



## Widdersh Parish Council

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### **MINUTES OF THE MEETING OF WIDDERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 10<sup>th</sup> APRIL 2018 IN THE SINDLESHAM ROOM**

**PRESENT:** G Harper, (Chair), P Bray, F Breedlove, P Fishwick, S Hanna, R Holdstock, D Hunt, B Krauze, C Taylor, R Shepherd-Dubey, J Southgate, L Wooldridge.

WBC Cllr P Houldsworth, PCSO Elena Ispas, PC Andy Roberts

#### **1 APOLOGIES**

**1.1 Apologies for absence** – Cllrs P Bray, C Taylor, F Obileye and L Wooldridge.

#### **2 MINUTES OF THE PREVIOUS MEETING**

**2.1** The minutes of the Council meeting of 13<sup>th</sup> March 2018 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

#### **3 MATTERS ARISING**

**3.1** Widdersh Community Litter Pick Sunday 25<sup>th</sup> March 2018. Cllr Harper noted that this was once again a successful event.

**3.2** Cllr Southgate had asked for all competitive quotes to be removed from the minutes of the Recreation and Amenities committee meeting minutes of the 6<sup>th</sup> March 2018. This had now been done.

#### **4 PUBLIC SESSION**

**4.1** No members of the public were in attendance.

- 4.2 PCSO Ispas and PC Roberts introduced themselves to all of the councillors' present.

PCSO Ispas explained that they were the two PCSOs for the Winnersh area. She explained that the main focus of policing in the area is the early intervention of instances of antisocial behaviour. There was a brief discussion about such things as car parking and civil parking enforcement.

Cllr Hunt spoke about the need to revitalise such things as neighbourhood watch and community litter picks and said that the community, the Parish Council and the Police could effectively work together. Other councillors spoke about the usefulness of Facebook but others commented about the fact that Facebook was a major source of "rumour mongering".

PC Roberts stressed the importance of using the 101 service. Cllr Harper and others said that there could be space made for a contribution from PCSO Ispas to be published in the next edition of "Winnersh Matters" PCSO Ispas concluded her report by saying that Wokingham Police Station will close in the next few months.

Cllr Fishwick invited PCSO Ispas to the Winnersh Fete to be held on Saturday 16<sup>th</sup> June 2018.

## 5 CORRESPONDENCE RECEIVED

- 5.1 Correspondence from Wokingham Borough Council's highways team had been received. This was in response to the Parish council expressing concerns about the existing pedestrian crossing at King Street Lane. Councillors were not happy about the response and asked that the matter be referred to the planning Committee for comment. **ACTION: Clerk**

The correspondence was passed to the Cllr Houldsworth.

- 5.2 The Development Control Team at Wokingham Borough Council had written to the Parish Council saying that there was a sum of £11,874.70 due from the Community Infrastructure Levy. It was agreed that this item should be discussed at Full Council over the next few months. **ACTION: Full Council**

## 6 BOROUGH COUNCIL MATTERS

- 6.1 Cllr Houldsworth and Cllr Shepherd-Dubey reported on the following matters.

Cllr Houldsworth began by saying that the second phase of the Winners Relief Road has been submitted and is open to consultation. This was earlier than expected. Cllr Houldsworth urged the Parish Council to comment on the plans at every stage of the planning process. Cllr Fishwick replied that the Parish Council's planning committee would be spending a lot of time discussing this application but also commented that previous consultations had received few responses due to poorly designed response forms and web pages.

Cllr Shepherd-Dubey commented about the replacement Allotment Gardens and said that a planning application would be submitted in due course.

Cllr Harper replied that the Locum Clerk and he would be meeting with a member of the Borough Council's Land Management team over the next week. Cllr Harper made the general comment that the Borough Council's officers do not appear to be taking any notice of the Parish Council's concerns and comments.

Cllr Harper declared personal interest in this matter due to him being an allotment tenant.

## **8 PARISH COUNCILLORS' QUESTIONS**

### **8.1 Borough Council matters:**

Cllr Hanna asked a question regarding the switch on of the traffic lights at the King Street Lane interchange with the first phase of the Winnersh Relief Road leading to the new road's opening.

Cllr Shepherd-Dubey was unable to provide the answer at this moment in time.

### **8.2 Parish Council matters:**

None.

## **9 RECENT PLANNING COMMITTEE MEETINGS**

**9.1** The minutes of the Committee meetings of 12<sup>th</sup> March 2018 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

Cllr Fishwick gave a briefing on the Committee's comments including those regarding the proposed development at the Walter Arms.

**9.2** The minutes for the meeting held on the 4<sup>th</sup> April had not been circulated in time for this meeting and would be offered for approval at the next meeting of the Full Council.

Cllr Fishwick gave a briefing on the Committee's comments including those regarding the second phase of the Winnersh Relief Road. A further opportunity to comment on this application would be taken at the next planning meeting scheduled for the 23<sup>rd</sup> April.

Other items discussed included the flood gauges on the River Loddon.

## **10 RECENT RECREATION AND AMENITIES COMMITTEE MEETINGS**

**10.1** Cllr Hanna said that the minutes of the 6<sup>th</sup> March 2018 had now been reviewed after Cllr Southgate's request to remove costs of competitive quotes and were now approved.

The Parish Council **RESOLVED** to sign them as a true record.

- 10.2** Cllr Hanna reported that the Solar Panels at the Community Centre had now been inspected by a PV Consultant and had been adjusted accordingly. It was expected that a weekly review of the meter readings should continue until it can be clearly demonstrated that this remedial action has made a difference.
- 10.3** Cllr Breedlove and the Clerk gave a brief update on the on-going capital projects including the replacement lighting at the Pavilion, the replacement flat-roof project, the play area improvement project, the kitchen refurbishment project and the car park resurfacing project.

All are on schedule to be completed over the next six to eight weeks.

Cllr Breedlove commented that there was a concern about start dates for the brickwork project and that he was in consultation with the contractor about this.

## **11 LAST FINANCE AND GENERAL PURPOSES COMMITTEE MEETING**

- 11.1** There were no minutes to receive.

## **12 WINNERSH SUMMER FETE**

- 12.1** Cllr Southgate gave a brief update of actions completed by the Working Party.

Sponsorships continue to sell well with all gold and most silver packages now being taken up. There was still some availability for the bronze packages to be sold.

There were some concerns about activities filling the arena throughout the durations of the event. Cllr Krauze gave an update about potential partners including Readingensians RFC and Reading FC.

Cllr Krauze said that he had been unable to contact the local schools just now due to the Easter holiday period.

## **13 REPRESENTATIVES ON OUTSIDE BODIES**

- 13.1** Cllr Hanna had attended the recent Borough/Parish Liaison Forum meeting.

The main item of discussion was the new Civil Parking Enforcement regime in the Borough. This regime would be cost neutral and was not expected to generate revenue.

- 13.2** Cllr Harper spoke briefly about the new General Data Protection Regulations and the availability of a course from BALC explaining general responsibilities. He suggested it might be worthwhile sending a representative to attend this course on behalf of the Council.

## **14 APPROVAL OF ACCOUNTS**

- 14.1** It was **PROPOSED** by Cllr Harper and **SECONDED** by Cllr Southgate and the Parish Council **RESOLVED** to pay the following accounts for April 2018.

(Please see separate sheet).

- 14.1** It was **PROPOSED** by Cllr Harper and **SECONDED** by Cllr Southgate and the Parish Council **RESOLVED** to pay ESC Surfacing Ltd on completion of the works subject to this work being satisfactory. **ACTION: Exec**

## **15 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT**

- 15.1** None.

## **16 TIME AND DATE OF NEXT PARISH COUNCIL MEETING**

- 16.1** The Annual meeting of the Parish Council will be held on Tuesday 8<sup>th</sup> May 2018 at 8.30pm in the Sindlesham Room or on the rising of the Winnersh Annual Parish Meeting. The Annual Parish Meeting commences at 7.30pm.

The Guest of Honour at the Annual Parish Meeting will be Cllr Rob Stanton, Mayor of Wokingham Borough Council.

## **PART II**

### **17 STAFFING MATTERS**

- 17.1** Cllr Harper updated the meeting with the latest news regarding Mr Clive Hudson. It is hoped that Mr Hudson will be able to return to work on light duties from Monday 23<sup>rd</sup> April.

Meanwhile, Mr Brendan Gibbs will be retained as locum Parish Clerk until Wednesday 9<sup>th</sup> May

- 17.2** Cllr Harper also updated the meeting regarding the situation with Mr Chris Fazey.

- 17.3** The locum Clerk advised the Council that Amanda Lambourne may need to work an extra twenty hours in April to prepare for the annual Internal Audit.

The Parish Council **RESOLVED** to approve any overtime payment based on the work required to complete the Internal Audit.

There being no further business the Parish Council meeting closed at 9.39pm.