



Winnersh Parish Council

Winnersh Community Centre
New Road, Sindlesham, Wokingham
Berkshire RG41 5DU
Phone 0118 978 0244
e-mail clerk@winnersh.gov.uk
www.winnersh.gov.uk

MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD IN THE WINNERSH HALL ON TUESDAY 9 JULY 2019

PRESENT: Cllrs P Fishwick (Chairman), P Bray, F Breedlove, , S Hanna, G Harper, R Shepherd-DuBey and L Wooldridge. J Southgate

In attendance: P Stoneman (Clerk) and A Lambourne (RFO).

1. APOLOGIES FOR ABSENCE

Cllrs C Taylor, F Obileye, B Krauze and A Caston

2. DECLARATIONS OF INTEREST – None.

3. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 11 June 2019 were **AGREED**, and the Parish Council **RESOLVED** to sign them as a true record.

4. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

(Minute 5.1) It was agreed that the issue of cycle safety would be raised with the Head of Forest School at the start of the next academic year in September.

ACTION: CLERK

5. PUBLIC SESSION - There were no members of the public in attendance.

6. COUNCILLOR VACANCIES

Cllr Fishwick set out the proposed arrangements for selecting Co-opted Councillors and this was **RESOLVED**. Following the receipt of seven applications, candidates were invited to give a short presentation to Full Council based on pre-set questions. The decision would be made by a vote in Part II of the meeting.

Four candidates attended and were thanked for their interest in becoming Councillors. They were advised about the process and that the Clerk would inform them of the outcome the following day.

ACTION: CLERK

7. WOKINGHAM BOROUGH COUNCIL MATTERS

Update from Cllr Bray

- 7.1 The meeting between Hatch Farm residents, Bovis, Persimmon and Councillors had taken place the previous week and there appeared to be a degree of commitment from the developers with signs that they were listening to the concerns of residents.
- 7.2 Representatives from Network Rail had visited Pheasant Close to look at the concerns about the erosion of the embankment. The geotechnical engineers had explained that the original developer had not constructed the retaining wall correctly and whilst the ground at the top of the embankment was moving the main part of the structure was not.
- 7.3 Reddan House signs - concerns had been raised about non-compliance of the sign being within a conservation area and that Arborfield Parish Council had not been consulted despite the signs being within Arborfield Parish. Cllr Bray advised that whilst Wokingham Borough Council had closed the file on the matter, she would pursue it.
- 7.4 Mobile Home in Mill Lane – it was explained that this had been positioned without planning permission and the matter was being referred by Cllr Shepherd-Dubey to the planning enforcement team.

Update from Cllr Shepherd-Dubey

- 7.5 Bearwood Road speed limit – Thames Valley Police had advised WBC that they would be unable to enforce a proposed 30mph speed limit.

Update from Cllr Fishwick

- 7.6 Parking Management Action Plan – WBC had consulted before the elections but had not included Town and Parish Councils. At the request of Cllr Fishwick WBC agreed to consult again, including Town and Parish Councils, in the Autumn.
- 7.7 Housing Consultation – Government guidance was consult for a period of three months but WBC would not move from their programme of consulting for four weeks.
- 7.8 Grass Cutting – Improvements to the service had been made this year and this would be reviewed at Overview and Scrutiny Committee later in the year.
- 7.9 Local Transport Plan (LTP4) – a request had been made to ensure that a reasonable amount of time be allocated for consultation.
- 7.10 King Street Lane Flooding – this was an on-going problem and despite assurances that CCTV would be installed to monitor the situation this had not happened.

8. **QUESTIONS FROM PARISH COUNCILLORS** - None.

9. **PARISH QUESTIONS ON PARISH MATTERS** - None.

10. **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

10.1 Cllr Harper informed Council that he had been given a guided tour of the new Almshouses that had been completed to a very high standard and were built within budget. The tenants were due to move in later in August.

10.2 Cllr Harper reported on the Winnersh Fuel Allotment Trust and the sale of a 5.5-acre site that had been agreed at £391,800. Discussions were taking place with investment professionals on how best to invest the funds.

10.3 Cllr Hanna informed Council that he had attended the Wokingham Borough Liaison Forum at which the Borough Police Commander had given an informative presentation explaining that Anti-Social Behaviour (ASB) was a key priority.

10.4 The Police would like to have the opportunity to contribute articles and messages to Winnersh Matters and any other forms of communications.

10.5 WBC had issued a form seeking views on the Local Transport Plan (LTP4) and this was held by the Clerk. Members were asked to provide any views on transport issues for Winnersh (and surrounds) to Cllr Fishwick and/or the Clerk. **ACTION: ALL**

11. **PLANNING COMMITTEE MEETING**

11.1 The minutes of the meeting of 10 June 2019 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

12. **RECREATION AND AMENITIES COMMITTEE**

12.1 The minutes of the meeting of 2 July 2019 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

12.2 Cllr Hanna provided an update on the Youth Club operating out of the Rainbow Centre and would be seeking an uplift in the budget to help fund a Youth Worker.

12.3 Cllr Harper provided an update on the SOLAR energy production and that this would be closely monitored now that the fault had been identified and the system was working as it should.

12.4 Council **RESOLVED** to accept the recommendation from R&A Committee to hold an informal workshop, to discuss priorities and projects for the Council, in the Autumn and to accept the offer from Cllr Wooldridge to lead on the organisation of the event.

13. CASTLE WATER -

The RFO gave an update on the issue of payments to Castle Water and that because they had cancelled two of the three direct debits this had resulted in unpaid bills and referral to a debt recovery agency. It was agreed that a formal complaint be raised with Castle Water and if that did not resolve the problem that the matter be referred to OFWAT.

ACTION: CLERK/RFO

14. ACCOUNTS

14.1 A schedule of payments, due since the last meeting, was tabled and upon the **PROPOSAL** of Cllr Fishwick, **SECONDED** by Cllr Hanna, the Parish Council **RESOLVED** to make payments totalling £11,855.36 shown in Appendix 1.

14.2 It was **RESOLVED**, at the request of Cllr Breedlove, that the direct debit amounting to £223.67, be not paid to Castle Water whilst continued attempts were being made to resolve the issue around the outstanding balances on the three accounts (Allotments/Community Centre and Allnatt Pavilion). This reduced the payments of £13,079.03 (as tabled) to £11,855.36.

14.3 Bank balances at 30 June May 2019 were confirmed as £78,249.81.

15. WINNERSH FETE 2019

15.1 Cllr Southgate informed Council that the event was a success and positive feedback had been received from traders, exhibitors and entertainers

15.2 A de-brief meeting had been held and the following points were raised

- Provision of a beer tent on the recreation ground – the Clerk to discuss with SBS
- Consideration to be given to further completions in the main Arena programme
- Continue with Ray Pryor as the falconry display was always popular

15.3 An Income and Expenditure account would be produced and presented to a future meeting and in the meantime the income following was confirmed: -

Raffle £292

Stalls/Traders £351.20

Total £643.20

15.4 The Council **RESOLVED** to add £356.80 from the Fete budget to bring the total income collected on the day to £1,000 that would be shared between Home-Start and ARC at £500 each and that the Fete should take place again in 2020. Also, the ATC that carried out parking steward duties would be given a donation of £50.

16. CORRESPONDENCE

A list of correspondence was tabled (Appendix 2) and the following actions were agreed: -

1) Application for a grant - Wokingham District Veteran Tree Association: refer to F&GP;

- 2) South Western Railway report: circulate;
- 3) Adopt a street suggestion for addition locations: Bearwood Road suggested to be added to the list of streets;
- 4) Draft Right of Way Improvement Plan: refer to Planning Committee;
- 5) Housing consultation: noted
- 6) Learning Disability Partnership Board Notices: circulate
- 7) Arborfield & Barkham Neighbourhood Plan: refer to Planning Committee

17. ANY OTHER ITEMS CONSIDERED URGENT BY THE CHAIRMAN

There were no urgent items.

18. TIME AND DATE OF THE NEXT PARISH COUNCIL MEETING

The next meeting of the Parish Council would be held on Tuesday 10 September 2019 at 19:45 in the Sindlesham Room.

PART II – Confidential Session

- 19.** The Council **RESOLVED** in accordance with the Public Bodies (admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personnel or confidential matters where publicity might be prejudicial to the special nature of the business.

20. STAFFING MATTERS

The Council agreed to make an ex-gratia payment to a former employee, Mr Clive Hudson, equivalent to the amount that would have been paid to Berkshire Pensions LGPS as part of a final settlement payment in October 2018.

21. COUNCILLOR VACANCIES

Having received presentations from prospective Co-opted Councillors, earlier in the meeting, Members voted and **RESOLVED** to invite the following candidates to join Winnersh Parish Council with effect from the next Full Council meeting on the 10 September 2019.

Kanagarajah Bradeepan
Amanda Greenwood
Rachael Hamblin

It was agreed that the Clerk would inform all candidates of the outcome the following day.

There being no further business the meeting closed at 22:30.

APPENDIX 1

WINNERSH PARISH COUNCIL MEETING 9 JULY 2019				
SCHEDULE OF PAYMENTS - July 2019/20				
Payee	Description	Amount	Ref	
Salaries (PS-AL-CF-JR)	July Salaries	4,067.32	BACS	B
HM Revenue & Customs Only	Tax & NI - Month 4 Year 2019/20	1,257.41		B
The Berkshire Pension Fund	Pension	1,436.42		B
Andrew Stamford	Allotment Transitioning	163.17		Q
Berkshire Pest Control Limited	Treatment of Wasps Nest 30/7/18	72.00		B
Biffa Waste Services Limited	Trade Waste Service Collection	102.19		B
Bowak Limited	Hand Soaps / Troll / Jumbo Dispenser	187.96		B
Cannon Hygiene Limited	Duty of Care Compliance Costs (7/19 - 6/20)	42.00		B
Claire Connell	Audit Fee for Year End 2018/19	660.00		B
Dave Kinght	Window Cleaning July19	90.00		B
David Vass	Allotment Transitioning	143.20		Q
Eric Mathieu	Refund of Deposits for 8 June	300.00		B
Geoff Harper	Fete - Fire Extinguisher Hire £27.60	62.09		B
	Fete - Two Straw Bales £5.00			
	Padlocks for the Allotments £29.49			
Holly Digital	Copy Charges to June19	93.99		B
itQED Business Solutions	SKYKICK Office 365 BackUps July19 - £16.80	86.52		B
	MS 365 Enterprise E3 Monthly Charge - £46.44			
	Prior Month AV, BackUp, PC Monitoring - £23.28			
Nick Robins Limited	Grounds Maintenance for June19	1,299.60		B
Petronella Mahachi	Allotment Transitioning	47.48		B
Phil Stoneman	Fete - 12 Fold Up Chairs £123.87	266.51		B
	Fete - Trophies £67.64			
	Fete - Add Style - Flowers £75.00			
Ric Tilbe	Allotment Transitioning	9.99		Q
Sound and Lighting Hire	FETE - PA System	384.00		B
Stuart Cracknell	Allotment Transitioning	111.26		Q
Viking	A3 Paper / Punch Pockets / Receipt Book etc	49.01		B
Castle Water	AP/PavHse 1/5 - 31/5 £121.36	223.67		DD 13/7
	Allotments 1 May - 31 May £102.31			
Daisy	9169311 Caretaker Mobile Phone to 30/6	10.80		DD 13/7
npower Business	AP Elec 22/3 - 19/6	142.50		DD 9/7
npower Business	CC Elec 21/3/ - 21/4	272.22		DD 9/7
npower Business	CC Gas to 30/6	248.98		DD 15/7
npower Business	AP Elec to 30/6	176.74		DD 15/7
Sage UK	Sage 50 Cloud - CoverExtra	72.00		DD 16/7
Total Expenditure for the month		12,079.03		
Financial Position as at 30 June 2019				
Bank Balance	£	78,249.81		

APPENDIX 2

WINNERSH PARISH COUNCIL MEETING Tuesday 9 JULY 2019 at 19.45

Correspondence

1) **13 June 2019** - email from Wokingham District Veteran Tree Association

Subject: Application for a grant

2) **25 June 2019** - email from South Western Railway

Subject: South Western Report

3) **3 July 2019** - email from David Baker

Subject: Adopt-a-Street update

4) **4 July 2019** - email from Wokingham Borough Council

Subject: Draft Rights of Way Improvement Plan 2020 – 2030 Consultation

5) **4 July 2019** - Memo from Wokingham Borough Council

Subject: Housing Consultation

6) **5 July 2019** - Clasp Wokingham

Subject: Learning Disability Partnership Board Notices - July 2019

7) **8 July 2019** - email from Wokingham Borough Council

Subject: Arborfield and Barkham Neighbourhood Plan Consultation