



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 2nd FEBRUARY 2010 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Plant (Chairman), E Cooke, J Peffers, J Southgate, J Wakefield.

In attendance: Clive Hudson (WPC Clerk), Cllr M Armstrong.

Cllr Plant welcomed Cllr Armstrong to the meeting.

1 APOLOGIES

1.1 none

2.1 CLERK'S REPORT

Update on items since the meeting of 07.12.09

Play Area/Recreation Ground

The additional sign from Park Leisure for the Adult Gym has been installed.

WBC have confirmed that the dropped kerbs may not be installed until the end of this financial year.

4 trees were planted on Saturday 5 December along Mole Road as part of the BBC Tree O'Clock campaign.

The Christmas Lights were switched on from 4.00pm to 11.00pm daily over Christmas and New Year.

Nick Robins has twice repaired the snow-damage to the hedge adjacent to the Bar/Offices.

WRFC used the field on 31 January, the first time since before Christmas.

Jimmy Noyce would like to use the field for his Fair again this summer, 9-16 August. The Committee agreed that he could use the Recreation Ground on those dates for the same fee as last year.

Main Hall/Offices

Binfield Electrical have completed the few outstanding repairs to the electrical systems and have issued Completion Certificates.

Quotations for the hall floor are still awaited. Recreation Ground contractor tender documents are in place.

Yardleys have sent out a flooring specialist to repair the Hall Floor where it had lifted slightly at the entrance where water leaked onto it during the hall roof refurbishment. Alan Bell has been in to repair a further lift of the floor.

There are a few stains on tiles near the walls where snow has seeped under the roofing tiles.

Yardleys have been in to repair the fault. They have also replaced the stained ceiling tiles.

Binfield Electronics have been in to look at a problem with the pavilion electrics. They have been unable to isolate a specific problem so far. They have replaced a light fitting in the main hall gents toilets.

SCS have been in to repair problems with the main hall toilet heating and the Pavilion House heating.

Allotments

Bags of free compost have been delivered to the allotments, courtesy of WBC.

Invitations to take up available full plots have been sent out to waiting list members.

An update will be made during item 6 of the agenda.

3 MATTERS ARISING

3.1 none

4 CHRISTMAS LIGHTS 2009

4.1 Cllr Armstrong reported on the 2009 Christmas Lights event. The event went well and was considered a success. Cllr Armstrong reported on several matters for consideration for future events:

- 1) specialist help will be needed to put the lights up and take them down
- 2) specialist help will be needed relating to electrical matters
- 3) he suggests 2 all-weather electrical feeds be installed, one in the hall or offices and the other in the pavilion
- 4) a review of the fireworks lighting procedure is advisable.

Cllr Armstrong left the meeting.

5 R & A BUDGET

5.1 To discuss the current budgetary position

5.1.1 The Committee discussed the budgeting for the electrical repairs which were carried out following the fixed wiring tests. It agreed that these repairs could be shown within the R&A budget, subject to approval from the Full Council to vire the money from the Hall Roof fund.

5.1.2 The hall floor reseal is not in the R&A 2009-10 budget.

5.2 To confirm the budgetary requirements for 2010-11

5.2.1 The Committee considered the quotations for the sand and seal of the hall floor in 2010-11. The quotation from HC Bell (Amersham) was accepted. The Clerk confirmed that the hall would need to be closed for approximately 3 weeks to do this work and the Committee agreed that the work should be done in the period from the last week in July into the first 3 weeks of August 2010. The Clerk will confirm the dates with Alan Bell and the regular hirers. **ACTION: Clerk**

5.2.2 The Committee discussed the progress of the dropped kerbs and path extension on Mole Road and decided to include the path extension as a project for 2010-11.

5.2.3 The Committee discussed the progress of the Winnersh Meadows project and agreed to **RECOMMEND** to Full Council to retain £9000 in the budget as a Reserved Item.

5.2.4 The Committee noted that the cost of any improvements to the Recreation Ground grass playing surfaces would have to come from the Grounds Maintenance budget.

5.2.5 Cllr Wakefield reported that he is still awaiting news from WBC regarding S106 funding for further Adult Gym equipment.

5.2.6 The Committee **RESOLVED** that the following proposals for expenditure in 2010-11 be presented to the February F&GP meeting:

| | | |
|----|-------------------------------|--------|
| 1) | addition to Adult Gym | £3000 |
| 2) | external toilet facilities | £6000 |
| 3) | car park extension | £8000 |
| 4) | hall floor reseal | £3500 |
| 5) | scheduled internal decoration | £5500 |
| 6) | dropped kerbs path extension | £1500 |
| 7) | miscellaneous | £1500 |
| | | ----- |
| | | £29000 |

5.2.7 The Committee discussed the priorities of the first three items and gave them the following relative priorities:

- 1) external toilet facilities
- 2) car park extension
- 3) addition to Adult Gym

6 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

6.1 none

7 ALLOTMENTS

- 7.1 The Clerk reported that the plot holders who had been given notice to improve or clear their plots had been given additional time due to the bad weather. Further incidents of mares tail have been reported, particularly at the railway end of the allotments.
- 7.2 The Clerk confirmed that the sub-letting of plots is specifically forbidden in the tenancy agreement.
- 7.3 The Committee discussed the clearing of plots 66&67 in preparation to re-issuing them as working allotments and the removal of a tree stump on plot 13. The Committee **RESOLVED** to authorise clearance of these plots; £475 to be allocated from the R&A Miscellaneous budget. **ACTION: Clerk**

8 UPDATES ON VARIOUS PROJECTS

- 8.1 **Winnersh Meadows**
Cllr Southgate reported that the Winnersh NAG had a Lottery Bid in place for up to £50,000 of funding. It is hoped that this bid will be processed within the next 6 weeks.
- 8.2 **Dropped Kerbs on Mole Road**
WBC report that the process is ongoing, with no date for completion as yet. Cllrs Plant and Wakefield will contact Lord Harris Court to discuss the times when the pool table can be used by their residents. The Clerk will make a list of the best times when they can gain access to the pool table in the bar area.
ACTION: Clerk, Cllrs Plant & Wakefield
- 8.3 **Seats and picnic benches on the Recreation Ground**
The Committee asked the Clerk to discuss with Nick Robins the costs and practicalities of moving 3 seats to different positions on the field. **ACTION: Clerk**
Cllr Southgate will investigate whether it is possible to contact the family of the donor of one of the seats to be moved. **ACTION: Cllr Southgate**
- 8.4 **Select date and contractor for Main Hall floor reseal 2010-11**
See 5.2.3 above.

9 BEARWOOD RECREATION GROUND MAINTENANCE CONTRACT 2010-13

- 9.1 **To review tenders and select a contractor**
The committee reviewed the tenders specified in items 18-21 of Correspondence. After discussion the Committee **RESOLVED** to offer the Grounds Maintenance Contract 2010-13 to Nick Robins Ltd.

10 HIRE CHARGES

10.1 To review the Regular Hirer Charges for 2010-11

The Committee reviewed the charges made to regular hirers and **RESOLVED** to increase the charges by 1.5%. **ACTION: FAO**

10.2 To review the Casual Hirer Charges for 2010-11

The Committee reviewed the charges made to casual hirers and **RESOLVED** to increase the charges by 1.5%. The Committee adjusted the Friday evening and Sunday charges to be in line with charges for Monday to Thursday. **ACTION: FAO**

11 COMMUNITY EVENTS 20-21 MARCH 2010

11.1 Litter Pick

The Committee agreed to hold a litter pick in Winnersh as part of WBC's Borough-wide campaign. The litter pick will take place on the morning of Sunday 21 March between 10 and 12 o'clock, meeting at 9.30am.

The Clerk will contact WBC for posters and waste collection, Sainsbury's for use of their car park and local organisations to participate in the event. **ACTION: Clerk**
Cllr Southgate will contact Forest School. **ACTION: Cllr Southgate**

11.2 The Clerk will contact PCSO Nellie Williams to inform her of these arrangements and request the details of her Community Event that weekend. ACTION: Clerk

12 CORRESPONDENCE

12.1 item 23; The Clerk reported on an estimate for repainting the Teenage Shelter.

13 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

13.1 none

14 TIME AND DATE OF NEXT MEETING

14.1 The next meeting of the Recreation and Amenities Committee will be held on Tuesday 2nd March 2010 at 7.45 p.m. in the John Grobler Room.

The meeting finished at 9.51p.m.

APPENDIX 1

Correspondence received prior to the issue of the agenda for the meeting of 2 February 2010

- 1 Binfield Electrical; leaflet re Thermo Graphic Surveys
- 2 St Johns Ambulance; training dates 2010
- 3 Nick Robins; cost to clear plot 66/67 and tree stump on 13
- 4 Playground Facilities; product leaflet
- 5 SCS Landscapes; advertising leaflets
- 6 Binfield Electrical; Certificates for Electrical Maintenance work and PATs
- 7 WBC; offer of free compost
- 8 Steve Purcell; guideline prices for path extension and outside toilets
- 9 Landscape & Amenity magazine, Nov/Dec 2009
- 10 Chris Baguley; re dates of installation of dropped kerbs
- 11 Gopak; product leaflet
- 12 ARD Playground Report, December 2009
- 13 Festive Lighting; leaflet
- 14 Park Leisure; quote for additional Adult Gym equipment
- 15 WBC; March 20-21 Litter Pick requirements form
- 16 NICEIC; certificate of compliance for electrical works at Pavilion House
- 17 MNRC Group Ltd; leaflet re Graffiti Wipes
- 18 Grounds maintenance tender: Manor Estates
- 19 Grounds maintenance tender: Nigel Jeffries
- 20 Grounds maintenance tender: SCS
- 21 Grounds maintenance tender: Nick Robins
- 22 Laura & Clive Tyndale; questions re allotments
- 23 QCR; quote for re-painting wooden teenage play area
- 24 PC Construction; quote for External Toilet and Path Extension
- 25 SLCC; Allotment Management course; Abingdon, 1 March 2010
- 26 Dean Bromley; re Weeds on the allotments
- 27 Rospa; leaflet re inspection of playgrounds
- 28 ARD; January 2010 playground inspection report
- 29 Notts Sport Ltd; leaflet re synthetic surfaces
- 30 Beverlie Warman; emails re Litter Pick 20-21 March 2010
- 31 PCSO Nellie Williams; email re Community Event 20-21 March

Correspondence received since the issue of the agenda for the meeting of 2 February 2010

- N1 Boston Floors; quotation for sand and seal of hall floor
- N2 Tree Surveys; leaflet re decay detection in trees
- N3 Chris Baguley WBC, re dropped kerbs progress
- N4 Jimmy Noyce amusements; request to use Bearwood Rec. 9-16 August 2010