



**Winnersh Parish
Council**

Winnersh Community Centre
New Road, Sindlesham, Wokingham
Berkshire RG41 5DU
Phone/Fax 0118 978 0244
e-mail parishclerk@winnersh.gov.uk
www.Winnersh.gov.uk

**MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL
HELD AT 7.45pm ON TUESDAY 10th JULY 2018 IN THE SINDLESHAM
ROOM**

PRESENT: Cllrs G Harper (Chairman), P Bray, F Breedlove, S Hanna, R Holdstock, D Hunt, J Southgate, and L Wooldridge.

In attendance: Louise Steele (WPC Locum Clerk)

1 APOLOGIES FOR ABSENCE

1.1 Cllrs Fishwick, Krauze, Obileye, Shepherd-DuBey and Taylor.

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Annual Council Meeting held on 12th JUNE 2018 were **AGREED** and the Parish Council **RESOLVED** to sign them as a true record.

3 DECLARATIONS OF INTEREST

3.1 Members made no declarations of interest in items on the Agenda

4 MATTERS ARISING

4.1 The Clerk was reminded to draft the notice for public display advertising vacancies for co-option. (Minute 5.1 12/06/18 refers) **ACTION: Clerk**

4.2 The Clerk was reminded to include upon the agenda for the next Finance & general Purposes Committee (F&GP) the matter of risk to users of the Community Centre car park in the event of ice forming on the surface and the matter of the appointment of a Data Protection Officer (Minutes 5.2 and 7.3 12/06/18 refer). **ACTION: Clerk**

4.3 The Clerk was asked to expedite training for new councillors (Minute 7.2 12/06/18 refers). **ACTION: Clerk**

5 PUBLIC SESSION

5.1 There were no members of the public present and therefore no questions to be taken.

6 CORRESPONDENCE

- 6.1** A list of correspondence received was tabled at the meeting – this list may be found at Appendix 1 below.
- 6.2** Item 4, an email from Kirsty Ross, about a proposal for a Winnersh Youth Group was circulated to all Councillors present. The Clerk was asked to reply giving a positive response and setting up a meeting between Ms Ross and Cllrs Hanna and Harper and that the research about the feasibility of the proposal be completed prior to the September meeting of the Recreation & Amenity (R&A) Committee meeting so that the proposal may be formally considered at that meeting. **ACTION: Clerk**
- 6.3** Subsidiary to the above Cllr Southgate asked about the availability of meeting space for the 1st Winnersh Scouts Group and it was agreed that this would also be discussed at the September meeting of the R&A Committee.

7 BOROUGH COUNCIL MATTERS

- 7.1** Cllr Houldsworth apologies for absence were received and Cllr Harper read out the report prepared by Cllr Houldsworth
- 7.2** Cllr Bray gave her report. The North Wokingham Relief Road and the new Allotments will not be at the WBC Planning meeting on 17 July as originally anticipated. WBC is likely to propose double yellow lines on the corner of Eden Way on safety grounds – this will cause concern to some residents and please others – it may be possible to paint the lines on just one side of the road which will alleviate the problem of obstruction and leave some on-street parking in situ. Work is ongoing to reduce the speed limit on Bearwood Road – because there are street lights this can be achieved by repealing the current Traffic Regulation Order (TRO) thus automatically bringing the speed limit to 30 miles per hour.
- 7.3** Cllr Bray further referenced Cllr Shepherd-Dubey's written report noting that it covered the same matters that she had.

8 PARISH COUNCILLORS QUESTIONS

- 8.1** A question was raised as to changes in senior staff appointments at WBC and Cllr Bray gave a brief summary of the changes made.
- 8.2** In answer to another question Cllr Bray outlined the Cabinet structure of governance permitted by the Local Government Act 2000 [note this act does not apply to Parish Councils] and how that model had been applied at WBC. Cllr Bray went on to outline changes that may now be made in how Overview & Scrutiny Committees are run at WBC.

9 EXECUTIVE COMMITTEE MEETING

- 9.1** The Chairman of the Council reserved his comments to the confidential part of the agenda.

10 PLANNING COMMITTEE MEETING

- 10.1** The minutes of the meetings of the 26th June 2018 were agreed and the Parish Council **RESOLVED** to sign them as a true record.
- 10.2** Cllr Harper reported briefly about the eight applications dealt with by the meeting.

11 RECREATION AND AMENITIES COMMITTEE MEETING

- 11.1 The minutes of the meeting of 3rd July 2018 were agreed and the Parish Council **RESOLVED** to sign them as a true record.
- 11.2 In respect of Minute 5.4 of the R&A Committee meeting the Parish Council **RESOLVED** to override the decision of the Committee and that a quote from the preferred supplier for the guttering work should be obtained and the work actioned immediately. **ACTION: Clerk**
- 11.3 Cllr Hanna confirmed that solicitors had been instructed in the matter of the surrender of the lease of the allotments and the entering into a new lease. Further that WBC had agreed to pay the costs as estimated.

12 FINANCE & GENERAL PURPOSES COMMITTEE MEETING

- 12.1 A report from the Chairman of the was received and the Chairman thanked Cllr Breedlove for his work in bringing together such a good report.
- 12.2 The Parish Council **AGREED** in principle to the implementation of the actions recommended at Section 4 of the report and asked that an implementation plan be taken to the next meeting of the F&GP Committee for detailed discussion. **ACTION: Clerk and RFO**

13 WINNERSH SUMMER FETE

- 13.1 Cllr Southgate reported that the 2018 Summer Fete had gone very well. He thanked everyone who had been involved and contributed to that success and referred to the positive feedback from stall holders.
- 13.2 The Parish Council **RESOLVED** the following:
- To make a donation of £50 to the ATC for their support with the carparking
 - To round the £850 taken from the raffle and commercial donations up to £1,000 and make a £500 donation to each of Cancer Research and the Wokingham Foodbank
 - To allocate £500 from the current year's budget to fund deposits for next year if necessary.

ACTION:RFO

14 REPRESENTATIVES ON OUTSIDE BODIES

- 14.1 Cllr Hunt reported back from the Major Highways Review and the upcoming introduction of the managed motorway. He also reported that the drains down the Reading Road are to be replaced as an anti-flood measure.
- 14.2 Cllr Hanna reported back upon Waste & Recycling. A food waste collection is to be introduced and an attempt made to expand the number of bottle banks. Ideas for locations for bottle banks would be appreciated.
- 14.3 Cllr Harper reported back on the Hurst Charity Board of Trustees emphasising that the Charity is to build three new almshouses in Hurst at a cost of £600,000.

15 ACCOUNTS

- 15.1 A schedule of payments for payment in July 2018 was considered. The Parish Council **RESOLVED** to make payments totalling £29,457.84

16 COMMUNITY INFRASTRUCTURE LEVY (CIL)

- 16.1** Council noted that to date £17,123.88 of CIL has been received and considered projects upon which that income might be spent. Three options were identified: to support as requested WBC's Children's Services; replacing the bridge in Winnersh Meadows as identified by Cllr Shepherd-DuBey; or projects identified earlier in the year by Cllr Wooldridge. Cllr Wooldridge agreed to recirculate her paper.

ACTION: CLLR WOOLDRIDGE

17 NEXT PARISH COUNCIL MEETING

- 17.1** The next meeting of the Parish Council will be held on Tuesday 11th September 2018 at 7.45 p.m. in the Sindlesham Room.

Confidential Session

The meeting **RESOLVED** in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personnel or confidential matters where publicity might be prejudicial to the special nature of the business.

18 STAFFING MATTERS

- 18.1** Three items were discussed at this part of the meeting – the discussions and decision on the first two are recorded here. The third is recorded in a Confidential Minute.
- 18.2** The Parish Council **RESOLVED** to implement the NALC pay scales for 2018/19 which include the pay award for the year.
- 18.3** It was **RESOLVED** to spend up to £370 on Health & Safety training for staff and noted that this exceeds the available budget by £70.

There being no further business the meeting closed at 10.22pm

Appendix 1 Correspondence

Correspondence received prior to the Meeting 10 July 2018

- 1 Bracknell & Wokingham College Art Exhibition
- 2 Thames Valley Police – Culture and tradition are not an excuse for abuse
- 3 Kirsty Ross – Proposal for a Winnersh Youth Group.
- 4 NALC – Have you submitted your Start Council Awards entry?
- 5 WBC:WBC tops Council Tax collection rates
- 6 Thames Valley Police – Theft from purses in Wokingham
- 7 WBC - New tennis courts at Chestnut Park
- 8 WBC Popular 19a/c bus returns following consultation
- 9 Office of the PCSO – PCC Newsletter July 2018
- 10 re3 – recycling centres set to close early for crucial World Cup games
- 11 WBC – Dinton Pastures Golf