



## Winnersh Parish Council

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### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 7<sup>th</sup> APRIL 2009 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs J Plant (Chairman), E Cooke, J Peffers, J Southgate, J Wakefield,  
J Wilkins.

In attendance: Clive Hudson (WPC Clerk).

#### 1 APOLOGIES

1.1 none

#### 2 CLERK'S REPORT

2.1 CLERK'S REPORT as at 7.4.09

#### Update on items since meeting of 03.03.09

##### Play Area/Recreation Ground

Repairs to the spicas, swing seats and other minor repairs in the play areas are complete. The second grassmat covering at the base of the seats in the play area has been laid. Nick Robins has been unable to straighten out the basketball net on the grass area. He cannot do it without breaking the frame. Nick Robins has not repaired the damaged basketball net yet.

*[The basketball net has been repaired 8.4.09 CH]*

WBC have apologised for not informing us about the 6-14 year old free football coaching session on the Recreation Ground on Mondays. They will confirm details with us before running future events. They have requested a change of pitch layout for next season, ie 3 adult pitches overlaid with 2 junior pitches.

WRFC have confirmed they will use the field for summer training, but will not use the car park Monday to Thursday.

Rifle Volunteer have not used the field since December.

## **Main Hall/Offices**

Binfield Electrical have installed the new CCTV equipment. We will need 2 replacement cameras. The Clerk has received confirmation that the fluorescent lighting proposed for the security lights will only produce one-third of the output of the halogen option. The Clerk has confirmed the halogen option. We await installation.

The condemned fire extinguishers have been replaced by Chubb.

We have been informed that our entertainments licence does not permit us to show films. To permit the Community Wardens to show films we would either have to get a film licence (£180 per year) or get a TEN for each day (£21 per day, 14 days notice required).

The Committee asked the Clerk to speak to Karen Court of WBC Licensing regarding the possibility of obtaining a free licence. **ACTION: Clerk**

A Priority Care client has been pushing scraps of plastic bags into keyholes and the toilets. Another client has broken the cistern lid in the disabled toilet, again. Priority Care have agreed to pay for a replacement.

There was damage to a sink and a toilet seat in the gents at a party last weekend. The damage deposit cheque has been banked and the hirers informed they will be billed for additional costs. QCR's plumber is arranging repairs for all damages mentioned above.

Alison has had to take Alfie to hospital in London today. Karen has covered for her.

A fascia on the main hall has pulled away from the wall. The beam it is nailed onto is rotten. The Clerk will get a builder in to look at the extent of the problem. **ACTION: Clerk**

Alison says she will probably need a new buffer machine soon. The Clerk will investigate options and report back. **ACTION: Clerk**

A hirer has requested to have a bar-b-q as part of his hiring. The Committee has no objection to this provided that suitable insurance is in place. This will not create a precedent for other events. **ACTION: Clerk**

## **Allotments**

The allotments have not been reviewed yet. Les Moody has confirmed that he will judge the allotments again this year. We will ask him to use his discretion regarding the marking of half-plots. Some complaints have been received from allotment holders about untended plots.

Mrs Gibson (plot 68); husband has died; she would like to take over the plot. The Committee suggested that she be offered a half-plot. **ACTION: Clerk**

## **Pavilion**

WRFC have confirmed they would like a socket in the store room from which to run a freezer. The Clerk will arrange for this to be installed. **ACTION: Clerk**

## **3 MATTERS ARISING**

**3.1** The Committee discussed the implications of WRFC having 3 adult and 2 junior pitches. The Clerk will investigate the need for more goalposts and nets and the implications regarding usage and hiring fees. **ACTION: Clerk**

- 3.2 The Clerk reported that he had discussed Winnersh Ballroom's parking. They had apologised for using the disabled bays and had agreed to ask their members to park in the marked bays.

#### 4 R & A BUDGET

##### 4.1 To discuss the current budgetary position

The Committee noted the budget to the end of 2008/9, particularly that the grounds maintenance charges had come in under budget.

- 4.2 The Clerk reported that Ceroc had not supplied us with details of the number of people attending on Monday evenings. In the absence of any figures to show a significant reduced use of the hall, the Committee decide to implement the price increase as notified to Ceroc. The Clerk will include a letter to this effect in with the invoice for April. **ACTION: Clerk**

#### 5 QUOTATIONS FOR WORKS

- 5.1 The Committee **RESOLVED** to continue with ARD for the monthly playground inspections, as per item 4 of Correspondence.
- 5.2 The Committee examined the 3 quotations for the external redecoration of the Community Hall complex. See items N1, N2, N3 of Correspondence. The Committee **RESOLVED** to accept QCR's quotation, item N3. The Clerk will confirm this. The work is to be carried out week commencing 27 July, whilst the hall is closed for the floor reseal. **ACTION: Clerk**
- 5.3 The Clerk reported back on his enquiries regarding Betta Group fencing. See item 15 of Correspondence. The Committee decide in principle to use the Betta Group for the replacement of the fencing around the old play area. The Clerk will contact WBC Parks & Leisure Services for their opinion as to whether the 2 play areas should be kept separate or combined within one fence. He will also ask WBC for a verbal reference for Betta Group. The Clerk will pass the details of the response on to Cllrs Southgate, Plant and Wakefield. **ACTION: Clerk**
- 5.2 **CCTV Cameras and Security Lighting:**  
The Clerk confirmed that Binfield Electronics will present a quotation for the 2 cameras which need replacing. He will report this to Cllr Southgate before confirming completion of the project.  
The replacement of the security lights, using halogen bulbs, will go ahead on the 23/23 April.

## **6 ADULT EXERCISE EQUIPMENT**

- 6.1** Cllr Plant has received positive written and verbal replies Community Hall users. Positive replies have also been received from local golf clubs and doctors' practices. Cllr Southgate will correlate the responses into a document for presentation to WBC.

**ACTION: Cllr Southgate**

Paul Turrell, our contact for this project at WBC, is on leave. Our new contact is Wendy Crosson-Smith.

- 6.2** The Committee discussed the possibility of including the Adult Exercise Equipment, an area of 11 x 6.5 metres, within the borders of the existing children's play area(s). The Clerk will consult with WBC Parks and Leisure to gain their opinion on this idea.

**ACTION: Clerk**

## **7 WBC LITTER PICK**

- 7.1** Sainsbury's have confirmed they will provide refreshments on the day. The Clerk presented a proof leaflet from WBC advertising the Winnersh part of the litter pick. He will forward this and further details to interested organisations. **ACTION: Clerk**

## **8 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

- 8.1** none.

## **9 CORRESPONDENCE (see Appendix 1)**

- 9.1** Item 5; The Clerk confirmed that WBC are removing dog waste bins from around the Borough. A letter explaining this will be presented in Correspondence to the next Full Council meeting.

The Clerk confirmed that the dog bins on the Bearwood Recreation Ground are WPC property and not affected by WBC's decision.

Item N4; The Clerk confirmed the details of the correspondence about the repair of the spicas in the old play area.

## **10 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

- 10.1** Christmas Lights Event: Cllr Wakefield reported that Jodie, who prepared the refreshments last year, may not be able to help this year. Lauren, from the Rainbow Centre, may be able to help instead.

Cllr Hunt will observe Cllr Armstrong to learn about the preparation of the lights.

## **11 TIME AND DATE OF NEXT MEETING**

**11.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 5th May 2009** at 7.45 p.m. in the John Grobler Room.

The meeting finished at 9.06p.m.

## **APPENDIX 1**

### **Correspondence received prior to the issue of the agenda for the meeting of 7 April 2009**

- 1 ROSPA; request to do Play Area Inspection
- 2 Active Risk Management Services Ltd; request to do Play Area Inspections
- 3 ARD; February 2009 monthly playground inspection
- 4 ARD; prices for playground inspection 2009/10.
- 5 Glasdon; bin brochure and products leaflets
- 6 Berkshire Pest Control; contract details 2009/10
- 7 The Big Tidy Up; leaflet
- 8 GFA; confirmation of end of fire extinguisher maintenance contract
- 9 Lumalite; illuminations brochure
- 10 Binfield Electronics; security lights comparisons
- 11 Binfield Electronics; CCTV update
- 12 Landscape & Amenity magazine; March 2009
- 13 WRFC; dates for summer training
- 14 VAWB; drop-in day, 8 April 2009
- 15 Betta Group; fencing quote details
- 16 Les Moody; confirmation of allotment competition

### **Correspondence received since the issue of the agenda for the meeting of 7 April 2009**

- N1 General M; quote for exterior decorating
- N2 Marc Milan; quote for exterior decorating
- N3 QCR; quote for exterior decorating
- N4 Keith O'Leary; 'spicas' in play area not working properly
- N5 Big Tidy Up, 26 April, WBC proof leaflet
- N6 Playground Services; introductory leaflet