



**Winnersh Parish  
Council**

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**MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL  
HELD AT 7.45 p.m. ON TUESDAY 14 JULY 2015  
IN THE JOHN GROBLER ROOM**

**PRESENT:** Cllrs J Southgate (Chairman), J Bray, P Bray, F Breedlove, J Curtis, D Green, S Hanna, G Harper, R Holdstock, D Hunt, N Kilby, F Obileye, R Shepherd-Dubey.

**In attendance:** Clive Hudson (WPC Clerk), Ian Gough & Matthew Johnston (WBC), WBC Cllr P Houldsworth.

**1 APOLOGIES**

**1.1 Apologies for absence** – Cllrs P Ray, C Taylor.

**2 MINUTES OF THE PREVIOUS MEETING**

**2.1** The minutes of the Council meeting of 9 June 2015 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

**3 MATTERS ARISING**

**3.1** none

**4 PUBLIC SESSION**

**4.1** Mr Ian Gough introduced Mr M Johnston. Mr Gough spoke of the benefits of solar energy. He summarised the estimated payback time against costs incurred within the 20 year feed-in tariff. WBC will give an initial consultation report and recommendation for solar energy. The improvements in solar energy technology were discussed. He reported on the options of individual or shared ownership of solar panels.

A discussion took place on the practicalities for solar energy at the Community Centre, including the effect of shadows on the arrays, structural suitability of the roof/weight of panels, location within a Conservation Area. The Council asked the Clerk to confirm its interest in receiving a consultancy report from WBC, without prejudice to any future decision.

**ACTION: CLERK**

Cllr Southgate thanked Mr Gough and Mr Johnston for their input. Mr Gough and Mr Johnston left the meeting.

## **5 COMPLAINTS AND FAULT TRACKING**

**5.1** The Clerk reported on the decrease in drugs use on the field.

## **6 CORRESPONDENCE**

### **6.1 Correspondence received prior to the issue of the agenda**

No questions.

### **6.2 Correspondence received since the issue of the agenda**

Item N4; a discussion took place regarding the information relating to Blagrove Lane.

Item N6; a discussion took place regarding the situation relating to the Wokingham Town Centre regeneration and the Healthwatch invitation to comment on it.

Item N10; Cllr Hanna gave an update on the Borough Parish Working Group meeting. He clarified the invitation of the Chief Fire Officer, Andy Fry, to speak to Towns and Parishes. The Council asked the Clerk to invite Mr Fry to a future meeting.

**ACTION: Clerk**

## **7 BOROUGH COUNCIL MATTERS**

**7.1** Cllr R Shepherd-Dubey reported that.

- The cost of the Longdon Drive section of the Relief Road could be in the region of £10k per metre
- The Hatch Farm Dairies (HFD) section of the Relief Road could start from January 2016
- The A327 closures at Shinfield may be delayed due to drainage issues
- The improvements at the Black Boy roundabout will result in the night closure of the M4 between Junctions 10-11
- Traffic Lights are to be put up at the Old Forest Road junction with the Reading Road
- Proposals for Civil Parking Enforcement are to be put to the Executive in November
- A decision on the route of the Northern Distributor Road is expected in September
- Angus Ross is working on a Street Cleaning specification

- 7.2 Cllr P Bray reported:
- The application for 700 Wharfedale Road will be considered by the WBC Planning Committee next week
  - On the results of her meeting with Eddie Napper regarding Reading Road drainage
  - Information about collection times and the siting of a post box near the new Post Office is awaited from Royal Mail
  - The new ParknRide area is expected to open in September 2015
  - Soil extracted from behind Greenacres Lane is to be used for banking and maintenance of the SUDS
- 7.3 Cllr P Houldsworth reported:
- Following the HFD presentation a planning application is expected soon
  - The junctions of the HFD Relief Road will be built first

## 8 PARISH COUNCILLORS' QUESTIONS

### 8.1 Borough Council matters:

A discussion took place regarding open spaces/wild flower meadows, Local Planning Enforcement, Individual Travel Plans, regeneration of Wokingham Town Centre and the draft Shinfield Neighbourhood Plan.

Cllr Southgate reported on WPC's viewpoint on a Neighbourhood Plan for Winnersh.

The Council discussed the proposal for through traffic to be directed away from the crossroads/village centre. The Council indicated that it should consider what it would like the Reading Road to look like in the future.

### 8.2 Parish Council matters:

None

(Cllr P Houldsworth left the meeting.)

## 9 LAST PLANNING COMMITTEE MEETING

- 9.1 The minutes of the Committee meeting of 16 June 2015 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 9.2 Cllr Harper reported on the meeting of 16 June 2015, summarising Sainsbury's appeal regarding its illuminated signs, the HFD consultation, and an update on queries with WBC regarding the Robinhood Lane footway over the A329(M).
- 9.3 The minutes of the Committee meeting of 6 July 2015 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 9.4 Cllr Harper reported on the meeting of 6 July 2015, summarising the planning decisions received.

The Committee had discussed school children cycling on the pavement on Reading Road. The Council asked the Clerk to write to Forest School at the beginning of the September term to request that the pupils be considerate when using the pedestrian/cycleway pavements. **ACTION: Clerk**

The Council suggested that the question of pedestrian/cyclist priority on pavements be raised at the next visit of WBC to the Parish Council.

- 9.5** The Council discussed Reading Road drainage. The Committee had **RECOMMENDED** and the Council **RESOLVED** to write to Matt Davey of WBC, cc Cllr John Kaiser, expressing its concerns that the surface used on the Reading Road pavement during the recent cycleway works was of poor quality, poorly applied and liable to flooding. **ACTION: Clerk**

## **10 LAST R&A COMMITTEE MEETING**

- 10.1** The Council requested that ‘brownies’ be shown as ‘Brownies’ in section 3.9 of the minutes.
- 10.2** The minutes of the Committee meeting of 7 July 2015, with the clarification requested in 10.1 above, were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 10.3** Cllr Harper reported;
- The office window is to be given top priority as a project
  - Update on allotment plots and the competition
  - The allotment charges have been reviewed and are unchanged for 2015-16
  - WRFC; a 2% increase in charges, in line with other hirers
  - The Christmas Lights invitations have been sent out
  - A circus visit has been declined because of excessive use of the field
  - Cllr Ray is undertaking a review of dog fouling measures.

## **11 LAST EXECUTIVE COMMITTEE MEETING**

- 11.1** The minutes of the Committee meeting of 6 July 2105 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 11.2** Cllr Southgate reported on staffing matters, policy reviews and locum cover.

## **12 FETE REVIEW 2015**

- 12.1** Cllr Southgate reported that the Fete Working Group had met just before the Full Council meeting. The event had gone well, with a record amount to be donated to charities. Saturday 18 June 2016 had been pencilled in for next year’s fete.

## 13 EQUESTRIAN ACCESS

- 13.1 The Council discussed the Winnersh Equestrian Access report which had been presented to the Council. The Council noted that bridleways were suggested for access to Hatch Farm Dairies and adjacent to St Catherine's Church, Sindlesham.

The Council asked the Clerk to write to WBC Cllr Angus Ross asking him to consider putting a bridleway into the Hatch Farm Dairies site.

**ACTION: Clerk**

## 14 REPRESENTATIVES ON OUTSIDE BODIES

- 14.1 Cllr Harper had attended a Hurst Consolidated Charities meeting. He reported on their solar panelling and proposals to build 2 new alms houses.
- 14.2 Cllr Hanna reported on the Borough Parish Working Group meeting; see also 6.2, N10 above. He reported on the review of Borough-wide assets. He indicated that the Parish can expect an approach from WBC regarding facilities.

The Council **RESOLVED** to appoint Cllr Hanna as standing deputy to the Borough Parish Working Group.

- 14.3 Cllr Breedlove reported on the NAG meeting. Meetings are to be cut back. The 1<sup>st</sup> Buses number 90 service is being withdrawn and the service is being taken over by reading Buses.  
A discussion took place on the best use of the NAG's residual monies.
- 14.4 An update was given on the Hatch Farm Dairies consultation, which many members had attended.  
The Relief Road is designed to flood in exceptional circumstances. The Council discussed the King Street Lane road junction and the grid system used to portray potential housing.

## 15 APPROVAL OF ACCOUNTS

- 15.1 The Council queried the alternative 1<sup>st</sup> aid vehicle supplied for the fete. Cllr harper confirmed that the 1<sup>st</sup> Aid presence was suitable for the event. The Council asked the Clerk to confirm that it expects the booked service to be supplied at future events. **ACTION: Clerk**  
The Council **RESOLVED** that this invoice can be paid by credit card.
- 15.2 The Clerk confirmed that the Nick Robins invoice includes extra items specifically for the Fete.
- 15.3 The Council **RESOLVED** to authorise the Planning Committee meeting of 18 August 2015 to approve the August payments.

**15.4** It was **PROPOSED** by Cllr R Shepherd-Dubey and **SECONDED** by Cllr G Harper and the Parish Council **RESOLVED** to pay the following accounts for July 2015. Cllr Southgate signed the cheque made out to Cllr Harper.

**WINNERSH PARISH COUNCIL MEETING 14 JULY 2015**  
**ACCOUNTS FOR PAYMENT - JULY 2015**

Payee	Description	Amount	Chq No
Salaries (CH-AL-CF)	Salaries	3,381.48	SO/7741-43
HM Revenue & Customs Only	Tax & NI - Month 4 Year 2015-16	638.52	7744
The Berkshire Pension Fund	Pension	987.25	7745
Adele Walker	Relief Caretaker (4 days - June)	227.60	7746
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ABA (Construction) Limited	Play Area Inspection June15	114.00	7747
British Gas	Elec Charges Jan - June15	265.21	7748
CASH	Petty Cash Top Up	24.46	7749
Claire Connell	Audit Services for Year Ended 31 March 2015	500.00	7750
Corona Energy Retail 4 Limited	Gas Charges to 1 June15	77.57	7751
Dementia UK	Fete Donation	620.56	7752
D. Knight Esq.	Window Cleaning July15	90.00	7753
Geoff Harper	FETE - Hire of fire extinguisher	11.04	7754
Guide Dogs	Fete Donation	620.55	7755
Hurst Morris People	FETE - HuMP Demonstration	100.00	7756
Nick Robins Limited	Groundworks June15	1,651.20	7759
Sound and Lighting Hire	FETE - PA System Hire	300.00	7757
SSE Contracting Limited	Q1 Street Lights Maintenance	65.48	7758
Thrower Signs	Signwork on mayoral board in WH	100.80	7760
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Easycopiers Limited	607238 Billing Period 1 - 30 June15	42.00	DD 1/8
NatWest OneCard	Sage Cover - £199.20	348.12	DD 10/7
	Argos - Foam Flooring - £90		
	Galleon Supplies - Soap for dispensers - £58.92		
Plusnet	62948733 Telecoms Charges to 9 August15	51.72	DD 15/7
Risc Group	46343 PC Back Ups	23.74	DD 15/7
Wokingham Borough Council	Council Tax - Month 5	97.00	DD 1/8
<b>Total for the month</b>		<b>10,338.30</b>	

<b>Payments made after last meeting</b>			
NatWest One Card	Sainsbury's - APM Refreshments - £58.99	483.39	DD 10/6
	Kall Kwik - Fete Posters/Leaflets - £373.80		
	West Berkshire DC - TEN - £21.00		
	Amazon - Allotment Water Tap Keys - £29.60		
Plusnet	62006514 Charges to 10 June15	4.32	DD 16/6
Plusnet	61976216 Charges 10 June - 9 July15	45.00	DD 16/6
Thames Water	27358-90054 Charges to 9 June15	421.91	DD 29/6
		<b>954.62</b>	

<b>Financial Position as at 30 June 2015</b>		
Bank Balance	£	114,299.50

**16 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT**

**16.1** none

## **17 TIME AND DATE OF NEXT PARISH COUNCIL MEETING**

- 17.1** The next meeting of the Parish Council will be held on Tuesday 8 September 2015 at 7.45pm in the John Grobler Room.

## **PART 2**

## **18 COMPLAINT AGAINST A COUNCILLOR**

- 18.1** Cllr Breedlove presented the report of the investigation undertaken by himself and Cllr Kilby into a complaint against Cllr Harper. The complaint was regarding breach of confidentiality and coercion in the process of reallocating allotment plots. There was found to be no substance to the complaint and no further action is to be taken.

- 18.2** The Council discussed whether there were any lessons to be learned from the process of dealing with the complaint. The Council **REFERRED** a review of the procedure for dealing with complaints to the F&GP Committee.

**ACTION: Clerk**

There being no further business, Cllr Southgate wished the members an enjoyable summer recess and the meeting closed at 10.14pm.

## APPENDIX 1

Items of correspondence received prior to the issue of the 14 July 2015 Full Council Meeting Agenda

- 1 Nicola Greenwood; revised Equestrian Access in Winnersh Report, 2015
- 2 TVP; Thames Valley Alerts;
- 3 Rose Green WBC; Library & Community Arts Project in Winnersh
- 4 BALC; Fly a Flag for the Commonwealth, 14 March 2016
- 5 Involve; Community Sector Update 26.5.15
- 6 WBC; Mayor's engagements, 28 June- 4 July 2015
- 7 WBC; news release; Wokingham Travel Vision
- 8 WBC; news release; WBC librarian is a national book judge
- 9 WBC; heatwave alert, 1 July 2015
- 10 WBC; libraries events, July 2015
- 11 WBC; Borough Parish Working Group agenda, 8 July 2015
- 12 Clerks & Councils Direct; magazine July 2015
- 13 Round and About Wokingham; magazine July 2015
- 14 WBC; Community Warden newsletter, June 2015
- 15 WBC; Electoral Register Update, July 2015
- 16 Readibus; invitation to AGM, 3 August, Civic Centre Reading
- 17 WBC; Mayor's engagements, 4 July 2015 – 10 July 2015
- 18 RBFRS; press release, safety in hot weather
- 19 WBC; news release; Preserve your Vote now
- 20 BALC; June newsletter
- 21 WBC; news release; WBC welcomes reports by Airports Commission
- 22 Rainbow Centre; Community News, July 2015
- 23 SLCC; The Clerk magazine, July 2015

Items of correspondence received since the issue of the 14 July 2015 Full Council Meeting Agenda

- N1 WBC; news release, secondary school in Arborfield
- N2 WBC; news release, libraries summer update
- N3 WBC; news release, play area for families with additional needs comes to Earley
- N4 WBC; open letter re Blagrove Lane
- N5 WBC; news release, keep active and get walking in Wokingham Borough
- N6 Healthwatch; Wokingham Town Centre regeneration
- N7 WBC; Mayor's engagements 11-17 July 2015
- N8 WBC; Major Projects meeting, 14 July 2015