



Winnersh Parish Council

Winnersh Community Centre
New Road, Sindlesham, Wokingham
Berkshire RG41 5DU
Phone 0118 978 0244
e-mail clerk@winnersh.gov.uk
www.winnersh.gov.uk

MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD IN THE WINNERSH HALL ON TUESDAY 08 OCTOBER 2019

PRESENT: Cllrs P Fishwick (Chairman); K Bradeepan; P Bray; F Breedlove; R Hamblin; S Hanna; G Harper; B Krauze; R Shepherd-DuBey; J Southgate; L Wooldridge.

In attendance: P Stoneman (Clerk).

1 APOLOGIES FOR ABSENCE

Cllrs A Caston; A Greenwood; F Obileye; C Taylor.

2 DECLARATIONS OF INTEREST

Cllr Harper declared a non-pecuniary interest in matters that might refer to allotments. Cllr Harper announced that, as an allotment holder, he would not participate in any decisions relating to the new allotments.

3 MINUTES OF THE PREVIOUS MEETING

The minutes of the Parish Council meeting held on 10 September 2019 were **AGREED**, and the Parish Council **RESOLVED** that the Chairman should sign them as a true record.

4 MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING

4.1 (Minute 5.1) The Clerk advised that he had written to the Head Teacher of Forest School about cycle safety. The Head Teacher had responded positively explaining that the school had been reinforcing the message through assemblies and letters home, including emphasising the importance of wearing cycle helmets. The support of the community would be welcomed and it was suggested that the Parish Council write to the students and the parents to highlight the importance of cycling safely.

Cllr Bradeepan said that he had recently attended an open evening at the school and the message about cycle safety was being given.

It was **RESOLVED** that the Chairman would write a letter to the students and parents and if possible, that would be a joint letter with the Local Police Area Commander.

ACTION: CLLR FISHWICK/CLERK

- 4.2 (Minute 5.2) The Clerk advised that the double payment made in 2017 to Thames Water and Castle Water had now been returned by Thames Water.
- 4.3 (Minute 5.3) Cllr Breedlove requested that the credit of £3,306.14, held by Castle Water in relation to the Community Centre account, be recovered. The Clerk gave an assurance that this would be done by the 18 October 2019. **ACTION: RFO**
- 4.4 (Minute 10.1) It was agreed that the minutes of the Planning Committee held on the 23 July would be presented to the next meeting of the Planning Committee (15 October 2019) for approval.
- 4.5 (Minute 10.5) The Clerk advised that an invitation had been received from Wokingham Borough Council (WBC) for up to three Councillors to attend a Planning Training session at Shute End on the 27 November from 6pm to 7.30pm. The Clerk was asked to make the arrangements for the three newly co-opted Councillors. **ACTION: CLERK**

5 PUBLIC SESSION

There was one member of the public in attendance and there were no questions.

6 WOKINGHAM BOROUGH COUNCIL MATTERS

- 6.1 The Chairman provided a written update as set out in Appendix 1.
- 6.2 Cllr Shepherd-DuBey advised that the Local Plan update was on schedule. It was unlikely that it would contain any large Strategic Development Locations (SDL's).
- 6.3 The traffic signal detector loops, that needed to be replaced following recent resurfacing works, were due to be cut and installed shortly. This had led to significant traffic delays for users of King Street Lane.
- 6.4 Concern was raised about the safety of users of the zebra crossing in King Street Lane, particularly because of traffic backing up from the Reading Road direction. Cllr Shepherd-DuBey advised that she had asked WBC to consider removing the crossing and the Head Teacher from Bearwood Primary School was being consulted on this following a recent accident on the crossing.
- 6.5 Cllr Fishwick and Cllr Shepherd-DuBey were to meet with Funmi Alder (Head) and Jane Sharrock (Deputy Head) to discuss the safety of the crossing.
- 6.6 Cllr Bray provided an update on the Courts housing development where there were unsafe walls to the garages and bungalows. It was likely that these would be demolished and replaced with fencing and some external storage areas. There would be a consultation about this later in the financial year, probably running into the next financial year.
- 6.7 The Housing Strategy was being worked on, including affordable housing, and there would be a consultation before the end of the year.
- 6.8 A new strategy was being produced to address issues around Special Educational Needs (SEN) and disabilities.

- 6.9 Cllr Hanna asked about WBC's position for raising money for affordable housing. Cllr Bray explained that there were housing companies that could raise funds and also CIL funding and the Housing Revenue Account enabled Council's to borrow to buy more properties.

7 PARISH QUESTIONS ON PARISH MATTERS

- 7.1 Cllr Bray requested that the Chairman's board of honour in the Winnersh Hall be updated to include the new Chairman. **ACTION: CLERK**

8 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

- 8.1 Cllr Harper informed the Council that he had attended a meeting of the Hurst Consolidated Charity and the recently completed Almshouses were now tenanted. There had been some minor snags with the drainage system and solar energy system, and these were being resolved.

- 8.2 Cllr Hanna informed the Council that he had attended the Borough/Parish and Town Council Liaison Forum. A range of topics were discussed including Climate Change Emergency, asset transfer (particularly allotments) and the Clerk was asked to liaise with Dee Maddox-Hinton for further information. **ACTION: CLERK**

- 8.3 Cllr Wooldridge and Cllr Bradeepan informed the Council that they had both attended the Older Persons event at Loddon Valley Leisure Centre. Whilst there were some good information stands, there were a few gaps. It was thought that as this was the first event of its kind it may well develop in the future.

- 8.4 Cllr Bradeepan had brought back a range of leaflets from the event and these would be put in the leaflet racks that needed to be fitted in the Community Centre and Allnatt Pavilion.

- 8.5 Cllr Bradeepan also advised that there were a wide range of events and activities hosted at Loddon Valley Leisure Centre and asked that these be promoted through Winnersh Matters newsletter and the web site.

9 PLANNING COMMITTEE MEETING

- 9.1 The minutes of the Planning meeting held on the 23 July 2019 would be presented to the next meeting of the Planning Committee on the 15 October for approval. **ACTION: CLERK**

- 9.2 The minutes of the meeting of 23 September 2019 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

The committee reviewed 5 planning applications and raised no objections on application numbers 191987, 192110, 191400.

- 9.3 Comments were made on application 191988 about replacing trees that would be lost as part of the works.

- 9.4 Observations were made on application 192248 that the proposal would be overbearing and out of character with the area.

- 9.5 Cllr Fishwick had drafted a response regarding the ‘Adoption of New Infrastructure’ that had been agreed with the Planning Committee and the Clerk had submitted this to WBC.

10 RECREATION AND AMENITIES COMMITTEE

- 10.1 The minutes of the meeting of 1 October 2019 were agreed and the Parish Council **RESOLVED** to sign them as a true record.
- 10.2 Cllr Hanna gave an update from the meeting
- 10.3 Allotments:

Water supply: stainless steel lockable taps had been fitted by WBC and it was hoped that Thames Water would now be able to progress the connection to the mains water supply.

Allocation of plots: all but two half plots had been allocated.

Allotments Working Group: Cllr Hanna proposed that a Working Group be set up to report back to R&A Committee about the completion of the project and to consider and recommend proposal for an Allotment Association/Forum. It was **RESOVED** that the Working Group be established, and membership of the group be agreed by seeking volunteers from Councillors that were interested in being part of the Group.

Lease: the Clerk advised that he had written to the Solicitor acting on behalf of WPC to ensure that whilst the lease had not been signed on the new site, that liability for any incidents would remain with WBC. A response from the Solicitor was awaited.

- 10.4 Projects:

Outdoor Gym equipment and matting: the Clerk advised that he had received a proposal from the company that had installed the existing equipment, approximately ten years ago. The company advised that the equipment was obsolete and, given that it was no longer supported for maintenance and repair that it be replaced. The Clerk was in the process of seeking S.106 funding from WBC and would report back to R&A in due course.

Cllr Shepherd-DuBey suggested speaking with Wokingham Town Council about the new equipment that had been installed in Elms Field as it appeared to provide good quality accessible equipment.

- 10.5 Christmas Lights Event:

Cllr Hamblin offered to take the lead role on organising the Christmas Lights event on 13 December 2019 and set out her vision for how the event could be developed. This included a market fair with a range of trade stalls in the Sindlesham Room, raffle and supporting the local food shelter and homeless charity through donations of food in exchange for refreshments.

Cllr Harper expressed concern about the ability of the Council to deliver the proposed changes within the timescale but was reassured by Cllr Hamblin that this was achievable. The Committee welcomed the proposal and asked that all schools in the Parish be invited to attend. Cllr Hamblin agreed to provide a more detailed plan at the next meeting.

ACTION: CLLR HAMBLIN

10.6 Berkshire Youth:

Cllr Hanna gave an update including that funding was in place to support the recruitment of a Youth Worker and that Berkshire Youth had asked if they could attend a Council meeting (either R&A or Full Council) to update on their plans. The potential for seeking funding from Rotary International, that had been supporting youth activities in Bracknell, may be worth pursuing. The Council welcomed the opportunity to receive an update from Berkshire Youth and felt that this should be to a future meeting of Full Council.

ACTION: CLLR HANNA/CLERK

11 CLIMATE CHANGE EMERGENCY

- 11.1 The Chairman had circulated in advance of the meeting Appendix 4 and gave a summary of items that the Parish Council had already achieved and potential ideas for consideration.
- 11.2 Members agreed that the Climate Change Emergency should be a standing item on every Full Council agenda.

ACTION: CLERK

12 NAME BADGES

- 12.1 The Clerk put forward a proposal that name badges be provided for all Councillors and Staff. Members agreed that badges, preferably lanyards be provided at an estimated cost of £100.
- 12.2 Cllr Hamblin asked about the availability of Winnersh Parish Council email addresses for Councillors and the Clerk explained this was under review and would be considered at the next meeting of F&GP.

ACTION: CLERK

ACTION: CLERK

13 COMMUNITY SPEED WATCH

- 13.1 The Chairman advised that he had spoken with the Police about the potential of setting up a Speed Watch scheme in Winnersh and the Police were supportive. This would require voluntary support and Members were asked to consider being part of the scheme.
- 13.2 The Chairman advised that other Parish and Town Councils operated such schemes and it was agreed that some research should be carried out to determine how they operated and how successfully they ran.

ACTION: CLLR FISHWICK/CLERK

14 STRATEGY/IDEAS WORKSHOP

- 14.1 Cllr Wooldridge set out plans for the Strategy/Ideas Workshop provisionally scheduled for the 18 and 20 November.

- 14.2 It was explained that this type of workshop, to inform the councils strategic planning, was good practice and would help focus the vision and priorities for the Council, possibly for the next 5-years.
- 14.3 The workshop would include all councillors and staff with Part 1 being held at a venue off site and Part 2 being held in the Community Centre.
- 14.4 Cllr Wooldridge advised that she would be sending out further details and a pre-workshop questionnaire.
- 14.5 The activity was estimated to cost £350, to cover the off-site venue, facilitator, materials and refreshments and Members agreed to the budget.

ACTION: CLLR WOOLDRIDGE

15. ACCOUNTS

- 15.1 A schedule of payments, due since the last meeting, was tabled and upon the **PROPOSAL** of Cllr Breedlove, **SECONDED** by Cllr Harper, the Parish Council **RESOLVED** to make payments totalling £16,105.43 as shown in Appendix 2.
- 15.2 The bank balance as at 30 September 2019 was confirmed as £124,811.85.

16. CORRESPONDENCE

A list of correspondence was tabled (Appendix 3).

Item 3: Wokingham Sports Awards: Cllr Bradeepan expressed an interest in attending on behalf of the Council.

Item 8: Helping WBC achieve carbon neutrality – to be circulated

Item 9: BALC newsletter – to be circulated

ACTION: CLERK

17. ANY OTHER ITEMS CONSIDERED URGENT BY THE CHAIRMAN

- 17.1 Cllr Southgate suggested that the inaugural 2020 Summer Fete planning meeting be held on Wednesday 23 October at 19.45 and the Clerk was asked to allocate a room for the meeting. **ACTION: CLERK**
- 17.2 The Clerk advised that an offer had been received from Cllr Firmager (WBC) (Chairman of the Borough Parish Liaison Forum) to visit and explore ways of improving communication between Wokingham Borough Council and Towns and Parishes. Members welcomed the idea and asked the Clerk to suggest to Cllr Firmager that he attend the next meeting of Full Council. **ACTION:CLERK**
- 17.3 The Clerk advised that the Police Neighbourhood Team would be holding a ‘Have Your Say’ meeting in the Allnatt Pavilion on Saturday 26 October (10am - 12noon) to engage with the community. Councillors would be welcome to attend and could take the opportunity to respond to any Council related matters.

18. DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING

Tuesday 12 November 2019 at 19:45 in the Winnersh Community Centre.

There being no further business the meeting closed at 22:10.

APPENDIX 1

Wokingham Borough Council matters – update 8th October 2019

Councillor Paul Fishwick

Motion 420 Strategy to lower transport emissions

- This Motion was proposed by me at WBC Full Council on 19th September and following several supportive speeches by members from all parties, was approved.
Poor air quality remains the largest environmental risk to public health and the transport sector is the worst greenhouse gas emissions polluter in the UK with 27% of the total 468 million metric tonnes.
Air pollution also has a direct impact on the natural environment, contributing to Climate Change, reducing crop yields and polluting rivers and oceans.
Officers will now be able to develop this strategy to improve the air that we all breathe.

Licensing and Appeals Committee (1st October)

- We were briefed on an Agenda item “How Licensing could reduce air pollution”. This paper talked about the potential to introduce anti-idling and provided three options. I had lots of questions on this paper and it also lacked evidence. Unfortunately, the expert officer was unavailable and therefore it was recommended to bring this item back to a future meeting.

Reported issues

Mole Road j/w Mayfields - Flooding

- I have reported to Wokingham Borough Council the recent serious flooding that has occurred at this location with surface water even covering the adjacent footways. This has made the footways impassable for pedestrians, without the risk of getting soaked by passing traffic.
Officers have arranged for the surface water/highway drainage systems to be surveyed with CCTV that took place last week to ascertain what the issues are with the system.

Church Close Winnersh - Flooding

- I had reported the issue of serious flooding in Church Close in June 2019 and the drainage system have been inspected and surveyed with CCTV. Officers have reported to me that a section of the system crossing private land is blocked and they are working with the owners to get this cleared.

King Street Lane approach to Sainsbury's junction – Traffic signals

- Following the resurfacing of the carriageway, the detector loops that are buried in the carriageway were not replaced by Wokingham Borough Council. I reported this on the day the resurfacing was completed and have continued to discuss this as a major issue with officers.
The lack of the loops means that the signals will not run as efficiently as they should do with King Street Lane suffering the most, creating traffic congestion, that leads to more air pollution.
Unfortunately, to date I have not been given a date for their replacement.

APPENDIX 2

WINNERSH PARISH COUNCIL MEETING 8 October 2019			
SCHEDULE OF PAYMENTS - October 2019/20			
Payee	Description	Amount	Ref
Salaries (PS-AL-CF-JR)	October Salaries	4,087.19	BACS B
HM Revenue & Customs	Tax & NI - Month 7 Year 2019/20	1,262.21	848012834 B
The Berkshire Pension Fund	Pension Contributions	1,436.42	854025160 B
Barriers Direct	152842 Height Restrictor	3,420.74	B
Castle Water Limited	INV2223194 Charges for 1/8 - 31/8 AP/PH	167.14	B
	INV2260918 Charges for 1/9 - 30/9 AP/PH		B
Dave Kinght	Window Cleaning Sept19	90.00	B
Geoff Harper	Supplies for strimming plots at new allotments	28.59	B
Holly Digital	INV302064 Copy Charges to Sept19	108.26	B
itQED Business Solutions	10049 SKYKICK 365 Exchange BackUp £16.80 10012 Monthly Support Contract - Sept19 £98.80 9855 Managed AV, PC Monitoring, Backup 9928 MS Office 365 Enterprise E3 £46.44 10212 Monthly Support Contract - Oct19 £98.80 10241 Managed AV, BackUps, PC Monitoring £23.28	284.12	B
Lisa Kaplanski	Refund of Damage Deposit	200.00	B
Mr Manohjay Ankam	Refund of Damage Deposits	300.00	B
Nick Robins Limited	13391 Grounds Maintenance for Sept19	1,610.40	B
Phil Stoneman	Timpson - Keys for Allotments	45.00	B
PKF Littlejohn LLP	AGAR for Year Ended 31 March 2019	720.00	B
RCJ Electrical Services	Invoice 147 LED Light Replacements in SR	1,320.00	B
Southern Maintenance Solutions UK Ltd	WH - Attend Faulty Boiler	339.92	B
SSE Southern Electric	Unmetered Electricity Supply 25/1/18-26/1/19	1.92	B
Castle Water	2173636 CC for 1Aug - 31Aug19 (Statement 18) £191.75	0.00	DD
Daisy	Caretaker Mobile Phone to 30/9	11.30	DD
npower Business	CC Elec 24/6 - 18/9	274.12	DD
npower Business	CC Gas to 30/9	141.89	DD
npower Business	AP Elec 19/6 - 1/9	139.84	DD
npower Business	AP Gas charges to 1 Sept19	44.37	DD
Sage UK	INV07479693 Sage 50 Cloud - CoverExtra	72.00	DD
Total Expenditure for the month		16,105.43	
Payments made after last meeting			
L Martin	Plaques for tree naming at the fete	146.00	BACS
Plusnet	1718336-017 Telecoms Charges to 9 Oct19	55.81	BACS
		55.81	
Unity Bank Balance	£	109,198.74	
NatWest Current Account	£	2,500.00	
NatWest Business Reserve Account	£	13,113.11	
Financial Position 30 September 2019	£	124,811.85	

APPENDIX 3

WINNERSH PARISH COUNCIL MEETING Tuesday 08 OCTOBER 2019 at 19.45

Correspondence

1) 7 October 2019 - email from Wokingham Borough Council

Subject: Together we can Tackle Child Abuse

2) 7 October 2019 - email from Balfour Beatty

Subject: Notification of next phase of works at Lower Earley Way Dualling

3) 4 October 2019 - email from Wokingham Borough Council

Subject: Sports Awards Invite 2019

4) 4 October 2019 - email from Wokingham Borough Council

Subject: Visit to Agrivert (Severn Trent)

5) 4 October 2019 - email from Wokingham Borough Council

Subject: Borough Parish Liaison Forum

6) 3 October 2019 - email from Wokingham Borough Council

Subject: Celebrations in Honour of International Day of Older Persons

7) 2 October 2019 - email from Wokingham Borough Council

Subject: Black History Month Exhibition

8) 25 September 2019 - email from Wokingham Borough Council

Subject: Help Wokingham BC Achieve Carbon Neutrality

9) 24 September 2019 - email from Hampshire Association of Local Councils

Subject: BALC Newsletter September 2019

10) 23 September 2019 - email from Woodley TC

Subject: Chairmanship Training Courses

11) 20 September 2019 - email from Involve Community Services

Subject: Wokingham Chain Newsletter - September 2019

APPENDIX 4

Winnersh Parish Council

Climate Change Emergency

Back in 1992, 1,700 scientists around the world issued a chilling “warning to humanity”. The infamous letter declared that humans were on a “collision course” with the natural world if they did not rein in their environmentally damaging activities.

Some 27 years later the report by the Committee on Climate Change (CCC), Net Zero, the UK’s contribution to stopping global warming, published on 2nd May 2019, was undertaken to provide advice to the UK’s Government with respect of the Paris Agreement.

The CCC concluded 4 key actions in its recommendations;

1. The UK should legislate as soon as possible to reach net-zero gas emissions by 2050. The target can be legislated as a 100% reduction in greenhouse gases from 1990 using the existing Climate Change Act 2008 procedures.
2. The target should cover all sectors of the economy. These are categorised as transport, energy supply, business, residential, agriculture, waste management and other.
3. The aim should be to meet the target through UK domestic effort, not relying on international carbon unit (credits). In other words, we must make the effort, not rely on others, it starts here, and Wokingham Borough Council who have declared a Climate Change Emergency will rely on Town and Parish councils to assist.
4. Now is the right time to set a net zero target. It is technically possible, based on current consumer behaviours and known technologies, with prudent assumptions over cost reduction.

For Wokingham Borough Council, the 2030 target is very ambitious, but we can’t wait around as each day that goes by more and more greenhouse gases are emitted into our atmosphere adding to Climate Change.

The Parish Council will need to consider systematically the climate change impact of each area of the Council’s activities and it is very likely it will need to make rapid changes in policy, supply chains, contracts and look at itself.

At this Parish Council, we have already made steps in the right direction, with our 64 solar panels producing electricity for our own consumption and sending surplus energy onto the National Grid. We have also recently reduced our energy consumption by introducing low energy LED lighting throughout most of our buildings at Bearwood Recreation Ground.

However, whilst these are positive, we must continue to reduce our greenhouse gas emissions. Some examples are as follows;

- Energy supply – do we buy from 100% green electric? Is the gas supplier ‘green’?
- Waste management – do we recycle to the maximum possible?
- Business/residential – the buildings that we own, are they energy efficient for heating and insulation?
- Business – avoid single use plastic and purchasing any item will have a carbon footprint, this must be considered thoroughly before an order is placed.
- Transport – do we plan to operate low or ultra-low emission vehicles including in our contracts? And how we all travel.

This isn't going to be easy, it is going to be a painful time, but the consequences are even more painful in fact devastating for the world where we all live.

Remember there is only one world and today we have a 1-degree Celsius rise above pre-industrial levels.

Ice sheets and glaciers are disappearing at an alarming rate, rising sea levels with devastating consequences for low lying islands and countries, including the UK. Warming seas are causing corals to die and melting permafrost has unleashed pathogens.

The clock is ticking fast and 2030 is only 10 years away, it is not a tick box exercise, therefore action by this council must be rapid.

Thank you. Paul Fishwick, Chairman of Winnersh Parish Council

Notes:

The latest UK Greenhouse Gas Emissions data published by Department for Business, Energy, & Industrial Strategy on 5th February 2019 for the years 1990 to 2017. For the year 2017 the percentage breakdown for each sector was as follows:

Transport 27% (change since 1990 -2%)

Energy Supply 24% (change since 1990 -60%)

Business 17% (change since 1990 -30%)

Residential 15% (change since 1990 -16%)

Agriculture 10% (change since 1990 -16%)

Waste management 4% (change since 1990 -69%)

Other 2% (change since 1990 -88%)