



## Winnersh Parish Council

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### MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45pm ON TUESDAY 13<sup>th</sup> NOVEMBER 2018 IN THE SINDLESHAM ROOM

**PRESENT:** Cllrs G Harper (Chairman), P Bray, F Breedlove, D Hunt, K Ross and J Southgate.

**In attendance:** Louise Steele (WPC Locum Clerk)  
Philip Houldsworth (Wokingham Borough Councillor)

#### 1 APOLOGIES FOR ABSENCE

- 1.1 Apologies for absence were received from Cllrs A Caston, P Fishwick, S Hanna, F Obileye, R Shepherd-DuBey, C Taylor and L Wooldridge.

#### 2 MINUTES OF THE PREVIOUS MEETING

- 2.1 The minutes of the Council Meeting held on 9<sup>h</sup> OCTOBER 2018 were **AGREED** and the Parish Council **RESOLVED** that the Chairman should sign them as a true record.

#### 3 DECLARATIONS OF INTEREST

- 3.1 Cllr Harper declared a non-pecuniary interest in Agenda Items 4 & 10, matters that might refer to allotments, on the grounds that he is an allotment holder. Cllr Harper announced that it was not his intention to participate in any discussion of the new allotments.

#### 4 MATTERS ARISING

- 4.1 The Locum Clerk reported on progress on the transfer of allotment holders to the planned new allotments. 43 allotment holders had been offered plots in the new allotment area. 14 further letters had been sent to non-respondents and, of those, eight had generated a response with seven further allotments to be offered.
- 4.2 Cllr Breedlove reported that additional work to downpipes and repairs to the gable end of Pavilion House had been completed satisfactorily.

## **5 PUBLIC SESSION**

- 5.1** There was one member of the public present who raised two issues with the meeting.
- 5.2** The first issue was the flooding of Kings Street Lane. The member of the public, who is a resident of Kings Street Lane, recounted nine flooding events in that road since 26 March 2018. There had been no flooding events before that time. The resident had brought photographs of the problem and correspondence with an officer of Wokingham Borough Council and these were circulated. It was the resident's belief that the flooding was being caused by the large underground holding tanks under the service yard at Sainsbury's, although it was suggested that the branch manager of Sainsbury's had denied that such tanks existed. The resident had a photograph of the tanks in construction and Cllr Bray concurred with the view that these tanks were causing the flooding. Cllr Bray felt that it was likely that a valve had failed causing the tanks to discharge excess water too fast. Cllr Hunt was asked to liaise with the resident and take up the issue on her behalf (and on behalf of the Parish Council) with Wokingham Borough Council.
- 5.3** The second issue was the paucity of social provision locally for older people and the resident asked if the Parish Council had monies to support the development of activities for this age group. The Chairman responded that although funds were tight the Parish Council would usually respond positively to community organisations who wished to develop activities. The resident was asked to put any ideas in writing to the Clerk.

## **6 CORRESPONDENCE**

- 6.1** A list of correspondence received was tabled at the meeting – this list may be found at Appendix 1 below.
- 6.2** Members asked for more detail on the Defibrillator Appeal for Wokingham Parish Council and the Locum Clerk explained that this came from a charity London Hearts. Councillors concluded that before they could reach a view over whether there was adequate provision of public access defibrillators in the parish they would need to know more about that provision. The Locum Clerk was asked to contact the South Central Ambulance Services to see it was possible to obtain information about the location of public access defibrillators. **ACTION: Clerk**
- 6.3** Discussion of the Homes for the Future item of correspondence gave rise to the suggestion that Winnersh had not been represented at a WBC Local Plan Update meeting held on 8th November; the suggestion was untrue, Winnersh had been represented by the Chairman and by Borough Councillor Houldsworth.

## **7 BOROUGH COUNCIL MATTERS**

- 7.1** Cllr Shepherd-DuBey had sent a written report:

“We have met with WBC highways and got a few tweaks with the Winnersh Relief Road part 2 mainly about access to houses between Green Lane and Sadlers lane, and special table junctions at sandstone and Laburnham for added safety. We were unable to persuade the Highways department for anything other than left turns in and out from Woodward Close due to safety concerns. Options for opening Watmore lane could be possible but the Council was worried about the extra traffic on Danywern or Watmore. We have convinced SGN to leave Arbor lane open due to the railroad underpass height restrictions. We were unable to keep Baslow open due to safety concerns SGN stated.

WBC will have a drop in session for the Local Plan Update at the parish council offices on 4 Dec from 7:30 to 9 to consult residents on proposed housing locations.”

- 7.2 Cllr Bray gave an oral report, expanding upon the report from Cllr Shepherd-DuBey. Wokingham Borough Council is in the process of recruiting a new Chief Executive and an extraordinary Council meeting in December is expected to confirm an appointment. A new Director of Children’s Services in is post.
- 7.3 Cllr Houldsworth continued by saying that it was good news that WBC had been rated as number one in looking after adults coming out of hospital. Further that he had attended a very good Remembrance Sunday service at Winnersh Parish Church which specifically commemorated the role of Bearwood House as a Canadian convalescent hospital from 1916 to 1919; the Canadian army was represented.
- 7.4 Cllr Houldsworth reminded the meeting of the importance of consultation on the Borough Local Plan and on Homes for the Future. Cllr Bray expressed doubts as to whether the current consultations would progress the Local Plan review process..

## **8 PARISH COUNCILLORS QUESTIONS**

- 8.1 There were no questions from Parish Councillors that had not be dealt with in the course of agenda item 7

## **9 PLANNING COMMITTEE MEETING**

- 9.1 The Chairman and Vice Chairman of the Planning Committee were absent and so Cllr Southgate spoke on behalf of the Committee. The minutes of the meetings of 8<sup>th</sup> & 29<sup>th</sup> October were received and approved as accurate records of those meetings and signed as such by Cllr Southgate.
- 9.2 Cllr Southgate reported briefly and there were no questions from Members.

## **10 RECREATION AND AMENITIES COMMITTEE MEETING**

- 10.1 The Chairman and Vice Chairman of the Recreation & Amenities Committee were absent and so Cllr Harper spoke on behalf of the Committee. The minutes of the meetings of 6<sup>th</sup> November were received and approved as accurate records of those meetings and signed as such by Cllr Harper.

**10.2** Cllr Harper reported upon his inspection of the playground, checking the findings of the independent Annual Safety Inspection. Having checked the high risk items Cllr Harper indicated that he agreed with a number of the finding and that he would meet with the Council's contractor on site on Thursday to agree work that needed to be done. Cllr Harper will then proceed to check the items identified as medium risk.

**10.3** Upon the recommendation of the Recreation and Amenities Committee Council **RESOLVED** to adopt an amended CCTV policy (RO3)

## **11 FINANCE & GENERAL PURPOSES (F&GP) COMMITTEE MEETING**

**11.1** The minutes of the Finance & General Purposes Committee held on 30<sup>th</sup> October 2018 were received and approved as an accurate record of that meeting and signed as such by Cllr Breedlove.

**11.2** Cllr Breedlove reported on progress in sorting out payments to utilities – that report is attached to the record minutes. It was agreed that installing the software for the solar panels should proceed immediately and if Cllr Taylor was too busy to assist then Cllrs Bray and Shepherd-DuBey should be asked for their support. **ACTION: Cllrs Taylor, Bray & Shepherd-DuBey**

**11.3** Cllr Breedlove presented the final version of the Annual Governance and Accountability Return (AGAR) for 2017/18 and the external auditors report. The cross reference to the internal audit report was noted. It was also noted that the 2019/20 accounts will be qualified because of an error in recording the dates for the exercise of public rights.

## **12 REPRESENTATIVES ON OUTSIDE BODIES**

**12.1** Cllr Hunt reported that he had attended a meeting of the Highways Stakeholders but that there was nothing to report.

**12.2** Cllr Ross indicated that she had been invited to sit on the Centre Forward Committee and the Rainbow Centre and she shared some apprehension about how that might work.

## **13 ACCOUNTS**

**13.1** A schedule of payments for payment in November 2018 was considered. Upon the proposal of Cllr Southgate seconded by Cllr Harper the Parish Council **RESOLVED** to make payments totalling £7,102.59 and those payments are detailed in an attachment to the record minutes.

## **14 STANDING ORDERS**

**14.1** Upon the recommendation of the Finance & General Purposes Committee Council **RESOLVED** to adopt a new set of Standing Orders subject to two small amendments being made,

## **15 ANY OTHER MATTERS CONSIDERED URGENT BY THE CHAIRMAN**

**15.1** Cllr Southgate reported on a successful initial planning meeting for the 2019 Fete and that the next meeting will be in the middle of January 2019.

## **16 NEXT PARISH COUNCIL MEETING**

**16.1** The next meeting of the Parish Council will be held on Tuesday 11th December 2018 at 7.45 p.m. in the Sindlesham Room. Members were reminded that a Christmas reception will be held at the conclusion of the meeting.

There being no further business the meeting closed at 9.45pm

### **Appendix 1 Correspondence**

#### **Correspondence received prior to the Meeting 13 November 2018**

19 October 2018 – NALC Newsletter – NALC Spring Conference 2019  
19 October 2018 – NALC Chief Executive's bulletin  
26 October 2018 – NALC Chief Executive's bulletin  
27 October 2018 – Defibrillator Appeal for Wokingham Parish Councils  
31 October 2018 – NALC Newsletter  
2 November 2018 – Wokingham BC Planning Policy Newsletter  
2 November 2018 – NALC Chief Executive's bulletin  
6 November 2018 – WBC – Details of waste collection schedule for Christmas  
7 November 2018 – NALC Newsletter  
13 November 2018 – Wokingham Borough Homes for the Future Consultation