



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 1st SEPTEMBER 2009 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Plant (Chairman), J Peffers, J Southgate, J Wakefield.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 Cllrs J Wilkins, E Cooke

2 CLERK'S REPORT

CLERK'S REPORT as at 1.9.09

Update on items since the meeting of 07.07.09

Play Area/Recreation Ground

Incidents of broken glass on the basketball pitch have been reported. One child received cuts. The clerk and caretaker have removed glass and Paul Bennett has repeatedly moved the seat back to its correct position on the field. The Committee suggested that provided there are no further incidents the seat should be left adjacent to the basketball pitch pending the purchase of additional benches.

The Adult Gym equipment has been installed and opened. Some plastic screw covers are loose on the ski-walker. Park Leisure are due in to attend to this and complete the signage on fitness sequences and progression. The Committee noted the good coverage received in the local press.

The wooden fencing around the play area has been replaced.

Usage of all the equipment has been great over the summer. There have been many requests for toilet facilities to be made available. The Committee discussed the possibility of installing external toilets. The Clerk and Councillors were asked to enquire about options, with a view to including external toilets on next financial year's wish-list.

ACTION: Clerk & Councillors

The Clerk has written to WRFC regarding charges and training for 2009/10. A formal response is awaited.

The Clerk is awaiting further details from WBC regarding dropped-kerbs on Mole Road. The reason for dropped-kerbs is to make access to the Adult Gym easier for residents of Lord Harris Court. He has been told by WBC that Lord Harris Court has also spoken to them about dropped-kerbs.

The Clerk has received notification of an incident between the caretaker's dog and a member of the public. The Clerk will follow this up and reply formally once he has an update from the caretaker.

ACTION: Clerk

Main Hall/Offices

The Main Hall reseal has taken place. The seal has held up well so far. There have been several informal adverse comments from users regarding the 'look' of the floor.

Binfield Electrical have installed the 4 new CCTV cameras, which are now working properly. Binfield Electrical have sent their report on the fixed wiring. The Clerk is in contact to establish a summary of the work required.

The external redecoration is complete. Extra work was required to replace some rotten timbers.

The structural engineer has re-visited the hall to confirm the exact works required on the trusses. His report has been received and distributed to builders as the basis for their tenders.

Allotments

Les Moody has completed the judging of the allotments. A higher standard was achieved this year with only 20 points separating the first 5 plots. The Clerk and Cllrs Plant and Wakefield have visited the allotments to assess the condition of the plots.

Pavilion House

The broken patio window has been repaired under insurance.

3 MATTERS ARISING

3.1 The Clerk will progress the replacement of the stop taps in the Pavilion.

3.2 Councillors have received requests for additional pieces of equipment to be added to the Adult Gym. This will be included as an item on the wish-list for next financial year.

ACTION: Clerk

4 R & A BUDGET

4.1 To discuss the current budgetary position

The Clerk reported that the invoices for the Adult Gym and External Redecoration had been paid. An additional expense had been incurred for the replacement of some rotten wood during the redecoration.

The Committee discussed the siting of the additional benches and picnic tables, which are a budget item for this year.

- 4.2 The Committee noted that the invitations to tender for the grounds maintenance contract will need to go out before the end of the year.

5 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

- 5.1 Information regarding dropped-kerbs was discussed during the Clerk's report.

6 CARETAKER

- 6.1 The Caretaker has informed the Clerk that she is pregnant. The Clerk, FAO and Caretaker will liaise regarding support for her during the pregnancy and confirm dates for maternity leave. The Clerk will report to F&GP regarding staff cover during her maternity leave. **ACTION: Clerk**
The Committee offered its congratulations to Paul and Alison.

7 WINNERSH RANGERS FOOTBALL CLUB

- 7.1 The Clerk has sent details of the season's budget and training to WRFC. A formal response is still awaited. WRFC have appointed a new fixtures secretary recently.
- 7.2 The Committee discussed the August evening training sessions. Training had been low-key and no complaints had been received. The Clerk reported that WRFC had requested to train on Tuesdays, Thursdays and Fridays. However, some teams had trained on Mondays and Wednesdays as well. The Clerk will take up this point with WRFC, emphasising the importance of WRFC keeping to the training schedule agreed. **ACTION: Clerk**

8 ALLOTMENTS

- 8.1 The Clerk reported the results of the 2009 allotment competition. Les Moody had praised the overall increase in standard of the allotments and only 20 marks separated the first 5 plots. The presentation of the awards will be at the Full Council meeting of 8 September. The Committee asked the Clerk to purchase vouchers as prizes, as per last year. **ACTION: Clerk**
- 8.2 The committee discussed plot rental charges and **RESOLVED** to leave them unchanged for 2009/10 at £20 for a full plot and £12 for a half plot.
- 8.3 The Clerk and Cllrs Plant and Wakefield had reviewed the allotments last week. The Committee discussed the plots which were causing concern and agreed on the following recommendations:

Plots 1&2; the holder to be asked to cultivate all of the ground or to give up a half-plot.

Plot 22; to be reallocated

Plot 23a; to be reallocated

Plot 39 has been given up. The committee decided that the plot had not been cultivated for a whole year and the deposit would not be returned.

Plot 45; glass to be removed. The holder is to be given until the end of November to cultivate the plot or lose it.

Plot 59; The holder is to be asked if they wish to go to a half plot.

Plot 62; The holder is to be given until the end of November to cultivate the plot or lose it.

Plot 69; The holder is to be given the option of going to a half plot or to cultivate the full plot by the end of November or lose it.

The Committee noted the request by the holder of plot 54 to swap the plot for 49 should 49 become available. The Committee approved this exchange in principle.

- 8.4** The Committee discussed whether to break up vacant plots and only issue half plots from now. The Committee decided to issue full plots where possible. Vacant plots will be offered to the first people on the waiting list who will then be able to choose to wait for a full or half plot. Once allocated a plot the holder's name will be removed from the waiting list.

9 COMMUNITY HALL WORKS AND REPAIRS

9.1 Community Hall Floor:

The Committee discussed Alan Bell's recommendation regarding future seals of the hall floor. The Committee decided to accept the recommendation to sand the floor back to bare wood and re-seal. This will give a strong seal and will make the floor more acceptable visually. This work is to be scheduled for April 2010. The Clerk will get further quotes for this work and put it on the wish-list for the next financial year.

ACTION: Clerk

- 9.2** The Clerk has today received full details of the work to be carried out. This has been forwarded to the builders as the basis for their quotes. The Clerk will contact the builders to establish time scales for receipt of quotes and estimates for the dates when work can be carried out.

ACTION: Clerk

- 9.3** The Clerk has received the report of the Fixed Wiring tests carried out over the summer. The electricians are due in on Monday 7 September to prepare a report and estimate for the necessary works to the wiring. The Clerk will ask for a guideline estimate to be prepared in time to report to the Full Council meeting on 8 September.

ACTION: Clerk

10 CORRESPONDENCE (see Appendix 1)

10.1 Items 6;

The Committee noted Mr Dharmabandhu's letter re different communities' attitudes towards litter. The Committee sympathised with his views and observed that unfortunately the communities in some parts of the UK do not take litter as seriously as in some parts of other countries. The Committee asked the Clerk to reply and to mention the Council's and the NAG's involvement in recent litter awareness campaigns.

ACTION: Clerk

Item 18

The Committee decided to accept Nick Robins' quotation of £90 per tree for the removal of the 2 acer trees on the allotments. The Clerk will contact Nick Robins and the affected allotment holders to confirm a date for this work to take place later in the year.

ACTION: Clerk

11 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

- 11.1** Cllr Plant reported on discussions she had had with Lord Harris Court and AVC regarding the use of the pool table in the bar by Lord Harris Court residents. The Committee decided that the Lord Harris Court residents could use the table and asked the Clerk to purchase 2 new pool table cues for their use.

ACTION: Clerk

12 TIME AND DATE OF NEXT MEETING

- 12.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 6th October 2009** at 7.45 p.m. in the John Grobler Room.

The meeting finished at 9.34p.m.

APPENDIX 1

Correspondence received prior to the issue of the agenda for the meeting of 1 September 2009

- 1 Playdale; newsletter re Adventure trail equipment
- 2 ARD; playground inspection report, July 2009
- 3 Firesmart UK; leaflet re Safety Surfacing
- 4 S&C Slatter; leaflet re synthetic grass surfaces
- 5 Record RSS; Southern Office change of address
- 6 Sunil Dharmabandhu; re litter problems in Winnersh
- 7 Sue Barton (Lord Harris Court), re access to Gym across Mole Road
- 8 Glasdon; query re bench seating enquiry
- 9 Confirmation of Yellow Pages advert details
- 10 Nick Robins; not able to quote for Grounds maintenance contract in 2010.
- 10a Nick Robins; would like to quote for Grounds maintenance contract in 2010.
- 11 HC Bell; recommendations for Hall Floor
- 12 Les Moody; allotment competition results
- 13 Stella Segesdy; request to give up half of plot 70
- 14 Street projects Group; cycle racks etc leaflet
- 15 Invitation to IOG Saltex exhibition, 8-10 September 2009
- 16 Pamela & Barrie Patman; thank you for flowers etc
- 17 Playground Facilities Ltd; details of children's Climbing Boulders
- 18 Nick Robins; quote for removal of acers in allotments
- 19 Nick Robins; unable to get basketball boards only, would require posts as well
- 20 ARD; playground inspection report, August 2009

Correspondence received since the issue of the agenda for the meeting of 1 September 2009

- N1 Mary Paul; request to give up plot 54 and take over plot 49
- N2 Town & Parish News, August 2009; extract re Adult Gym
- N3 Glasdon; brochure for bins and benches
- N4 Martin Nelms; unable to attend allotment prize-giving
- N5 Prue Bray; copy of email from Mrs Bachini re caretaker's dog
- N6 Mrs Bachini's response to Clerk's email re caretaker's dog
- N7 Ruth Ainsworth, WBC; re dropped kerbs