



Widdersh Parish Council

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MINUTES OF THE MEETING OF WIDDERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 11 NOVEMBER 2014 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Southgate (Chairman), P Bray, F Breedlove, D Green,
G Harper, D Hunt, F Obileye, I Shepherd-Dubey, R Shepherd-Dubey,
C Taylor.

In attendance: Clive Hudson (WPC Clerk), 1 Police Officer, 5 members of the
public.

1 APOLOGIES

1.1 Apologies for absence – Cllr R Tilbe.

1.2 Cllr Southgate informed the meeting of the sad death of Cllr Ted Cooke after a long illness. He had been a very active member of the Council for over 7 years and his contribution would be sorely missed.
The Clerk will display the Notice of Vacancy after the funeral.

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 14 October 2014 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 None

4 PUBLIC SESSION

4.1 Sgt Tim Woolford addressed the meeting. He reported that the parish is mainly quiet except for a few recent incidents.

A discussion took place on the operation of the traffic lights at the crossroads and the restrictions on entry and exit at Sainsburys on King Street Lane.

Cllr Southgate thanked Sgt Woolford for reporting to the meeting.

- 4.2** Mr David Wilby and Richard Brommell from WBC Highways and Transport gave a presentation on the proposed cycleway along Reading Road. They gave an overview of the whole project and then presented detailed information about the proposals for Reading Road from the Showcase Cinema to the crossroads.

A lengthy discussion took place regarding the practicalities of certain aspects of the planned cycleway and the effect on vehicular access. The Council expressed particular concern regarding the removal of filter lanes at the Cavendish Gardens and Greenacres Avenue junctions.

Cllr Southgate thanked the WBC officers for presenting their proposals to the Council.

Three members of the public left the meeting.

5 COMPLAINTS AND FAULT TRACKING

- 5.1** None

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 8; The details of the Winter Friend Service were discussed.

Item 15; The vision for Dinton Pastures and the changes to the closure times of the play equipment were noted.

Item 23; The RePaint information was presented to the Council.

Item 25; Cllr Hunt had attended this meeting.

Item 34; meeting with community workers; the Council asked the Clerk to obtain a date for the potential meeting. **ACTION: Clerk**

Item 37; the Clerk confirmed the request for the WTC Mayor to wear ceremonial chains at an event in Winnersh.

6.2 Correspondence received since the issue of the agenda

Item N1; The request for an additional grant was referred to the F&GP Committee.

Item N8; The Council confirmed that pupils from The Holt School could organise a stall at the Christmas Lights event. **ACTION: Cllr Green**

Item N10; The Highways Agency Smart Motorway consultation was discussed. The Highways Agency is making a presentation at the Community Centre on 28 November.

Item N14 & N15; These WBC proposals were discussed.

7 BOROUGH COUNCIL MATTERS

7.1 Cllr Houldsworth reported:

- An update to the installation of traffic lights at the Showcase roundabout
- A S106 agreement has been signed for the Hatch Farm Dairies development
- Dinton Pastures golf course has been closed

7.2 Cllr R Shepherd-Dubey reported:

- On concerns regarding the right turn lanes at Cavendish Gardens and Greenacres Avenue
- The beginning of building work at Hatch Farm Dairies is still probably 2 years away

7.3 Cllr Bray reported:

- She has a forthcoming meeting at WBC regarding the crossroads
- She is following up a query regarding the wooden posts, which restrict parking on Pheasant Close
- The planning consent at Sainsbury's did not include a restriction on outdoor working times

8 PARISH COUNCILLORS' QUESTIONS

8.1 Borough Council matters:

The Borough Councillors were asked whether they can take a joint approach on matters relating to Winnersh. The Councillors confirmed that this was already the case.

8.2 Parish Council matters:

The Council confirmed that councillors are invited to bring contributions for the food bank in lieu of Christmas cards again this year.

9 CO-OPTION OF COUNCILLORS

9.1 Cllr Southgate confirmed that there were two vacancies for the Council and three candidates standing for co-option. He explained the voting procedure. Standing Orders were suspended whilst the two candidates present were given the opportunity to make final representations.

Three members of the public left the meeting.

- 9.2 A series of votes were taken to select two new members from the candidates. The Council **RESOLVED** to co-opt Mr P Ray and Mr S Hanna to the Parish Council.

Mr S Hanna returned to the meeting.

- 9.3 Mr Hanna signed the Declaration of Acceptance of Office and joined the meeting as a councillor.
- 9.4 The Council confirmed that co-option for the latest vacancy on the Council would be considered at the December meeting, upon confirmation of the vacancy by WBC. If further candidates come forward the co-option will be delayed by one month to enable the new candidates to make presentations at the December meeting.

10 LAST PLANNING COMMITTEE MEETING

- 10.1 The minutes of the Committee meeting of 3 November 2014 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 10.2 Cllr Taylor reported on the changes to the application for a care home on the GMU site.
Cllr Tilbe has been appointed as Vice-Chairman of the Planning Committee.
- 10.3 The Committee **RECOMMENDED** and the Parish Council **RESOLVED** to appoint Cllr Taylor as Chairman of the Planning Committee.

Thus, as per Standing Orders, Cllr Taylor becomes a member of the Executive Committee.

11 LAST R&A COMMITTEE MEETING

- 11.1 The minutes of the Committee meeting of 4 November were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 11.2 Cllr Green reported that;
- A new Relief Caretaker is to be recruited
 - The process of allocation of allotment plots has been reviewed
 - Repairs to some pieces of play equipment are authorised
 - suggestions for the 2015-16 projects budget were summarised
- 11.3 Cllr Green summarised the preparations for the Christmas Lights event. He asked for volunteers to help with the preparation of the lights at 12 noon on Saturday 29 November. **ACTION: All Councillors**

12 LAST FINANCE & GENERAL PURPOSES COMMITTEE MEETING

- 12.1 The minutes of the Committee meeting of 28 October were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 12.2 Cllr Breedlove reported that the Quarter 2 figures were very close to budget, with a few minor variances.

The F&GP Committee **RECOMMENDED** and the Council **RESOLVED** to accept the Income, Expenditure and Capital & Major Projects Accounts for Quarter 2 of 2014-15.

12.3 Cllr Breedlove explained the principles of the salary review awaiting national confirmation.

12.3.1 The F&GP Committee **RECOMMENDED** and the Council **RESOLVED** that, subject to confirmation of the national agreement, the Clerk's and FAO's salaries would increase in accordance with the revision for their respective SCPs.

12.3.2 The F&GP Committee **RECOMMENDED** and the Council **RESOLVED** that, subject to confirmation of the national agreement, the Caretaker's salary should increase by 2.2% from January 2015 and then be set to SCP 9 with effect from April 2015.

12.4 The Council discussed the proposed changes to the Financial Regulations and Standing Orders in relation to online banking. The Clerk confirmed that the Internal Auditor has approved the proposed changes.

The F&GP Committee **RECOMMENDED** and the Council **RESOLVED** that documents F02 Financial Regulations and C01 Standing Orders should be changed to incorporate the changes recommended relating to online banking.

13 REPRESENTATIVES ON OUTSIDE BODIES

13.1 Cllr Harper reported on a meeting of the Borough / Parish Working Group. He invited councillors to bring topics for discussion at future Working Group meetings to the next Full Council meeting. **ACTION: All Councillors**

13.2 Cllr Harper reported on the WBC meeting relating to the future of Amenity Vehicles.

13.3 Cllr Harper reported on the details of the BALC AGM.

13.4 Cllr Obileye reported on the meeting of the Wokingham Clinical Commissioning Group.

13.5 Cllr I Shepherd-Dubey reported on the N&S Wokingham SDL meeting.

14 APPROVAL OF ACCOUNTS

14.1 The Council **RESOLVED** to authorise the new councillors, P Ray and S Hanna, as signatories on the Council's bank accounts.

14.2 The Clerk reported on the details of the annual fire extinguisher check.

14.3 The details of the electrical repairs were confirmed.

14.4 The repairs to the office toilet were reported.

14.5 The upgrade to the office computer system was explained.

14.6 It was **PROPOSED** by Cllr Breedlove and **SECONDED** by Cllr Green and the Parish Council **RESOLVED** to pay the following accounts for November 2014.

**WINNERSH PARISH COUNCIL MEETING 11 November 2014
ACCOUNTS FOR PAYMENT - NOVEMBER 2014**

Payee	Description	Amount	Chq No
Salaries (CH-AL-CF)	Salaries	3,380.23	SO/7586-7588
HM Revenue & Customs Only	Tax & NI - Month 8 Year 2014-15	696.74	7589
The Berkshire Pension Fund	Pension	978.39	7590
Mark Osmundson	Relief Caretaker (3 days - October)	170.70	7591
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ABA (Construction) Limited	Play Area Inspection - Oct14 £114.00	228.00	7592
	Inspection & Repairs - £114.00		
Angela Plummer	Plot 48 - Deposit Refund	35.00	7593
Binfield Electrical (Services) Limited	Remedial Works following Fixed Wiring Survey	925.05	7594
Bowak Limited	Black Sacks / Mop Head	45.14	7595
British Gas	Elec Charges to 3-23 Oct14	143.46	7596
CASH	Petty Cash Top Up	9.96	7597
Chubb Fire & Security Limited	Fire Extinguisher Service & Replacements	583.41	7598
D. Knight Esq.	Window Cleaning November	90.00	7599
Information Commissioner	Data Protection Renewal	35.00	7600
Keep Mobile	Grant	1,005.00	7601
MS Therapy Centre Berkshire	Grant	120.00	7602
Nick Robins Limited	Groundworks October	1,925.40	7603
Office IT Plus Limited	PC Upgrade & move to fibre optic broadband	394.95	7604
PumpMaster UK Limited	New Toilet Pump	555.60	7605
Lloyds TSB Commercial Finance	SMS - Hall Boiler & Gas Safety Inspection	216.00	7606
Truvox International	Annual Service Buffer/Hoover	132.00	7607
West Berkshire District Council	Premises Licence - Annual Fee	180.00	7608
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Easycopiers Limited	596628 Charges to 31 October	42.00	DD 28/11
Plusnet	55565827 Telecoms Charges to 9 Dec14	49.26	DD 13/11
Risc Group	39568 PC Back Ups	22.74	DD 17/11
Wokingham Borough Council	Council Tax - Month 8	95.00	DD 1/11
Total for the month		12,059.03	

Financial Position as at 31 October 2014

Bank Balance	£	104,245.95
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15 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT

15.1 The Council discussed the possibility of installing trees, benches or plaques in memory of deceased councillors.

15.2 The delivery of the new edition of Winnersh Matters was discussed. Any spare copies are to be returned to Cllr Harper.

16 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

16.1 The next meeting of the Parish Council will be held on Tuesday 9 December 2014 at 7.45pm in the John Grobler Room.

There being no further business, the meeting closed at 10.45pm.

APPENDIX 1

Items of correspondence received prior to the issue of the 11 November 2014 Full Council Meeting Agenda

- 1 WBC; consultation on Public Green Spaces
- 2 WBC; October Library update
- 3 WBC; Station Link Road closures
- 4 RBFRS; change of address of Headquarters
- 5 WBC; Rainbow Centre half-term events
- 6 Keephatch Beech Consortium; invitation to Community Forum meeting 21 October 2014
- 7 Berkshire Carers Service; The Berkshire Carer newsletter
- 8 WBC; Wokingham Winter Friend service
- 9 WBC; Black History month exhibition
- 10 WBC; Dinton Pastures update
- 11 WBC; Rainbow Centre courses
- 12 RNIB/First Bus; 'Swap with Me' event, 31 October 2014
- 13 TVP; Thames Valley Alerts
- 14 WBC; In-Car Safety Campaign
- 15 WBC; Vision for Dinton Pastures
- 16 RBFRS; Lifesaving Devices press release
- 17 WBC; My Journey Glow Week, 3-7 November 2014
- 18 WBC; Extraordinary Meeting of the Community Partnerships Overview and Scrutiny Committee, agenda, 27 October 2014
- 19 TV Air Ambulance; newsletter and thanks for grant from fete
- 20 Clerks & Councils Direct; magazine November 2014
- 21 WBC News magazine, Autumn 2014
- 22 WBC; Talented Teen mentoring
- 23 WBC; Community RePaint scheme update
- 24 WBC; Community Centre Licence renewal
- 25 WBC; Campaign Against Waste meeting notes, 8 October 2014
- 26 RBFRS; strike action, 31 October to 4 November 2014
- 27 WBC; Libraries newsletter, November 2014
- 28 NHS Berks PPI Team; agenda, meeting 4 November 2014
- 29 WBC; consultation on new Arborfield Secondary School, 6 November 2014
- 30 WBC; celebrate long-serving library volunteers
- 31 Wokingham CAB; request to increase grant 2015-16
- 32 National Joint Council for Local Government Services; Local Government Pay Consultation
- 33 WBC; Elevate Wokingham Arts Commission
- 34 Mohammed Ahmed – Community Warden; joint meeting of Winnersh community workers
- 35 WBC; invitation to Major Projects meeting, 10.30am, 18 November at Shute End
- 36 West Berks; Good Neighbours Stop Rogue Traders week, 3-7 November 2014
- 37 Wokingham TC; request for Town Mayor to wear chains, 13 December 2014
- 38 FAO; death of Cllr Ted Cooke
- 39 WBC; confirmation of WPC vacancy arrangements
- 40 WBC; Rainbow Centre Community news, November 2014

Items of correspondence received since the issue of the 11 November 2014 Full Council Meeting Agenda

- N1 W&D CAB; request for consideration of larger grant in 2015-16
- N2 WBC; update on new secondary school at Arborfield
- N3 Earley TC; invitation to Christmas Reception, 17 December at 7.45pm
- N4 WBC; Private Fostering leaflet
- N5 Age Concern; thanks for fete donation
- N6 CCB; Action For All e-bulletin
- N7 NALC; Larger Councils Committee – invitation to vote
- N8 Karen Vass; Holt School girls request to hold a stall at Christmas Lights event
- N9 WBC; Litter Pick 2015, dates are 28-29 March 2015
- N10 Highways Agency; Smart Motorway Consultation, to 21 December 2014
- N11 Wheatfield Primary School; invitation to official opening, 12 December at 2.00pm
- N12 SLCC; The Clerk magazine, November 2014
- N13 Highways Agency; Smart Motorway Consultation, householder letter
- N14 WBC; preview proposals for Peach Place
- N15 WBC; leisure centre planning consultation, to 9 January 2015
- N16 WBC; consultation on Arborfield Village Design Statement, to 23 December