



## Winnersh Parish Council

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### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 3<sup>rd</sup> FEBRUARY 2009 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs J Plant (Chairman), E Cooke, J Peffers, J Southgate, J Wakefield.

In attendance: Clive Hudson (WPC Clerk).

#### 1 APOLOGIES

1.1 Cllr J Wilkins

#### 2 CLERK'S REPORT

2.1 CLERK'S REPORT as at 3.2.09

#### Update on items since meeting of 06.01.08

##### Play Area/Recreation Ground

Kompan have sent out a contractor to assess the worn sections of the old play area. The Clerk will clarify with Kompan the extent of the repairs covered under guarantee.

Nick Robins has laid one grassmat covering at the base of the seats in the play area. (The second seat base has been flooded and unworkable.)

The Clerk reported an estimate of £100 to upgrade the nets and markings on the basketball court. The Committee **RESOLVED** to go ahead with the improvements. The Clerk will arrange this in this financial year.

**ACTION: Clerk**

A second quote for the replacement fencing has been received and a third is awaited.

The Clerk met with officials of WBC and BLF. The BLF approved the monitoring of the play area usage already done. Further monitoring may also include eg, ad hoc head count surveys, a week long survey (head counts), survey of local primary schools. Monitoring is required to show that the targets of accessibility to quality play equipment, set by BLF and WBC, are being achieved

The BLF studied the financial records of the project and declared themselves 'very impressed'.

### **Main Hall/Offices**

The Clerk has received a report following an inspection of the CCTV system. A second report has been received today.

The Computer Upgrade is nearly complete. The hardware is installed and the remaining software is due to be installed soon. The scheduled completion today has been put back to next week. Problems have been encountered with the security lights. The Clerk is calling back the electrician to review/repair the system. The Committee agreed that since the security lights are essential quotations for a replacement system should be obtained.

**ACTION: Clerk**

### **Allotments**

One half-plot is awaiting allocation.

The Clerk has found the stop tap at the allotments, but not the meter.

Only 2 plots look untended at the moment. A further review of the allotments will take place around late March and tenants who are not tending the full allotment will be requested to use half a plot.

### **Pavilion**

WRFC have not come back to us with details of the proposed freezer.

WRFC have requested 4 evenings per week for training in late April, May & June. The Clerk has spoken at great length to their fixtures secretary about the problems this creates in the car park for the regular hirers. (see agenda item 5, correspondence item 4 )

### **Caretakers' Holiday**

Alison and Paul have requested holiday leave between Mon 16 February and Tuesday 24 February 2009. Karen Bennett (Alison's mother-in-law) has agreed to act as Temporary Relief Caretaker. The Committee **RESOLVED** to pay her £50 per day during this 10 day period.

### **Hall Floor**

The Committee discussed the increasing wear and tear on the hall floor and the possibility of resealing twice a year. The next scheduled reseal is in late July. The Clerk will consult with Alan Bell to see whether there is a harder-wearing seal which can be applied.

**ACTION: Clerk**

## **3 MATTERS ARISING**

**3.1** none

## **4 R & A BUDGET**

### **4.1 To discuss the current budgetary position**

The Clerk confirmed that there had been no additional expenditure in the last month.

#### **4.2 To review the 2009/10 prices for regular hirers**

The Clerk presented a spreadsheet of current hirers and prices.

The Committee discussed the increased usage of the hall and bar area by Ceroc and **RESOLVED** to increase their hire charge to £90 + vat from April 2009. The Clerk will write to confirm this. **ACTION: Clerk**

The committee **RESOLVED** to increase the charges for all other regular hirers by 3.5%.

### **5 WINNERSH RANGERS FOOTBALL CLUB**

- 5.1** The Committee discussed WRFC's request to use the field for training between 6.00pm and 9.00pm on Monday, Tuesday, Thursday and Friday evenings during late April, May and June. The Committee was concerned with the way the number of players training on the field had increased over the years with the consequent increase in pressure on the car parking facilities. In order to preserve car parking facilities for the regular hirers of the hall the Committee decided that WRFC will be invited to use the field on any weekday evening provided they do not use the car park. The Clerk will write to WRFC explaining this decision. **ACTION: Clerk**  
A review of the WRFC contract is due to take place in May 2009.

The Clerk was asked to prepare some 'no football parking' signs to be put up for the duration of the training sessions. **ACTION: Clerk**

### **6 CLOSED CIRCUIT TELEVISION**

- 6.1** The Clerk presented reports and quotations for replacement CCTV equipment. The Committee discussed the priorities for the CCTV system and decided to upgrade the basic current system. The Committee **RESOLVED** to accept the Binfield Electrical quotation, Option 1, on the understanding that further replacement of the cameras may be necessary if they are found to be faulty (Option 2). The Clerk will also request a price for a system with an 8 camera capability. **ACTION: Clerk**
- 6.2** The Committee **RESOLVED** to upgrade the CCTV signage in the car park to current standards. **ACTION: Clerk**

### **7 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

- 7.1** none.

### **8 CORRESPONDENCE (see Appendix 1)**

- 8.1** Item 5; The Committee **RESOLVED** to permit J Noyce Funfairs to use the Recreation Ground between 10 – 17 August 2009 and to hold the fee at last year's level. The Clerk will write to confirm this. **ACTION: Clerk**

Item 6 & N7: Litter Pick 26 April 2009. The Committee decided that information and contact details for the organisation of the Winnersh part of WBC's litter pick should be handled through the WPC office.

**ACTION: Clerk**

Councillors are asked to send contact details of local organisations to the office.

**ACTION: All Councillors**

Item 11; The Clerk confirmed these were the AVC figures reported verbally at a previous meeting. The Franchise is due to be discussed by F&GP at its next meeting. Councillors were invited to pass any comments on to that Committee.

**ACTION: Councillors**

Item N6: The Committee discussed the WCP (formerly WVCMI) request for use of the hall for an event. The Committee wished to show its support for the Community and **RESOLVED** to permit the WCP to use the hall for half price for the evening of its first event on Saturday 2 May 2009.

## **9 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

**9.1** The first round of the Battle of the Bands took place last week and 300 people attended. The next round is on Friday 27 February 2009.

**9.2** Older Peoples Exercise Equipment project:

A reply on the progress of this project is still awaited from Paul Turrell. Cllr Southgate will try to get an update from him before the Full Council meeting.

**ACTION: Cllr Southgate**

**9.3** The primary schools are considering Friday 11 December 2009 as a possible date for the Christmas Lights event.

## **10 TIME AND DATE OF NEXT MEETING**

**10.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 3rd March 2009** at 7.45 p.m. in the John Grobler Room.

The meeting finished at 9.45p.m.

## **APPENDIX 1**

### **Correspondence**

#### **Correspondence received prior to the issue of the agenda for the meeting of 3 February 2009**

- 1 SMP play leaflet
- 2 Playground Facilities algae treatment leaflet
- 3 Wicksteed Playscapes brochures
- 4 Louise Joyner (WRFC), request for training Mon, Tu, Th, Fri, 6.00pm to 9.00pm
- 5 Jimmy Noyce, request for funfair, August 2009.
- 6 Beverley Warman (WBC), update on Litter Pick, 26 April 2009.
- 7 Yell.com; invitation to advertise on Yell website
- 8 WBC, confirmation of Community Hall (Bar) as Polling Station for EU election.
- 9 Bettagroup; quotation for replacement of play area fencing and gates
- 10 Binfield Electrical Ltd; CCTV replacement quotation
- 11 AVC, figures for Oct-Dec 2008.

#### **Correspondence received since the issue of the agenda for the meeting of 3 February 2009**

- N1 Complaint from Ceroc re Hall Floor
- N2 Landscape & Amenity magazine, January 2009
- N3 Festive Lighting leaflet
- N4 Timberline brochure
- N5 Arborcare; letter of introduction
- N6 Amrita Reddy; request for discount for WCP (ex WVCMI) event
- N7 Beverly Warman (WBC), request for contact names for Litter Pick, 26 April 2009
- N8 Comfort Zone; CCTV quotation