



Winnersh Parish Council

Winnersh Community Centre
New Road, Sindlesham, Wokingham
Berkshire RG41 5DU
Phone 0118 978 0244
e-mail clerk@winnersh.gov.uk
www.winnersh.gov.uk

MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD IN THE SINDLESHAM ROOM ON TUESDAY 12 MARCH 2019

PRESENT: Cllrs G Harper (Chairman), P Fishwick, P Bray, D Hunt,
F Obileye, R Shepherd-DuBey and J Southgate.

In attendance: P Stoneman (Clerk).

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Breedlove, S Hanna, K Ross, C Taylor and L Wooldridge

2 DECLARATIONS OF INTEREST

Cllr Harper declared a non-pecuniary interest in matters that might refer to allotments. Cllr Harper announced that, as an allotment holder, he would not participate in any decisions relating to the new allotments.

3 MINUTES OF THE PREVIOUS MEETING

The minutes of the Council Meeting held on the 12 February 2019 were **AGREED** and it was **RESOLVED** that the Chairman should sign them as a true record.

4 MATTERS ARISING FROM THE PREVIOUS MEETING

Cllr. Harper reported that the gate/post at the New Road entrance to the Community Centre had been repaired and he was thanked for carrying out the work.

5 PUBLIC SESSION

There were no members of the public present.

6 POLICING IN WINNERSH

PC Darin Stone and PCSO Dan Taylor were welcomed to the meeting to give an update on policing in the local area and the key points were:-

6.1 Thefts from vehicles had been a problem locally but these had declined following a recent arrest.

6.2 A small amount of ASB had been taking place in the park in Bathurst Road but this had been dealt with.

6.3 Cycling whilst on mobile phones and careless cycling had been observed on the Reading Road and the Police agreed to tackle this when they could.

6.4 School engagement was very positive with Police being welcomed in to all the Winnersh schools. The Police agreed to make contact with Bearwood Primary School that was not currently within the area covered by the Neighbourhood Police Team.

6.5 Concern was expressed about the boundaries for the Winnersh beat area with Sindlesham being left out. PC Darin Stone assured the meeting that matters in the Sindlesham area would be covered by him or colleagues and that he would raise the issue of policing geographical areas with his Sergeant

6.6 PC Stone asked about whether a Neighbourhood Action Group (NAG) existed locally and if not if there was interest in creating one. Members advised that one had existed in the past but that it no longer met. It was felt that the Parish Council picked up the key issues and there was no real appetite to re-introduce a NAG.

6.7 PC Stone advised that a knife amnesty was currently running.

6.8 Cllr Bray Prue informed Members that an event would take place at Finchampstead Baptist Centre on 16 May 2019 to provide publicity about victims of domestic abuse.

6.9 It was agreed that the Clerk would circulate contact details for PC Stone.

ACTION: CLERK

7 WOKINGHAM BOROUGH COUNCIL MATTERS

7.1 In response to concerns about the ability of WBC to deal with enquiries and issues from the public and councillors, WBC had recently introduced a 21st Century Council project designed to provide a more instant front-line customer service support without the need to engage with specialist officers, who would have more time to progress their work.

7.2 Cllrs Bray and Shepherd-DuBey advised that meetings had taken place between WBC and South West Trains about accessibility at Winnersh and Winnersh Triangle railway stations. It was advised that it would be unlikely that any changes could be made due to physical design factors.

7.3 Cllrs Bray and Shepherd-DuBey advised the highways issues, including potholes, in Grovelands Park would be dealt with by the WBC Housing Service as such matters were within their jurisdiction and not the Highway Authority.

8 PARISH COUNCILLORS QUESTIONS ON BOROUGH MATTERS

Concerns were raised about traffic congestion in the local area and Cllr Shepherd-DuBey agreed to raise the issue with WBC Highways Team, particularly the phasing of traffic signals at King Street Lane junction with Longdon Road and the junction with Reading Road. Cllr Shepherd-DuBey also agreed to provide details about when Winnersh Relief Road works would start.

ACTION: CLLR SHEPHERD-DUBEY

9 PARISH COUNCIL MATTERS

The Clerk advised that no questions had been submitted in advance. The Chairman invited the Committee to raise any matters but there were none.

10 PLANNING COMMITTEE MEETING

10.1 The minutes of the meeting of the 11 February and 4 March 2019 were received and approved as an accurate record of the meeting. It was **AGREED** and **RESOLVED** that Cllr Fishwick, in the absence of Cllr Taylor, should sign them as a true record.

10.2 Cllr Fishwick highlighted the key points from the minutes and advised that an application for Toutley Road was deferred given the number of documents to consider.

10.3 Cllr Bray raised the application being considered for Lord Harris Court and concerns that the increased capacity may attract residents from beyond the local area. Cllr Bray explained that a meeting was to be arranged with either herself or Borough Councillor Houldsworth, a Planning Officer and the applicant/developer to discuss the issue.

11 RECREATION AND AMENITIES COMMITTEE MEETING

11.1 The minutes of the meeting of 5 March 2019 were received. Cllr Southgate put forward a motion that Item 6.4 be amended to show a recommendation rather than a resolution and that was unanimously agreed. The amended minutes were approved as an accurate record of the meeting and it was **AGREED** and **RESOLVED** that Cllr Southgate, in the absence of Cllr Hanna, should sign them as a true record.

Cllr Southgate highlighted the following key points:-

11.2 Solar energy panels - it was now possible to monitor real time energy production now that the web-based software, provided by Solar Edge, was accessible. Cllr Taylor was thanked for setting up the access.

11.3 Cllr Taylor advised that a problem with the solar panel invertors had been identified and that two optimisers would be provided by Solar Edge to enable the repairs.

11.4 Cllr Obileye raised concerns about how WBC had managed the solar energy project and requested that, in future, the right technical expertise be used for project management and that due-diligence be carried out for each and every project. It was agreed that this matter be referred to F&GP for consideration and the Clerk was asked to put an item on the next F&GP agenda.
ACTION: CLERK

11.5 Cllr Southgate advised that Nick Robins Ltd. had been awarded the grounds maintenance contract for the next 3-years commencing on the 1 April 2019.

11.6 The latest position with the new allotment garden was that it would not be ready until the 7 April. Cllr Bray agreed to take up the concerns of allotment holders and WPC with WBC.
ACTION: CLLR BRAY

11.7 Allotment Leases - it was **RESOLVED** that the leases between WPC and WBC be signed, only after the satisfactory completion of the new allotment garden, and after allowing sufficient time for allotment holders to vacate the existing site.

12 REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from representatives on outside bodies.

13 ACCOUNTS

13.1 A schedule of payments, due since the last meeting, was tabled and upon the proposal of Cllr Fishwick, seconded by Cllr Bray, the Parish Council **RESOLVED** to make payments totalling £15,323.76 shown in Appendix 1. Bank balances at 28 February were confirmed as £52,403.21.

14 CORRESPONDENCE

There were no matters arising from the correspondence, received since the last meeting, as set out in Appendix 2.

15 ANY OTHER MATTERS CONSIDERED URGENT BY THE CHAIRMAN

The Clerk advised that Insurance for buildings & contents, public liability and terrorism was due and it was agreed to delegate the task of reviewing the quotes to Cllr Harper and Fishwick who would, through the Clerk, instruct the most competitive company.

ACTION: CLERK/CLLRS HARPER AND FISHWICK

16 NEXT PARISH COUNCIL MEETING

The next meeting to be held in the Sindlesham Room on Tuesday **9 APRIL 2019 at 19.45.**

There being no further business the meeting closed at 21:30.

APPENDIX 1

**WINNERSH PARISH COUNCIL MEETING 12 March 2019
SCHEDULE OF PAYMENTS- March 2018/19**

Payee	Description	Amount	Ref
Salaries (PS-AL-CF-JR)	March Salaries	3,806.77	B
HM Revenue & Customs Only	Tax & NI- Month 12 Year 2018/19	1,206.66	680991718 B
The Berkshire Pension Fund	Pension	1,328.20	479038603 B
			B
ABA (Construction) Limited	Agreed Play Area Repairs	3,755.40	877955926 B
Biffa Waste Services Limited	Trade Waste Service 30/3-28/6 (91 days)	1,426.78	300148 Q
CASH	Petty Cash- NatWest Cheque	144.03	007942 Q
Cratus Communications Limited	Cancelled Meeting on 26 February	60.30	367719009 B
Dave Knight	Window Cleaning Feb / March19	180.00	84452046 B
Geoff Harper	Q4 Chairman's Allowance	40.00	930425818 B
itQED Business Solutions	Monthly Services / Support Contract Feb / part March	327.80	690442457 B
Nick Robins Limited	Clearance of dog bins	36.00	272889796 B
Prestige Plumbing and Heating	Supply/Install Infrared Cistern Control/ repair wastes	350.00	300149 Q
Sunshine Commercial Services Limited	Grounds Maintenance for Feb19	1,019.94	5253992 B
	Worm Casts on 4 Football Pitches	330.00	5253992 B
Surrey Hills Solicitors	Services in relation to lease of allotment	520.80	583317155 B
Tony Howells	Allotment Deposit Refund	35.00	300150 Q
T's Gardening Services	New Static Bollards / Service Existing Bollards	635.29	771264682 B
West Berkshire Council	TEN for Parish Fete	21.00	300151 Q
Daisy	8801525 Caretaker Mobile Phone to 28/2	27.79	DD 15/3
Sage UK	Sage 50 Monthly Cover	72.00	DD16/3
Total Expenditure for the month		<u>15,323.76</u>	
Payments made after last meeting			
Castle Water	CC Services for 8/1 - 4/2	842.11	DO 1/3
Daisy	8714639 Caretaker Mobile Phone to 31/1	19.82	DD 15/2
NatWest One Card	DRI Technologies	99.99	DD 11/3
Plusnet	104338025 Charges to 9/9/18	48.54	DD 16/2
		<u>1,010.46</u>	
Winnersh Parish Council	NatWest Transfer to Unity Bank	10,000.00	007941 Q
Financial Position as at 28 February 2019			
Unity Bank	£	20,923.90	
NatWest Business Reserve	£	28,979.31	
NatWest Current Account	£	2,500.00	
	£	<u>52,403.21</u>	

Winnersh Parish Council Petty Cash

Name	Voucher	Date	Goods	Cost
			Float 10 April 2018	£150.01
Chris Fazey	PCV141	18/04/2018	Sainsbury's- Mobile Phone Top Up	-£10.00
Chris Fazey	PCV142		Post Office - Mobile Phone Top Up	-£20.00
Louise Steel	PCV143	03/07/2018	Sainsbury's - Air Freshner	-£1.00
Geoff Harper	PCV144	06/09/2018	Timpson - Keys cut for new cupboard	-£12.00
Chris Fazey	PCV145	11/10/2018	Timpson - New keys for JH/Office	-£26.00
Chris Fazey	PCV146	26/09/2018	Barkham Village Shop - AA Batteries	-£3.99
Geoff Harper	PCV147	06/09/2018	Sainsbury's- kitchen supplies	-£17.35
Chris Fazey	PCV148	07/11/2018	Screwfix- WD40, Elecbits to repair AP	-£10.58
Louise Steel	PCV149	11/10/2018	Sainsbury's - kitchen supplies	-£18.75
Amanda Lambourne	PCV150	04/12/2018	Wilko/B&M- stationery, towels	-£18.98
Phil Stoneman	PCV151	25/02/2019	Office Depot - Noticeboard magnets	-£5.38
			Total Spend	-£144.03
			12 March 2019 BALANCE	£5.98
			Chq 007942 - Top Up	£144.03

Correspondence

- 1) 14 February 2019 - email from Wokingham Borough Council
Subject: An explanation about Asset Management Works (Highways)
- 2) 14 February 2019 - email from Wokingham Borough Council
Subject: Budget setting news release 2019/20
- 3) 15 February 2019 - email from HALC
Subject: Making Tax Digital
- 4) 15 February 2019 - email from NALC
Subject: Chief Executives Bulletin
- 5) 19 February 2019 - email from Wokingham Borough Council
Subject: Revised council Tax Reduction Scheme To Be Discussed - news release
- 6) 19 February 2019 - email from Balfour Beatty
Subject: Project Update - Winnersh Relief Road and Lower Earley Way Dualling
- 7) 22 February 2019 - email from NALC
Subject: Chief Executives Bulletin
- 8) 26 February 2019 - email from Wokingham Borough Council
Subject: Notification of Temporary Closure - Mill Lane, Sindlesham
- 9) 27 February 2019 - email from Balfour Beatty
Subject: Project Update - Winnersh Relief Road
- 10) 28 February 2019 - email from Wokingham Borough Council
Subject: Parish Precepts Schedule of Payments 2019/20
- 11) 1 March February 2019 - email from Highways England
Subject: M4 Junction 3 to 12 Upgrade to smart motorway - March Bulletin
- 12) 6 March 2019 - email from The Office of the Police and Crime Commissioner
Subject: Police and Crime Commissioner Newsletter
- 13) 6 March 2019 - email from Balfour Beatty
Subject: Project Update – Lower Earley Way Dualling
- 14) 8 March 2019 - email from NALC
Subject: Chief Executives Bulletin
- 15) 11 March 2019 - email from Thames & Chilterns in Bloom
Subject: Thames & Chilterns in Bloom Spring 2019 Newsletter

