



Winnersh Parish Council

Winnersh Community Centre
New Road, Sindlesham, Wokingham
Berkshire RG41 5DU
Phone/Fax 0118 978 0244
e-mail recreation@winnersh.gov.uk
www.Winnersh.gov.uk

MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 3rd NOVEMBER 2009 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Plant (Chairman), E Cooke, J Peffers, J Southgate, J Wakefield.

In attendance: Clive Hudson (WPC Clerk), Cllr M Armstrong.

1 APOLOGIES

1.1 Cllr J Wilkins

2 CHRISTMAS LIGHTS 2009

Cllr Plant welcomed Cllr Armstrong to the meeting.

2.1 Cllr Armstrong presented a sheet to the meeting summarising the main points of the Christmas Lights event.

2.1.1 **Marketing:** Time of the event to be 6.30pm, choirs start singing; 7.00pm lights and fireworks. Details to be included in Winnersh Matters.

Contact local radio stations

ACTION: Cllr Cooke

Contact Wokingham Times

ACTION: Clerk

Police and NAG to be invited

ACTION: Cllr Southgate

Poster Competition for schools

ACTION: Cllr Armstrong

Competition to be judged by R&A.

2.1.2 **Choirs:**

Bearwood Choir is rehearsing. Contact is Cllr Cooke.

To contact Anthony Howell at Winnersh Primary

ACTION: Cllr Plant

To confirm use of Winnersh Primary's PA system

ACTION: Cllr Plant

2.1.3 **Lights:**

Contact Paul Bennett re putting up the lights

ACTION: Cllr Armstrong

B&Q may donate some lights. Contact is Cllr Armstrong.
Christmas tree with lights, to be installed on Pavilion roof.

ACTION: Cllr Armstrong

2.1.4 Fireworks:

To be purchased by credit card

ACTION: Cllr Armstrong, Clerk

To be set off about 30 seconds after the switching on of the lights. No children are to be invited in advance to set off the fireworks.

ACTION: Cllr Armstrong

2.1.5 Mayor:

The mayor is to arrive at 6.45pm, to switch on the lights at 7.00pm

The Clerk will formally invite the mayor and request logo details of the mayor's charity for use on the collection boxes

ACTION: Clerk

2.1.6 Catering:

The catering tables are to be away from the pavilion entrance, positioned to serve over the wooden fence.

To liaise with Centre Forward

ACTION: Cllr Cooke

To contact Sainsbury's

ACTION: Cllrs Plant & Armstrong

Additional awning

ACTION: Cllr Plant

2.1.7 Site preparation:

Site preparation to be from 2.00pm.

Car Parking:

Volunteers to be requested at Full Council

ACTION: Cllr Plant

Use of Masonic Centre as overflow car park

ACTION: Clerk

Cllr Armstrong left the meeting.

3 CLERK'S REPORT

CLERK'S REPORT as at 3.11.09

Update on items since the meeting of 06.10.09

Play Area/Recreation Ground

The basketball backboards have arrived and are awaiting installation by Nick Robins. The pool cues have arrived. The Clerk has been in touch with WRFC regarding the annual costs and training schedule - we are awaiting WRFC's response. Following the setting off of the fire alarm in the Pavilion WRFC have not been cooking on a Saturday morning. The caretaker has completed the repair to a minor fault on the wooden bridge opposite Bearwood Primary School.

We are still in correspondence with Park Leisure regarding the additional signs for the Adult Gym.

Hot dust from a heater switched on by Priority Care set off the fire alarms in the pavilion.

The fire brigade responded. The Caretaker is cleaning the heaters and doing a practise run with the alarms switched off.

Main Hall/Offices

The roof repairs started on 12 October. The weather has been good and the roofing tiles have been stripped off and the new breathable membrane laid. The additional bracing has been installed and approved by the WBC inspector. Work to the gable ends has been completed. The additional insulation was laid last week and the re-laying of the roofing tiles was completed last week. We are awaiting a final inspection by the WBC inspector. Clearing of the site and the removal of the scaffolding is taking place. The hall should be available for use from next week.

On Saturday 24 October there was some leakage onto the ceiling tiles and floor. The Caretaker cleared up the water and called out Yardley Builders, who responded quickly. No water damage to the hall floor has been discovered so far. Yardleys have replaced any ceiling tiles stained or broken during the roofing works.

The Clerk will chase up the extra quote for electrical repairs from SEC. **ACTION: Clerk**

Allotments

Nearly all allotment renewals have been received.

The 2 acer trees on the allotments have been removed.

Reports have been received of break-ins to sheds on the allotments last weekend.

4 MATTERS ARISING

none

5 R & A BUDGET

5.1 To discuss the current budgetary position

The Committee discussed the current financial situation.

The Committee asked for clarification of Nick Robins work re 'tree belts'.

ACTION: Clerk

The Committee requested money vired to the roof fund to be shown on the next month's figures.

ACTION: FAO

5.2 The Committee discussed items for its 2010/11 budget wish list.

- 1) addition to the Outdoor Gym
- 2) external toilet facilities for public use
- 3) car park extension
- 4) hall floor reseal
- 5) costs for scheduled internal decoration

Cllr Wakefield will consult a builder re external toilets **ACTION: Cllr Wakefield**

The Clerk will find information for costs for these projects. **ACTION: Clerk**

6 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

6.1 none

7 ALLOTMENTS

- 7.1** The Clerk updated the Committee on the tending of plots 12 & 13. The Committee discussed the use of plots 66 & 67, which are having rubbish left on them at the moment. The Committee discussed clearing the plots and allocating them to people on the waiting list. The Clerk was asked to find the cost of clearing the 2 allotments. The Clerk will also discuss with neighbouring clerks how they deal with green waste. The Clerk will contact WBC to discuss the costs of removing green waste from an area at the front of the site. **ACTION: Clerk**
The next check of the allotments will take place on 26 November 2009.

ACTION: Clerk, Cllrs Plant & Wakefield

The Clerk was asked to check when the next rat baiting is due. **ACTION: Clerk**

8 DROPPED KERBS

- 8.1** Cllr Wakefield updated the Committee on his talks with the Lord Harris Court manager. Option 2 was deemed to be the chosen point for crossing Mole Road. This will require a 10 metre path to be created by WPC to link the road to the existing path alongside the inclusive play area. The Clerk will ask WBC about the possibility of putting in a zebra crossing and/or disabled crossing signs on Mole Road.

ACTION: Clerk

The pool cues for Lord Harris Court use have arrived. The Clerk will put together a document specifying fixed times when the bar room is available. This will form the basis of a trial period for Lord Harris Court residents' visits. **ACTION: Clerk**

9 CORRESPONDENCE (see Appendix 1)

9.1 Item 9;

The Clerk summarised the ongoing problem of trip hazards in the play areas and Nick Robins suggestion to minimise them.

Item N5

The Committee discussed public access to the brook area of Sylvester Close. The Clerk was asked to contact WBC for clarification of ownership and access to the land.

ACTION: Clerk

Item N8

The Committee considered the requests for improvements to the basketball pitch. The Clerk was asked to reply that the Council endeavours to maintain the pitch and boards to a reasonable level but other extensions of the facilities are impractical.

ACTION: Clerk

10 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

- 10.1** none

11 TIME AND DATE OF NEXT MEETING

11.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 1st December 2009** at 7.45 p.m. in the John Grobler Room.

The meeting finished at 9.20p.m.

APPENDIX 1

Correspondence received prior to the issue of the agenda for the meeting of 3 November 2009

- 1 Landscape & Amenity magazine, September/October 2009
- 2 Thanks for displaying Green Care Farm Scheme poster at allotments
- 3 ARD, change of address
- 4 WRFC; acknowledgement of correspondence re contract and fire alarm
- 5 WBC; acknowledgement of query re extension of allotments
- 6 A Solo security; invitation to return security contract to them
- 7 Loddon Valley Ramblers; intention to advertise the Litter Pick 2010
- 8 Binfield Electrical; detailed breakdown of electrical repairs to buildings
- 9 Nick Robins; ideas to avoid trip hazards in Play Areas
- 10 Safe & Sound Playgrounds; Ballcourt leaflet

Correspondence received since the issue of the agenda for the meeting of 3 November 2009

- N1 Invitation to Sports Facility Construction seminar
- N2 Lumalite catalogue and price list
- N3 Soil Association; poster for talk, 24 November 2009
- N4 Record RSS; Inspection, Maintenance and Repairs leaflet
- N5 Mrs S Brooks; access to Emm Brook at Sylvester Close
- N6 Mrs Kitchener; response to plots 12 & 13
- N7 Open Spaces Society; Common Land questionnaire
- N8 Ido Ben-zvi; request for improvements to basketball court