



Winnersh Parish Council

Winnersh Community Centre
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Minutes of the meeting of the **PLANNING COMMITTEE** held in the John Grobler Room on **Monday 28 April 2014** at 7.45pm.

PRESENT: Cllrs L Gordon-Walker (Chairman), D Green, R Holdstock, D Hunt, J Southgate, R Tilbe.

1 APOLOGIES

1.1 Cllrs J Leask, C Taylor.

2 SCHEDULE OF APPLICATIONS

2.1 **The following applications were examined and NO OBJECTIONS were recorded:**

Applications received prior to the issue of the 28 April 2014 Planning Committee meeting Agenda

1 none

Applications received since the issue of the 28 April 2014 Planning Committee meeting Agenda

- 1 A/2014/0780 1000 Eskdale Road L Stevens
Advertising consent for 25 non-illuminated and illuminated directional signs, plus replacement of hoarding to conceal building plots.
- 2 F/2014/0808 26 Greenwood Grove R Rogers
Proposed erection of a single storey front/side extension, part two storey and single storey rear extensions to dwelling, and conversion of existing garage to additional habitable accommodation.

Permitted Development application:

1 none

Revised Applications:

1 none

Adjoining Parish application:

1 F/2014/0732 212 Reading Road R Young
Proposed raising of roof to create first floor accommodation plus single storey front extension and conversion of garage to habitable accommodation.

2.2 Applications subject to OBJECTIONS:

1 none

2.3 The following DECISIONS were noted:

1 F/2012/1576 100 Berkshire Place congruent
CONSENT for proposed alterations to the layout of the existing car park.

2 F/2013/2535 19 Wheatsheaf Close congruent
CONSENT for proposed formation of habitable room space of dwelling with the insertion of rooflights in front and rear elevations.

3 F/2014/0399 43 Chatsworth Drive congruent
CONSENT for proposed erection of a single storey side/rear extension to dwelling.

Permitted Development:

1 none

Adjoining parish

1 F/2013/1736 660 Wokingham Road, Earley not seen by WPC
CONSENT for application for demolition and reconstruction of vehicle showroom and alterations to existing motor vehicle sales and repair facility to accommodate the sale, servicing and repair of motor cycles.

APPEAL DECISION

1 none

APPEALS LODGED

1 none

3 CORRESPONDENCE

Items of correspondence received prior to the issue of the 28 April 2014 Planning Committee meeting Agenda

- 1 WBC Traffic Management; proposed road closures
The Committee asked the Clerk to suggest to WBC that the closures of Arbor Lane and Baslow Road be staggered in order to avoid an excessive build-up of traffic on the Reading Road. **ACTION: Clerk**
- 2 WBC Licensing; new premises licence, Zotta Deli, 383-385 Reading Road
- 3 WBC; Enforcement Investigation Notices
- 4 WBC Highways; Street Work Permit scheme consultation
The Clerk was asked to send this information out to Planning Committee members. This item is to be reviewed at the next Planning Committee meeting. **ACTION: Clerk**
- 5 WBC; Care Home, Woodward Close, Planning Committee 30 April 2014

Items of correspondence received since the issue of the 28 April 2014 Planning Committee meeting Agenda

- N1 Cllr K Baker, WBC; re N Wokingham Distributor Road Consultation comments
The Clerk confirmed this was an acknowledgement of the receipt of WPC's concerns. A clarification of the issues raised is still awaited.
- N2 Rebecca Bird, WBC; re WPC Strategic Aims and Neighbourhood Planning
The Clerk was asked to distribute her emails to the Planning Committee. **ACTION: Clerk**
- N3 Rebecca Bird, WBC; Neighbourhood Planning event, 19 June, 7.30pm at Wokingham Town Hall
Cllr Gordon-Walker will attend if he is available that evening. **ACTION: Cllr Gordon-Walker**
- N4 Joyce Stoner, WBC; reporting of localised flooding
- N5 Castle Oak; offer of additional information re Care Home application
The Committee did not require any further information.

4 REFERRALS FROM FULL COUNCIL

4.1 To review the Traffic Forum Terms of Reference.

The Committee noted that Winnersh is in the centre of the traffic flows from several Strategic Development Locations. The Committee considered that it would be beneficial to have baseline data for traffic modelling and actual traffic flows against which future trends and proposals can be monitored.

The Committee discussed and accepted the Terms of Reference. A volunteer to attend the Traffic Forum meetings is needed. The Clerk was asked to ascertain the date of the Forum's meeting. **ACTION: Clerk**

5 ANY ITEMS THE CHAIRMAN CONSIDERS URGENT

- 5.1** Cllr Hunt reported on the draft WPC Emergency Procedure produced by himself and Cllr Leask.

Cllr Hunt elaborated on the detail of the procedure.

The Committee thanked Cllr Hunt and asked for a checklist of actions for each item of the procedure be drawn up and presented to the Committee.

ACTION: Cllrs Leask & Hunt

The Committee discussed the positioning of a Parish Emergency Procedure within the Borough Emergency Procedure. The Committee asked the Clerk to contact WBC to obtain a copy of their current plan.

ACTION: Clerk

6 TIME AND DATE OF NEXT MEETING

- 6.1** The next Planning Committee meeting will be held in the **John Grobler Room** on **TUESDAY 20 MAY 2014** at **7.45pm**.

There being no further business, the committee meeting closed at 8.58 p.m.