



Winnersh Parish Council

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MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 14 OCTOBER 2014 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Southgate (Chairman), P Bray, F Breedlove, D Green, G Harper, R Holdstock, D Hunt, F Obileye, I Shepherd-Dubey, R Shepherd-Dubey, R Tilbe.

In attendance: Clive Hudson (WPC Clerk), 2 Police Officers, 1 Community Warden, 4 members of the public.

1 APOLOGIES

1.1 Apologies for absence – Cllrs C Taylor.

1.2 The Council received the resignation of Cllr Lee Gordon-Walker. On behalf of the Council the Chairman thanked Cllr Gordon-Walker for his contributions, especially as Chairman of the Planning Committee, and wished him well for the future.
The Clerk will display the Notice of Vacancy.

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 9 September 2014 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 None

4 PUBLIC SESSION

4.1 PC Paul Bentley addressed the meeting. He introduced PCSO Oli Hunka. He spoke of the policing of the area and the current areas of concern regarding

occasional burglaries, anti-social behaviour and traffic issues. A discussion took place and it was agreed that Winnersh is a quiet area to live in.

Cllr Southgate thanked the police for their input. The 2 police officers left the meeting.

- 4.2** Mr Mohammed Ahmed introduced himself as a new Community Warden for the area. He explained his background and role as a community warden. A short discussion took place.

Cllr Southgate thanked Mr Ahmed and invited him to attend a future meeting when he had settled into his new role. Mr Ahmed left the meeting.

- 4.3** Cllr Southgate explained the procedure for filling vacancies on the Council by co-option. He introduced Mr P Ray, Mr N Kilby and Mr S Hanna, who have expressed an interest in being co-opted onto the Council. The three candidates introduced themselves in turn and spoke of their backgrounds and interests in the community.

Cllr Southgate explained that the formal vote for co-option would take place at the November Full Council meeting. He invited the three candidates to attend the forthcoming Committee meetings to meet councillors and get a further understanding of the workings of the Council.

Two members of the public left the meeting.

5 COMPLAINTS AND FAULT TRACKING

- 5.1** None

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 12; The opening of the Wokingham Station Link Road was noted.

Item 23; The WBC review of the amenity provision vans was discussed.

Cllr Harper volunteered to attend.

ACTION: Cllr Harper

6.2 Correspondence received since the issue of the agenda

Item N1; Cllr Harper is available to attend the BALC AGM.

ACTION: Cllr Harper

Item N4; Cllr Tilbe volunteered to attend the WBC Sports Personality evening.

ACTION: Cllr Tilbe

Item N5; The resting of the play area facilities at Dinton Pastures was discussed.

Item N12; Cllr Obileye volunteered to attend the Wokingham CCG meeting.

ACTION: Cllr Obileye

Item N15; Cllr I Shepherd-Dubey will represent the Council at the Community Forum meeting on 21 October. **ACTION: Cllr I Shepherd-Dubey**

7 BOROUGH COUNCIL MATTERS

7.1 Cllr Houldsworth reported:

- He is Chairman of the Affordable Housing committee and is a member of two other committees
- Dinton Pastures play areas are to be rested for the winter. He gave further information on the background of facilities at Dinton Pastures
- WBC is reviewing its Flood Risk Strategy
- WBC is reviewing its Grounds Maintenance provision
- A new contract tracking system is being implemented at WBC

7.2 Cllr R Shepherd-Dubey reported:

- Winnersh Crossroads is at capacity
- No news on Hatch Farm Dairies and the Relief Road
- The problems facing enforcement of SUDS
- The Robinhood Lane bridge works are still not completed

7.3 Cllr Bray reported:

- A new central contract officer had been appointed
- Flu jabs are available for over 65's and children
- The Dinton Pastures golf club facility had declined
- The bridge had been fixed at Arbor Meadow
- The legal procedures relating to anti-social behaviour have changed

One member of the public left the meeting.

8 PARISH COUNCILLORS' QUESTIONS

8.1 Borough Council matters:

None

8.2 Parish Council matters:

None

9 LAST PLANNING COMMITTEE MEETING

9.1 The minutes of the Committee meeting of 23 September 2014 were agreed, and the Parish Council **RESOLVED** to sign them as a true record. They were signed by Cllr Southgate.

9.2 Cllr Southgate reported the meeting of 13 October 2014. The applications for the football academy at Bearwood Golf Course had been considered.

The revised application for land rear of 40 Arbor Lane had been considered. Cllr Southgate summarised the Council's concerns, particularly that the application process was flawed.

The Council **RESOLVED** to appoint Cllr Bray to speak on its behalf at the WBC Planning meeting on 15 October 2014.

10 LAST R&A COMMITTEE MEETING

10.1 The minutes of the Committee meeting of 7 October were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

10.2 Cllr Green reported that;

- the major R&A projects for this year were complete
- the Committee has revised the allotment allocation policy
- an application had been received to open a cafe in the pavilion and a business strategy had been requested from the applicant
- the Christmas Lights event was being planned
- suggestions for the 2015-16 projects budget were invited

10.3 The Committee had **RECOMMENDED** a change to the terms and conditions for hiring the Community Centre facilities.

The Council **RESOLVED** to include the following provision:

“No open flame equipment is to be brought on site without prior consent”.

11 NEXT FINANCE & GENERAL PURPOSES COMMITTEE MEETING

11.1 The next F&GP meeting was confirmed as Tuesday 28 October 2014 at 7.45pm in the John Grobler room.

12 REPRESENTATIVES ON OUTSIDE BODIES

12.1 Cllr Hunt reported on his recent waste management meeting at Smallmead. A discussion took place on the limitations of the current recycling scheme.

12.2 Cllr Southgate had attended the opening of the Lower Earley Cycleway, which included a demonstration of the Reading public cycle scheme.

12.3 Cllr Southgate, the 3 Borough Councillors and the Clerk had visited Wheatfield Primary School, which has admitted its first intake.

13 APPROVAL OF ACCOUNTS

13.1 The Clerk reported on the progress of the opening of the Unity Trust bank account. The Clerk distributed the relevant signatory forms for completion by councillors.

13.2 The Clerk reported on the completion of the play area drainage project.

13.3 It was **PROPOSED** by Cllr Obileye and **SECONDED** by Cllr Holdstock and the Parish Council **RESOLVED** to pay the following accounts for October 2014.

**WINNERSH PARISH COUNCIL MEETING 14 October 2014
ACCOUNTS FOR PAYMENT - OCTOBER 2014**

Payee	Description	Amount	Chq No
Salaries (CH-AL-CF)	Salaries	3,277.81	SO/7564-7566
HM Revenue & Customs Only	Tax & NI - Month 7 Year 2014-15	632.94	7567
The Berkshire Pension Fund	Pension	941.03	7568
Mark Osmundson	Relief Caretaker (8 days - September)	455.20	7569
Bowak Limited	Cleaning Supplies	261.61	7570
British Gas	Elec Charges to 2 Oct14	206.89	7571
CASH	Petty Cash Top Up	69.85	7572
Corona Energy Retail 4 Limited	Gas Charges to 1 Oct14	128.60	7573
CPS Caversham	Printing of Winnersh Matters	625.00	7574
D. Knight Esq.	Window Cleaning October	90.00	7575
Ian Beasleigh	Plot 24A - Deposit Refund	35.00	7576
Mrs Jessie Richards	Plot 30 - Deposit Refund	35.00	7577
Mr J Joshi	Plot 8A - Deposit Refund	35.00	7578
John Thompson	Plot 70B - Deposit Refund	35.00	7579
Mrs Lorraine Ferre	Plot 45B - Deposit Refund	35.00	7580
Nick Robins Limited	Groundworks September	1,388.40	7581
PumpMaster UK Limited	Annual Service	114.00	7582
Sherwood Bros & Burton (Maidenhead Ltd)	Drainage for recreation ground	11,735.28	7583
SSE Contracting Limited	Q2 Street Light Maintenance	65.57	7584
Viking	Stationery & Diaries	69.94	7585
Easycopiers Limited	595199 Charges to 30 September	42.00	DD 31/10
NatWest OneCard	Lightsave - light tubes / low energy bulbs	44.14	DD 10/10
Plusnet	Telecoms Charges to 9 Nov14	51.30	DD 15/10
Risc Group	38733 PC Back Ups	22.74	DD 16/10
Thames Water Utilities Limited	9th June - 8th September 2014	1,062.82	DD 27/9
Wokingham Borough Council	Council Tax - Month 8	95.00	DD 1/10
Total for the month		<u>21,555.12</u>	

Payments made after last meeting

Plusnet	Telecoms charges to 9 Oct	59.80	DD
Risc Group	37882 PC Back Ups	22.74	DD
		<u>82.54</u>	

Financial Position as at 30 September 2014

Bank Balance	£	119,009.33
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14 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT

14.1 Cllr Southgate reported that the final draft of Winnersh Matters is complete. Payment will be made with the order. The completed newsletters are expected next week.

Cllrs Southgate and Harper will organise the distribution of the newsletters. Councillors were asked to volunteer to help with distribution.

15 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

15.1 The next meeting of the Parish Council will be held on Tuesday 11 November 2014 at 7.45pm in the John Grobler Room.

There being no further business, the meeting closed at 10.03pm.

APPENDIX 1

Items of correspondence received prior to the issue of the 14 October 2013 Full Council Meeting Agenda

- 1 TV Police; Thames Valley Alerts
- 2 HomeStart Wokingham; invitation to AGM, 10 November, Shinfield
- 3 TVP; intention to attend October and November meetings
- 4 WBC; invitation to meeting re Council Amenity Vehicle provision
- 5 Wheatfield Primary School; invitation to visit
- 6 WBVSF; link to The Chain magazine, October-November
- 7 WBC; Mayor's Charity is a fund for More Arts Wokingham
- 8 WBC; introduction of new Community Warden
- 9 WBC; invitation to opening of Lower Earley Cycleway, 29 September
- 10 Mr N Kilby; interest in co-option to the Parish Council
- 11 Wokingham Volunteer Centre; recruitment fair, 11 October, Wokingham
- 12 WBC; opening of Station link road, 30 September
- 13 Round and About Winnersh; magazine, October 2014
- 14 WBC; Libraries newsletter, October 2014
- 15 WBVSF, Partnership Development Fund update
- 16 WBC; My Journey update
- 17 Rainbow Centre; Community News, October 2014
- 18 Arborfield PC; Arborfield news magazine, October – November 2014
- 19 WBC Libraries; Winnersh Library posters
- 20 WBC Libraries; press release re Home Library Service
- 21 WBC Libraries; half-term activities
- 22 WBC; request for list of Residents' Associations in Winnersh
- 23 WBC; invitation to meeting re Amenity Vehicle provision, 27 October 2014
- 24 WBC; news release re Fosters Care Home site, Woodley

Items of correspondence received since the issue of the 14 October 2013 Full Council Meeting Agenda

- N1 BALC; invitation to AGM, Wednesday 5 November at Grazeley
- N2 Mr S Hanna; interest in co-option to the Parish Council
- N3 Circles South East; request for volunteers
- N4 WBC; invitation to Sports Award evening, 28 November, Bearwood College
- N5 WBC; resting of play area at Dinton Pastures over the winter
- N6 WBC; WBC Mayor's appointments, w/c 11 October 2014
- N7 NALC; events/training survey
- N8 WBC; invitation to Major Projects Coordination meeting, 10.30am, Tu 21 October at Shute
End
- N9 WBVSF; training workshops
- N10 Arborfield Garrison Fun Day; posters, 27 October
- N11 WBC; upgrade of traffic signals at Showcase roundabout, w/c 3 November 2014
- N12 NHS Wokingham CCG; invitation to public meeting, 1.30pm 4 November, Woodley
- N13 Cllr Lee Gordon-Walker; resignation from Winnersh Parish Council
- N14 Rainbow Centre; Keyboard/Word skills course details
- N15 WBC; North & South SDL Community Forum meeting, 21 October 2014