



Winnersh Parish Council

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MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 12 DECEMBER 2017 IN THE SINDLESHAM ROOM

PRESENT: Cllrs G Harper (Chairman), P Bray, P Fishwick, S Hanna, R Holdstock, D Hunt, B Krauze, F Obileye, R Shepherd-Dubey (late), J Southgate, L Wooldridge.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

- 1.1 Apologies for absence** – Cllrs F Breedlove, C Taylor.
- 1.2 Apologies for lateness** - Cllr R Shepherd-Dubey.

2 MINUTES OF THE PREVIOUS MEETING

- 2.1** The minutes of the Council meeting of 14 November 2017 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

- 3.1** none

4 PUBLIC SESSION

- 4.1** The Clerk reported that Cllr Obileye had sent his apologies for the meeting but these had not been picked up by the Clerk in time.
- 4.2** Cllr P Bray reported that the investigation of the trees near the play area on Danywern Drive is ongoing.
- 4.3** The opening of the CCLA account is ongoing.

4.4 The opening of Unity accounts by the 5 new councillors is ongoing.

5 COMPLAINTS AND FAULT TRACKING

5.1 none

(Cllr F Obileye joined the meeting.)

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 15; Cllr P Bray requested a copy of the 2018-19 Tax Base information.

ACTION: Clerk

6.2 Correspondence received since the issue of the agenda

Item N8; The Council suggested a meeting with WBC Cllr D Lee at 7.00pm on Tuesday 9 January 2018.

ACTION: Clerk

7 BOROUGH COUNCIL MATTERS

7.1 Cllr P Bray reported:

- On the Hatch Farm Dairies Liaison Forum meeting. A site visit is being arranged.
- A permanent Chief Executive is to be appointed in the new year
- Paul Senior has been appointed head of Adult Services

7.2 Cllr P Houldsworth sent his apologies. Cllr Harper presented his report.

- He had attended a meeting of the Hatch Farm Dairies developers and local residents. The opening of Phase 1 of the Relief Road ahead of Phase 2 was discussed.
- He gave an update of the Local Plan and the proposal by Wimpey Taylor Woodrow to develop the land off Maidensfield
- He gave an update on the cost of Dog Boarding Licences
- He gave an update on the use of the new paths and cycleways at California Country Park and of the car parks under development.

8 PARISH COUNCILLORS' QUESTIONS

8.1 Borough Council matters:

Cllr P Bray will follow up the information on the 'photoshoot' of Winnersh.

ACTION: Cllr P Bray

8.2 Parish Council matters:

none

9 LAST PLANNING COMMITTEE MEETING

- 9.1** The minutes of the Committee meeting of 21 November 2017 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

(Cllr R Shepherd-Dubey joined the meeting.)

- 9.2** Cllr Fishwick reported on the meetings of 21 November 2017 and 11 December 2017.
The Belvedere Park application has been approved.
Objections have been raised to two applications because of the poor quality of the online plans. Objections have been raised to 498 Reading Road because of overdevelopment and inadequate parking. The Council discussed the permitted developments applicable for this site.
An update was given on the creation of a letter regarding housing supply.
The Council discussed the inadequate notice given of the planned closure of King Street Lane.
Cllr Fishwick's summary of the Traffic Modelling will be sent out to councillors by the Clerk. **ACTION: Clerk**
The small tree survey maintenance work has been approved. The work to the maple tree near the play areas is being considered. It is hoped that alternative pathway works may make the felling of this tree unnecessary.
The Hatch Farm Dairies spine road has been considered.

10 LAST R&A COMMITTEE MEETING

- 10.1** The minutes of the Committee meeting of 5 December 2017 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.
- 10.2** Cllr Hanna reported on the progress of a report on the solar panels. The Council discussed the practicality of this report.
Cllr Breedlove is picking up the Car Park project. Cllr Fishwick offered his advice.
The suggestions for projects for 2018-19 were reported.
A brief summary of the progress regarding the allotments was given.
The Christmas Lights event had taken place over the weekend and went well.
- 10.3** The Committee had **RECOMMENDED** and the Parish Council **RESOLVED** to vire £5000 from the Car Park budget to the Play Area repairs budget for the replacement of the climbing rock matting.

11 NEXT F&GP COMMITTEE MEETING

- 11.1** The next F&GP Committee meeting is scheduled for Tuesday 30 January 2018.

12 FETE 2018

- 12.1** Cllr Southgate reported on the Fete Start Up meeting.
Sufficient volunteers have come forward to enable next year's event to go ahead on Saturday 16 June 2018.

A music festival was considered too large an event to be incorporated into the Fete.

The next fete meeting will be in the new year at a date to be confirmed.

13 INTERNAL AUDIT 2017-18

- 13.1** The details of the Internal Auditor's interim report have only recently been received. The Clerk will forward the report to councillors for consideration at the January Full Council meeting. **ACTION: Clerk**

14 REPRESENTATIVES ON OUTSIDE BODIES

- 14.1** Cllr Fishwick had attended the Traffic Management and Hatch Farm Dairies Liaison Forum meetings, both of which have been discussed earlier in the meeting.
- 14.2** Cllr Harper reported on the BALC AGM. Reports had been received on CCLA investments, HR, and a NALC report on GDPR.
- 14.3** The Clerk reported on the GDPR sessions he had attended. Both NALC and SLCC were proposing to send out further information once definitive guidelines have been received.

15 APPROVAL OF ACCOUNTS

- 15.1** The Clerk confirmed that the fireworks budget was the same as last year. Councillors commended the fireworks display this year.
- 15.2** The Council **RESOLVED** that a grant of £50 should be made to the WBC Mayor's charity.
- 15.3** It was **PROPOSED** by Cllr P Bray and **SECONDED** by Cllr J Southgate and the Parish Council **RESOLVED** to pay the following accounts for December 2017.

WINNERSH PARISH COUNCIL MEETING 12 DECEMBER 2017
ACCOUNTS FOR PAYMENT - December 2017/18

Payee	Description	Amount	Ref
Salaries (CH-AL-CF)	Salaries	3,703.99	BACS
HM Revenue & Customs Only	Tax & NI - Month 9 Year 2017-18	936.06	753846681
The Berkshire Pension Fund	Pension	1,211.20	324575754
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ABA (Construction) Limited	Play Area Inspection - December 2017	114.00	747120338
BALC	Auditor / Finance - AL / CH	96.00	570136003
BALC	Fundamental Councillor	96.00	855795769
Berkshire Pest Control Limited	Community Centre Pest Control	144.00	513008656
Biffa Waste Services Limited	Trade Waste Service 23/12/17 - 30/3/18	1,323.17	300116
Bin-it Dog Waste Solutions	Dog Waste Service 1 - 30 November	56.94	600159746
Bowak Limited	Z Fold / Toilet Roll / Multi Purpose Cleaner	82.39	272489757
CASH	Petty Cash - replaces Unity Chq 300112	57.25	007936
Claire Beal	Allotment Plot 46A Deposit Refunded	35.00	300117
Francois Snyman	Allotment Plot 69 Deposit Refunded	35.00	300118
Geoff Harper	Q3 Chairman's Allowance	40.00	300119
Geoff Harper	Christmas Lights / Flood Light Hire	146.33	300120
itQED Business Solutions	Monthly Support	98.80	13696123
itQED Business Solutions	Monthly Services	100.56	502022790
John Southgate	Refreshments at Christmas Lights	74.40	300121
Kevin Buree	Allotment Plot 13 Deposit Refunded	35.00	300122
Nick Robins Limited	Small Tree Survey	582.00	BACS
Star Fireworks Limited	Fireworks for Christmas Lights Event	239.96	271447838
Sunshine Commercial Services Limited	Grounds Maintenance for Nov17 - 1,019.94	1,187.94	522681874
	Treatment of pitches for control of worms - 168.00		
	Strimming / spraying at allotments	146.88	229132004
West Berkshire District Council	Annual Premises Licence	180.00	174071014
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Easycopiers Limited	644190 Billing Period 1 - 30 Nov17	42.00	DD 30/12
NatWest OneCard	Maplin - BT Dual-Band WiFi Range Extender £29.99	160.79	DD 10/12
	Office Furniture - Projector Screen £130.80		
Plusnet	94290901 Telecoms Charges to 9 Jan18	47.58	DD 13/12
Total Expenditure for the month		10,973.24	
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Payments made after last meeting			
Mrs Babalola	Refund of overpayment on booking	19.60	14-Nov
Mrs K Yanamandra	Return of Damage Deposit	200.00	14-Nov
O Muchiri (Kamau)	Return of Damage Deposit	200.00	14-Nov
		419.60	

Financial Position as at 30 November 2017

Bank Balance	£	154,445.78
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16 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT

16.1 Cllr R Shepherd-Dubey reported on the problems of tracking the progress of works under the 21 Century project system. She reported that parish councils or libraries may be asked to accommodate WBC offices for public consultation sessions.

17 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

17.1 The next meeting of the Parish Council will be held on Tuesday 9 January 2018 at 7.45pm in the Sindlesham Room.

There being no further business the Parish Council meeting closed at 9.15pm.

APPENDIX 1

Items of correspondence received prior to the issue of the 12 December 2017 Full Council Meeting Agenda

- 1 TVP; Thames Valley Alerts
- 2 Involve; newsletters
- 3 WBC; news release
 - a) Bill Flood's success with Wokingham housing recognised by Inside Housing
 - b) Wokingham Winter Carnival at Wokingham Library
 - c) Child safety comes first at car seat safety clinic
 - d) have a safe Christmas roadshow
 - e) Winter reading challenge starts 25 November
 - f) Work begins on 'Rad' new skate park
 - g) Latest on Gorse Ride estate regeneration
 - h) Family fun in Wokingham Town Centre to boost 'Keep It Local this Christmas' campaign
 - i) Wokingham Borough's first Greenway to be opened
 - j) Purchase of former M&S site
 - k) Free Weekend parking during Festive period
 - l) Executive agrees new leisure centre in Woodley
 - m) Kick-Off for new 3G football pitch in Emmbrook
 - n) Programme kicks out anti-social behaviour in Wokingham Borough
- 4 SMAA; Notification of External Auditor for 2017-18
- 5 Earley TC; request permission for mayor to wear chains of office
- 6 Barkham PC; update on Housing Policy
- 7 Rainbow Centre; Community Disability events poster
- 8 WDALC; AGM 4 December 2017
- 9 Round & About Winnersh; magazine December 2017
- 10 NALC; budget update bulletin
- 11 WBC Libraries; events update for December 2017
- 12 Bracknell & Wokingham College; open day posters
- 13 Cratus; Hatch Farm Community Liaison Group meeting, 5 December
- 14 CCB; Action for All e-bulletin
- 15 WBC; Council Tax Base provisional notification 2018-19
- 16 WBC; slides from Traffic Modelling meeting

Items of correspondence received following the issue of the 12 December 2017 Full Council Meeting Agenda

- N1 Home Start; thanks for grant
- N2 Healthwatch; December roundup
- N3 SLCC; GDPR update
- N4 Claire Connell; interim Internal Audit 2017-18
- N5 WBC; Housing Matters magazine
- N6 NHS Blood & Transplant; posters for 28 December 2017
- N7 TVP; Community Engagement, Rural Crime
- N8 WBC Cllr D Lee; request to attend early on 9 January 2018
- N9 WBC; urgent Mole Road closures