



## Winnersh Parish Council

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### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 6<sup>th</sup> JANUARY 2009 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs J Plant (Chairman), E Cooke, J Peffers, J Southgate, J Wakefield.

In attendance: Clive Hudson (WPC Clerk).

#### **1 APOLOGIES**

**1.1** Cllr J Wilkins

#### **2 CLERK'S REPORT**

**2.1** CLERK'S REPORT as at 6.1.09

#### **Update on items since meeting of 02.12.08**

##### **Play Area/Recreation Ground**

Kompan have agreed to repair worn sections of the old play area under guarantee. We are still awaiting repairs. Nick Robins is awaiting supply of the grassmat for laying at the base of the seats. The replacement cross beam on the see-saw has been received – we are awaiting ARD to install it.

The Clerk has discussed fuel charges with Nick Robins. Nick will come back to us if the cost of fuel fluctuates again.

##### **Hall Toilet refurbishment**

A Priority Care client has broken the disabled toilet cistern lid. QCR have got a replacement. We will charge Priority Care for the replacement.

##### **Main Hall/Offices**

The non-slip covering for the external stairs has been installed.

The Clerk is awaiting a report following an inspection of the CCTV system.

The Computer Upgrade is nearly complete.

The repairs to the external security lighting were completed, but part of the system has failed again since then. The Clerk will follow this up with the electrician. **ACTION: Clerk**

### **Allotments**

One half-plot is awaiting allocation.

A second half-plot has become available and has been allocated.

Nick Robins has replaced the missing plot marker posts.

Cllr Wakefield will investigate the siting of the stop-tap at the allotments.

**ACTION: Cllr Wakefield**

### **Pavilion**

WRFC will come back to us with details of the proposed freezer.

## **3 MATTERS ARISING**

**3.1** none

## **4 R & A BUDGET**

### **4.1 To discuss the current budgetary position**

The Committee noted the current budgetary position. Small items of Christmas expenditure will need to be included in the figures.

## **5 BUDGETARY REQUIREMENTS FOR 2009/10**

**5.1** The Committee discussed prospective projects:

5.1.1 'Older Persons Keep Fit Exercise Area'; no update on this project has been received from WBC. Cllr Southgate will contact them asking for a response.

**ACTION: Cllr Southgate**

5.1.2 Upgrade of basketball court. The Clerk will speak to Nick Robins to try to get this work done in the current financial year.

**ACTION: Clerk**

5.1.3 Upgrade of hardcore area next to the basketball pitch to create a volleyball area. Cllr Wakefield will investigate the costs of this project.

**ACTION: Cllr Wakefield**

5.1.4 Portable ramps for wheelchair access to the pavilion and bar. The Committee asked the Clerk to investigate getting these in the current financial year.

**ACTION: Clerk**

5.1.5 The Committee discussed extending the car park and decided that further investigation into the utilisation of space was needed before going ahead.

5.1.6 The Committee discussed the possible improvement of the insulation of the Community Centre buildings and replacement of the boiler with a modern 'green' version. Further investigation is needed.

5.1.7 Replacement of the CCTV system is hoped to be done in the current financial year. **ACTION: Clerk**

**5.2** The Committee **RESOLVED** that the following proposals for expenditure in 2009/10 be presented to the January F&GP meeting:

	£
1) replacement of the fence and gates around the play area	14000
2) picnic benches and seats for the Recreation Ground	3500
3) Community Centre external redecoration	3000
4) Fixed Wiring test (5 yearly)	1000
5) Re-seal of Community Hall floor	2000
6) Miscellaneous	1500
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	<b>£25,000</b>

## **6 CHRISTMAS LIGHTS EVENT 2008 - Debrief**

**6.1** The Committee discussed the Christmas lights event. The basis of the evening, the lights and the choirs, went well. Just over £80 was raised for the Mayor's Charities. The Committee noted a few suggestions for improvements next year:

- 1) the area in front of the pavilion was congested – the public needs to stand outside the fence and further back.
- 2) Refreshments could be served over the fence and away from the pavilion entrance.
- 3) Publicity showing starting times needs to be coordinated earlier.
- 4) If possible, choose an evening when the rest of the Community Centre is not so heavily booked.
- 5) Communications between WPC and the choirs regarding timings can be clearer.

Cllr Wakefield will discuss suggestions for improving the event with Winnersh Primary School. Cllr Cooke will do the same with Bearwood Primary School.

**ACTION: Cllrs Wakefield & Cooke**

## **7 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

**7.1** none.

## **8 CORRESPONDENCE (see Appendix 1)**

**8.1** Item1; The Committee noted the BLF visit on 19 January 2009. The Clerk will pass on further details regarding timings of the visit when known. **ACTION: Clerk**

Item 9; the Committee discussed WBC's suggestion for a Borough Wide litter pick on 26 April 2009. The Committee asked the Clerk to confirm WPC's interest in participating in the event.

**ACTION: Clerk**

## **9 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

**9.1** none.

## **10 TIME AND DATE OF NEXT MEETING**

**10.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 3rd February 2009** at 7.45 p.m. in the John Grobler Room.

The meeting finished at 9.23p.m.

## **APPENDIX 1**

### **Correspondence**

#### **Correspondence received prior to the issue of the agenda for the meeting of 6 January 2009**

- 1) WBC; BLF visit to play area, 19 January 2009
- 2) SEC; quote for Fixed Wiring inspection
- 3) Binfield Electrical; quote for Fixed Wiring inspection
- 4) Landscape and Amenity magazine, Nov/Dec 08
- 5) Glasdon; product guide
- 6) Solar Home Energy; contact details
- 7) QCR; guideline to cost of external redecoration
- 8) Karen Meek; dates of hire plus thanks to the caretakers
- 9) Beverlie Warman, WBC; Borough Wide litter campaign, 26 April 2009

#### **Correspondence received since the issue of the agenda for the meeting of 6 January 2009**

- N1 ARD; December playground report
- N2 Performing Right Society review form