



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 7th JULY 2009 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Plant (Chairman), E Cooke, J Peffers, J Southgate, J Wakefield.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 Cllr J Wilkins

2 CLERK'S REPORT

CLERK'S REPORT as at 7.7.09

Update on items since the meeting of 01.06.09

Play Area/Recreation Ground

The caretaker reported an accident on the weekend of 14/15 June where a child fell off a piece of equipment and broke an arm. The parents called an ambulance. No further information has been received.

The Clerk is awaiting a quote for the replacement of the basketball nets.

The Clerk has met with the Chairman of WRFC. WRFC have prepared a provisional list of fixtures for next season. They have dropped plans for 2 or 3 full-sized pitches and asked whether a teenage pitch can be laid over one of the junior pitches. Nick Robins will measure the field later this week to see whether a teenage pitch will fit in the space available. The Council has no objection in principle if the pitch can be fitted on to the field.

WRFC have requested that the football posts be put up in mid-August to allow them to have some practise matches. The Council considered this and decided that since WRFC are training on the field during the last 2 weeks of August then the posts could be put up for them to use.

The order for the Adult Exercise Equipment has been placed.

Main Hall/Offices

The people who had requested fireworks have not taken up their booking.

Binfield Electrical have installed the 4 new CCTV cameras. One lamp post for one camera requires additional work, which is still outstanding. The Clerk will again urge Binfield Electrical to complete the work as a matter of urgency. Binfield Electrical have indicated that they wish to invoice for the extra work in adapting the circuits in the lamp posts. The Clerk will clarify this with them and agree the scale of the charges. The 2 faulty thermostats on the radiators upstairs are being replaced. The tap in the kitchen has been repaired. A new clock has been bought for the John Grobler Room.

No further dry rot has been found in the Hall roof. Further work to the trusses is required. The structural engineer recommends this remedial work to be done this summer.

Allotments

Les Moody has done the first of his adjudications. 3 allotment holders have requested the removal of 2 Canadian Acer trees. Mr Moody confirms this would be beneficial to the allotments. The Clerk has asked Nick Robins to quote for the removal of the trees. Mr Moody points out that mares tail has become prevalent on plot 43. The Committee asked the Clerk to write to the plotholder to request immediate attention to this problem. The holder of plot 8 has requested the cutting back of trees overhanging the plot from the motorway. The Highways Agency cut back the trees last year and is therefore unlikely to do more work. However, the Clerk will enquire about this. **ACTION: Clerk**

The Clerk has contacted a further group of allotment holders whose allotments have not been fully tended recently. The Clerk and Cllrs Plant & Wakefield will review the allotments at the end of August, taking particular note of the state of multiple plots.

A person low down on the allotment waiting list has requested taking over the plot of a friend who is leaving the area. The Committee declined this request and confirmed that available plots will be offered to the people at the top of the waiting list.

Pavilion

The Systemizer in the urinals has failed resulting in the urinals flushing frequently.

Temporary repairs were made and a new Systemizer has been installed. A dripping tap has also been repaired. The Clerk indicated that increased water bills are expected because of these problems. The Committee recommended that the stop taps to Pavilion House and the Pavilion be checked and replaced as necessary. **ACTION: Clerk**

Pavilion House

A patio window has been broken by a flying stone during grass cutting. The Clerk has contacted Zurich Insurance and the window has been repaired.

3 MATTERS ARISING

3.1 none

4 R & A BUDGET

4.1 To discuss the current budgetary position

The Clerk reported that an invoice for 30% of the Adult Exercise Equipment has been received. No correspondence has been received from WBC regarding the transfer of money for their 50% of the project costs. In order to guarantee the swift completion of the project the Committee decided to **RECOMMEND** to Full Council the release of sufficient WPC funds to pay for the full cost of the project pending receipt of WBC's 50%.

4.2 The Clerk reported that invitations for tenders for the grounds maintenance contract will be sent out in the autumn. Preliminary indications from Nick Robins suggest that revisions may have to be made to the field cutting and line marking.

4.3 The Committee discussed the timing of the Caretaker's holidays and training day. The Clerk will discuss with the FAO the level of cover they can both provide. He will also ask the caretaker if she is aware of anyone who could provide caretaking cover during the school holidays if cover should become necessary. **ACTION: Clerk**

4.4 Yellow Pages have asked whether the Council would like to take up a special offer for inclusion of an advert on their website. The Council decided this was unnecessary and will continue with the Yellow Pages hard copy advert only.

The Clerk was asked to review the Community Hall adverts on the Council notice boards. **ACTION: Clerk**

5 WORKS AND REPAIRS

5.1 The Clerk gave an update on the repairs proposed for the gable ends and additional trusses in the Community Hall roof. There is also the possibility that additional work may be required to the existing braces/trusses in the roof. The Clerk is putting together a working document for builders to quote from. The Committee observed that after next week there are no Full Council meetings to authorise spending on the project until September. This point will be included for discussion in the Full Council agenda. **ACTION: Clerk**

5.2 Indications from the contractors suggest that both the Play Area fencing and the Adult Exercise Equipment will be installed before the end of July, although firm dates are not available yet. The exact siting of the Adult Exercise Equipment needs to be confirmed, particularly in relation to the football pitches, the existing play equipment and the proposed car park extension. Cllr Southgate will produce a document showing the proposed positioning of the car park and Adult Exercise Equipment.

ACTION: Cllr Southgate

6 WINNERSH RANGERS FOOTBALL CLUB

- 6.1** The Clerk has met with WRFC to discuss their requirements for the 2009/10 season. As a result of concerns expressed about the over-use of Bearwood Recreation Ground WRFC has proposed moving some junior matches to another venue. The proposed number of matches to be played on Bearwood Recreation Ground is now about two thirds of the number played 3 years ago. The Clerk will request that on days when matches are played sequentially, WRFC will allow sufficient time for players to leave at the end of the first matches before players arrive for the second in order to avoid a short-term doubling in car parking requirements.

The Committee discussed the evening training sessions. Difficulties with parking have been experienced particularly on Mondays and Wednesday evenings. The Committee agreed to return to the previous practice of WRFC training on Tuesday, Thursday and Friday evenings. The Clerk will ask WRFC for clarification of the numbers expected to train on these nights. Restriction will apply to the use of the Mole Road car park after 7.00pm on Tuesdays and Thursdays. The 2 weeks of evening training in August will be taken as a trial period after which decisions can be taken regarding the Spring 2010 training arrangements.

The Council will ask WRFC to encourage its members to park legally and responsibly at all times whilst using the Council facilities.

The Committee reviewed the prices charged to WRFC. Pavilion and Pitch Hire prices will be increased by the same percentage as for all other 2009/10 users of the Council facilities. The Committee discussed the charges for the evening training sessions and **RESOLVED** to charge them at the same rate as a Junior Pitch booking.

The Clerk will write to WRFC confirming the full details of prices for 2009/10.

ACTION: Clerk

7 WBC PLAYBUILDER SCHEME

- 7.1** The Clerk distributed details of the scheme sent out by WBC. The scheme acts as a possible funding source for Accessible Play Equipment. This may be a possible source of funds for the Winnersh Meadows Youth Provision in the north of the parish, for example.

The Clerk has already contacted WBC to express WPC's potential interest in this project and has asked to be kept up to date with developments.

8 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

- 8.1** none.

9 CORRESPONDENCE (see Appendix 1)

9.1 Items 11 & 17

The Committee noted the concerns and suggestions expressed regarding litter problems in the Parish.

9.2 Item 4

The Clerk summarised the ARD monthly report on the Play Area. It was noted that concerns regarding the wooden gates and fencing should be permanently rectified by the installation of gates and fencing later this month

9.3 Item N3

The Committee discussed TV Police's request to hold a 5-a-side football tournament for local youngsters on the Recreation Ground on 27 August. The Committee gave its consent for this to go ahead.

10 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

10.1 The Committee asked for the hedges around the pavilion and bar area to be cut. The Clerk will ask Nick Robins to cut these whilst he is trimming the roadside hedges next week. **ACTION: Clerk**

10.2 Cllr Cooke reported that the Bearwood Primary School Summer Fayre will take place on the 11 July and the Centre Forward Open Day on 12 July.

10.3 The Clerk reported that the National Grid have booked the pavilion, hall and part of the field for a fun-day on Sunday 12 July.

11 TIME AND DATE OF NEXT MEETING

11.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 1st September 2009** at 7.45 p.m. in the John Grobler Room.

The meeting finished at 9.55p.m.

APPENDIX 1

Correspondence received prior to the issue of the agenda for the meeting of 7 July 2009

- 1 Sutcliffe Play; leaflet
- 2 Guildford College; leaflet on one-day courses
- 3 HAGS Play Ltd; leaflet
- 4 ARD; May 2009 playground inspection report
- 5 St John's ambulance; list of 1st Aid courses at Woodley
- 6 SMP Playgrounds; leaflet
- 7 Hooper Services Ltd; leaflet
- 8 ARD; June 2009 playground inspection report
- 9 Amanda Fyfe; re Bearwood Rec usage and parking
- 10 Kompan; special offers
- 11 Sunil Dharmabandhu; re litter problems in Winnersh
- 12 Glasdon; seating brochure
- 13 WRFC; request for goal posts to be put up mid-August
- 14 Park Leisure; confirmation of Adult Exercise equipment order
- 15 Festival Lighting; brochure
- 16 Landscape & Amenity magazine, June 2009
- 17 Sunil Dharmabandhu; re rubbish near kebab van on King Street Lane

Correspondence received since the issue of the agenda for the meeting of 7 July 2009

- N1 Ken Paul Associates; correspondence re Hall Roof
- N2 WRFC; re proposed usage of pitches, 2009/10
- N3 TV Police; request for fun day on Recreation Ground; Thursday 27 August 2009