



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 1st DECEMBER 2009 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Plant (Chairman), J Peffers, J Southgate, J Wakefield.

In attendance: Clive Hudson (WPC Clerk), Cllr M Armstrong.

1 APOLOGIES

1.1 Cllrs E Cooke, J Wilkins

2 CHRISTMAS LIGHTS 2009

Cllr Plant welcomed Cllr Armstrong to the meeting.

2.1 Cllr Armstrong gave a summary of the preparations for the Christmas Lights event. Paul Bennett and Freddie Brazil will help with the putting up of the lights. Cllr Armstrong hopes to put some teardrop lights along the length of the pavilion. There will be no Christmas tree on the pavilion roof, but there will be a tree with lights in the pavilion. The fireworks have been ordered, along with a 20 second fuse.

2.2 The Committee also discussed the distribution of Winnersh Matters.

Cllr Armstrong left the meeting.

2.3 The Committee viewed the posters sent in by the children of Winnersh and Bearwood Primary Schools. The Committee selected the following winners:
Hattie Coupe (Winnersh Primary School)
Carmen Bell (Bearwood Primary School)
Cllr Plant will make copies of these posters for display around the village.

ACTION: Cllr Plant

Copies of all the entries will be displayed in the pavilion.

3 CLERK'S REPORT

CLERK'S REPORT as at 1.12.09

Update on items since the meeting of 03.11.09

Play Area/Recreation Ground

The basketball backboards have arrived and have been installed by Nick Robins. New nets have also been put up.

WFRC have queried the proportions of the adult football pitch. Nick Robins has extended the width of the pitch by 2 metres. The length has been measured at 88m, making it 2 metres short of the minimum length specified by the FA.

We are still awaiting the additional sign from Park Leisure for the Adult Gym.

WBC have marked out the proposed position of the dropped kerbs.

5 trees will be planted on Saturday 5 December along Mole Road as part of the BBC Tree O'Clock campaign. Councillors wishing to attend should meet at 11.00am for planting at 11.15am.

ACTION: All Councillors

Main Hall/Offices

The carpet cleaning of the office and John Grobler room has taken place.

The electrical repairs and PAT tests are completed. Binfield Electrical will return to complete a few outstanding repairs.

James Newman has enquired whether badminton can be played in the hall. The Committee did not consider this to be practical.

Invitations to tender for the grounds maintenance contract have been sent out.

Two builders have been out to look at options for external toilet facilities. The option of converting the score box appears to be the most realistic option.

The Hall Floor reseal in 2010 will require hall closure for at least 2 weeks. The Clerk is seeking additional quotations.

The Hall Floor has lifted slightly at the entrance where water leaked onto it during the hall roof refurbishment. The Clerk has mentioned this to Yardley builders and will contact Alan Bell to initiate repairs.

ACTION: Clerk

Allotments

The Clerk and Cllrs Plant & Wakefield have visited the allotments and will report under item 6 of the agenda. Invitations to take up available full plots have been sent out to waiting list members.

We are awaiting a quote from Nick Robins to clear plots 66 & 67.

4 MATTERS ARISING

none

5 R & A BUDGET

5.1 To discuss the current budgetary position

The Committee discussed the current financial situation.

Cllr Southgate will follow up the progress of the Winnersh Meadows project.

ACTION: Cllr Southgate

5.2 To discuss the outstanding expenditure for 2009-10.

The Committee discussed the requirements for picnic benches and additional seating. Cllrs Plant, Wakefield and Southgate will meet to discuss moving some existing seats and the siting of new seats and picnic benches .

ACTION: Cllrs Plant, Wakefield, Southgate

The Clerk will discuss with Nick Robins the practicalities of moving existing seats.

ACTION: Clerk

5.3 To discuss budgetary requirements for 2010-11.

The Committee discussed items for expenditure for 2010-11.

The following items were suggested, subject to approval at the January 2010 R&A meeting:

1)	addition to Outdoor Gym	£3000
2)	external toilet facilities	£6000
3)	car park extension	£8000
4)	hall floor reseal	£4000
5)	scheduled internal decoration	£6000

The Clerk will make further investigations into the cost of the internal decorations.

ACTION: Clerk

6 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

6.1 none

7 ALLOTMENTS

7.1 Cllrs Plant and Wakefield reported on their visit to the allotments to review plots 45, 62 and 69. Plot 62 is now tended to the satisfaction of the Committee. Plot 69 has not been tended – the Committee decided to terminate the tenancy with immediate effect. Plot 45 is still not tended to a satisfactory level. The holder is to be given one month to cultivate the plot.

The Clerk will write to the plot-holders involved.

ACTION: Clerk

Plot 13 has a tree and tree stump on the plot. The Clerk will get a price for these to be removed.

ACTION: Clerk

8 DROPPED KERBS

- 8.1** WBC have marked out the suggested place for the dropped-kerb and path. The Clerk will contact WBC to establish a time-scale for the installation of the kerbs and associated road signs. **ACTION: Clerk**
Cllr Wakefield will get an additional quote for the path to link the kerb to the existing paths. **ACTION: Cllr Wakefield**
The Committee **RESOLVED** to allocate up to £1700 for the cost of the path, to be taken from the Older Persons Exercise Budget, the balance to be taken from the Miscellaneous Budget. The Committee authorised Cllrs Plant, Wakefield and the Clerk to review quotes for the path and to decide on a contractor to do the work. **ACTION: Cllrs Plant, Wakefield, Clerk**

9 CORRESPONDENCE (see Appendix 1)

- 9.1** Items 16 & N2;
The Committee discussed Parish involvement in the CAW Borough Wide Litter Pick on March 20/21 2010. The Committee decided to take part in this event. The Clerk will contact WBC to confirm the details of the times of the litter pick and the collection of the rubbish bags. **ACTION: Clerk**

Item N6;

The Committee discussed the request for the Children's Centre to use the hall. The Committee gave the Clerk the discretion to hire out the hall at normal rates to this group.

Item N7;

The Committee noted the extra visit of Berkshire Pest Control to the allotments.

10 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

- 10.1** none

11 TIME AND DATE OF NEXT MEETING

- 11.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 5th December 2010** at 7.45 p.m. in the John Grobler Room.

The meeting finished at 9.50p.m.

APPENDIX 1

Correspondence received prior to the issue of the agenda for the meeting of 1 December 2009

- 1 ARD Playground report, October 2009
- 2 PCSO Nellie Williams, re break-ins at the allotments
- 3 Nick Robins; definition of 'tree belts' along New Road and Bearwood Road
- 4 Bourne Amenity Ltd; newsletter
- 5 Nigel Jeffries Landscapes, introductory letter
- 6 Glasdon UK, invitation to product exhibition, 1-2 December 2009
- 7 Sherwood Bros; guideline price for car park extension
- 8 Countrywide Grounds Maintenance; introductory letter
- 9 Bracknell Standard; clip re public demand for allotments
- 10 WBC Mayor; confirmation of attendance at Christmas Lights event
- 11 SEC; quote for electrical repair work
- 12 Landscape & Amenity magazine; October/November 2009
- 13 Glasdon UK; products brochure
- 14 Peter Baveystock, WBC; re collecting green waste at allotments
- 15 Sindlesham Court Ltd; no overflow parking available for Christmas Lights event
- 16 Beverlie Warman; Campaign Against Waste litter pick 20-21 March 2010, information

Correspondence received since the issue of the agenda for the meeting of 1 December 2009

- N1 Truvox, product update
- N2 WBC; update re dropped kerbs
- N3 HC Bell, update re hall floor sand and reseal
- N4 WBC; Litter Pick; Public Liability and H&S
- N5 Sherwood Builders; quote for path extension
- N6 Emma Churchill; request to use hall for children's groups
- N7 Berks Pest Control; confirmation of extra visit to allotments
- N8 ARD; November playground report