



Winnersh Parish Council

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MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 9 DECEMBER 2014 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Southgate (Chairman), P Bray, F Breedlove, D Green, S Hanna, G Harper, R Holdstock, D Hunt, F Obileye, P Ray, I Shepherd-Dubey, R Shepherd-Dubey, R Tilbe.

In attendance: Clive Hudson (WPC Clerk), WBC Cllr P Houldsworth, 2 members of the public.

1 APOLOGIES

1.1 Apologies for absence – Cllr C Taylor.

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 11 November 2014 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 There are no further details regarding a meeting of Community Workers.

3.2 The Holt pupils held a stall at the Christmas Lights event.

3.3 Cllr Harper reported on the Borough / Parish Working Group's request for discussion items for the meeting of 15 January 2015. Councillors should send their suggestions to the Clerk. **ACTION: All Councillors**

4 PUBLIC SESSION

4.1 There were no questions from the public.

- 4.2 There were no representatives from WBC Highways available to speak to this meeting.

Two members of the public left the meeting.

5 COMPLAINTS AND FAULT TRACKING

- 5.1 The Clerk reported some damage to a play area gate.

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 6; The Clerk summarised the Interim Audit report. This will be presented to F&GP for further scrutiny. **ACTION: Clerk**

Item 10; Cllr Harper will produce some feedback on the BALC AGM. **ACTION: Cllr Harper**

Item 12; Cllr Southgate reported that the NJC pay award for 2014-16 had been confirmed. He explained the changes to the draft version which had been recommended by F&GP. The Council **RESOLVED** to adopt the pay award as revised.

Item 14; The invitations to the Grand Opening of Wheatfield Primary School were explained.

Item 15; Cllr Harper explained that he had been unable to attend the WDALC AGM.

Item 18; WBC's purchase of Grays Farm as a sporting venue was discussed.

Item 19; WBC's Christmas / New Year waste collection dates were noted.

Item 25; CAB's request for additional grant aid will be discussed at the next F&GP meeting. **ACTION: Clerk**

6.2 Correspondence received since the issue of the agenda

Item N1; Cllr Southgate reported on this letter. The Council discussed the information. The Clerk was asked to forward the details to the police. **ACTION: Clerk**

Item N2; The Clerk summarised the improvements to the WBC Libraries IT service.

Item N3; The cessation of the Amenity Vehicle service from 1 February 2015 was discussed.

Item N4; this item was discussed under 10.4 below.

Item N8; The re-opening of the café at Shute End was noted.

Item N9; The quotation for replacement tiles for the Sindlesham Room was considered. The Council **RESOLVED** to authorise £150 from the R&A Miscellaneous budget for the purchase of replacement tiles.

Item N11; Cllr Breedlove volunteered to help with Bearwood Primary School request for help with an Independent Audit. **ACTION: Cllr Breedlove**

Item N12; This topic was discussed under item 10.2 below.

7 BOROUGH COUNCIL MATTERS

7.1 Cllr Houldsworth reported:

- CIL is standing at about £27,000 per house
- Hatch Farm Dairies; infrastructure work could start in 2016
- He had reported concerns about the A329 cycleway to WBC Cllr J Kaiser
- No re-sequencing work has been done to the Winnersh crossroads traffic lights
- The new secondary school in Arborfield is scheduled to open in 2016
- The Ofsted report on Winnersh Primary School was discussed
- The official opening of Wheatfield Primary School was announced
- The ongoing level of spending of WBC was reported
- The current Park n Ride scheme has a contract extension until February 2015
- The separating of rubbish by Amenity Vehicles was discussed. There is no news of Christmas Tree recycling this year.

7.2 Cllr R Shepherd-Dubey reported:

- There is a proposal for a red-light camera on the crossroads
- The proposed charges for the new Park n Ride scheme
- The investigation into the planning costs for the Winnersh Relief Road
- Hatch Farm Dairies will require 2 years for cabling to be ordered.

7.3 Cllr Bray reported:

- The plans for the Forest School 6th form centre are recommended for approval
- M4 Smart motorway scheme; noise will be reduced because of the improved road surface and even traffic flow
- The Broadmoor siren will remain in operation temporarily
- Work will start soon on the Coppid Beech roundabout
- There is an online consultation re Leisure in Wokingham until 9 January 2015
- She has concerns over the procedure for making a decision on the Amenity Vehicle collections.

8 PARISH COUNCILLORS' QUESTIONS

8.1 Borough Council matters:

none

8.2 Parish Council matters:

none

9 CO-OPTION OF COUNCILLORS

9.1 Cllr Southgate confirmed that there was one vacancy on the council which could be filled by co-option.

9.2 The Council voted on the application of Mr N Kilby to be co-opted onto the Council. Mr Kilby was not co-opted onto the Council.

10 LAST PLANNING COMMITTEE MEETING

10.1 The minutes of the Committee meeting of 25 November 2014 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

10.2 Cllr Tilby reported on the application for unit 700 Wharfedale Road, regarding 24 hour deliveries. (Cllr Ray declared an interest.) The Council discussed the problems this might cause to local residents. The Borough Councillors are investigating a compromise agreement and screening.

The Council **RESOLVED** to change its response on application VAR/2014/2499 to an **objection** stating that the application should not be approved unless adequate mitigation of night-time noise and light is undertaken. **ACTION: Clerk**

10.3 There were no recommendations

10.4 Cllr Hunt reported on his further investigations into the plans for the A329 cycleway. WBC's Richard Brommell has agreed to visit the road between Arne Close and Winnersh Plant Hire to investigate various concerns. The Council discussed potential problems including those faced by drivers turning right across the main road or reversing into or out of their drives.

Council will respond to the consultation supporting the improvement of the off-road cycleway, but expressing strongly the need for a modification of the design to retain a central filter lane for turning right, in particular at Cavendish Gardens and Greenacres Avenue. The Council felt that it would be more sensible to trial Phase 1 of the cycleway before proceeding to Phase 2 but understood the time constraints imposed as a condition of the funding; if tailbacks or accidents increase then the on-road cycleway should be removed and the roadway returned to its original design. Flood alleviation measures should be included to prevent water flowing into side roads. WPC will ask to see the results of the consultation before the project proceeds.

Cllr Green will draft a leaflet expressing the concerns raised, and Councillors living to the west of the parish will alert residents and encourage them to respond to the consultation.

ACTION: Cllr Green, Southgate, Harper, Hunt, Obileye

11 LAST R&A COMMITTEE MEETING

11.1 The minutes of the Committee meeting of 2 December were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

11.2 Cllr Green reported that;

- All plots at the allotments are now allocated. The waiting list is very short.
- The tracking for the door in the arch in the hall is to be removed
- Projects are being costed for inclusion in the 2015-16 budget
- The Litter Pick is confirmed for 29 March 2015. It was noted that Sainsbury's car park may not be available for use that weekend.
- The Christmas Lights event went off well last weekend. Sainsbury's supplied some mince pies and mulled wine. Thanks were expressed to everyone who made the event happen. The Clerk will write to thank Trevor Hockley.

ACTION: Clerk

11.3 Cllr Green reported on the recommendation of the R&A committee to purchase spare hall flooring tiles, which are no longer being manufactured. The Council **RESOLVED** to authorise £325 from the R&A Miscellaneous budget for the purchase of floor tiles.

12 APPOINTMENT OF COUNCILLORS TO COMMITTEES

12.1 The Council reviewed the composition of the standing Committees.

12.2 The Council **RESOLVED** to appoint Cllr Hanna to the Planning Committee and Cllr Ray to the R&A and F&GP Committees.

13 WINNERSH MATTERS

13.1 Thanks were expressed to Cllr Taylor for producing the latest issue. It was suggested that more copies should be produced for the next edition.

14 WINNERSH FETE 2015

14.1 The 2015 Fete is booked for Saturday 20 June 2015. The Council **RESOLVED** to set up a Working Group to administer preparations for the Fete, with Cllr Southgate as Chairman. Volunteers are invited for publicity, raffle, sponsorship and marketing. Cllrs Southgate invited non-council membership of the Working Group. Cllr Southgate will confirm the date of the first meeting.

ACTION: Cllr Southgate

15 REPRESENTATIVES ON OUTSIDE BODIES

15.1 Cllr Harper reported on the WBC Planning training event.

The next meeting will be in January 2015. The Clerk will report details to the Planning Committee when available. **ACTION: Clerk**

- 15.2** Cllr Breedlove reported on the NAG meeting.
- 15.3** Cllr Southgate reported on the M4 Smart Motorway exhibition and presented copies of some of the booklets which were available.
- 16 APPROVAL OF ACCOUNTS**
- 16.1** There were no new signatories to the account.
- 16.2** The Clerk confirmed the details of the Bowak order.
- 16.3** It was **PROPOSED** by Cllr Harper and **SECONDED** by Cllr Tilbe and the Parish Council **RESOLVED** to pay the following accounts for December 2014.

**WINNERSH PARISH COUNCIL MEETING 9 December 2014
ACCOUNTS FOR PAYMENT - DECEMBER 2014**

Payee	Description	Amount	Chq No
Salaries (CH-AL-CF)	Salaries	3,380.23	SO/7609-7611
HM Revenue & Customs Only	Tax & NI - Month 9 Year 2014-15	696.74	7612
The Berkshire Pension Fund	Pension	978.39	7613
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Biffa Waste Services Limited	Period 27/12/14 - 27/3/15	1,056.12	7614
Bowak Limited	Z-Fold / Toilet Rolls	103.34	7615
Clive Hudson	SLCC Membership - 85%	158.95	7616
Corona Energy Retail 4 Limited	Gas Charges to 1 Nov14	95.93	7617
D. Knight Esq.	Window Cleaning December	90.00	7618
David Green	Christmas Lights Expenditure	153.72	7619
Hayden Flooring Services	Flooring Tiles	389.88	7620
John Southgate	Q3 Chairman's Allowance	40.00	7621
Nick Robins Limited	Groundworks November & Xmas Lights	1,429.80	7622
Star Fireworks Limited	Christmas Lights Expenditure	120.00	7623
The Post Office	100 x 1st Class & 100 x 2nd Class Stamps	115.00	7624
Wokingham Borough Council	Donation to Mayor's Charity from Xmas Lights	51.54	7625
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De Lage Landen	Copier Lease Charge to 3 April 2015	210.00	DD 3/1/15
Easycopiers Limited	597941 Charges to 30 November	42.00	DD 28/11
Risc Group	40414 PC Back Ups	22.74	DD 17/12
Wokingham Borough Council	Council Tax - Month 9	95.00	DD 1/12
Total for the month		9,229.38	

Financial Position as at 30 November 2014

Bank Balance	£	96,944.62
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- 17 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT**
- 17.1** none

18 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

18.1 The Council discussed the dates of the 2015 Council and Committee meetings, particularly those dates around the election in May.

The Council **RESOLVED** to approve the meeting dates published. The Clerk will distribute the information. **ACTION: Clerk**

18.2 The next meeting of the Parish Council will be held on Tuesday 13 January 2015 at 7.45pm in the John Grobler Room.

There being no further business, the meeting closed at 10.00pm.

APPENDIX 1

Items of correspondence received prior to the issue of the 9 December 2014 Full Council Meeting Agenda

- 1 TVP; Thames Valley Alerts
- 2 Wokingham Volunteer Centre; Volunteer Management course, 19 November 2014
- 3 WBC; Elevate Wokingham art commission extended to 15 December 2014
- 4 WBC; draft Borough/parish Working Group notes, 23 October 2014
- 5 WBC; My Journey Round The World Challenge winners
- 6 Claire Connell; Intermediate Internal Auditor report
- 7 WBC; anniversary of 'Kicks' football initiative
- 8 WBC; Safe Drive Stay Alive update
- 9 WBC; Rural Crime Action Group, South East award runner-up
- 10 BALC; AGM, feedback requested
- 11 Keep Mobile; thanks for grant
- 12 NJCLGS; confirmation of 2014-16 pay scales
- 13 MS Therapy Centre; thanks for grant
- 14 Wheatfield Primary School; invitations to Grand Opening, 12 December 2014
- 15 WDALC; invitation to AGM
- 16 Involve; November Training Bulletin
- 17 WBC Rainbow Centre; local learning and development questionnaire
- 18 WBC; acquisition of Grays Farm land for sports pitches
- 19 WBC; Christmas/New Year waste collection schedule
- 20 WBC Rainbow Centre; invitation to Christmas Extravaganza, 6 December 11-3pm
- 21 WBC; Travel Advisor to be based at Elevate Wokingham (library)
- 22 BALC newsletter, October/November
- 23 WBC Libraries; Winter Reading Challenge
- 24 ICO; confirm receipt of data protection registration
- 25 W&D CAB; confirmation of budget shortfall, request for increased grant
- 26 NALC; newsletter
- 27 WBC; Mayor's carols by candlelight, 4pm 19 December, St Paul's Church
- 28 WBC; Wokingham Events December 2014
- 29 WBC; Christmas anti-drink campaign event, Tesco Wokingham 4 December
- 30 Highways Agency; booklet from M4 exhibition
- 31 WBC; Bulmershe Centre refurbishment
- 32 Involve; link to The Chain newsletter
- 33 RBFRRS; strike action, 9-10 December 2014
- 34 WBC; confirmation of casual vacancy on Council

Items of correspondence received since the issue of the 9 December 2014 Full Council Meeting Agenda

- N1 Anonymous; concerns re dangerous driving in Winnersh
- N2 WBC; improved library IT services
- N3 WBC; cessation of Amenity Services
- N4 WBC; consultation on A329 cycleway, closure 8 January 2015
- N5 BFBC; The Lookout, leaflets April 2014-March 2015
- N6 GKA Ltd; December works at Sainsbury's Winnersh
- N7 EM Highways; M4 J10-11, overnight road closures due to bridge refurbishment
- N8 WBC; opening of community café at Shute End
- N9 Design Interiors; cost of Sindlesham Room ceiling tiles
- N10 WBC; winter flu vaccinations
- N11 Bearwood Primary School; request for help with Independent Audit
- N12 Mr D Rorrison; comments re RM/2014/0366
- N13 Cllr R Shepherd-Dubey; information re mandatory cycle lanes (Reading Road)
- N14 WBC; consultation on Carer Strategies
- N15 WBC; Primary Schools concert, 14 December