



Winnersh Parish Council

Winnersh Community Centre
New Road, Sindlesham, Wokingham
Berkshire RG41 5DU
Phone/Fax 0118 978 0244
e-mail recreation@winnersh.gov.uk
www.Winnersh.gov.uk

MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 3rd MARCH 2009 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Plant (Chairman), E Cooke, J Peffers, J Southgate, J Wakefield,
J Wilkins.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 none

2 CLERK'S REPORT

2.1 CLERK'S REPORT as at 3.3.09

Update on items since meeting of 03.02.08

Play Area/Recreation Ground

Kompan have sent out a contractor to assess the worn sections of the old play area. Kompan will replace the base fittings for the spicas under guarantee. The 2 swing seats are cracking. We can get replacements now for about £138 each or wait until they deteriorate further. The Committee **RESOLVED** to replace the seats at these prices. The Committee compared quotations for installing the replacement fittings and instructed the Clerk to accept ARD's quotation to the spica bases. There may be an addition to the quotation to fit the seats as well.

ACTION: Clerk

Nick Robins has laid one grassmat covering at the base of the seats in the play area. He hopes to fit the second one next week.

The basketball nets and markings have been completed. The youths who use them represent the Forest School basketball team. They are pleased with the improvements. The Committee instructed the Clerk to have the basketball nets on the grass straightened. **ACTION: Clerk**

A third quote for the replacement fencing has been received.

The rope swing cradle in the new play area was unscrewed from its arch support by vandals. ARD have screwed it back in place and permanently secured the screw fixings.

WBC are advertising and running a 6-14 year old free football coaching session on the Recreation Ground on Mondays, without our knowledge or consent. The Committee asked the Clerk to write to the WBC manager involved expressing WPC's concern that the sessions had been arranged without the courtesy or formality of asking us and arranging payment.

ACTION: Clerk

Main Hall/Offices

The Clerk has met Binfield Electrical Ltd to finalise the details of the CCTV upgrade. They say the external security lights are beyond economic repair. They have made them safe and have sent a quote for replacing the system.

The Computer Upgrade is complete. Pipex is the remaining query needing a long-term solution.

During the recent flooding standing water was noticed on the gravel drainage area created alongside the main hall. There have been no signs of water damage inside the hall so the improved drainage seems to have worked.

The Clerk received a request for confirmation that hirers' equipment is covered under the WPC insurance. Zurich say it is NOT included and say it cannot be included because WPC does not have a direct interest in the equipment. The Clerk has written to the hirers affected. The Committee asked the Clerk to write to Winnersh Ballroom regarding the poor standard of parking on Thursday evenings.

ACTION: Clerk

A few glasses were broken during Saturday's hiring. After discussion the Committee decided not to retain any of the Damage Deposit on this occasion.

The Clerk reported that the Caretaker has taken several days off to attend her son in hospital. Emergency caretaker cover has been provided by Karen Bennett.

Allotments

It is time to review which allotments have been worked over the winter. Cllrs Plant and Wakefield and the Clerk will arrange to meet at the allotments.

ACTION: Cllrs Plant & Wakefield; Clerk

Pavilion

WRFC have not come back to us with details of the proposed freezer.

The Clerk has spoken and written to WRFC regarding the evening training. There has been no formal response yet.

3 MATTERS ARISING

3.1 none

4 R & A BUDGET

4.1 To discuss the current budgetary position

The Committee noted the current budgetary position which is unchanged except for routine ground maintenance charges

4.2 To review the 2009/10 prices for regular hirers

The Clerk presented two spreadsheets of information; one containing a straight 3.5% increase on 2008/9 prices per session; the other showing a similar increase but rounding the figures to show a more consistent hourly rate. The Committee noted that many casual hirers only require part of a session. The Committee **RESOLVED** to adopt the prices based upon an hourly rate, as presented, with the following provisions:

The Main Hall on Saturday evenings is to be a minimum of 6 hours hiring; the charge to be £27.50 per hour.

At other times the minimum hiring time is to be 2 hours.

5 QUOTATIONS FOR WORKS

- 5.1** Quotations for replacing the play area wooden fence and gates with metal fencing and gates. The Clerk presented 3 quotations. Committee considered the options. The Committee asked the Clerk to get references for Bettagroup, to clarify with them their specification, and to report back to the next meeting. **ACTION: Clerk**

The Committee asked the Clerk to contact WBC Parks & Leisure Services for their opinion as to whether the 2 play areas should be kept separate or combined within one fence. **ACTION: Clerk**

5.2 CCTV Cameras:

The Clerk presented Binfield Electronics revised quotation, including an option for an 8 channel hub. The Committee **RESOLVED** to go ahead with Binfield Electronics original quotation for a 4 channel hub and replacement cameras where necessary.

ACTION: Clerk

- 5.3** The Clerk reported on Binfield Electronics recommendation to replace the external security lighting. The Committee **RECOMMENDED** that the replacement be undertaken, to include the option for low energy fluorescent lamps. **ACTION: Clerk**

- 5.4** The Clerk presented options and recommendations for a portable ramp suitable for use at the external bar doors. The Committee **RESOLVED** to authorise the purchase of a Single-Fold Economy Aluminium Wheelchair Ramp at a cost of £159.00.

ACTION: Clerk

6 OLDER PEOPLES EXERCISE EQUIPMENT

- 6.1** Cllr Wakefield reported on the meeting of WPC and WBC representatives and the equipment supplier. An information pack from the suppliers is still awaited. He suggested promoting the concept of an 'adults outdoor gym'. WBC has asked for information regarding support for the project. Cllr Plant has contacted the regular hirers of the WPC facilities asking for their opinions. Responses have been positive so far. Cllr Plant will continue to canvass local groups and organisations in readiness to prepare a report to go to WBC. **ACTION: Cllr Plant**

7 HIRING TERMS AND CONDITIONS

- 7.1** The Clerk presented the Committee with a draft document showing changes to items 9 and 20 of the Hiring Terms and Conditions. Item 9 brings the wording of the ‘no smoking’ conditions up to date. Item 20 includes an extra sentence clarifying the opening conditions of the bar.
The Committee **RESOLVED** to adopt the revised Hiring Terms and Conditions, as appended to these minutes.
- 7.2** The committee approved a slight change to the Community Centre Information Pack, clarifying that the bar is not available to hirers of the John Grobler Room or the Allnatt Pavilion. The Clerk will ensure that the information on the website and in the information packs is consistent. **ACTION: Clerk**

8 WBC LITTER PICK

- 8.1** The Clerk reported on the progress of the proposed litter pick on 26 April. The Clerk is contacting Sainsbury’s, the NAG, Community Wardens, local schools and local scout and guide groups, inviting them to participate in the litter pick. The suggested start time is 10.30am at Sainsbury’s.

9 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

- 9.1** none.

10 CORRESPONDENCE (see Appendix 1)

- 10.1** Item 5; The Clerk reported that he had completed a reference request for Nick Robins.
- Item 11; The Committee decided it did not wish to vote in the LINK election
- Item 8; There is no-one available to attend the Adopt a Garden meeting.
- Item N2; The Committee authorised the Clerk to complete the Acre Village Hall survey. **ACTION: Clerk**
- Item N5; Tour of Smallmead on 30 March 2009. Cllr Cooke is already booked for this event. Cllr Plant will consider going. The Clerk will pass on the information to her. **ACTION: Cllr Plant, Clerk**
- Item N8; The Committee considered Ceroc’s response to the 2009/10 price increase. The Committee is still concerned with the wear and tear on the hall floor. The Committee asked the Clerk to write to Ceroc saying that the pricing will be reviewed at the next R&A meeting and also ask them to supply WPC with attendance figures for all of their meetings since September 2008. **ACTION: Clerk**

11 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

- 11.1** Cllr Cooke reported that Friday 11 December 2009 is acceptable to Bearwood Primary School as a date for the Christmas Lights event. Cllr Wakefield will find out whether Winnersh Primary School is available on the same day.

ACTION: Cllr Wakefield

- 11.2** Cllr Southgate asked for ideas to alleviate the parking problems at the Community Centre. Ideas are requested for the best way to extend the car park. He also suggested using the Mole Road lay-by as a drop-off area. Other ideas from councillors would be appreciated.

ACTION: All Councillors

10 TIME AND DATE OF NEXT MEETING

- 10.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 7th April 2009** at 7.45 p.m. in the John Grobler Room.

The meeting finished at 9.40p.m.

APPENDIX 1

Correspondence received prior to the issue of the agenda for the meeting of 3 March 2009

- 1 ARD; monthly playground report, January 2009
- 2 Manor Estates; grounds maintenance contractor, letter of introduction
- 3 Beverlie Warman,WBC; Litter Pick updates
- 4 Street Products UK; letter of introduction
- 5 British Association of Landscape Industries
Reference request for Nick Robins
- 6 ARD; quotation for replacement fencing and gates at play area
- 7 Wokingham Local Involvement Network (LINK) election,
Ballot papers
- 8 Steve George, WBC; Adopt a Garden scheme meeting, 24 March at 2.00pm

Correspondence received since the issue of the agenda for the meeting of 3 March 2009

- N1 Berkshire Pest Control – renewal of baiting contract for allotments
- N2 Acre Village hall survey – help needed to fill it in please
- N3 Gopak leaflet
- N4 Landscape & Amenity magazine, February 2009
- N5 WBC; Campaign Against Waste meeting, 30 March at Smallmead
- N6 ARD; quote for refitting spica bases and other small repairs
- N7 WRFC; request to continue season to Saturday 9 May
- N8 Ceroc; response to price increase
- N9 WBC; leaflet for Football Coaching on Bearwood Recreation ground.
- N10 Binfield Electronics; revised quote for CCTV equipment and Security Lighting