AND FAULT TRACKING

5.1 None

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 2; The new bus service through Winnersh was noted.

Item 34; No members are available to attend the Traffic Forum on 2 October 2014.

Item 36, 38, N16; The Council reviewed the WW1 banner and brochures. A decision on contributing towards a reprint of the brochures will be made as demand is evaluated.

Item N2; The Wokingham Cricket Club advert was noted.

Item N4; The Flood Risk Management Strategy will be reviewed by the Planning committee. **ACTION: Clerk**

Item N6; The proposed railway closure dates were given to the Council.

Item N8; The next Chairmanship course will be in September 2015.

7 BOROUGH COUNCIL MATTERS

7.1 Cllr Houldsworth sent his apologies.

7.2 Cllr R Shepherd-Dubey sent her apologies. Her report was read to the meeting – see Appendix 2.

7.2.1 A query was raised regarding possible damage to the railway embankment as a result of nearby building work. Cllr Bray will make further investigations. **ACTION: Cllr Bray**

7.3 Cllr Bray reported that:

- The cricket club request to extend its hours is still to be determined
- She is following up information regarding the Sainsbury's footpath from the car park to Dolphin Close
- The application for 445-447 Reading Road is awaiting confirmation of S106 details
- Wheatfields Primary School has opened

8 PARISH COUNCILLORS' QUESTIONS

8.1 Borough Council matters:

8.1.1 A question was asked regarding whether a delay in the Arbor Lane development could affect the housing stock figures for land supply.

Cllr Bray reported that this would probably not be the case with Arbor Lane, but a delay in the larger Hatch Farm Dairies development could have land supply implications.

8.1.2 A question was asked regarding the practicality of the fencing along the cycle lane on Lower Earley Way, Earley.

8.1.3 A question was raised regarding car sales: A discussion took place regarding the worsening situation of car sales on Reading Road. 42 Danywern Drive is now up for sale.

8.2 Parish Council matters:

None

9 LAST PLANNING COMMITTEE MEETING

9.1 The minutes of the Committee meeting of 22 July 2014 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.2 The minutes of the Committee meeting of 12 August 2014 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.3 Cllr Gordon-Walker reported on the meetings and thanked Cllr Bray for her excellent draft reply to the gypsy and traveller questionnaire.

9.4 The minutes of the Committee meeting of 1 September 2014 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.5 Cllr Harper reported on the comments regarding 39 King Street Lane.

10 LAST R&A COMMITTEE MEETING

10.1 The minutes of the Committee meeting of 2 September were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

10.2 Cllr Green reported on the results of the fixed wiring survey, the preparations for the Christmas Lights event and the start of the Play Area drainage project. Discussions took place regarding the length of the drainage pipes laid.

10.3 Cllr Green reported on correspondence received regarding plot 47a. The Council confirmed that, given the extenuating circumstances of the plot holder, an extension would be given to the tenancy. **ACTION: Clerk**

11 LAST FINANCE & GENERAL PURPOSES COMMITTEE MEETING

11.1 The minutes of the Committee meeting of 21 July were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

11.2 Cllr Breedlove reported that the office computer upgrade is now complete, albeit with some data recovery problems. Clarification of the P11D requirements are ongoing. He reported on the increased charitable donations from the fete.

11.3 The F&GP Committee **RECOMMENDED** and the Council **RESOLVED** to accept the Income, Expenditure and Capital & Major Projects Accounts for Quarter 1 of 2014-15.

12 LEGISLATIVE UPDATE

12.1 The Clerk reported on the change of legislation which now permits the recording of Council meetings.
Any changes to Council processes or procedures will be reported to the next F&GP Committee meeting. **ACTION: Clerk**

13 REPRESENTATIVES ON OUTSIDE BODIES

13.1 Cllr Harper reported on a recent meeting of the Hurst Consolidated Charity.

13.2 Cllr Harper reported on a recent meeting of the Borough Parish Working Group. A discussion took place regarding the devolution of responsibilities from WBC to the parish and town councils. The expanded role of the Working Group seems to nullify the need for the Annual Borough Parish Conference.

13.3 Cllr Southgate reported on a recent NAG meeting.
Cllr Bray queried the role of NAG sub-committees and suggested improved communication on the work they are undertaking.

14 APPROVAL OF ACCOUNTS

14.1 The Clerk reported on the services offered by The Unity Trust Bank, which has an account specifically designed for Parish Councils.

14.1.1 The F&GP Committee had **RECOMMENDED** and the Parish Council **RESOLVED** to set up an account with the Unity Trust Bank with the intention of switching accounts in the future. **ACTION: Clerk & FAO**

14.2 The increased charitable donations from the fete were noted with approval.

14.3 It was **PROPOSED** by Cllr Green and **SECONDED** by Cllr Holdstock and the Parish Council **RESOLVED** to pay the following accounts for September 2014.

**WINNERSH PARISH COUNCIL MEETING 9 September 2014
ACCOUNTS FOR PAYMENT - SEPTEMBER 2014**

Payee	Description	Amount	Chq No
Salaries (CH-AL-CF)	Salaries	3,277.61	SO/7545-7547
HM Revenue & Customs Only	Tax & NI - Month 6 Year 2014-15	632.94	7548
The Berkshire Pension Fund	Pension	941.03	7549
Mark Osmundson	Relief Caretaker (2 days - August)	113.80	7550
ABA (Construction) Limited	Play Area Inspection for June and August	228.00	7551
Berkshire Age Concern	Donation from Fete	584.82	7552
Biffa Waste Services Limited	Trade Waste Service to 26 December	1,056.12	7553
Binfield Electrical (Services) Limited	Electrical Installation Condition Report	948.00	7554
British Gas	Elec Charges to 31 August	191.31	7555
CASH	Petty Cash Top Up	20.95	7556
Corona Energy Retail 4 Limited	Gas Charges to 31 July	60.02	7557
D. Knight Esq.	Window Cleaning September	140.00	7558
John Southgate	Q2 Chairman's Allowance	40.00	7559
Mazars	External Audit for Year End 31 March 2014	480.00	7560
Nick Robins Limited	Groundworks August	1,569.00	7561
Prestige Plumbing & Heating	Allnatt Pavilion & House - Boiler Service	210.00	7562
Thames Valley Air Ambulance	Donation from Fete	584.82	7563
De Lage Landen	Copier Lease Charge to 3 January 2015	162.00	DD 3/10
Easycopiers Limited	593843 Charges to 31 August	42.00	DD 1/9
Wokingham Borough Council	Council Tax - Month 7	95.00	DD 1/9
Total for the month		11,377.42	

Financial Position as at 31 August 2014

Bank Balance	£	128,423.43
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15 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT

15.1 Cllr Southgate read the external audit report from Mazars. The Council **REFERRED** the document to the F&GP Committee for consideration.
ACTION: Clerk

15.2 Cllr Southgate reported on the improved broadband connectivity in the office. The Council **RESOLVED** to permit councillors to use the Wi-Fi access.
ACTION: Clerk

15.3 Cllr Green reported on the suggestion made by SBS to revise the bar T&Cs. The Clerk was asked to monitor the situation and arrange a meeting with SBS if necessary.
ACTION: Clerk

16 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

16.1 The next meeting of the Parish Council will be held on Tuesday 14 October 2014 at 7.45pm in the John Grobler Room.

There being no further business, the meeting closed at 9.25pm.

APPENDIX 1

Items of correspondence received prior to the issue of the 9 September 2014 Full Council Meeting Agenda

- 1 TV Police; Thames Valley Alerts
- 2 Courtney Buses; route 189 service details through Winnersh
- 3 Cllr J Leask; resignation from Council
- 4 Look Out Centre; what's on, April 2014 – March 2015
- 5 WBC; Sports Council Update
- 6 WBC; link to The Chain newsletter, August-September 2014
- 7 BALC; draft guide to Openness of Government Bodies Regulation 2014
- 8 WTC; Wokingham Remembers invitations
- 9 BALC; July newsletter
- 10 HealthWatch Wokingham Borough; foodbank report
- 11 WBC; Libraries August activities
- 12 TVP; link to 'Community Remedy Document' survey
- 13 RBFRS; strike action 9-16 August 2014
- 14 Wokingham Information Network; posters
- 15 Rainbow Centre; Community News, August 2014
- 16 Round and About Wokingham / Winnersh, August 2014
- 17 WBC; Gypsy and Traveller Local Plan, consultation, 7 August to 2 October 2014
- 18 CCB; Community Building Advice Service courses
- 19 NHS Wokingham Clinical Commissioning Group, meeting 2 September 2014
- 20 WBC; electoral register update, August 2014
- 21 Berkshire Records Office; updated records list
- 22 Relate; Annual Report and invitation to AGM 16 September 2014
- 23 WBC; Libraries September activities
- 24 Readibus; thanks for grant
- 25 CCB; AGM invitation 24 September and nomination form
- 26 WBC; Sports Awards nomination form
- 27 CCB; Action For All newsletter, August 2014
- 28 NHS Berkshire; invitation to Citizen Assembly, 18 September 2014
- 29 TVERC; Records Day, Thames Valley Park, 27 September 2014
- 30 WBC; Borough Parish Working Group notes, 15 July 2014
- 31 WBVSF; training bulletin, August-September 2014
- 32 WBC; confirmation of Casual Vacancy on Winnersh Parish Council
- 33 Wokingham Volunteer Centre; invitation to AGM 23 September 2014
- 34 Shinfield PC; next Wokingham + Traffic Forum meeting, 2 October 7.30pm
- 35 Mr P Ray; interest in co-option onto WPC
- 36 WTC; WW1 memorial trail, invitation to launch on 14 September 2014
- 37 Wokingham Volunteer Centre; summer newsletter 2014
- 38 WTC; WW1 Trail brochure and banner update
- 39 Arborfield PC; Arborfield News magazine, August-September 2014

Items of correspondence received since the issue of the 9 September 2014 Full Council Meeting Agenda

- N1 Clerks & Council Direct magazine; September 2014
- N2 Round and About Wokingham / Winnersh magazine; September 2014
- N3 WBVSF; training update
- N4 WBC; Local Flood Risk Management Strategy consultation 22 Sep to 31 Oct
- N5 SSE Contracting; invitation to Street Light workshops, dates tbc
- N6 Cllr R Tilbe; dates of rail maintenance closures Winnersh - Earley
- N7 WBC; consultation on WBC Public Events Traffic order, closes 25 September 2014
- N8 Cllr G Harper; request to attend a Chairmanship training course
- N9 SLCC; The Clerk magazine, September 2014
- N10 BALC; extract re Recording of Meetings
- N11 WBC; Rainbow Centre News, September 2014
- N12 Mrs D Frewin; request for extension on plot 47a

- N13 The Salvation Army; thanks for grant
- N14 Cllr C Taylor; apologies and Winnersh Matters update
- N15 Cllr R Shepherd-Dubey; apologies and Borough Council report
- N16 WTC; WW1 brochures and reprint query

APPENDIX 2

Cllr R Shepherd-DuBey, Borough Councillors Report:

Hatch Farm Dairies: Nothing has happened over the summer, I am waiting for an update. As of August they have not signed their S106 agreement. This means most likely that construction is unlikely to start before Summer 2017 at the earliest because it takes 2 years lead time to get the High Tension Electric cables they require to bury the electric lines.

Winnersh Bypass no news here either. The Borough has not yet purchased the land between Longdon Drive and the Reading Rd. This means the Bypass is unlikely to be built until 2018 at the earliest and more likely 2019 or 2020.

Northern Distribution Road, The designation of a Sang of land near the junctions of the M4 and A329M in Eastern Winnersh, potentially changes the route of the road to come down Toutley and close to Monkey Mates, a business located in Winnersh. The residents in Eastern Winnersh off Old Forrest Rd prefer the route going through the allotments, while the residents in the rest of Winnersh either have expressed no preference or preferred the Route down Old Forrest Rd. Either route is likely not to be built for 10 years because of delays in Network Rail permission to cross their tracks. This may result in construction traffic and new Northern SDL residents on Old Forrest Rd and more traffic on the Reading Rd and more pressure on Winnersh Crossroads.

Winnersh Crossroads seem to operate reasonably better than in the recent past, but that is anecdotal, not backed by statistics or traffic speed records.

The works to upgrade the Signalling at Showcase roundabout is still scheduled for Novemeber 2014. The more problematic works on the other half of the A329M overpass are scheduled for Summer holidays 2015.

The park and ride move has been tendered by Reading Borough Council, but no date is set. The move must be started before the end of the 2014/15 fiscal year to keep the grant from central government.

The fencing in the existing park and ride was due to be removed by a subcontractor, but they failed to complete the work. After emails to the Wokingham Highways Department they were in contact with the major contractor to get the work done.

The often delayed work on the bridge over the tracks on Robin Hood Lane seems to be almost finished finally. There have been numerous complaints from residents about the lack of speed on a project that was originally scheduled to take 10 days but seemed to have dragged on.

Winnersh Meadows bridge over the pond repair contract is in the process of getting estimates and tendering for the work. No ETA for completion is available at this time.

Winnersh Triangle owners have been working with residents who claimed damage to their properties caused by the construction.

The Arbor Lane Development has been delayed again due to drainage and flooding issues, between WBC and the developer.

9 September 2014